



**KENSINGTON FIRE PROTECTION DISTRICT**  
MEETING OF THE EMERGENCY PREPAREDNESS COMMITTEE  
AGENDA  
Thursday, December 02, 2021 3:00pm-5:00pm  
Via Zoom Teleconference

Due to COVID-19, and in accordance with California Assembly Bill 361, this meeting will not be physically open to the public and all Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by attending the Zoom webinar (on the day and time of the meeting) and may provide public comment by sending comments to the Board President and Board Clerk via email at [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org). Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "\*9" (star, nine).

Any member of the public who needs special accommodations should email [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org) 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

Public comment will be taken on each agenda item. Each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

**Internet Address:**

<https://us06web.zoom.us/j/81602363831?pwd=VkE3cWtDd2YxTmw5MksyM1ZVMXZxZz09>

**Telephone Access:**

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

**Webinar ID:** 816 0236 3831

**Passcode:** 112233

**TIMING OF AGENDA ITEMS:** *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

**1. (3:00pm) CALL TO ORDER/ROLL CALL**

Directors: Larry Nagel and Kevin Padian

Public Members: Lisa Caronna, Katie Gluck, Peter Guerrero, Peter Liddell, Danielle Madugo, Paul Moss, David Spath

Staff: General Manager Bill Hansell

Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

**2. (3:01pm) PUBLIC COMMENT**

This place on the agenda is reserved for comments and inquiries concerning matters that do not otherwise appear on the agenda.

**3. (3:04pm) ADOPTION OF CONSENT ITEMS**

Items listed below are consent items, which are considered routine and will be enacted by one motion. Reports and recommendations prior to assigning consent item designations to the various items have been received and considered. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

**a. Approval of Minutes** of the regular meeting of October 28, 2021 (Approve)

**4. (3:05pm) NEW BUSINESS**

**a. Proposed Modified Parking Configurations for Kensington**

(3:05pm) Per request of Sup. Gioia's office through Chief Pigoni, discussion and possible recommendations to the KFPD Board on the attached notes and Fire Chief's memo dated 11/02/2021.

**b. Planned Evacuation Drill for Kensington in Spring 2022**

(4:00pm) Per request of Chief Pigoni, discussion and possible information to the KFPD Board regarding the planned Evacuation Drill in cooperation with the CCC OES: issues and logistics; see the attached notes and Fire Chief's memo dated 11/02/2021.

**5. (4:40 pm) EMERGENCY PREPAREDNESS COORDINATOR'S REPORT**

**6. (4:45 pm) REPORTS FROM COMMITTEE MEMBERS**

**7. (4:50pm) CALL FOR FUTURE AGENDA ITEMS**

**8. (5:00pm) ADJOURNMENT**

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on January 27, 2022 at 3:00pm via Zoom Teleconference.

## Notes for Discussion of Proposed Modified Parking Configuration and Evacuation Drill

### KFPD EPC Meeting, 2 December 2021

#### I. Item 04a: Proposed Modified Parking Configurations

A. Focus on road segments that (1) impede emergency vehicle access and/or (2) require residents to turn their cars around in order to go with the traffic evacuation flow.

1. Beloit/Cambridge/Yale/Princeton/Amherst to the Arlington
2. Junction of Princeton and Amherst
3. Purdue/Kenyon/Wellesley or Westminster to the Arlington
4. Windsor, York, St. Albans
5. Sunset to Franciscan
6. Mid-portion of Lenox
7. Coventry/Berkeley Park and Ardmore

B. Types of proposed changes:

1. Two-sided -> one-sided parking (eliminate one parking lane)
2. Reverse direction of one-sided parking, possibly changing the side of the street for parking
3. Elimination of street parking on some street segments

C. Alternatives for proposed changes

1. Year-round: simpler so less confusing, but more inconvenient overall
2. Fire season: from first forecast Diablo Wind Event to first heavy rains
3. Red Flag Days: shorter durations but more confusing; notification difficult

D. Considerations for alternate parking during restricted periods

1. Issue street permit for a second car if the first one is parked on the property
2. Relax County requirement for cars in driveways not to encroach sidewalks
3. Ensure that each household has at least one nearby vehicle for evacuating
4. Enforce 72-hour parking rule on all streets; boats and RVs off the streets

E. Public notification of Fire Season or Red Flag Days

1. Social media, District websites, CWS, Nixle
2. Signs on stanchions posted on main traffic sites (Arlington/Amherst; Arlington/Ardmore; Sunset/Franciscan; W end of Vassar; Grizzly Peak/ Spruce; Colusa Circle)
3. Education of residents must stress that these are not local block/street problems but problems that affect all neighbors in Kensington and beyond
4. Encouragement of pre-evacuation for residents with mobility/time needs

## II. Item 04b: Evacuation Drill

- A. Timing: as soon as practically possible but before Fire Season begins again
  - 1. County OES must agree to schedule and coordinate
    - a. Non-interference with other County drills or calendar holidays/events
    - b. Pre-education effort coordinated and approved with County
    - c. Evacuation destination(s) must be coordinated through the County
  - 2. Coordination of Police and Fire Departments
    - a. Adequate staffing from both Depts to coordinate the drill
    - b. Auxiliary staffing from County Sheriff's Office?
    - c. Possible role of citizen volunteers to help with traffic?
  - 3. Day/Time: Other districts have used Saturday mornings for alerts and drills
- B. Evacuation Area
  - 1. One or two "zones"
  - 2. Entire community
  - 3. Triggered by Zonehaven zone alerts?
- C. Destination
  - 1. What is/are the destination(s)?
  - 2. Drive-through check-in point?
  - 3. Virtual text/email check-in (by actual evacuees)?
  - 4. Reliable data on what percentage of residents received the alert (survey)
- D. Preparation and Education of Residents before the Drill
  - 1. Having go-bags and cars packed the night before
  - 2. Informing residents of their destination(s)
  - 3. Discussing traffic protocols and neighborly procedures during evacuation
  - 4. Taking care of less mobile neighbors
  - 5. Follow-up survey on how well the drill went / possible improvements