

**KENSINGTON FIRE PROTECTION DISTRICT  
AGENDA OF A MEETING OF THE  
BOARD OF DIRECTORS**

Date of Meeting: December 9, 2015  
Time of Meeting: 7:00 p.m.  
Place of Meeting: Kensington Community Center  
52 Arlington Avenue, Kensington, CA 94707

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Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at [www.kensingtonfire.org/agenda/index.shtml](http://www.kensingtonfire.org/agenda/index.shtml).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m.

**CALL TO ORDER**

Directors: Joe de Ville, Don Dommer, Nina Harmon, Janice Kosel, and Laurence Nagel

1. **ADOPTION OF CONSENT ITEMS.** Items 4, 5 & 6

All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.

2. **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)

**NEW BUSINESS**

3. Presentation by Contra Costa County on Treasury Services and Investments – Chief Deputy Treasurer/Tax Collector, Brice Bins and County Treasurer/Tax Collector – Russell Watts

**CONSENT CALENDAR**

CC 4. **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of October 14, 2015 (APPROVE)

CC 5. **APPROVAL OF MONTHLY A/P VOUCHER - TRANSMITTAL #6** (APPROVE)

CC 6. **APPROVAL OF MONTHLY FINANCIAL REPORT.** October/November 2015 (APPROVE)

7. **FIRE CHIEF'S REPORT**

a. Incident Activity Reports for July, August, September, October, November 2015 (ACTION)

8. **PRESIDENT'S REPORT**

**NEW BUSINESS CONTINUED**

9. Election of Officers for Calendar Year 2013 (ACTION)
  - a. President
  - b. Vice President
  - c. Secretary

10. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Kosel/Nagel):
- b. Public Safety Building (de Ville/Harmon):
- c. Education (Kosel):
- d. Contra Costa County/California Special Districts Assoc. (Nagel): October 19, 2015 minutes
- e. Diablo Fire Safe Council/Interface (Staff):
- f. Correspondence: thank you from Gawlikowski family

**ADJOURNMENT.** The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, January 13, 2016, at 7:00 p.m. at the Kensington Community Center, 51 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 1/13/16 is Wednesday, 12/30/15 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 1/6/16 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING

# **CONSENT CALENDAR**



contractor is working on punch list items and clean up. The delivery of Engine 65 is being pushed back to December. With all of the fire activity in the state, the vendor has been busy working on broken rigs instead of production. The drug drop-off in partnership with KPPCSD was a huge success. Over 100 lbs. of drugs was collected. The department received an email thank you from a former resident that had attended a defensible space talk that B/C Bond gave. Those residents later moved to an area affected by the Valley Fire but their home was spared because they had completed vegetation management all around their property. The pasta feed/toy drive will take place on November 14<sup>th</sup> from 5:30 to 8:00 p.m.

### PRESIDENT'S REPORT:

President Nagel reported that the second Wednesday in November falls on Veteran's Day, a federal holiday. The Board has moved their monthly meeting to Wednesday, November 18<sup>th</sup>. The Board will meet at the fire station due to scheduling conflicts at the community center.

### NEW BUSINESS:

El Cerrito-Kensington Community Wildfire Protection Plan (CWPP) presentation by Cheryl Miller of Diablo Fire Safe Council: Cheryl Miller explained that CWPP are authorized and defined in the Healthy Forest Restoration Act passed in 2003. In 2009 the first Contra Costa County CWPP provided a county-wide overview of hazards and strategies to reduce risk. Since 2009, DFSC and partners in Contra Costa and Alameda Counties have been awarded over \$950,000 of grant funds for activities identified in the CWPPs. Now, DFSC, in partnership with Kensington Fire Protection District and El Cerrito Fire Department, has received a \$3,900 grant to work with the two communities. During FY15-16, residents will have the opportunity to help prioritize outreach and education, training and specific fuel reduction projects. Miller reviewed the four-step process of the action plan – planning preparation, review of the existing CWPP and brainstorming, develop an action plan, and then adopt the action plan. Miller then reviewed the different grant funding that is available for this project. She reviewed outreach planning, educational training, and specific planning projects for the District. DFSC currently has a \$5,000 vegetation management cost sharing program that residents in a group of five can apply for. Part of the review of the grant process is that projects must comply with the District's vegetation management standards. The cost sharing dollars could be used for juniper removal but cannot be used for replanting. However, the cost of replanting could be considered the cost sharing match. Navellier will add a paragraph in The Fire Plug about the funding available to residents. Kosel said KFPD is working with KPPCSD on a community, drought resistant garden. KFPD has also budgeted matching donations to DFSC based on what is donated by the community. The cost sharing program can also be used by neighbors to help clean up properties that don't comply with the vegetation standards. There is a process involved with working with EBRPD on their land. DFSC would very much welcome another Kensington group to work with in the area. Kosel offered the District website for the CWPP plan and the cost sharing grants. Director Kosel made a motion to endorse KFPD's participation in the CWPP action plan as embodied in the Board packet hand out and presentation. Director deVillie seconded the motion.

AYES: de Ville, Dommer, Harmon, Kosel, Nagel  
NOES: None  
ABSTAIN: None

Community Emergency Shed Partnership with KPPCSD: Chief Maples said that Chief Hart of KPPCSD learned about the KFPD's community CERT Shed program that is being developed. Hart approached KFPD offering a place in the park to locate a community shed with emergency supplies that KFPD would provide. Hart has taken the item to his Board and they have authorized him to work with KFPD to place a shed on the park property at KFPD's cost for the purpose of emergency supplies not to exceed 25 feet. The CERT sheds were originally designed to hold tools for those that have been through the CERT program. Hart discussed food, water, and blankets at his Board meeting. That is not the list of items that Navellier provided him with. Food and water have expiration dates and residents are encouraged to have their own caches of those supplies. President Nagel suggested we need to have a plan for residents that don't have one. Possibly the District could apply for a FEMA grant. Kosel said Chief Maples and staff should select the contents as the experts and since the District would be financing the project. Her hope is that this community shed will inspire the different CERT areas to place a shed in their area and there will be six sheds in place by the end of the fiscal year. KPSC may be able to help identify sites. Cambridge Avenue has had a robust earthquake group for 25 or 30 years now. They have a shed for their neighborhood. Kosel suggested buying a regular sized shed to place next to the larger one to be placed in the park so that people could actually see how big the CERT shed will be. Maples suggested supporting the neighborhoods that already have sheds by boosting their inventory, etc. Director Dommer said the community center needs to be an

essential services building and shelter. In that case, the shed should have more of the perishable items. Maples said that is an option but the Board needs to realize that would be an on-going cost. Maples said the Red Cross will also show up with food and blankets, etc. KPPCSD has selected the site already. KFPD is considering some type of modular building, not a container. Ciara Wood said folks on Purdue are considering a tool-lending shed so more neighbors can work on fuel reduction. Rick Artis asked about a generator in the sheds. Maples said they have not decided yet on propane or gas and fuel would have to be rotated. The Board agreed by consensus to move forward with a shed program on KPPCSD park property not to exceed \$15,000. The shed would not have power or water. Board member Dommer will work with staff to develop the park property shed.

KFPD Policy, Employee and Operations Handbook – Proposed Amendment to Policy 1080 – Board Meeting Conduct: Director Kosel said the addition to the Policy was triggered by her and Director Dommer's attendance at the CSDA conference in September. The proposed addition limits each speaker to no more than five minutes and a maximum of 20 minutes to each subject matter. The policy could always be waived if necessary. The proposed limits are from the CSDA sample policy manual. Rick Artis said the Board needs to decide how they are going to enforce the limit; it cannot be enforced whimsically. Kosel said this is a perfect time to adopt this policy since it is not directed at any particular issue or person but a result of the CSDA conference. Director Kosel made a motion to revise Policy 1080 as reflected in the Board packet. Director Dommer seconded the motion.

AYES: de Ville, Dommer, Harmon, Kosel, Nagel  
NOES: None  
ABSTAIN: None

#### **BOARD REPORTS:**

Finance: Director Kosel met with Wells Fargo Advisors at the CSDA conference. Wells Fargo will attend the District's Board meeting in November to discuss laddering investments with Wells Fargo instead of investing in LAIF. Wells Fargo advisors believe they could generate about 1.7% interest for the District as opposed to the .20% that LAIF is paying at virtually no increased risk. Navellier and Russell will review the financials to check the amount of how much can be invested at Wells Fargo. This would also require a change in our investment policy. One fifth of the District's investments would mature a year. Wells Fargo will provide a power point next month. The Committee should get a draft audit around the end of the year or January. Kosel reviewed that the investments are money that the District sets aside for purchasing replacement engines, the building and the contract fee.

