



Supporting Material for Agenda Item: President's Report

President's Report

1. Expression of gratitude for board member service on the various temporary committees.
2. Sunsetting of all CY 2023 temporary committees that were established by Presidential appointment.

Temporary committees appointed by the current board president are decommissioned as of the completion of the board meeting 20 December 2023, as noted below, in anticipation that this board will adjourn until the new year unless urgent matters arise. Any unanticipated urgent district issues related to these committees that may arise before the new year of 2024 can be managed by the full board.

Happy New Year to all and thank you!

1. EXPRESSION OF GRATITUDE FOR BOARD MEMBER SERVICE ON TEMPORARY COMMITTEES.

(In alphabetical order.)

Thank you to **Director Levine** for his service this year on two temporary board committees:

- Information Technology
- Consolidation liaison and reorganization analysis

Thank you to **Director Nagel** for his service this year on three temporary board committees:

- Information Technology
- Recruitment for Permanent KFPD GM
- Consolidation or reorganization analysis

Thank you to **Director Watt** for his service this year on one temporary board committee:

- Public Safety Building

2. SUMMARY OF TEMPORARY COMMITTEES OF THE 2023 KFPD BOARD

A. INFORMATION TECHNOLOGY (Daniel Levine, Larry Nagel) - SUNSETTED ON 20 DECEMBER 2023

- Project scope includes: provide policy support to Interim GM and board members for matters requiring information technology expertise including but not limited to effective execution of hybrid meetings, new applications of information technology solutions to further streamline district operations, e.g., voice recognition transcription of audio to minutes. Liaise with KFPD's information technology service provider as needed.

B. RECRUITMENT COMMITTEE FOR PERMANENT KFPD GM (Larry Nagel, Julie Stein) – SUNSETTED BY SUCCESSFUL COMPLETION OF COMMITTEE SCOPE IN SEPTEMBER 2023

- Work with BHI Consulting on the recruitment process and associated materials.
- Participate in preliminary introductions to candidates, as needed, and make recommendations for board meeting agenda items.
- Be available as needed to provide feedback to BHI Consulting.

C. CONSOLIDATION OR REORGANIZATION ANALYSIS (Danial Levine, Larry Nagel) – SUNSETTED ON 20 DECEMBER 2023

Committee charge, to include but not limited to:

- Report to the KFPD board on significant developments in the KPPCSD’s discussions and actions related to consolidation or reorganization of KPPCSD and KFPD.
- Develop a clear statement of the proposed problem that is being addressed by consolidation or reorganization and, if applicable, consider developing alternative approaches for consideration by the KFPD board.
- Ensure the use of official and standard LAFCO terminology and methods during the course of the independent analysis and any associated outreach.
[E.g., see, Glossary of LAFCO Terms recommended by Contra Costa County LAFCO: <https://www.sdlafco.org/resources/extras/glossary-of-lafco-terms>].
- To the extent feasible, research and respond to issues and concerns raised by the KFPD board at board meetings about the analysis and related matters.
- Identify factors relevant to consolidation or reorganization that may not be considered in the LAFCO standard independent financial analysis.
- Consult with fire protection and fire safety service providers and stakeholders as needed.
- Recommend agenda items for regular or special KFPD board meetings as applicable.
- Recommend public meetings as needed, including public meetings between this committee and any related committee formed by the KPPCSD and outreach meetings with the public and stakeholders.

D. PUBLIC SAFETY BUILDING (Julie Stein and Jim Watt) – SUNSETTED IN MAY 2023

- Project scope includes: Liaise with counterparts on the KPPCSD board, if applicable, and with KFPD’s interim GM and other staff, consultants, contractors, and constituents related to progress, occupancy options, and financial updates on the seismic renovation of the Public Safety Building.

E. CONSOLIDATION LIAISON (Danial Levine) – SUNSETTED IN JUNE 2023 (REPLACEMENT COMMITTEE ON REORGANIZATION ANALYSIS WAS APPOINTMED)

- Project scope includes: report to the KFPD board on any significant developments in the KPPCSD board’s discussions and actions related to consolidation or unification of KPPCSD and KFPD (“consolidation”). Recommend agenda items for KFPD board meetings when applicable. For background, refer to KPPCSD board meeting action on the topic of consolidation at the December 2022 regular meeting. This liaison role (temporary committee of one board member) may be expanded to a committee of two-board members in the future.