

**KENSINGTON FIRE PROTECTION DISTRICT  
AGENDA OF A MEETING OF THE  
BOARD OF DIRECTORS**

Date of Meeting: December 10, 2014  
Time of Meeting: 7:00 p.m.  
Place of Meeting: Kensington Community Center  
59 Arlington Avenue, Kensington, CA 94707

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Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at [www.kensingtonfire.org/agenda/index.shtml](http://www.kensingtonfire.org/agenda/index.shtml).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m.      **CALL TO ORDER**  
Directors:      Joe de Ville, Nina Harmon, Michael Kassarjian, Janice Kosel, and Laurence Nagel

1.      **OATH OF OFFICE** for Directors Harmon, Kassarjian and Kosel
2.      **ADOPTION OF CONSENT ITEMS.** Items 4, 5, 6, 7 & 8

All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.

3.      **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)
- CC      4.      **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of October 8, 2014 (APPROVE)
- CC      5.      **APPROVAL OF MONTHLY A/P VOUCHER - TRANSMITTAL #6** (APPROVE)
- CC      6.      **APPROVAL OF MONTHLY FINANCIAL REPORT.** October/November 2014 (APPROVE)
- CC      7.      **APPROVAL OF MONTHLY INCIDENT ACTIVITY REPORT.** October 2014 (APPROVE)
- CC      8.      **APPROVAL OF MONTHLY INCIDENT ACTIVITY REPORT.** November 2014 (APPROVE)

9. **FIRE CHIEF'S REPORT**

- a. Review of operations.
- b. Regional issues and developments.

10. **PRESIDENT'S REPORT**

**NEW BUSINESS**

11. Election of Officers for Calendar Year 2013 (ACTION)

- a. President
- b. Vice President
- c. Secretary

12. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Kosel/Blaschczyk): November 2014 transmittal; Next meeting in January 2015
- b. Public Safety Building (de Ville/Harmon): Structural engineer report on apparatus bay floor
- c. Education (Kosel):
- d. Contra Costa County/California Special Districts Assoc. (Nagel): Report on November committee meeting
- e. Diablo Fire Safe Council/Interface (Staff):
- f. Correspondence: Thank you from S. Tatsuno

**ADJOURNMENT.** The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, January 14, 2015, at 7:00 p.m. at the Kensington Community Center, 59 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 1/14/15 is Wednesday, 12/31/14 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 1/7/15 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING

# **OATH OF OFFICE**

# Oath of Office

State of California }  
County of Contra Costa } ss.

For the office of Director  
Kensington Fire Protection District

I, Nina Harmon

do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

\_\_\_\_\_

Subscribed and sworn to before me, this 10<sup>th</sup> day of, December, 2014.

\_\_\_\_\_  
Signature of Person Adminstrating Oath

\_\_\_\_\_  
Title

# Oath of Office

State of California }  
County of Contra Costa } ss.

For the office of Director,  
Kensington Fire Protection District

I, Michael Kassarian

do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me, this 10<sup>th</sup> day of, December, 2014.

\_\_\_\_\_  
Signature of Person Adminstrating Oath

\_\_\_\_\_  
Title

# Oath of Office

State of California }  
County of Contra Costa } ss.

For the office of Director,  
Kensington Fire Protection District

I, Janice E. Kosel

do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

\_\_\_\_\_

Subscribed and sworn to before me, this 10<sup>th</sup> day of, December, 2014.

\_\_\_\_\_  
Signature of Person Adminstrating Oath

\_\_\_\_\_  
Title.

# **CONSENT CALENDAR**

**MINUTES OF THE OCTOBER 8, 2014 MEETING OF THE BOARD OF DIRECTORS  
OF THE KENSINGTON FIRE PROTECTION DISTRICT**

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**PRESENT:**      Directors:      Helmut Blaszczyk, Joe de Ville, Nina Harmon  
                         Staff:                      Chief Lance Maples, Manager Brenda Navellier  
                         Absent:                      Directors Janice Kosel and Larry Nagel

**CALL TO ORDER:**

Vice President Blaszczyk called the meeting to order at 7:00 p.m. and noted the Directors that were present. Directors Kosel and Nagel were excused.

**APPROVAL OF CONSENT ITEMS:**

Vice President Blaszczyk called for the approval of the consent calendar (items 3, 4 & 5) consisting of approval of the minutes of the September 10, 2014 meeting, approval of monthly transmittal #4, and approval of the monthly August/September 2014 financial report. Director de Ville made a motion to accept consent calendar items 3, 4 and 5 as submitted. Director Harmon seconded the motion.

AYES:                      Blaszczyk, de Ville, Harmon  
NOES:                      None  
ABSENT:                      Kosel, Nagel

**ORAL COMMUNICATIONS:**

Resident Anthony Knight asked if KFPD has by-laws. KFPD has a Policy and Procedures Handbook. Special Districts are governed by the law. The Handbook sets forth guidelines for the Board's actions and were adopted by the Board. Chief Maples said the Board follows the Handbook though some of the policies are only written as guidelines.

**CHIEF'S REPORT:**

Chief Maples reviewed his written report. E372 and OES 300 both responded to the King Fire near Pollock Pines, CA. The engine companies were on scene for 11 days and the fire was 94% contained when they were released. Due to the extreme fire conditions, 12 firefighters working the King Fire had to deploy their emergency shelters to keep from being burned. This is a rare instance and the extreme part of fire season has not yet arrived. Maples gave further explanation on the emergency shelters. Cal Fire had a fatal aircraft crash yesterday in Yosemite. As of tonight, OES300 is on standby for the Applegate Fire that has closed I-80.

EBMUD is having a town hall meeting regarding Summit Reservoir on November 15<sup>th</sup>. There will be a discussion of the final design and construction timing. Whenever utility companies shut down traffic for projects, they inform dispatch who informs all of public safety. Maples explained that the lining of the current reservoir tank has been deemed a toxic material. Also, the tank is oversized for the capacity of use and the water becomes stale.

**PRESIDENT'S REPORT:**

None.

**NEW BUSINESS:**

**Actual Cost Agreement for EBMUD-Installed Main Replacement, Columbia Avenue, Kensington – Water Service Estimate of \$550,000:**

Blaszczyk noted that the preliminary estimate for the project is \$550,000 that will be shared 77% KFPD and 23% EBMUD, reducing KFPD's costs to \$423,500. The proposed contract is the exact same format as previous EBMUD contracts with KFPD. KFPD's line item FY14-15 budget is only for \$380,000 but there is no need to amend it since the project will not be completed and all costs will not be incurred by the end of the fiscal year. Construction will not begin until fall 2016. Resident Anthony Knight asked how it is the Fire District's responsibility to pay for these improvements? Blaszczyk and Maples responded that EBMUD is required to



provide drinking water but not the fire flow standards that have been previously adopted by the District which are above and beyond EBMUD's standards. The last project EBMUD contributed 20%. This project will bolster the District's ability to fight fire in the community. There are three hydrants that are affected in this corridor that are way below the District's standard of 1,500 gpm. Discussion followed on hydrants and red curbing. Red curbing is not always done in residential areas but there are laws per the DMV that apply. National standard goals are a hydrant every 500 feet. Knight believes it is EBMUD's responsibility to pay for the upgrades to their own pipes and should have a capital replacement project. The District is not in a position to ask for more contribution since they are the ones initiating the project based on adopted standards for more fire flow due to the Oakland Hills fire and other conditions. It is the District's decision to pursue the project. EBMUD is not offering cost share to any other community. EBMUD does have a replacement schedule for their pipes but Maples believes it is extremely delayed and problem areas are always addressed first. Resident Simon Brafman clarified that EBMUD is meeting their legal responsibility by meeting the drinking water standards. Orinda has a fire flow charge that the residents voted for to improve the fire flow in their community. Because KFPD adopted improved fire flow standards, anything EBMUD replaces that breaks has to be done to that improved standard. Director Harmon made a motion to accept the actual cost agreement for EBMUD-installed main replacement on Columbia Avenue for an estimate of \$550,000 with KFPD paying 77% of the cost share. Director de Ville seconded the motion. Navellier noted that the initial payment will be added to the October transmittal.

AYES: Blaschczyk, de Ville, Harmon  
NOES: None  
ABSENT: Kosel, Nagel

**BOARD REPORTS:**

**Public Safety Building:** Navellier explained that the structural engineer has reviewed the cracked apparatus bay floor and given his verbal opinion but has not yet submitted his written report. The engineer's opinion is that the floor is fine, it is designed to be a floating slab, there is movement but that is what the floor is designed to accommodate. He took measurements and suggested the District keep an eye on the floor long term. There will not be any additional cost for structural engineering since last month the District accepting a proposal for the site visit and report.

**Education:** The District's annual Fire Prevention Week Open House will take place on 10/11/14 from 12 to 4 p.m. Copies of the *Homeowner's Guide to Wildfire Prevention* are available to residents. Director Harmon will make an announcement that morning at the KCC annual meeting.

**CSDA:** The next meeting will take place on October 20<sup>th</sup> where CSDA will discuss a proposed membership fee increase.

**Correspondence:** A thank you letter from Shu Ren School was received.

**ADJOURNMENT:** The meeting was adjourned at 7:35 p.m.

MINUTES PREPARED BY: Brenda J. Navellier

These minutes were approved at the regular Board meeting of the Kensington Fire Protection District on December 10, 2014.

Attest:

\_\_\_\_\_  
Larry Nagel, Board Secretary

TRANSMITTAL - APPROVAL

TO: Auditor Controller of Contra Costa County:  
 Forwarded herewith are the following invoices and claims for goods and services received which have been approved for payment:

		KENSINGTON FPD		PY/CY:	
		TRANSMITTAL - APPROVAL		BATCH #:	
		Invoices		DATE:	
				LOCATION #:	
				FILENAME:	
				KENSINGTON	
00982	Delta Dental	12/11/14	BE000997405 Dec dental	7840 1061	1,189.07
01169	CalPERS	11/15/14	14420713 Jan medical	7840 1061	7,913.73
01406	KFPD	12/04/14	Reimburse revolving fund	7840 2490	14,488.19
01634	Vision Service Plan	11/20/14	001027770001 Dec vision	7840 1061	330.22
02120	City of El Cerrito	12/01/14	Dec fire protection	7840 2328	197,136.98
07091	Lamorena & Chang	11/20/14	2268 - FY13-14 audit	7840 2490	13,025.00
<b>TOTAL</b>					<b>234,083.19</b>

Kensington FPD Approval

Date: 1/1

Date: 12/14/14

*[Signature]*

December 4, 2014

**Attachment to Transmittal 1214**

Kensington Fire Protection District Revolving Fund 01406

Detailed invoice for reimbursement to the Revolving Fund for payment of the following expenditures:

INVOICE DATE	DESCRIPTION	AMOUNT
10/30/2014	Kel-Aire - HVAC maint.	320.10
10/20/2014	Contra Costa County elections	399.18
10/22/2014	Comcast - internet	93.95
11/1/2014	All Ways Green Service - janitorial	105.00
11/3/2014	Farmers - life insurance	412.50
11/6/2014	PG&E - electric	1,124.20
11/5/2014	PG&E - gas	91.68
11/5/2014	Olivero Plumbing - repair leak	446.67
11/9/2014	Sprint - telephone	64.68
11/5/2014	AT&T - telephone	454.37
11/4/2014	Office Depot - office supplies	124.28
11/15/2014	ICMA - Sept and Oct deferred comp	1,831.36
11/17/2014	Payroll processing	54.50
11/17/2014	Payroll - 11/1-11/15/14	2,503.65
11/17/2014	Withholding payroll taxes 11/1-11/15/14	970.29
11/12/2014	Pagepoint - website updates	21.00
11/14/2014	Meyers Nave - legal	120.42
11/9/2014	Russell - Sept accounting	715.00
12/1/2014	Stericycle - medical waste	226.92
11/13/2014	Mechanics - FF gym, halloween candy	780.00
11/15/2014	Bay Alarm - UL certificate	100.00
12/2/2014	Payroll processing	54.50
12/2/2014	Payroll - 11/16-11/30/14	2,503.65
12/2/2014	Withholding payroll taxes 11/16-11/30/14	970.29
	<b>Total</b>	<b>14,488.19</b>

Please complete the enclosed deposit ticket and mail in the attached envelope to The Mechanics Bank.

# Kensington Fire Protection District

## Balance Sheet

As of November 13, 2014

Nov 13, 14

### ASSETS

#### Current Assets

##### Checking/Savings

Petty Cash	200.00
KFPD Revolving Acct - Gen Fund	7,806.38
General Fund	261,961.07
Special Tax Fund	85,452.35
Capital Fund	4,990.77

Total Checking/Savings 360,410.57

##### Accounts Receivable

Due from County for Reimb.	13,884.66
Accounts Receivable	1,376.58
Advance on Taxes	3,040,211.91
Advance on Supplemental Taxes	44,912.11

Total Accounts Receivable 3,100,385.26

##### Other Current Assets

Prepaid Services - EC	1,610,225.68
Prepaid Exp.	9,287.73
Prepaid CERBT - Retiree Trust	1,008,817.58
Investments	
Capital Replacement Funds	1,167,332.00
Fire Protect. Contract Reserves	2,360,834.00
Investments - Other	-208,930.19

Total Investments 3,319,235.81

Total Other Current Assets 5,947,566.80

Total Current Assets 9,408,362.63

#### Fixed Assets

Equipment	1,057,967.17
Accumulated Depreciation-Equip	-701,991.00
Land	5,800.00
Building and Improvements	2,006,389.30
Accumulated Depreciation - Bldg	-739,375.00
Current Capital Outlay	
Firefighters Qtrs/Equip	2,621.05
Computers/Furniture	1,017.71

Total Current Capital Outlay 3,638.76

Total Fixed Assets 1,632,429.23

**TOTAL ASSETS 11,040,791.86**

### LIABILITIES & EQUITY

#### Liabilities

##### Current Liabilities

##### Accounts Payable

Due to Revolving Acct - Gen Fnd	13,884.66
Due to Other - Issued by CCC	27,104.18

Total Accounts Payable 40,988.84

##### Other Current Liabilities

El Cerrito Service Contract Pay	1,610,225.68
Wages & PR Taxes Payable	108.33
Deferred Comp Payable	1,831.36