Public Safety Building: Director Harmon said she received a tour and everyone will get to see the apparatus room remodel at the pasta feed.

Education: The Fire Plug is at the press and will be mailed to every household in Kensington. The next shredding event will take place on November 7<sup>th</sup>.

CSDA: Director Nagel attended the last CSDA Chapter meeting which was in July. He gave an overview of that meeting where there was a special LAFCO meeting to vote for an alternate to replace the late George Schmidt. Stanley Caldwell was elected. Drought create a major problem with mosquitos and West Nile virus. All dead birds need to be reported. There was a presentation by San Ramon Valley FPD on hands-on CPR with and without an AED. The scholarship committee gave \$1,000 to the teacher of the year program. LAFCO held an open space workshop with 70 attendees and is working on the second round of the fire service MSRs. The next meeting will be held on October 19<sup>th</sup>.

Correspondence: An email was received from Ciara Wood celebrating a neighbor's removal of junipers.

Director Dommer announced that he will be having a medical procedure and may not make it to the November meeting. President Nagel reminded everyone that next meeting will be on the 18<sup>th</sup> at the Fire Station.

**ADJOURNMENT:** The meeting was adjourned at 8:56 p.m.

MINUTES PREPARED BY: Brenda J. Navellier

These minutes were approved at the regular Board meeting of the Kensington Fire Protection District on December 9, 2015.

Attest:

\_\_\_\_\_  
Joe de Ville, Board Secretary


TRANSMITTAL - APPROVAL

TO: Auditor Controller of Contra Costa County.

Forwarded herewith are the following invoices and claims for goods and services received which have been approved for payment:

		KENSINGTON FPD		PY/CY:		
		TRANSMITTAL - APPROVAL		BATCH #:		
		Invoices		DATE:		
				LOCATION #:		
				FILENAME:		
				2170		
				12/4/2015		
				13		
				KENSINGTON		
00982	Delta Dental	12/1/2015	BE001415605 Dec dental	7840	1061	1,189.07
01406	KFPD	12/4/2015	Reimburse revolving fund	7840	2490	16,366.31
01169	CaIPERS	11/16/15	7072901257 Jan medical	7840	1061	8,275.41
01172	L.N. Curtis	11/24/15	1376532-00 ff exp.	7840	2490	8,997.12
01634	Vision Service Plan	11/19/15	001027770001 Dec vision	7840	1061	346.72
02120	City of El Cerrito	12/01/15	Dec fire protection	7840	2328	193,265.49
04152	Mail Stream	11/06/15	519630 - fall fire plug	7840	2490	1,374.32
11736	Kel-Aire	11/04/15	068414 - mech. Maint.	7840	2490	1,271.61
50115	Evra Construction	12/03/15	4 - final payment	7840	2490	17,436.67
	Shred-It	11/09/15	9408176428 - shredding	7840	2490	1,484.07
	<b>TOTAL</b>					<b>250,006.79</b>

Kensington FPD Approval

Date: 1/1/15  
 Date: 12/4/15  


December 4, 2015

**Attachment to Transmittal 1215**

Kensington Fire Protection District Revolving Fund 01406

Detailed invoice for reimbursement to the Revolving Fund for payment of the following expenditures:

INVOICE DATE	DESCRIPTION	AMOUNT
11/17/2015	Payroll processing	57.23
11/17/2015	Payroll - 11/1-11/15/15	2,694.14
11/17/2015	Withholding payroll taxes 11/1-11/15/15	1,272.94
11/13/2015	Murphy - reimburse pasta feed	67.19
11/10/2015	Navellier - reimburse pasta feed	105.45
11/23/2015	PG&E - electric	1,311.51
11/23/2015	PG&E - gas	70.60
10/31/2015	Bay Alarm - replace monitor module	196.57
11/4/2015	Office Depot - filing cabinets	1,832.13
11/9/2015	Sprint - telephone	65.82
11/5/2015	AT&T - telephone	437.99
11/12/2015	Russell - Oct accounting	325.00
11/12/2015	Mechanics - POD rental, Fire Plug postage, sandbags	2,814.63
12/1/2015	Stericycle - medical waste	248.39
11/22/2015	Comcast - internet	113.70
11/30/2015	Pagepoint - website updates	22.50
12/1/2015	Allways Green Service - janitorial	105.00
12/1/2015	ICMA RC - Nov deferred comp	934.72
12/2/2015	Payroll processing	57.23
12/2/2015	Payroll - 12/1-12/15/15	2,500.06
12/2/2015	Withholding payroll taxes 12/1-12/15/15	1,133.51
	<b>Total</b>	<b>16,366.31</b>

Please complete the enclosed deposit ticket and mail in the attached envelope to The Mechanics Bank.



