

**KENSINGTON FIRE PROTECTION DISTRICT  
AGENDA OF A MEETING OF THE  
BOARD OF DIRECTORS**

Date of Meeting: February 12, 2020  
Time of Meeting: 7:00 p.m.  
Place of Meeting: **Building E in Kensington Park**  
59 Arlington Avenue, Kensington, CA 94707

---

Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at [www.kensingtonfire.org/meetings](http://www.kensingtonfire.org/meetings).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m.      **CALL TO ORDER**  
Directors: Dom Dommer, Janice Kosel, Laurence Nagel, Kevin Padian and Julie Stein

1. **ADOPTION OF CONSENT ITEMS.** Items 3, 4, 5, 6, 7, 8 & 9  
All matters listed with the notation “CC” are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors’ table at the Board meetings.

2. **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)

- CC      3. **ACCEPTANCE OF INCIDENT ACTIVITY REPORT.** January 2020 (ACCEPT)
- CC      4. **APPROVAL OF MONTHLY FINANCIAL REPORT.** January 2020 (APPROVE)
- CC      5. **APPROVAL OF MONTHLY TRANSMITTAL.** January 2020 (APPROVE)
- CC      6. Consideration of moving the location of Kensington Fire Protection District’s regular Board meetings for the year 2020 through February 2021 to the University Unitarian Church of Berkeley (UUCB). (APPROVE) (*supporting documents*)
- CC      7. Request from the Kensington Improvement Club (KIC) for funds in the amount of \$4,000 for kiosk project. (to be presented by Sarah Paul, Director KIC). (APPROVE) (*supporting documents*)
- CC      8. Request to purchase California Special Districts Association’s administrative salary and benefits survey. (APPROVE) *Kosel/Stein (supporting documents)*
- CC      9. Proposed response by Board to request for input by CSDA on draft bill SB 45, “Climate Resiliency, Wildfire, Water Bond”. (ACTION) *Padian (supporting documents)*

**NEW BUSINESS**

10. Proposed Amendments to policy 1070.11-13 regarding the role of the President and policy 200.10 and 200.11 regarding District Manager and add new section 1190 General Manager. (FIRST READING) *Regional Government Services (supporting documents)*
11. Review and approve proposed job descriptions, compensation package, and recruitment plan for a General Manager and a new administrative support position. (ACTION) *Regional Government Services (supporting documents)*
12. Discussion and possible decision to authorize the Board President to seek proposals for governance and structural recommendations for the Kensington Fire Protection District. (ACTION)
13. Report on traffic patterns and load on the streets of Kensington and adjacent areas (to be presented by Stephen Wong, Consultant). (HEARING) *(supporting documents)/link – [Kensington Evacuation Research Project Final](#)*
14. Engage Meyers Nave to update anti-harassment policy for Kensington Fire Protection District's Board of Directors and staff. (ACTION) *Kosel (supporting documents)*
15. **PRESIDENT'S REPORT**
  - a. Temporary advisory committee to discuss future housing of the police and fire departments.
  - b. Free ethics training for Emergency Preparedness Committee members.
16. **FIRE CHIEF'S REPORT**
  - a. Review of operations.
  - b. Regional issues and developments.
16. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

  - a. Building Committee (Dommer/Nagel) *(supporting documents)*
  - b. Emergency Preparedness Committee (Padian/Nagel)
  - c. Information Technology Committee (reporting: Glenn Lazof, Director of Finance Services, RGS) (Nagel/Stein)
  - d. California Special Districts Association Representatives:
    - i. County (Nagel)
    - ii. State Professional Development and Membership Services Committees (Kosel)
  - e. Correspondence: *(supporting documents)*
    - i. Email from KPPCSD Board President re: KPPCSD Board actions
    - ii. Letter from A. Stevens Delk re: Joint Committee on Fire/Police Housing Options
    - iii. Email from A. Stevens Delk re: Kensington Park Use

**ADJOURNMENT.** The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, March 11, 2020, at 7:00 p.m. at Building E in Kensington Park, 59 Arlington Avenue, Kensington, CA 94707 (location subject to change).

The deadline for agenda items to be included in the Board packet for the next regular meeting of 3/11/20 is Wednesday, 2/26/20 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 3/4/20 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING