



**KENSINGTON FIRE PROTECTION DISTRICT
EMERGENCY PREPAREDNESS COMMITTEE
REGULAR MEETING MINUTES**

DATE/TIME: March 27, 2025, 4:00PM

LOCATION: Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)

PRESENT: Directors: Vice President Danielle Madugo and Director Paul
Public Members: Douglas Bevington, Lisa Caronna, Don Dommer, Katie Gluck, Annette McCoubrey, Paul Moss, David Spath
Staff Executive Assistant/Board Clerk Raychel Jackson
Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

ABSENT: Staff: General Manager Mary Morris-Mayorga
Public Members: Adrienne Johnson and Peter Liddell

1. CALL TO ORDER/ROLL CALL

Vice President Madugo called the regular meeting to order at 4:11 p.m. and confirmed the roll call.

2. PUBLIC COMMENT (00:001:11)

Remote attendance for Adrienne was approved in error as an attendee was mistaken for her and Adrienne Johnson was actually absent

Video Time Stamped: 00:10:51

3. ADOPTION OF CONSENT ITEMS

a. Approval of Minutes EPC regular meeting: 02/27/2025

Moved/Seconded: Caronna / Spath **Action:** Approved minutes of the 02/27/2025 meeting **Ayes:** Bevington, Caronna, Dommer, Gluck, Paul, Madugo, McCoubrey, Moss, Spath **Noes:** None **Abstain:** None **Absent:** Johnson and Liddell

Video Time Stamped: 00:11:32

4. OLD BUSINESS

5. NEW BUSINESS

- a. Clarification on the Brown Act Rules with Attendance Rules and Teleconference (00:12:22)**
- b. Review the Hazardous Vegetation Removal Grant to determine whether refining/expansion may be warranted (Work Plan #2) (00:22:05)**
- c. Update Red Flag Parking Pilot Program (Work Plan #1) (00:40:51)**
 - No Action
- d. Update on Kensington Firewise Development and Upcoming Events (Work Plan #5) (00:47:58)**
 - No Action
- e. Wildfire Community Preparedness Day 2025 and Shredding Event (00:50:47)**
 - No Action
- f. Define WORK PLAN PROJECT GOALS, set milestones/tasks and timelines for completion (00:55:03)**
 - No Action

6. EMERGENCY PREPAREDNESS COORDINATOR'S REPORT (01:08:54)

7. FUTURE AGENDA ITEM

KFPD EPC Regular Meeting Minutes of March 27, 2025

8. ADJOURNMENT: Vice President Madugo adjourned the meeting at 5:20 p.m.

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on April 24, 2025 at 4:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.

MINUTES PREPARED BY: Raychel Jackson

These minutes were approved at the Emergency Preparedness Committee Meeting of the Kensington Fire Protection District on April 24, 2025.

Signed by: 
Attest: _____
Emergency Preparedness Committee Member