**Kensington Fire Protection District**  
**Balance Sheet**  
As of November 12, 2015

	Nov 12, 15
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	200.00
Petty Cash	4,614.34
KFPD Revolving Acct - Gen Fund	472,961.41
General Fund	9,610.69
Special Tax Fund	4,976.77
Capital Fund	492,363.21
<b>Total Checking/Savings</b>	492,363.21
Accounts Receivable	16,751.33
Due from County for Reimb.	3,301,955.29
Advance on Taxes	50,869.79
Advance on Supplemental Taxes	3,369,576.41
<b>Total Accounts Receivable</b>	3,369,576.41
<b>Other Current Assets</b>	1,579,686.65
Prepaid Services - EC	9,577.92
Prepaid Exp.	986,850.30
Prepaid CERBT - Retiree Trust	1,368,947.00
Investments	2,369,530.00
Capital Replacement Funds	-434,556.30
Fire Protect. Contract Reserves	-434,556.30
Investments - Other	-434,556.30
<b>Total Investments</b>	3,303,920.70
<b>Total Other Current Assets</b>	5,880,035.57
<b>Total Current Assets</b>	9,741,975.19
<b>Fixed Assets</b>	
Land	5,800.00
Equipment	1,363,137.14
Accumulated Depreciation-Equip	-778,846.15
Building and Improvements	2,032,063.85
Accumulated Depreciation - Bldg	-794,494.00
Current Capital Outlay	340,137.73
Apparatus Bay Construction	340,137.73
<b>Total Current Capital Outlay</b>	340,137.73
<b>Total Fixed Assets</b>	2,167,798.57
<b>Other Assets</b>	-2,200.31
Suspense	-2,200.31
<b>Total Other Assets</b>	-2,200.31
<b>TOTAL ASSETS</b>	11,907,573.45
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	16,751.33
Due to Revolving Acct - Gen Fnd	353,928.85
Due to Other - Issued by CCC	370,680.18
<b>Total Accounts Payable</b>	370,680.18
<b>Other Current Liabilities</b>	1,579,686.65
El Cerrito Service Contract Pay	1,579,686.65
<b>Total Other Current Liabilities</b>	1,579,686.65
<b>Total Current Liabilities</b>	1,950,366.83
<b>Total Liabilities</b>	1,950,366.83

**Kensington Fire Protection District**  
**Balance Sheet**  
As of November 12, 2015

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	Nov 12, 15
Equity	
Fund Equity - General	3,325,448.26
Fund Equity - Capital Projects	548,373.00
Fund Equity - Special Revenue	17,789.00
Fund Equity - Gen Fixed Asset	1,321,009.00
Fund Equity	2,427,211.90
Net Income	2,317,375.46
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Total Equity	9,957,206.62
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<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,907,573.45</b>
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# Kensington Fire Protection District Revenue & Expense Prev Year Comparison

