



KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA

Wednesday, June 8th, 2022 7:00pm
Via Zoom Teleconference

Due to COVID-19, and in accordance with California AB 361, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting by attending the Zoom webinar (on the day and time of the meeting) and may also provide public comment by sending advance comments prior to meeting to the Board President and Board Clerk via email at public.comment@kensingtonfire.org. Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

For public comment items, each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

This agenda is available on the KFPD website under the relevant meeting date at: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

Internet Address:

<https://us06web.zoom.us/j/84253399514?pwd=ZGNyK0RwR1VRVHdITGRTb3hgVGV4UT09>

Telephone Access:

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

Webinar ID: 842 5339 9514

Passcode: 112233

TIMING OF AGENDA ITEMS: *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. (7:00pm) CALL TO ORDER/ROLL CALL

President Nagel, Vice President Padian, Secretary Kosel, Director Dommer, Director Stein

2. (7:02pm) PUBLIC COMMENT

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

3. (7:10pm) ADOPTION OF CONSENT ITEMS

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

a. **Approval of Minutes** of the regular Board of Director's meetings of 04/13/2022, 04/28/2022, and 05/07/2022 (Approve)

b. **Acceptance of Incident Activity Report** May 2022 (Accept)

c. **Approval of Monthly Transmittal** 06/08/2022 (Approve)

d. **Approval of Monthly Financial Reports** 05/31/2022 (Approve)

e. **Adoption of Resolution 2022-08 Re-Authorizing Remote Meetings** (Adopt)

f. **Adoption of Resolution 2022-09 Establishing the Appropriations Limit of the Kensington Fire Protection District for FY2022-2023** (Adopt)

g. **Adoption of Resolution 2022-10 Authorizing Contra Costa County to Place the Special Tax on the Tax Roll for Fiscal Year 2022-2023 and to Collect the Special Tax on Behalf of the Kensington Fire Protection District** (Adopt)

h. **Adoption of Resolution 2022-11 Ordering the Even Year Board of Directors Election, Consolidation of Elections, and Specifications of the Election Order** (Adopt)

i. **First Posting of Revised Policy 1170 Reserves to be Considered for Adoption at the July 13th, 2022 Board of Directors Meeting.** (Accept First Posting)

4. (7:15pm) OLD BUSINESS

a. **None**

5. (7:15pm) NEW BUSINESS

a. (7:15pm) Fire Hazard Abatement Hearing on the Designation of Properties Containing Fire Hazards (Supporting Material)

Prior to beginning the public hearing, the President will ask those in the audience having objections to the designation of their property as containing fire hazards to identify their property addresses.

Public Hearing Procedure: The President will open the public hearing and then:

- (I) Call for staff report and recommendation from staff.
- (II) Call for comments from those in the audience regarding fire hazard abatement.
- (III) Close the public hearing terminating public testimony. The Board of Directors will then deliberate the matter and arrive at a decision.

Action = Approve Resolution 2022-12 Declaring that Weeds, Rubbish, Litter or other Flammable Material on Designated Private Properties Constitutes a Public Nuisance and Providing for Notice that the Fire Chief or Designee Shall Abate Such Public Nuisance Conditions if not Abated by the Property Owner.

b. (7:25pm) Fire Services Contract Fee Proposal for FY2022-2023 (Supporting Material)

Presentation of the El Cerrito Fire Department Fire Services Contract and Reconciliation.

Action = Discuss and Approve.

c. (7:40pm) Adoption of Resolution 2022-11 Preliminary FY2022-2023 Budget

(Supporting Material)

Presentation of the Preliminary FY2022-2023 Budget.

Action = Discuss and Adopt.

d. (8:10pm) Approval to Proceed with the PSB Seismic Renovation Project Based Upon Prior Findings Calling for Urgent Structural Remediation, 'Essential Services Facility' Building Code Compliance, and Fire Department Space Requirements.

(Supporting Material)

Affirm KFPD Resolution 21-09, adopted October 2021, calling for the "urgent remediation" of the PSB's seismic vulnerability and structural failure; acknowledge the full building code compliance triggered by the seismic upgrade; and confirm the PSB's space deficiencies identified by multiple Fire Chiefs and Police Chiefs, originally identified in the 1997 Needs Assessment, and validated in studies from 2015 thru 2020.

Action = Consider a motion directing the General Manager to continue, as originally instructed in the April 14th, 2021 Board of Director's meeting, to proceed with the seismic renovation plans as developed and presented monthly since September 2021. (Approve)

e. (8:25pm) PSB Seismic Renovation (Supporting Materials)

Review progress on the PSB Seismic Renovation project.

Action = Discuss and direct staff as needed. (Approve)

f. (8:45pm) Temporary Facility Update (Supporting Materials)

Review progress on the Temporary Facility projects, including the rental of the Unitarian Church Parking Lot for the Fire Station and subletting of modular space from the KPPCSD.

Action = Discuss and direct staff as needed. (Approve)

- g. (9:00pm) Proposal for a Joint Public Meeting with the KPPCSD Board, the Police Chief, and the Fire Chief to Present the Legal Regulations and Space Requirements for the PSB Renovation, and the Resulting Needs of the Police Department and Fire Department** (Supporting Materials)
Provide the General Manager with direction on the scope, format, and goals of the proposed joint public meeting.
Action = Discuss and direct staff as needed. (Approve)
- 6. (9:20pm) FIRE CHIEF'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 7. (9:30pm) EMERGENCY PREP COORDINATOR'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 8. (9:40pm) GENERAL MANAGER'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 9. (9:45pm) COMMITTEE REPORTS**
Informational reports from Board members or staff covering the following assignments:

 - a. Emergency Preparedness Committee Meeting** - Padian/Nagel (Supporting Material)
Draft Meeting Minutes of 05/26/2022 included for reference.
Action = Report by EPC Chair & Discussion
 - b. Finance Committee Meeting of 05/25/2022** - Kosel/Nagel (Supporting Material)
Action = Report by Finance Committee Chair and Discussion
- 10. (9:55pm) OUTSIDE AGENCIES REPORTS**

 - a. Contra Costa Special Districts Association** – Stein
Action = Report by District's representative to CCSDA
- 11. (10:00pm) ADJOURNMENT**
The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on July 13, 2022 at 7:00pm. The deadline for agenda items to be included in the Board packet is Wednesday, June 29, 2022 by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, July 06, 2022 by 1:00pm.