



KENSINGTON FIRE PROTECTION DISTRICT

DATE: June 08, 2022

TO: Board of Directors
Kensington Fire Protection District

RE: **Agenda Item 08**
General Manager's Report

SUBMITTED BY: Bill Hansell, General Manager

Highlights of the regular business and other special projects for the district by management are noted below:

- 1. Hybrid Board Meeting Options** – Since the May meeting, I checked again with the KPPCSD Interim-GM to see if any progress has been made on hybrid meeting options for the Kensington Community Center, but was told that no new information is available. I reiterated the proposal to share the cost of any IT upgrades, but have not received a response. I assume the transition of interim-managers is not helping. In lieu of that, I visited the Kensington Library to follow-up on Supervisor Gioia's suggestion of installing the appropriate video technology to host KMAC meetings, as well as for other local agency use. While the Kensington Librarian was open to it, the Supervisor's office informed me that the County Library staff have a number of concerns and it is unlikely to proceed. Separate from these options, if the board wishes to purchase a compact hybrid package, the *Neat Board* has been recommended by another CSDA agency: <https://neat.no/board/> . The optional stand allows it to be portable and quickly set-up and controllable by one operator during the meeting. The package is \$7,100 + tax/shipping, so it is more expensive than separate components, but the latter require more handling in setup, especially when moving from one temporary location to another, and also more tech troubleshooting and operational oversight. At this point, the board can decide to continue with Zoom for the July meeting, revert to in-person only meetings at whatever space is available (Community Center, Station 65 App Bay, Arlington Community Church, etc?), or purchase a system such as the Neat Board and see how it works in one of those physical locations. If the board would like to try the latter, then I will need time to acquire the equipment, set it up, and test it, before its initial use in a meeting.
- 2. East Bay Wildfire Prevention and Vegetation Management JPA** – A Zoom meeting was held on Friday, June 3, 2022 to address the response from the Hills Emergency Forum on the JPA group's suggestion to expand the Forum. I attended, along with Chief Castrejon and Peter Guerrero. Per my report last month, HEF rejected the offer. The JPA group discussed the attached proposal and decided the smaller working group of elected officials, fire chiefs, and citizen reps should meet to develop a more precise plan.
- 3. November Election Info** – The key dates for the November 8, 2022 election are attached again for your reference.

**Proposal
for a Regional Wildfire Prevention Coordination Group
May, 2022**

Introduction

The following proposal has been drafted by PlaceWorks on behalf of the Community Organizing Committee seeking to enhance regional coordination of wildfire prevention efforts in the East Bay Hills. The Community Organizing Committee has based this proposal partially on ideas generated by a Working Group of elected officials and fire officials who met in March, 2022.

The Working Group originally proposed to augment the Hills Emergency Forum (HEF), but that proposal was declined by the HEF. However, HEF members stated that they are amenable to working with any future group that is formed to meet common goals regarding regional wildfire prevention, including providing expertise and participating in regional efforts to improve grant funding and wildfire hazard reduction.

Therefore, the Community Organizing Committee has retooled the previous proposal to create a separate group of local agencies who can work together on regional wildfire prevention efforts. This proposal will be considered at the June 3 agency meeting convened by the Community Organizing Committee.

Proposal

1. Alameda and Contra Costa Counties, together with all cities, towns and fire districts in the East Bay Hills that include areas in high wildfire risk zones determined by CalFire, would be invited to join a Wildfire Prevention Coordination Group (WPCG). An agency would join the WPCG through a vote of its governing board.
2. The WPCG would collaborate on strategies and activities to minimize wildfire hazards in the East Bay Hills, as determined by its membership. Efforts would initially include (but not be limited to) developing a progressive model fire code for local adoption, and seeking funding to engage in vegetation removal on private and public lands.
3. The most appropriate structure for the WPCG would be explored with the aid of legal counsel. A Memorandum of Understanding (MOU) signed by all member agencies might provide a structure to make joint decisions and access new funding.
4. The meeting and governance structure of the WPCG would be decided by the member agencies. One potential structure could be representation by one elected official appointed by the governing board of each local jurisdiction. Meetings of the elected representatives would be conducted in accordance with the Brown Act.
5. If deemed necessary, each member agency could be asked to contribute annual dues to support the WPCG. Funding could allow the WPCG to hire staff to oversee and implement programs.
6. If needed, one member agency could be identified to serve as the fiscal agent and sponsor for the WPCG's activities. The role of fiscal agent / sponsor could be rotated to other member agencies on a regular schedule, but it might be expeditious to have a permanent fiscal agent / sponsor.
7. If potential member agencies are interested in joining the WPCG, then the Community Organizing Committee will use grant funds to create a draft formation document, which will be brought to potential member agencies for comment and ultimate adoption. This work could be guided by a Working Group similar to the one that met in March.

KEY DATES
November 8, 2022 General Election

	APPLIES TO	DATES
Filing Period	All Cities, School and Special Districts	Jul. 18 – Aug. 12 E-113 – 88
Last day to place a measure on the ballot	Local Measures	Aug. 12 E-88
Public Review of “Ballot Designations” and “Candidate Statements”	All candidates	Aug. 15 – 22 E-85 – 78
Last day to withdraw “Candidate Statement”	All candidates	Aug. 15 E-85
Last day to file a petition forcing a contest on the General Election ballot	Applies only to contests with insufficient candidates to appear on the ballot	Aug. 17 E-83
Randomized alphabet drawing for ballot placement and Measure Letter Assignment	All candidates and Local Measures	Aug. 18 E-82
Deadline for Primary Arguments For/Against	Local Measures	Aug. 24 E-76
Deadline for Rebuttal Arguments	Local Measures	Aug. 29 E-71
Last Date to File Writ of Mandate	Local Measures	Sept. 7 E-62
Estimated Voter Information Guide mailing	Local Measures	Sept. 29 E-40
Deadline to file a “Write-In Candidacy”	Write-In candidates	Oct. 25 E-14

Extended Filing Period

Extended Filing Period	Offices for which no incumbent files nomination papers by Aug. 12. Only non-incumbents may file.	Aug. 15 – 17 E-85 – 83
Public Review	Candidates who filed during the extended filing period	Aug. 18 – 27 E-82 – 73
Withdraw “Candidate Statement”	Candidates who filed during the extended filing period	Aug. 18 E-82

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