Total Other Current Liabilities 1,612,165.37

Total Current Liabilities 1,653,154.21

Total Liabilities 1,653,154.21

**Kensington Fire Protection District**  
**Balance Sheet**  
**As of November 13, 2014**

	<u>Nov 13, 14</u>
<b>Equity</b>	
Fund Equity - General	3,325,448.26
Fund Equity - Capital Projects	548,373.00
Fund Equity - Special Revenue	17,789.00
Fund Equity - Gen Fixed Asset	1,321,009.00
Fund Equity	2,002,744.29
Net Income	2,172,274.10
<b>Total Equity</b>	<u>9,387,637.65</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>11,040,791.86</u></u>

# Kensington Fire Protection District Profit & Loss Prev Year Comparison

July 1 through November 13, 2014

	Jul 1 - Nov 13, 14	Jul 1 - Nov 13, 13	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Property Taxes	2,943,248.77	2,784,975.58	158,273.19	5.7%
Special Taxes	200,345.40	200,428.40	-83.00	0.0%
Other Tax Income	153.26	148.12	5.14	3.5%
Lease Agreement	0.00	15,757.00	-15,757.00	-100.0%
Interest Income	2,299.21	1,916.82	382.39	20.0%
Salary Reimbursement Agreement	16,564.92	15,902.10	662.82	4.2%
Miscellaneous Income	13,408.57	15,452.30	-2,043.73	-13.2%
<b>Total Income</b>	<b>3,176,020.13</b>	<b>3,034,580.32</b>	<b>141,439.81</b>	<b>4.7%</b>
<b>Expense</b>				
<b>OUTSIDE PROFESSIONAL SERVICES</b>				
LAFCO Fees	1,796.45	1,760.39	36.06	2.1%
Contra Costa County Expenses	141.12	131.58	9.54	7.3%
El Cerrito Contract Fee	805,112.84	786,944.67	18,168.17	2.3%
Water System Improvements	110,000.00	0.00	110,000.00	100.0%
Fire Abatement Contract	0.00	865.00	-865.00	-100.0%
Risk Management Insurance	11,523.00	10,601.00	922.00	8.7%
<b>Professional Fees</b>				
Accounting	812.50	1,446.25	-633.75	-43.8%
Actuarial Valuation	0.00	2,500.00	-2,500.00	-100.0%
Legal Fees	528.86	1,536.30	-1,007.64	-65.6%
<b>Total Professional Fees</b>	<b>1,341.16</b>	<b>5,482.55</b>	<b>-4,141.39</b>	<b>-75.5%</b>
Wildland Vegetation Mgmt	3,045.00	3,710.00	-665.00	-17.9%
<b>Total OUTSIDE PROFESSIONAL SERVIC...</b>	<b>932,959.57</b>	<b>809,495.19</b>	<b>123,464.38</b>	<b>15.3%</b>
<b>RETIREE MEDICAL BENEFITS</b>				
PERS Medical	9,985.04	21,360.44	-11,375.40	-53.3%
Delta Dental	1,064.63	2,733.31	-1,668.68	-61.1%
Vision Care	289.63	745.81	-456.18	-61.2%
<b>Total RETIREE MEDICAL BENEFITS</b>	<b>11,339.30</b>	<b>24,839.56</b>	<b>-13,500.26</b>	<b>-54.4%</b>
<b>COMMUNITY SERVICE ACTIVITIES</b>				
Public Education	4,598.74	3,239.90	1,358.84	41.9%
Comm. Pharmaceutical Drop-Off	773.38	238.14	535.24	224.8%
Vial of Life Program	0.00	114.27	-114.27	-100.0%
Open Houses	253.51	246.70	6.81	2.8%
<b>Total COMMUNITY SERVICE ACTIVITIES</b>	<b>5,625.63</b>	<b>3,839.01</b>	<b>1,786.62</b>	<b>46.5%</b>
<b>DISTRICT ACTIVITIES</b>				
Firefighters' Expenses	1,078.95	0.00	1,078.95	100.0%
Airpacks Expense	0.00	15,561.45	-15,561.45	-100.0%
Staff Appreciation	21.05	0.00	21.05	100.0%
Professional Development	0.00	3,084.79	-3,084.79	-100.0%
<b>Building Maintenance</b>				
Janitorial Service	525.00	519.66	5.34	1.0%
Medical Waste Disposal	965.80	881.01	84.79	9.6%
Building alarm	0.00	100.00	-100.00	-100.0%
Gardening service	240.00	360.00	-120.00	-33.3%
Miscellaneous Maint.	4,118.68	6,854.77	-2,736.09	-39.9%
<b>Total Building Maintenance</b>	<b>5,849.48</b>	<b>8,715.44</b>	<b>-2,865.96</b>	<b>-32.9%</b>
<b>Building Utilities/Service</b>				
Garbage	336.28	284.96	51.32	18.0%
Gas and Electric	2,145.28	2,675.63	-530.35	-19.8%
Water/Sewer	855.26	559.50	295.76	52.9%
<b>Total Building Utilities/Service</b>	<b>3,336.82</b>	<b>3,520.09</b>	<b>-183.27</b>	<b>-5.2%</b>
Election	399.18	0.00	399.18	100.0%
Memberships	5,888.00	5,519.00	369.00	6.7%
<b>Office</b>				
Office Expense	827.12	366.58	460.54	125.6%
Office Supplies	480.81	248.73	232.08	93.3%
Telephone	2,474.99	2,005.67	469.32	23.4%
<b>Total Office</b>	<b>3,782.92</b>	<b>2,620.98</b>	<b>1,161.94</b>	<b>44.3%</b>
<b>Total DISTRICT ACTIVITIES</b>	<b>20,356.40</b>	<b>39,021.75</b>	<b>-18,665.35</b>	<b>-47.8%</b>
<b>Staff</b>				
Wages	25,035.94	25,029.28	6.66	0.0%
Longevity Pay	1,000.00	0.00	1,000.00	100.0%
Overtime Wages	135.41	216.59	-81.18	-37.5%
Medical/dental ins compensation	2,600.00	2,400.00	200.00	8.3%
Retirement Contribution	1,902.70	1,251.44	651.26	52.0%
Payroll Taxes	2,002.12	1,931.37	70.75	3.7%
Workers Compensation/Life Ins	298.46	1,326.11	-1,027.65	-77.5%
Payroll Processing	490.50	419.20	71.30	17.0%
<b>Total Staff</b>	<b>33,465.13</b>	<b>32,573.99</b>	<b>891.14</b>	<b>2.7%</b>
<b>Total Expense</b>	<b>1,003,746.03</b>	<b>909,769.50</b>	<b>93,976.53</b>	<b>10.3%</b>
<b>Net Ordinary Income</b>	<b>2,172,274.10</b>	<b>2,124,810.82</b>	<b>47,463.28</b>	<b>2.2%</b>

**Kensington Fire Protection District  
Profit & Loss Prev Year Comparison**

July 1 through November 13, 2014

	Jul 1 - Nov 13, 14	Jul 1 - Nov 13, 13	\$ Change	% Change
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Transfers In - General	712.41	1,218.21	-505.80	-41.5%
<b>Total Other Income</b>	712.41	1,218.21	-505.80	-41.5%
<b>Other Expense</b>				
Transfers Out - Capital	712.41	1,218.21	-505.80	-41.5%
<b>Total Other Expense</b>	712.41	1,218.21	-505.80	-41.5%
<b>Net Other Income</b>	0.00	0.00	0.00	0.0%
<b>Net Income</b>	<b>2,172,274.10</b>	<b>2,124,810.82</b>	<b>47,463.28</b>	<b>2.2%</b>

