

**KENSINGTON FIRE PROTECTION DISTRICT  
AGENDA OF A SPECIAL MEETING OF THE  
BOARD OF DIRECTORS**

Date of Meeting: **June 12, 2019**  
Time of Meeting: **7:00 p.m.**  
Place of Meeting: **Building E in Kensington Park  
59 Arlington Avenue, Kensington, CA 94707**

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Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at [www.kensingtonfire.org/agenda/index.shtml](http://www.kensingtonfire.org/agenda/index.shtml).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office Administrator, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

**7:00 p.m. CALL TO ORDER**

Directors: Donald Dommer, Janice Kosel, Larry Nagel, Kevin Padian and Julie Stein

1. Authorize the President of the Board to Execute a Memorandum of Understanding to Provide Administrative Support Services to the City of El Cerrito, Consistent with the Services Currently Provided Under the Agreement for Services with El Cerrito (ACTION)

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING

June 11, 2019

To: KFPD Board of Directors

Fr: KFPD Legal Counsel

Re: Memorandum of Understanding to Provide Administrative Support Services to the City of El Cerrito

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The District and the City of El Cerrito representatives have reached terms on a Third Amendment to the Agreement for Services ("the Third Amendment") pursuant to which the City of El Cerrito provides fire protection and emergency medical, among other services, within the Kensington Fire Protection District. At the Board of Directors' June 12 meeting, the Board will consider approving the Third Amendment.

Among other things, the Third Amendment removes a provision (section XVII) that requires the District to assign an employee to serve as the part time Administrative Assistant to the El Cerrito Fire Chief, with the employee working half-time for the City and the District. (See page 64 of the agenda packet for the June 12, 2019 Board of Directors meeting.) In the course of the negotiations, it was determined that this provision should be removed from the Agreement for Services and made the subject of a separate agreement. Accordingly, the Third Amendment would amend the provision to state that either party may provide administrative support through their employees to the other party pursuant to a separate memorandum of understanding regarding the terms. Should the Board approve the Third Amendment, El Cerrito intends to consider the Third Amendment at its meeting on July 10, and the Board President recently learned that it is El Cerrito's desire to consider the MOU at that same meeting.

The District's representatives believe that it is the intent of the City to continue with the "employee sharing" arrangement that is reflected in the current Agreement for Services. The purpose of this agenda item authorize the Board President to negotiate and execute a Memorandum of Understanding with El Cerrito that is consistent with the terms of Section XVII in effect prior to the execution of the Third Amendment. Granting the President this authority will avoid the need to call a special Board of Directors meeting before the July 16 meeting of the El Cerrito City Council.