July 1 through November 12, 2015

	Jul 1 - Nov 12, 15	Jul 1 - Nov 12, 14	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Property Taxes	3,205,965.90	2,919,167.62	286,798.28	9.8%
Special Taxes	200,345.40	200,345.40	0.00	0.0%
Other Tax Income	0.00	153.26	-153.26	-100.0%
Interest Income	3,280.90	2,299.21	981.69	42.7%
Salary Reimbursement Agreement	16,781.40	16,564.92	216.48	1.3%
Miscellaneous Income	0.00	13,408.57	-13,408.57	-100.0%
<b>Total Income</b>	<b>3,426,373.60</b>	<b>3,151,938.98</b>	<b>274,434.62</b>	<b>8.7%</b>
<b>Expense</b>				
<b>OUTSIDE PROFESSIONAL SERVICES</b>				
LAFCO Fees	1,801.11	1,796.45	4.66	0.3%
Contra Costa County Expenses	154.51	141.12	13.39	9.5%
EI Carrizo Contract Fee	789,843.38	805,112.84	-15,269.46	-1.9%
Water System Improvements	220,000.00	110,000.00	110,000.00	100.0%
Fire Abatement Contract	500.00	0.00	500.00	100.0%
Risk Management Insurance	11,491.00	11,523.00	-32.00	-0.3%
<b>Professional Fees</b>				
Accounting	1,283.75	812.50	471.25	58.0%
Audit	8,000.00	0.00	8,000.00	100.0%
Legal Fees	575.10	528.66	46.44	8.8%
<b>Total Professional Fees</b>	<b>9,858.85</b>	<b>1,341.16</b>	<b>8,517.69</b>	<b>635.1%</b>
Wildland Vegetation Mgmt	630.00	3,045.00	-2,415.00	-79.3%
<b>Total OUTSIDE PROFESSIONAL SERVIC...</b>	<b>1,034,278.85</b>	<b>932,959.57</b>	<b>101,319.28</b>	<b>10.9%</b>
<b>RETIREE MEDICAL BENEFITS</b>				
PERS Medical	10,804.60	8,320.88	2,483.72	29.9%
Delta Dental	1,064.55	1,064.63	-0.08	0.0%
Vision Care	289.55	289.63	-0.08	0.0%
<b>Total RETIREE MEDICAL BENEFITS</b>	<b>12,158.70</b>	<b>9,675.14</b>	<b>2,483.56</b>	<b>25.7%</b>
<b>COMMUNITY SERVICE ACTIVITIES</b>				
Public Education	3,188.10	4,598.74	-1,410.64	-30.7%
Comm. Pharmaceutical Drop-Off	71.90	773.38	-701.48	-90.7%
Open Houses	0.00	253.51	-253.51	-100.0%
<b>Total COMMUNITY SERVICE ACTIVITIES</b>	<b>3,260.00</b>	<b>5,625.63</b>	<b>-2,365.63</b>	<b>-42.1%</b>
<b>DISTRICT ACTIVITIES</b>				
Firefighters' Expenses	0.00	1,078.95	-1,078.95	-100.0%
Staff Appreciation	0.00	21.05	-21.05	-100.0%
Professional Development	3,184.49	0.00	3,184.49	100.0%
<b>Building Maintenance</b>				
Janitorial Service	525.00	525.00	0.00	0.0%
Medical Waste Disposal	956.96	965.80	-8.84	-0.9%
Building alarm	180.00	0.00	180.00	100.0%
Gardening service	240.00	240.00	0.00	0.0%
Miscellaneous Maint.	3,793.86	4,118.68	-324.82	-7.9%
<b>Total Building Maintenance</b>	<b>5,695.82</b>	<b>5,849.48</b>	<b>-153.66</b>	<b>-2.6%</b>
<b>Building Utilities/Service</b>				
Garbage	346.40	336.28	10.12	3.0%
Gas and Electric	3,013.63	2,841.61	172.02	6.1%
Water/Sewer	1,548.88	1,535.51	13.37	0.9%
<b>Total Building Utilities/Service</b>	<b>4,908.91</b>	<b>4,713.40</b>	<b>195.51</b>	<b>4.2%</b>
Election Memberships	0.00	399.18	-399.18	-100.0%
Office	6,309.00	5,888.00	421.00	7.2%
<b>Office</b>				
Office Expense	353.03	827.12	-474.09	-57.3%
Office Supplies	237.24	480.81	-243.57	-50.7%
Telephone	2,713.83	2,474.99	238.84	9.7%
<b>Total Office</b>	<b>3,304.10</b>	<b>3,782.92</b>	<b>-478.82</b>	<b>-12.7%</b>
<b>Total DISTRICT ACTIVITIES</b>	<b>23,402.32</b>	<b>21,732.98</b>	<b>1,669.34</b>	<b>7.7%</b>
<b>Staff</b>				
Wages	26,037.76	25,035.94	1,001.82	4.0%
Longevity Pay	1,000.00	1,000.00	0.00	0.0%
Overtime Wages	281.65	135.41	146.24	108.0%
Medical/dental ins compensation	2,600.00	2,600.00	0.00	0.0%
Retirement Contribution	1,978.88	1,902.70	76.18	4.0%
Payroll Taxes	2,288.85	2,002.12	286.73	14.3%
Workers Compensation/Life Ins	1,253.29	298.46	954.83	319.9%
Payroll Processing	457.84	490.50	-32.66	-6.7%
<b>Total Staff</b>	<b>35,898.27</b>	<b>33,465.13</b>	<b>2,433.14</b>	<b>7.3%</b>
<b>Total Expense</b>	<b>1,108,998.14</b>	<b>1,003,458.45</b>	<b>105,539.69</b>	<b>10.5%</b>
<b>Net Ordinary Income</b>	<b>2,317,375.46</b>	<b>2,148,480.53</b>	<b>168,894.93</b>	<b>7.9%</b>
<b>Other Income/Expense</b>				