**Kensington Fire Protection District**  
**Profit & Loss Budget vs. Actual**  
 July through October 2014

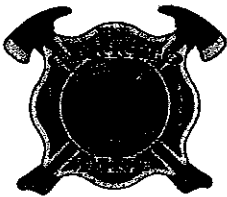
	Jul - Oct 14	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Property Taxes	2,930,703.86	2,982,110.00	-51,406.14	98.3%
Special Taxes	200,345.40	200,428.00	-82.60	100.0%
Other Tax Income	153.26	0.00	153.26	100.0%
Lease Agreement	0.00	1.00	-1.00	0.0%
Interest Income	2,299.21	1,428.75	870.46	160.9%
Salary Reimbursement Agreement	16,564.92	17,045.36	-480.44	97.2%
Grant Revenue	0.00	0.00	0.00	0.0%
Miscellaneous Income	11,191.57			
<b>Total Income</b>	<b>3,161,258.22</b>	<b>3,201,013.11</b>	<b>-39,754.89</b>	<b>98.8%</b>
<b>Expense</b>				
<b>OUTSIDE PROFESSIONAL SERVICES</b>				
LAFCO Fees	1,796.45	1,850.00	-53.55	97.1%
Contra Costa County Expenses	141.12	133.00	8.12	106.1%
El Cerrito Contract Fee	805,112.84	805,113.00	-0.16	100.0%
Water System Improvements	110,000.00	0.00	110,000.00	100.0%
Fire Abatement Contract	0.00	8,000.00	-8,000.00	0.0%
Risk Management Insurance	11,523.00	11,525.00	-2.00	100.0%
<b>Professional Fees</b>				
Accounting	812.50	1,200.00	-387.50	67.7%
Audit	0.00	0.00	0.00	0.0%
Legal Fees	528.66	10,000.00	-9,471.34	5.3%
<b>Total Professional Fees</b>	<b>1,341.16</b>	<b>11,200.00</b>	<b>-9,858.84</b>	<b>12.0%</b>
Wildland Vegetation Mgmt	3,045.00	3,700.00	-655.00	82.3%
<b>Total OUTSIDE PROFESSIONAL SERVI...</b>	<b>932,959.57</b>	<b>841,521.00</b>	<b>91,438.57</b>	<b>110.9%</b>
<b>RETIREE MEDICAL BENEFITS</b>				
PERS Medical	6,656.72	6,656.64	0.08	100.0%
Delta Dental	851.72	851.64	0.08	100.0%
Vision Care	289.63	231.64	57.99	125.0%
<b>Total RETIREE MEDICAL BENEFITS</b>	<b>7,798.07</b>	<b>7,739.92</b>	<b>58.15</b>	<b>100.8%</b>
<b>COMMUNITY SERVICE ACTIVITIES</b>				
Public Education	4,598.74	4,333.32	265.42	106.1%
Comm. Pharmaceutical Drop-Off	773.38	1,250.00	-476.62	61.9%
Vial of Life Program	0.00	0.00	0.00	0.0%
CERT Emergency Kits	0.00	0.00	0.00	0.0%
Open Houses	253.51	375.00	-121.49	67.6%
Community Shredder	0.00	0.00	0.00	0.0%
<b>Total COMMUNITY SERVICE ACTIVITIES</b>	<b>5,625.63</b>	<b>5,958.32</b>	<b>-332.69</b>	<b>94.4%</b>
<b>DISTRICT ACTIVITIES</b>				
Firefighter's Apparel	0.00	0.00	0.00	0.0%
Firefighters' Expenses	1,078.95	1,000.00	78.95	107.9%
Engine Rescue Equipment	0.00	0.00	0.00	0.0%
Staff Appreciation	21.05	0.00	21.05	100.0%
Professional Development	0.00	0.00	0.00	0.0%
<b>Building Maintenance</b>				
Janitorial Service	420.00	500.00	-80.00	84.0%
Medical Waste Disposal	965.80	1,332.00	-366.20	72.5%
Building alarm	0.00	250.00	-250.00	0.0%
Gardening service	240.00	400.00	-160.00	60.0%
Miscellaneous Maint.	3,798.58	4,166.64	-368.06	91.2%
<b>Total Building Maintenance</b>	<b>5,424.38</b>	<b>6,648.64</b>	<b>-1,224.26</b>	<b>81.6%</b>
<b>Building Utilities/Service</b>				
Garbage	336.28	305.00	31.28	110.3%
Gas and Electric	2,841.61	2,401.64	439.97	118.3%
Water/Sewer	1,535.51	438.32	1,097.19	350.3%
<b>Total Building Utilities/Service</b>	<b>4,713.40</b>	<b>3,144.96</b>	<b>1,568.44</b>	<b>149.9%</b>
Election	0.00	0.00	0.00	0.0%
Memberships	600.00	600.00	0.00	100.0%
<b>Office</b>				
Office Expense	827.12	1,166.64	-339.52	70.9%
Office Supplies	480.81	833.32	-352.51	57.7%
Telephone	2,381.04	2,215.00	166.04	107.5%
<b>Total Office</b>	<b>3,688.97</b>	<b>4,214.96</b>	<b>-525.99</b>	<b>87.5%</b>
<b>Total DISTRICT ACTIVITIES</b>	<b>15,526.75</b>	<b>15,608.56</b>	<b>-81.81</b>	<b>99.5%</b>



**Kensington Fire Protection District  
Profit & Loss Budget vs. Actual**

July through October 2014

	Jul - Oct 14	Budget	\$ Over Budget	% of Budget
<b>Staff</b>				
Wages	25,035.94	25,036.64	-0.70	100.0%
Longevity Pay	1,000.00	1,000.00	0.00	100.0%
Overtime Wages	135.41	433.32	-297.91	31.2%
Vacation Wages	0.00	0.00	0.00	0.0%
Medical/dental ins compensation	2,600.00	2,600.00	0.00	100.0%
Retirement Contribution	1,902.70	1,903.32	-0.62	100.0%
Payroll Taxes	2,002.12	2,073.00	-70.88	96.6%
Workers Compensation/Life Ins	298.46	900.00	-601.54	33.2%
Payroll Processing	436.00	460.00	-24.00	94.8%
<b>Total Staff</b>	<b>33,410.63</b>	<b>34,406.28</b>	<b>-995.65</b>	<b>97.1%</b>
Contingency	0.00	8,333.32	-8,333.32	0.0%
<b>Total Expense</b>	<b>995,320.65</b>	<b>913,567.40</b>	<b>81,753.25</b>	<b>108.9%</b>
<b>Net Ordinary Income</b>	<b>2,165,937.57</b>	<b>2,287,445.71</b>	<b>-121,508.14</b>	<b>94.7%</b>
<b>Other Income/Expense</b>				
Other Income				
Transfers In - General	712.41			
<b>Total Other Income</b>	<b>712.41</b>			
Other Expense				
Transfers Out - Capital	712.41			
<b>Total Other Expense</b>	<b>712.41</b>			
<b>Net Other Income</b>	<b>0.00</b>			
<b>Net Income</b>	<b>2,165,937.57</b>	<b>2,287,445.71</b>	<b>-121,508.14</b>	<b>94.7%</b>



