



KENSINGTON

FIRE PROTECTION DISTRICT

Agenda Item 05b

DATE: March 19, 2025
TO: Board of Directors
RE: General Manager's Report
SUBMITTED BY: Mary A. Morris-Mayorga, General Manager

Recommended Action

This item is for information only, no action is requested.

Background

For February and March, the District continues to advance initiatives which are highlighted here that may also be covered under other agenda items.

Reorganization with KPPCSD

During this time, I met/discussed/worked on various aspects of this process with KPPCSD Interim General Manager Aranda, legal counsel, and LAFCo Executive Director Texeira. This item is covered separately on the agenda in greater detail. We have made all required notifications at this point.

Financial Processes

We have completed the initial account set-up with Five Star Bank and the account is open. We will continue to work with Five Star on refining processes and make the final transition from Mechanics Bank in the coming month.

Local Hazard Mitigation Plan (LHMP)

The resolution adopting KFPD's annex was submitted to Contra Costa County (CCC) who in turn submitted to FEMA. FEMA will then send an approval letter to CCC, who will provide to us once received.

USDA: Community Wildfire Defense Grant, Deadline: ~~February 28, 2025~~ extended to March 14, 2025

We have completed and submitted this application requesting nearly \$200,000 in funds to support KFPD's project: Prevention/Emergency Preparedness Education, Home Hardening, and Hazardous Fuels Reduction as a comprehensive plan targeting awareness, prevention, planning, preparation, and mitigation of the risks of wildfire. This funding (with 25% match) would be utilized for: consultant (Emergency Preparedness Coordinator), design/print costs of materials, administrative staff time (oversight, financial accounting/reporting, Board meetings), reimbursement grant funds, and contractor/service provider. We will provide an update as soon as we receive information back from the granting agency.

Temporary Fire Station Decommission

We identified a fire protection district that is preparing for a fire station renovation and I contacted the fire chief; they are currently considering the potential to relocate the KFPD temporary fire station apparatus bay to another location for use during their project. This would save KFPD the costs of demolition/removal (bids in the range of \$25,000) along with providing some revenue for the purchase. Tim Barry is assisting me and we have not been successful in locating anyone else to use or purchase aside from this district. Time is of the essence to return the UUCB parking lot to its original state so we may need to schedule a special meeting for approval.

Website

We continue to make minor website updates and will move focus back to this in the next month to evaluate website platform capabilities and employ those which may not be currently in use.

Fiscal Impact

Fiscal impacts are included in individual agenda items are applicable.