**Kensington Fire Protection District  
Revenue & Expense Prev Year Comparison**

July 1 through November 12, 2015

	Jul 1 - Nov 12, 15	Jul 1 - Nov 12, 14	\$ Change	% Change
Other Income				
Transfers In - General	2,073.09	1,356.94	716.15	52.8%
Total Other Income	2,073.09	1,356.94	716.15	52.8%
Other Expense				
Transfers Out - Capital	2,073.09	1,356.94	716.15	52.8%
Total Other Expense	2,073.09	1,356.94	716.15	52.8%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	<u>2,317,375.46</u>	<u>2,148,480.53</u>	<u>168,894.93</u>	<u>7.9%</u>

## Kensington Fire Protection District Revenue & Expense Budget vs. Actual

July through October 2015

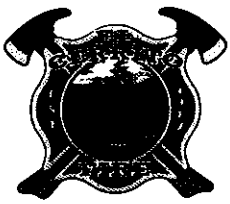
	Jul - Oct 15	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Property Taxes	3,187,818.75	3,328,995.00	-141,176.25	95.8%
Special Taxes	200,345.40	200,345.00	0.40	100.0%
Other Tax Income	0.00	0.00	0.00	0.0%
Lease Agreement	0.00	1.00	-1.00	0.0%
Interest Income	3,280.90	2,250.00	1,030.90	145.8%
Salary Reimbursement Agreement	16,781.40	17,195.32	-413.92	97.6%
Miscellaneous Income	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>3,408,226.45</b>	<b>3,548,786.32</b>	<b>-140,559.87</b>	<b>96.0%</b>
<b>Expense</b>				
<b>OUTSIDE PROFESSIONAL SERVICES</b>				
LAFCO Fees	1,801.11	1,800.00	1.11	100.1%
Contra Costa County Expenses	154.51	150.00	4.51	103.0%
EI Cerrito Contract Fee	789,843.38	789,843.32	0.06	100.0%
Water System Improvements	220,000.00	0.00	220,000.00	100.0%
Fire Abatement Contract	500.00	8,000.00	-7,500.00	6.3%
Risk Management Insurance	11,491.00	11,490.00	1.00	100.0%
<b>Professional Fees</b>				
Accounting	633.75	1,500.00	-866.25	42.3%
Actuarial Valuation	0.00	0.00	0.00	0.0%
Audit	8,000.00	0.00	8,000.00	100.0%
Legal Fees	575.10	10,000.00	-9,424.90	5.8%
<b>Total Professional Fees</b>	<b>9,208.85</b>	<b>11,500.00</b>	<b>-2,291.15</b>	<b>80.1%</b>
Wildland Vegetation Mgmt	630.00	3,333.32	-2,703.32	18.9%
<b>Total OUTSIDE PROFESSIONAL SERVI...</b>	<b>1,033,628.85</b>	<b>828,116.64</b>	<b>207,512.21</b>	<b>125.1%</b>
<b>RETIREE MEDICAL BENEFITS</b>				
PERS Medical	10,804.60	7,126.68	3,677.92	151.6%
Delta Dental	851.64	911.68	-60.04	93.4%
Vision Care	289.55	248.32	41.23	116.6%
<b>Total RETIREE MEDICAL BENEFITS</b>	<b>11,945.79</b>	<b>8,286.68</b>	<b>3,659.11</b>	<b>144.2%</b>
<b>COMMUNITY SERVICE ACTIVITIES</b>				
Public Education	3,133.10	4,333.32	-1,200.22	72.3%
Comm. Pharmaceutical Drop-Off	0.00	500.00	-500.00	0.0%
CERT Emerg Kits/Sheds/Prepared	0.00	0.00	0.00	0.0%
Open Houses	0.00	0.00	0.00	0.0%
<b>Total COMMUNITY SERVICE ACTIVITIES</b>	<b>3,133.10</b>	<b>4,833.32</b>	<b>-1,700.22</b>	<b>64.8%</b>