# EL CERRITO FIRE DEPARTMENT

## Memorandum

November 1, 2014

**TO:** Kensington Fire Protection District Board Members

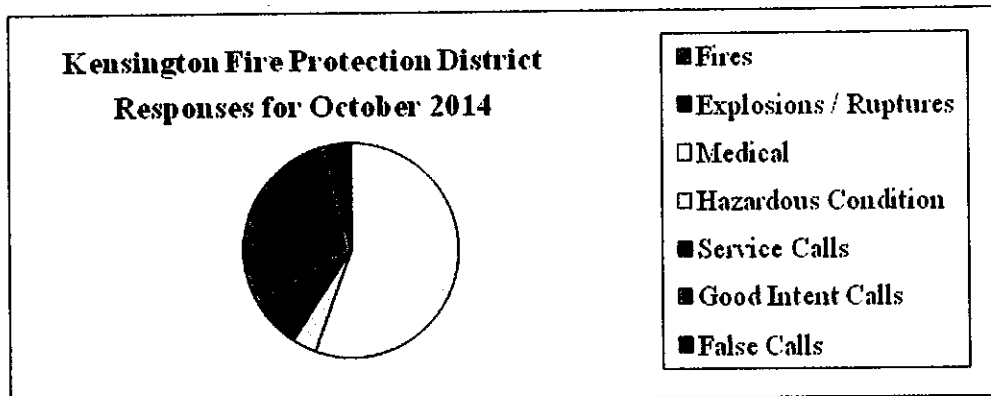
**FROM:** Laurence Carr, Battalion Chief

**RE: Incident Activity Reports for the Month of October 2014**

There were 27 incidents that occurred during the month of October in the community of Kensington. Please see the attached "Incident Log" for the dates and times, locations and incident type for the calls that the Fire Department responded to this past month. Total calls for E65 was 46 in all districts.

The chart below is broken down into NFIRS Incident Types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
<b>Fires</b>	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	0	0.00%
<b>Explosions / Ruptures</b>	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
<b>Medical</b>	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	15	55.56%
<b>Hazardous Condition</b>	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	1	3.70%
<b>Service Calls</b>	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	2	7.41%
<b>Good Intent Calls</b>	<i>(Cancelled En Route, Wrong Location)</i>	8	29.63%
<b>False Calls</b>	<i>(Wrong Company/Unit Dispatched)</i>	1	3.70%
<b>Totals</b>		<b>27</b>	<b>100.00%</b>



# Kensington Fire Protection District Response Log for October 2014

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1402264	01-Oct-14 18:43:38	17 Highland AVE	Kensington	E65	651
2	1402268	02-Oct-14 07:17:53	OBERLIN AVE	Kensington	E65	522
3	1402275	02-Oct-14 21:40:44	43 WINDSOR AVE	Kensington	E65	321
4	1402300	05-Oct-14 20:00:32	110 PURDUE AVE	Kensington	E65	321
5	1402343	10-Oct-14 16:51:11	520 COVENTRY DR	Kensington	E65	321
6	1402361	12-Oct-14 17:24:47	136 WINDSOR AVE	Kensington	E65	651
7	1402363	12-Oct-14 19:04:32	HIGHLAND BLVD	Kensington	E65	651
8	1402368	13-Oct-14 08:14:19	ARLINGTON AVE	Kensington	E65	651
9	1402374	13-Oct-14 15:49:12	229 COLUSA AVE	Kensington	E65	321
10	1402377	13-Oct-14 22:07:39	130 WINDSOR AVE	Kensington	E65	321
11	1402379	14-Oct-14 09:26:02	91 ARLINGTON AVE	Kensington	E65	321
12	1402381	14-Oct-14 10:42:08	265 Willamette AVE	Kensington	E65	321
13	1402391	15-Oct-14 18:36:36	1 LAWSON DR	Kensington	E72	740
14	1402405	17-Oct-14 11:40:23	86 NORWOOD AVE	Kensington	E65	622
15	1402408	17-Oct-14 16:16:24	81 ARLINGTON AVE	Kensington	E65	322
16	1402414	18-Oct-14 05:16:09	134 WINDSOR AVE	Kensington	E65	321
17	1402417	18-Oct-14 12:15:41	134 WINDSOR AVE	Kensington	E65	321
18	1402420	18-Oct-14 20:24:00	298 PURDUE AVE	Kensington	E65	651
19	1402435	20-Oct-14 19:46:46	217 ARLINGTON AVE	Kensington	E65	321
20	1402458	23-Oct-14 13:49:38	AMHERST AVE	Kensington	E72	520
21	1402477	26-Oct-14 13:12:31	62 HIGHGATE RD	Kensington	E65	651
22	1402481	27-Oct-14 13:37:44	671 OBERLIN AVE	Kensington	E65	321
23	1402482	27-Oct-14 17:12:06	338 COVENTRY DR	Kensington	E65	321
24	1402496	29-Oct-14 07:07:27	825 COVENTRY DR	Kensington	E65	412
25	1402498	29-Oct-14 13:24:19	8 NORWOOD AVE	Kensington	E65	321
26	1402500	29-Oct-14 14:42:17	73 STRATFORD DR	Kensington	E65	600
27	1402504	29-Oct-14 20:18:30	629 BELOIT AVE	Kensington	E65	321

\* See Attached Table for Incident Type Explanations

**Description**

**Type Series**

- 100 (Structure, Trash, Vehicle, Vegetation Fire)
- 200 (Over Pressure/Ruptures Explosions, Bombs)
- 300 (EMS, Vehicle Accidents, Extrication, Rescue)
- 400 (Chemical Spills, Leaks, Down power Lines)
- 500 (Distress, Water/ Smoke/Odor Problems, Public Assists)
- 600 (Cancelled En Route, Wrong Location)
- 700 (Wrong Company/Unit Dispatched)

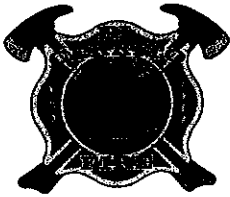
# Kensington Fire Protection District Engine 65 Response Log for October 2014

