



**KENSINGTON FIRE PROTECTION DISTRICT**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
AGENDA

Wednesday, May 12, 2021 7:00pm  
Via Zoom Teleconference

Due to COVID-19, and in accordance with California Executive Orders N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by attending the Zoom webinar (on the day and time of the meeting) and may provide public comment by sending comments to the Board President and Board Clerk via email at [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org). Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "\*9" (star, nine).

Any member of the public who needs special accommodations should email [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org) 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

For public comment items, each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

**Internet Address:**

<https://us06web.zoom.us/j/85776038812?pwd=dFIJZWYrSEIGek41bHpjNkhyRGt4QT09>

**Telephone Access:**

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

**Webinar ID:** 857 7603 8812

**Passcode:** 112233

**TIMING OF AGENDA ITEMS:** *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

**1. (7:00pm) CALL TO ORDER/ROLL CALL**

President Nagel, Vice President Padian, Directors Dommer, Kosel, and Stein

**2. (7:01pm) PUBLIC COMMENT**

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

**3. (7:10pm) ADOPTION OF CONSENT ITEMS**

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

a. **Approval of Minutes** of the regular Board of Director's meeting of 04/14/2021 (Approve)

b. **Acceptance of Incident Activity Report** April 2021 (Accept)

c. **Approval of Monthly Transmittal** 05/12/2021 (Approve)

d. **Approval of Monthly Financial Reports** 04/30/2021 (Approve)

**4. (7:15pm) NEW BUSINESS**

a. **Public Safety Building Renovation Progress Update** (Supporting Material)

Review work on the Public Safety Building Renovation since the last Board meeting including an FAQ list for public information. Discussion includes RFP's for architecture and engineering services, as-built background CAD files, and structural design targets. Action = Accept report. Discuss and Direct Staff as needed.

b. **Lease Negotiations and Options** (Supporting Material)

Update on lease options as well as assistance outreach to the Police Department. Action = Accept report. Discuss and Direct Staff as needed.

c. **Community Warning System Test** (Supporting Material)

A summary of the May 2, 2021 test will be presented and discussed. Action = Discuss and Direct Staff as needed.

**5. (9:15pm) FIRE CHIEF'S REPORT** (Supporting Material)

Action = Presentation/Discussion

**6. (9:20pm) GENERAL MANAGER'S REPORT** (Supporting Material)

Action = Presentation/Discussion

**7. (9:25pm) COMMITTEE & OUTSIDE AGENCY REPORTS**

Informational reports from Board members or staff covering the following assignments:

**a. Emergency Preparedness Committee (Padian/Nagel) (Supporting Material)**

- i. EPC Mtg Minutes of March 25, 2021 (Approved by EPC & included for reference.)
- ii. EPC Mtg of April 22, 2021 (Verbal update)
- iii. Proposal to collaborate with neighboring WUI communities to actively promote a more vigorous fuel reduction program in Tilden Park and Wildcat Canyon Regional Park.  
Action = Discuss and Direct Staff as needed.

**b. Finance Committee (Kosel/Nagel)**

- i. Next Finance Committee Mtg to be May 21, 2021, 10:00AM

**c. Outside Agencies**

- i. Contra Costa Special Districts Association (Nagel)
- ii. State Professional Development and Membership Services Committees (Kosel)

**8. (10:00pm) ADJOURNMENT**

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on June 9, 2021 at 7:00pm via Zoom Teleconference. The deadline for agenda items to be included in the Board packet is Wednesday, May 26, 2021 by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, June 2, 2021 by 1:00pm.

If you challenge a decision of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the Board Meeting or in written correspondence delivered at, or prior to, the Board Meeting.