



KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA

Wednesday, September 9, 2020 7:00pm
Via Zoom Teleconference

Due to COVID-19, and in accordance with California Executive Orders N-25-20 and N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by accessing <https://zoom.us/j/98735271685> (on the day and time of the meeting) and may provide public comment by sending comments to the Board President and Board Clerk via email at public.comment@kensingtonfire.org. Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion.

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

Oral communications will be taken on each agenda item. Each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

Please click the link below to join the webinar:

<https://zoom.us/j/98735271685>

Or iPhone one-tap :

US: +16699009128,, 98735271685# or +12532158782,, 98735271685#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1
301 715 8592 or +1 312 626 6799

Webinar ID: 987 3527 1685

International numbers available: <https://zoom.us/u/avFwwJGdw>

1. CALL TO ORDER/ROLL CALL

President Stein, Vice President Padian, Directors Dommer, Kosel, and Nagel

- 2. ORAL COMMUNICATIONS.** This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.

- 3. ADOPTION OF CONSENT ITEMS.** Items 3.1 – 3.8 listed below are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file

in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda.

- 3.1. **Approval of Minutes** of the regular meetings of August 12, 2020 (supporting material) (ACTION)
- 3.2. **Acceptance of Incident Activity Report** August 2020 (ACCEPT)
- 3.3. **Approval of Monthly Transmittal** August 2020 (APPROVE)
- 3.4. **Adoption of Resolution 20-13 Approving the Final Combined Budget for Revenue, Operating Expenditures, and Capital Improvement Expenditures for Fiscal Year 2020-2021** (ACTION)
- 3.5. **Adoption of Resolution 20-14 Establishing New Policy 185 Training Requirements** (Second Reading) (ACTION) (supporting material)
- 3.6. **Adoption of Resolution 20-15 Approving Amendments to Policy 1020 Code of Conduct** (Second Reading) (ACTION) (supporting material)
- 3.7. **Adoption of Resolution 20-16 Approving Amendments to Policy 170 Discrimination, Harassment and Retaliation Prevention** (Second Reading) (ACTION) (supporting material)
- 3.8. **Adoption of Resolution 20-17 Approving Amendments to Policy 180 Complaint and Investigation Procedures** (Second Reading) (ACTION) (supporting material)
4. **President's Report** (verbal report)
5. **Interim General Manager's Report**
 - 5.1. **Report on Status of Fire Danger Sign**
 - 5.2. **Action Plan Update** (supporting material)
 - 5.3. **Shredding event in October**
6. **Fire Chief's Report** (supporting material)
7. **ADMINISTRATIVE ITEMS**
 - 7.1. **Evacuation Messaging and Public Communication** (DISCUSSION/POTENTIAL ACTION)
 - 7.2. **Review Final Version of Letter to CCC Fire Chief Re: Cameras on Vollmer Peak** (APPROVE) (supporting material)
 - 7.3. **Report Back on ZoneHaven Proposed Subscription Agreement Combined with City of El Cerrito** (ACTION) (supporting material)
 - 7.4. **Review Format of Monthly Financial Reports** (ACTION)

- 7.5. **Public Safety Building Financing and Decision Plan** (ACTION) (supporting material)
- 7.6. **Authorize the Interim General Manager to Negotiate a Lease for Office Space** (ACTION) (supporting material)
- 7.7. **Proposed Amendment to Policy 8 Checking Account** (First Reading) (ACTION) (supporting material)
- 7.8. **Consider Emergency Preparedness Agenda Items for:**
 - **Calling a Special Meeting on All or Specific Items** (ACTION), or
 - **Discussing at the Current Meeting on All or Specific Items** (ACTION)
 - 7.8.1. **Changes to Kensington Traffic and Evacuation Patterns Now Completed** (INFORMATION)
 - 7.8.2. **Recommendation to ask the Board to request the El Cerrito Fire Department and the KPPCSD to use Nixle and NextDoor to (1) notify the public of Red Flag Days and (2) notify the public in advance of the first warning of impending Diablo Wind Events** (ACTION)
 - 7.8.3. **Status of Proposal for a Pilot Program to Provide Emergency Radios to Members of the Public** (DISCUSSION/ACTION)
 - 7.8.4. **Status and Future Steps for Investigating the Acquisition and Installment of Emergency Public Address Systems for Kensington** (DISCUSSION)
 - 7.8.5. **Request for the Board to Approve Action Items Proposed by the Kensington Police Department Regarding Investigation into Potential Changes in Parking Configuration on six segments of Kensington streets, including public input, and to approve the production (no cost) of an educational video to explain the rationale for the proposed parking changes** (ACTION) (supporting material)
 - 7.8.6. **Request from Emergency Preparedness Committee to Hire a Part-Time Emergency Preparedness Coordinator** (Discussion and possible ACTION) (supporting material)
 - 7.8.7. **Preliminary calculations of the traffic load on Kensington's streets during an emergency evacuation with little warning; implications for educating residents** (DISCUSSION)(supporting material)
- 7.9. **Report on General Manager Recruitment by BHI and Consider Scheduling Special Meetings to Hold Interviews** (Stein/Padian) (ACTION) (supporting material)
8. **Board Reports**

Informational reports from Board members or staff covering the following assignments:

 - a. Finance Committee (Stein/Dommer) (supporting material)
 - b. Emergency Preparedness Committee (Padian/Nagel) (supporting material)
 - c. California Special Districts Association Representatives:
 - i. County (Nagel)
 - ii. State Professional Development and Membership Services Committees (Kosel)
9. **Adjournment**