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1402264	01-Oct-14 18:43:38	17 Highland AVE	Kensington	E65	651
2	1402268	02-Oct-14 07:17:53	OBERLIN AVE	Kensington	E65	522
3	1402275	02-Oct-14 21:40:44	43 WINDSOR AVE	Kensington	E65	321
4	1402283	03-Oct-14 20:57:42	617 ALBEMARLE ST	El Cerrito	E65	321
5	1402294	05-Oct-14 10:45:38	6510 GLADYS AVE	El Cerrito	E65	311
6	1402300	05-Oct-14 20:00:32	110 PURDUE AVE	Kensington	E65	321
7	1402308	06-Oct-14 17:55:35	909 KING DR	El Cerrito	E65	311
8	1402322	08-Oct-14 08:09:14	9901 SAN PABLO AVE	El Cerrito	E65	113
9	1402335	09-Oct-14 14:27:48	1325 BREWSTER DR	El Cerrito	E65	113
10	1402343	10-Oct-14 16:51:11	520 COVENTRY DR	Kensington	E65	321
11	1402351	11-Oct-14 19:37:54	7900 CUTTING BLVD	El Cerrito	E65	745
12	1402355	12-Oct-14 07:23:13	856 SHEVLIN DR	El Cerrito	E65	321
13	1402361	12-Oct-14 17:24:47	136 WINDSOR AVE	Kensington	E65	651
14	1402363	12-Oct-14 19:04:32	HIGHLAND BLVD	Kensington	E65	651
15	1402368	13-Oct-14 08:14:19	ARLINGTON AVE	Kensington	E65	651
16	1402374	13-Oct-14 15:49:12	229 COLUSA AVE	Kensington	E65	321
17	1402377	13-Oct-14 22:07:39	130 WINDSOR AVE	Kensington	E65	321
18	1402379	14-Oct-14 09:26:02	91 ARLINGTON AVE	Kensington	E65	321
19	1402381	14-Oct-14 10:42:08	265 Willamette AVE	Kensington	E65	321
20	1402387	15-Oct-14 11:15:47	8860 TERRACE DR	El Cerrito	E65	745
21	1402391	15-Oct-14 18:36:36	1 LAWSON DR	Kensington	E65	740
22	1402393	15-Oct-14 19:39:21	205 RAMONA AVE	El Cerrito	E65	553
23	1402403	17-Oct-14 07:56:17	1070 LENEVE PL	El Cerrito	E65	321
24	1402405	17-Oct-14 11:40:23	86 NORWOOD AVE	Kensington	E65	622
25	1402408	17-Oct-14 16:16:24	81 ARLINGTON AVE	Kensington	E65	322
26	1402414	18-Oct-14 05:16:09	134 WINDSOR AVE	Kensington	E65	321
27	1402417	18-Oct-14 12:15:41	134 WINDSOR AVE	Kensington	E65	321
28	1402420	18-Oct-14 20:24:00	298 PURDUE AVE	Kensington	E65	651
29	1402429	20-Oct-14 01:40:48	7534 TERRACE DR	El Cerrito	E65	321
30	1402435	20-Oct-14 19:46:46	217 ARLINGTON AVE	Kensington	E65	321

31	1402442	21-Oct-14 08:42:52	1219 RIVERA ST	El Cerrito	E65	521
32	1402452	22-Oct-14 15:08:30	5550 CENTRAL AVE	El Cerrito	E65	611U
33	1402455	22-Oct-14 20:13:51	MOESER LN	Richmond	E65	600
34	1402460	23-Oct-14 19:06:45	TILDEN PARK	Berkeley	E65	611F
35	1402465	24-Oct-14 10:56:18	8529 BETTY LN	El Cerrito	E65	321
36	1402467	24-Oct-14 14:49:08	6400 CUTTING BLVD	El Cerrito	E65	321
37	1402471	25-Oct-14 14:23:20	7837 Terrace DR	El Cerrito	E65	151
38	1402474	26-Oct-14 11:51:15	7525 FAIRMOUNT AVE	El Cerrito	E65	321
39	1402477	26-Oct-14 13:12:31	62 HIGHGATE RD	Kensington	E65	651
40	1402481	27-Oct-14 13:37:44	671 OBERLIN AVE	Kensington	E65	321
41	1402482	27-Oct-14 17:12:06	338 COVENTRY DR	Kensington	E65	321
42	1402496	29-Oct-14 07:07:27	825 COVENTRY DR	Kensington	E65	412
43	1402498	29-Oct-14 13:24:19	8 NORWOOD AVE	Kensington	E65	321
44	1402500	29-Oct-14 14:42:17	73 STRATFORD DR	Kensington	E65	600
45	1402504	29-Oct-14 20:18:30	629 BELOIT AVE	Kensington	E65	321
46	1402509	31-Oct-14 12:00:13	833 KEARNEY ST	El Cerrito	E65	700

\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)



# EL CERRITO FIRE DEPARTMENT

## Memorandum

December 1, 2014

**TO:** Kensington Fire Protection District Board Members

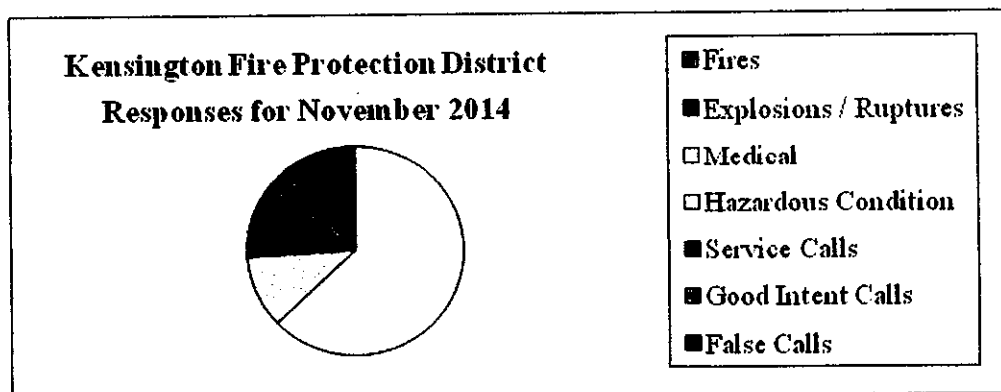
**FROM:** Laurence Carr, Battalion Chief

**RE: Incident Activity Reports for the Month of November 2014**

There were 27 incidents that occurred during the month of November in the community of Kensington. Please see the attached "Incident Log" for the dates and times, locations and incident type for the calls that the Fire Department responded to this past month. Total calls for E65 was 49 in all districts.

The chart below is broken down into NFIRS Incident Types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
Fires	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	0	0.00%
Explosions / Ruptures	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
Medical	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	17	62.96%
Hazardous Condition	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	3	11.11%
Service Calls	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	3	11.11%
Good Intent Calls	<i>(Cancelled En Route, Wrong Location)</i>	1	3.70%
False Calls	<i>(Wrong Company/Unit Dispatched)</i>	3	11.11%
<b>Totals</b>		<b>27</b>	<b>100.00%</b>



# Kensington Fire Protection District Response Log for November 2014

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1402520	01-Nov-14 21:35:15	63 HIGHLAND BLVD	Kensington	E65	554
2	1402543	05-Nov-14 00:50:36	1612 OCEAN VIEW AVE	Kensington	E65	743
3	1402549	05-Nov-14 16:32:40	166 ARDMORE DR	Kensington	E65	321
4	1402555	07-Nov-14 13:54:56	375 OCEAN VIEW AVE	Kensington	E65	740
5	1402557	07-Nov-14 18:42:20	433 OCEAN VIEW AVE	Kensington	E65	321
6	1402576	09-Nov-14 16:38:41	217 ARLINGTON AVE	Kensington	E65	321
7	1402584	11-Nov-14 03:03:02	215 ARLINGTON AVE	Kensington	E65	321
8	1402597	14-Nov-14 01:25:42	25 KERR AVE	Kensington	E65	321
9	1402600	14-Nov-14 10:06:18	1 HIGHGATE DR	Kensington	E65	321
10	1402602	14-Nov-14 11:34:26	1 HIGHGATE CT	Kensington	E65	321
11	1402617	16-Nov-14 12:30:48	38 FRANCISCAN WAY	Kensington	E65	321
12	1402641	18-Nov-14 00:39:48	123 ARLINGTON AVE	Kensington	E65	321
13	1402644	18-Nov-14 16:55:42	721 COVENTRY DR	Kensington	E65	321
14	1402651	19-Nov-14 09:56:52	711 COVENTRY DR	Kensington	E65	740
15	1402669	20-Nov-14 18:04:19	ARLINGTON AVE	Kensington	E65	400
16	1402670	20-Nov-14 19:00:00	217 ARLINGTON AVE	Kensington	E65	321
17	1402671	20-Nov-14 23:29:28	49 NORWOOD AVE	Kensington	E65	550
18	1402673	21-Nov-14 09:04:06	719 COVENTRY DR	Kensington	E65	550
19	1402675	21-Nov-14 19:46:03	413 YALE AVE	Kensington	E65	321
20	1402685	22-Nov-14 17:37:53	375 OCEAN VIEW AVE	Kensington	E65	420
21	1402691	23-Nov-14 10:54:28	3 HIGHGATE CT	Kensington	E65	321
22	1402705	24-Nov-14 17:51:37	244 COLUMBIA AVE	Kensington	E65	651
23	1402713	25-Nov-14 11:06:51	55 MARGUERITA DR	Kensington	E65	412
24	1402721	26-Nov-14 06:41:00	56 KENYON AVE	Kensington	E65	321
25	1402731	27-Nov-14 06:16:57	217 ARLINGTON AVE	Kensington	E65	321
26	1402741	28-Nov-14 16:21:59	207 COLGATE AVE	Kensington	E65	321
27	1402742	28-Nov-14 16:59:57	49 NORWOOD AVE	Kensington	E65	321



