



KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA
Wednesday, November 10th, 2021
7:00pm
Via Zoom Teleconference

Due to COVID-19, and in accordance with California AB 361, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting by attending the Zoom webinar (on the day and time of the meeting) and may also provide public comment by sending advance comments to the Board President and Board Clerk via email at public.comment@kensingtonfire.org. Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

For public comment items, each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

This agenda is available on the KFPD website under the relevant meeting date at: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

Internet Address:

<https://us06web.zoom.us/j/81902954102?pwd=aURsWUNTQUhtOER0YVVjNDBJS3hoUT09>

Telephone Access:

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

Webinar ID: 819 0295 4102

Passcode: 112233

TIMING OF AGENDA ITEMS: *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. (7:00pm) CALL TO ORDER/ROLL CALL

President Nagel, Vice President Padian, Directors Dommer, Kosel, and Stein

2. (7:00pm) ANNOUNCE AND ADJOURN TO CLOSED SESSION

- a. Closed Session:** The Board may recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC54956.8). Records are not available for public inspection.

Subject: Real Property Negotiations (GC54956.8) – (Property: KPPCSD Lease at 217 Arlington Ave, Kensington CA 94707; Agency Negotiator: GM Bill Hansell; Under Negotiation: Both price and terms of payment.)

Subject: Public Employee Performance Evaluation (GC54957) – (Title: General Manager)

3. (7:30pm) RECONVENE TO OPEN SESSION

Report on action taken by the Board during closed session, if any, pursuant to California Government Code Section 54957.1

4. (7:33pm) PUBLIC COMMENT

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

5. (7:40pm) ADOPTION OF CONSENT ITEMS

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

- a. Approval of Minutes** of the regular Board of Director's meeting of 10/13/2021 and the special Board of Director's meeting of 10/13/2021 (Approve)
- b. Acceptance of Incident Activity Report** October 2021 (Accept)
- c. Approval of Monthly Transmittal** 11/10/2021 (Approve)
- d. Approval of Monthly Financial Reports** 10/31/2021 (Approve)

6. (7:50pm) OLD BUSINESS - None

7. (7:50pm) NEW BUSINESS

- a. **(7:50pm) Presentation of Financial Analysis by NHA Advisors** (Supporting Materials)
Action = Review, Discuss, and Provide Feedback to Consultants and Staff
 - b. **(8:20pm) Public Safety Building Renovation Progress Update** (Supporting Materials)
Review work on the Public Safety Building Renovation since the last Board meeting including an additional FAQ list for public information.
Action = Accept report. Discuss and direct staff as needed.
 - c. **(8:50pm) Adoption of Resolution 21-10 Re-Authorizing Remote Meetings for the Period November 13, 2021 thru December 13, 2021** (Supporting Materials)
Consider approving Resolution 21-10 extending remote meetings through 12/13/2021.
Action = Discuss and adopt Resolution 21-10.
 - d. **(9:00pm) General Manager's Compensation – FY2021-2022 Budget Amendment for Annual Cost-of-Living Increase and Merit Pay Adjustment** (Supporting Materials)
Consider a FY2021-2022 budget amendment adjusting the General Manager's compensation in accordance with paragraphs 4.4 Annual Cost-Of-Living Increase and 4.5 Annual Performance Review of the GM employment agreement signed November 11, 2020.
Action = Discuss and amend the General Manager's compensation per GM employment agreement paragraph 4.6 Amendment, and approve a FY2021-2022 budget amendment.
8. **(9:10pm) FIRE CHIEF'S REPORT** (Supporting Material)
 - a. **(9:10pm) Red Flag Parking and Evacuation Drill Discussion**
Action = Presentation/Discussion
 9. **(9:25pm) EMERGENCY PREPAREDNESS COORDINATOR'S REPORT** (Supporting Material)
Action = Presentation/Discussion
 10. **(9:35pm) GENERAL MANAGER'S REPORT** (Supporting Material)
Action = Presentation/Discussion
 11. **(9:40pm) EMERGENCY PREPAREDNESS COMMITTEE REPORT (Padian/Nagel)**
 - a. **Emergency Preparedness Committee Meeting of October 28, 2021**
(Approved Meeting Minutes of 09/23/2021 are included here for reference.)
Action = Report by EPC Chair & Discussion
 12. **(9:50pm) OUTSIDE AGENCIES REPORTS**
 - a. **Contra Costa Special Districts Association** (Nagel)
 13. **(10:00pm) ADJOURNMENT**

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on December 8, 2021 at 7:00pm. The deadline for agenda items to be included in the Board packet is Wednesday, November 24, 2021 by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, December 1, 2021 by 1:00pm.