\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

# Kensington Fire Protection District Engine 65 Response Log for November 2014

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1402518	01-Nov-14 19:54:56	731 GELSTON PL	El Cerrito	E65	321
2	1402520	01-Nov-14 21:35:15	63 HIGHLAND BLVD	Kensington	E65	554
3	1402531	03-Nov-14 11:29:46	832 BALRA DR	El Cerrito	E65	311
4	1402533	03-Nov-14 11:51:43	206 SAN CARLOS AVE	El Cerrito	E65	700
5	1402536	03-Nov-14 22:27:10	702 HANCOCK WAY	El Cerrito	E65	321
6	1402543	05-Nov-14 00:50:36	1612 OCEAN VIEW AVE	Kensington	E65	743
7	1402544	05-Nov-14 11:10:29	7206 STOCKTON AVE	El Cerrito	E65	553
8	1402545	05-Nov-14 12:28:16	1190 E WILDCAT CANYON RD	Berkeley	E65	322
9	1402549	05-Nov-14 16:32:40	166 ARDMORE DR	Kensington	E65	321
10	1402550	06-Nov-14 06:37:15	1070 LENEVE PL	El Cerrito	E65	321
11	1402551	06-Nov-14 08:43:50	10203 SAN PABLO AVE	El Cerrito	E65	611F
12	1402555	07-Nov-14 13:54:56	375 OCEAN VIEW AVE	Kensington	E65	740
13	1402557	07-Nov-14 18:42:20	433 OCEAN VIEW AVE	Kensington	E65	321
14	1402576	09-Nov-14 16:38:41	217 ARLINGTON AVE	Kensington	E65	321
15	1402582	10-Nov-14 17:12:12	8311 TERRACE DR	El Cerrito	E65	745
16	1402583	11-Nov-14 00:26:59	8170 TERRACE DR	El Cerrito	E65	743
17	1402584	11-Nov-14 03:03:02	215 ARLINGTON AVE	Kensington	E65	321
18	1402586	12-Nov-14 02:01:18	8515 ROBERTA DR	El Cerrito	E65	311
19	1402594	13-Nov-14 17:27:36	1120 KING DR	El Cerrito	E65	611F
20	1402597	14-Nov-14 01:25:42	25 KERR AVE	Kensington	E65	321
21	1402600	14-Nov-14 10:06:18	1 HIGHGATE DR	Kensington	E65	321
22	1402602	14-Nov-14 11:34:26	1 HIGHGATE CT	Kensington	E65	321
23	1402611	15-Nov-14 10:13:04	410 COLUSA AVE	El Cerrito	E65	611X
24	1402617	16-Nov-14 12:30:48	38 FRANCISCAN WAY	Kensington	E65	321
25	1402620	16-Nov-14 14:52:12	500 ALBEMARLE ST	El Cerrito	E65	321
26	1402641	18-Nov-14 00:39:48	123 ARLINGTON AVE	Kensington	E65	321
27	1402644	18-Nov-14 16:55:42	721 COVENTRY DR	Kensington	E65	321
28	1402651	19-Nov-14 09:56:52	711 COVENTRY DR	Kensington	E65	740
29	1402656	19-Nov-14 18:32:15	708 RICHMOND ST	El Cerrito	E65	611F
30	1402669	20-Nov-14 18:04:19	ARLINGTON AVE	Kensington	E65	400

31	1402670	20-Nov-14 19:00:00	217 ARLINGTON AVE	Kensington	E65	321
32	1402671	20-Nov-14 23:29:28	49 NORWOOD AVE	Kensington	E65	550
33	1402673	21-Nov-14 09:04:06	719 COVENTRY DR	Kensington	E65	550
34	1402675	21-Nov-14 19:46:03	413 YALE AVE	Kensington	E65	321
35	1402685	22-Nov-14 17:37:53	375 OCEAN VIEW AVE	Kensington	E65	420
36	1402686	22-Nov-14 18:34:30	1704 WESLEY AVE	El Cerrito	E65	113
37	1402688	23-Nov-14 02:19:04	407 SANTA FE AVE	Richmond	E65	621
38	1402691	23-Nov-14 10:54:28	3 HIGHGATE CT	Kensington	E65	321
39	1402693	23-Nov-14 12:30:00	10203 SAN PABLO AVE	El Cerrito	E65	734
40	1402701	24-Nov-14 12:01:26	1012 VILLA NUEVA DR	El Cerrito	E65	611M
41	1402705	24-Nov-14 17:51:37	244 COLUMBIA AVE	Kensington	E65	651
42	1402713	25-Nov-14 11:06:51	55 MARGUERITA DR	Kensington	E65	412
43	1402715	25-Nov-14 14:11:07	7900 TERRACE DR	El Cerrito	E65	321
44	1402721	26-Nov-14 06:41:00	56 KENYON AVE	Kensington	E65	321
45	1402731	27-Nov-14 06:16:57	217 ARLINGTON AVE	Kensington	E65	321
46	1402740	28-Nov-14 13:42:57	1432 DEVONSHIRE DR	El Cerrito	E65	113
47	1402741	28-Nov-14 16:21:59	207 COLGATE AVE	Kensington	E65	321
48	1402742	28-Nov-14 16:59:57	49 NORWOOD AVE	Kensington	E65	321
49	1402748	29-Nov-14 10:58:03	1704 WESLEY AVE	El Cerrito	E65	743

\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

# **CHIEF'S REPORT**

**KENSINGTON FIRE PROTECTION DISTRICT  
MEMORANDUM**

December 2014

TO: President and Board Members  
Kensington Fire Protection District

FROM: Lance J. Maples, Fire Chief

SUBJECT: **Fire Chief's Report**

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We are happy to report that this year the Fire Department has been successful in being awarded three grants, two administered by the California Homeland Security Program and one from the California Office of Traffic Safety.

The Department has been awarded a grant for the purchase of demolition tools and ventilation tools. These types of tools will be used when dealing with collapsed structures that have concrete, brick, or other hardened materials. Currently, these types of tools are not an available resource in the West County area. The total budget for this project is \$18,213.

Secondly, the Fire Department has been awarded a purchase of a support vehicle that will be used in conjunction with our USAR Cribbing and Shoring trailer that was purchased in 2012, also through this grant program. This support vehicle will not only transport the aforementioned vehicle but will also carry plywood and lumber that would be required for shoring and cribbing operations. The total budget for this project is \$95,665.

Finally, the Fire Department has been awarded a grant for the purchase of auto extrication rescue equipment to be placed in service on our new Ladder Truck. Total budget for this project is \$50,182.

All three of these grants will be fully funded requiring no contribution from the City. It is a pleasure to report once again that the Fire Department has started to set a fairly good track record securing funding from many Grant Programs over the last 10 years.

- 2004, \$73,879 Breathing Apparatus
- 2006, \$7,974 Wildland Shelters
- 2007, \$72,000 Multi-Casualty Unit
- 2008, \$278,000 Regional Fire Trainer
- 2008, \$42,300 RIC Training
- 2009, \$8,000 Fire Extinguisher Training Prop

- 2010, \$172,884 Cardiac Monitors
- 2011, \$328,676 EBRCs Radio Equipment
- 2012, \$37,383 USAR Shoring and Cribbing Equipment
- 2013, \$41,515 Air Bag Cache
- 2013, \$38,413 Rescue Strut System Cache
- 2013, \$856,406 Ladder Truck
- 2013, \$160,000 Breathing Apparatus
- 2013, \$65,338 Automated Chest Compression Devices
- 2014, \$18,213 Demolition and Ventilation Tools
- 2014, \$95,665 USAR Support Vehicle
- 2014, \$50,182 Vehicle Extrication Tools

These grants total \$2,346,828 in funds to support the Fire Department Operations, and we hope to continue this success into future year.

# **BOARD REPORTS**

TRANSMITTAL - APPROVAL

TO: Auditor Controller of Contra Costa County:

Forwarded herewith are the following invoices and claims for goods and services received which have been approved for payment:

		KENSINGTON FPD		PY/CY:				
		TRANSMITTAL - APPROVAL		BATCH #:				
		Invoices		DATE:				
				LOCATION #:				
				FILENAME:				
00982	Delta Dental	11/1/2014	BE000951536 Nov dental	7840	1061			1,189.07
01169	CalPERS	10/15/2014	14377812 Nov med	7840	1061			7,946.93
01406	KFPD	11/06/14	Reimburse revolving fund	7840	2490			13,067.81
01634	Vision Service Plan	10/21/14	001027770001 Nov vision	7840	1061			330.22
02120	City of El Cerrito	11/01/14	Nov fire protection	7840	2328			197,136.98
09893	Legend Fitness	10/20/14	35973 gym equip	7840	2490			2,621.05
12420	Meyers Nave	10/23/14	2014090691 legal counsel	7840	2490			441.18
16281	CA Special Districts Assoc	11/01/14	1374 - 2015 membership	7840	2490			5,288.00
<b>TOTAL</b>								<b>228,021.24</b>

*Forwarded*  
11/10/14

Kensington FPD Approval  
*Skreed*  
 Date: 11/16/14  
*Frank A. Reed*  
 Date: 11/16/14





Creëgan+D'Angelo  
INFRASTRUCTURE  
ENGINEERS

PROJECT TITLE: KENSINGTON PUBLIC SAFETY BUILDING

Mr. Randy Sanchez  
226 Linus Pauling Drive, Suite A  
Hercules, CA 94547

October 8, 2014  
414026.00

Subject: Kensington Public Safety Building,  
217 Arlington Avenue, Kensington, California  
Garage Floor Slab Condition Assessment

Dear Randy,

As requested, Creëgan + D'Angelo Engineers (C+D) made a quick visual observation of the referenced property. The property is a two-story public safety building (with fire trucks) on an uphill sloping lot in the hills just north of Berkeley, California. It is our understanding that the 5,790 square foot building was originally built in 1970 with a new roof, seismic retrofit and major architectural improvements made in 1999. Other improvements were made to the building in 2005 and the exterior wall shingles were replaced in 2010. No reports or other documents were reviewed as part of this structural condition assessment. The reason for our site visit was to observe the existing condition of the garage floor slab and building foundation at the garage entrance and make observations regarding possible settlement or other structural deficiencies.

This report is intended to assess the structural condition of the existing structure and is limited to the specific conditions described herein. This report does not represent a full structural evaluation nor include specific construction documents for repairs. No tests were conducted to determine the physical properties or condition of the existing building materials. The weather was occasional rain and clouds at the time of our visit, conducted September 18, 2014. A Google vicinity map and photographs taken during the site visit are included for reference.

The foundation is reinforced concrete with a reinforced concrete slab on grade in the main garage area. There are reinforced concrete retaining walls at the rear and sides of the building as it is cut into the uphill sloping lot. The building is located in an area of high seismicity, less than 1 kilometer from the Hayward Fault. The San Andreas Fault is considered a type A fault with a maximum magnitude of 7.0. The site does not appear to be in a known zone of active or potentially active landslide according to the enclosed map "Landslides of the Berkeley Hills" by Alan Kropp and Associates. This map also indicates the trace of the Hayward Fault. A USGS Design Maps Summary Report is also included with this report indicating the design parameters used for designing structures on the site.

The following items of note were observed during our visit:

1. The cracks in the concrete slab appear to be distributed throughout the garage floor and do not have any particular patterns. These cracks also appear to be less than 1/16" wide at all locations. We do not consider these types of cracks to be structurally significant. We recommend that the floor be treated with a sealing compound to prevent water getting under the slab.



2. We witnessed one of the fire trucks operated to move in and out of the garage and noticed some deflection in the floor slab when the truck was in motion. The deflection did not appear to be more than 1/8" to 1/4". This amount of deflection is to be expected in reinforced concrete slabs under high wheel loads on the truck. We do not consider this behavior to be structurally significant although it could be one cause of the cracking described in item 1.
  
3. The expansion joints between the garage floor and the driveway were observed to be as much as one inch wide in places. The gap was narrower at the north end of the garage and progressively wider to the south end of the garage. There is evidence that the gap was much narrower when the garage and/or driveway concrete was poured. This growing gap indicates differential settlement or slipping of the driveway relative to the building. As the building is more massive and is dug into the hill we expect that the driveway will continue to gradually move toward the street and the gap(s) will continue to get wider. We do not see this as a structurally significant issue. We recommend that the gap be periodically monitored but do not recommend any specific work be done at this time.

Please feel free to call if you have any questions regarding this report.

Respectfully yours,  
Creegan + D'Angelo Engineers

David A. Wilson, P.E.  
Principal

attached: Maps, reports, photographs

October 11, 2014

A message to the hard working Kensington Police & Fire Department ~

On the night of Wednesday, September 17, 2014, at approximately 10:10 pm, a peaceful Kensington evening was interrupted by the sound of a loud CRASH.

A vehicle had sped up Arlington Avenue, hit and took out the fire hydrant in the middle of the Arlington/Sunset median, and a four-story fountain of water had erupted in the middle of the street!

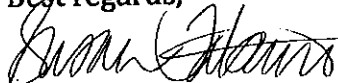
Spectators gathered, every one of us entertained by the gushing fountain, but lamenting that so much water was being lost in this time of severe drought.

Within ten minutes, police and one fire unit arrived. After stopping traffic & donning their coats, two firemen walked into the wall of water that was drenching nearby trees, flooding the street and creating its own windstorm.

We all cheered when you closed the valve and the fountaining stopped.

Thank you for always being there when we need you. Just wanted to say how much the community appreciates your swift service and expertise.

Best regards,



Susan Tatsuno  
169 Arlington Avenue  
Kensington, CA 94707