<b>DISTRICT ACTIVITIES</b>				
Firefighters' Expenses	0.00	3,333.32	-3,333.32	0.0%
Staff Appreciation	0.00	0.00	0.00	0.0%
Professional Development	2,310.25	2,375.00	-64.75	97.3%
<b>Building Maintenance</b>				
Janitorial Service	420.00	500.00	-80.00	84.0%
Medical Waste Disposal	717.72	1,333.32	-615.60	53.8%
Building alarm	180.00	200.00	-20.00	90.0%
Gardening service	240.00	666.68	-426.68	36.0%
Miscellaneous Maint.	3,487.56	4,166.68	-679.12	83.7%
<b>Total Building Maintenance</b>	<b>5,045.28</b>	<b>6,866.68</b>	<b>-1,821.40</b>	<b>73.5%</b>
<b>Building Utilities/Service</b>				
Garbage	346.40	360.00	-13.60	96.2%
Gas and Electric	3,013.63	2,500.00	513.63	120.5%
Water/Sewer	1,548.88	865.00	683.88	179.1%
<b>Total Building Utilities/Service</b>	<b>4,908.91</b>	<b>3,725.00</b>	<b>1,183.91</b>	<b>131.8%</b>
Election	0.00	0.00	0.00	0.0%
Memberships	650.00	650.00	0.00	100.0%
<b>Office</b>				
Office Expense	323.07	1,166.68	-843.61	27.7%
Office Supplies	237.24	833.32	-596.08	28.5%
Telephone	2,604.88	2,818.32	-213.44	92.4%
<b>Total Office</b>	<b>3,165.19</b>	<b>4,818.32</b>	<b>-1,653.13</b>	<b>65.7%</b>
<b>Total DISTRICT ACTIVITIES</b>	<b>16,079.63</b>	<b>21,768.32</b>	<b>-5,688.69</b>	<b>73.9%</b>
<b>Staff</b>				
Wages	26,037.76	26,034.68	3.08	100.0%
Longevity Pay	1,000.00	1,000.00	0.00	100.0%
Overtime Wages	281.65	433.32	-151.67	65.0%
Vacation Wages	0.00	0.00	0.00	0.0%
Medical/dental ins compensation	2,600.00	2,600.00	0.00	100.0%
Retirement Contribution	1,978.88	1,978.00	0.88	100.0%
Payroll Taxes	2,288.85	2,120.00	168.85	108.0%
Workers Compensation/Life Ins	840.79	1,000.00	-159.21	84.1%
Payroll Processing	400.61	501.68	-101.07	79.9%
<b>Total Staff</b>	<b>35,428.54</b>	<b>35,667.68</b>	<b>-239.14</b>	<b>99.3%</b>
<b>Contingency</b>				

**Kensington Fire Protection District  
Revenue & Expense Budget vs. Actual**

July through October 2015

	Jul - Oct 15	Budget	\$ Over Budget	% of Budget
General	0.00	8,333.32	-8,333.32	0.0%
Total Contingency	0.00	8,333.32	-8,333.32	0.0%
Total Expense	1,100,215.91	905,005.96	195,209.95	121.6%
Net Ordinary Income	2,308,010.54	2,643,780.36	-335,769.82	87.3%
Other Income/Expense				
Other Income		0.00	2,073.09	100.0%
Transfers In - General	2,073.09			100.0%
Total Other Income	2,073.09	0.00	2,073.09	100.0%
Other Expense		0.00	2,073.09	100.0%
Transfers Out - Capital	2,073.09			100.0%
Total Other Expense	2,073.09	0.00	2,073.09	100.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	2,308,010.54	2,643,780.36	-335,769.82	87.3%

# **CHIEF'S REPORT**

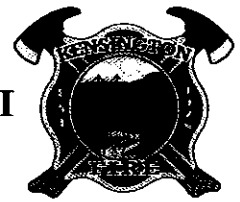


# EL CERRITO-KENSINGTON FIRE DEPARTMENT

10900 San Pablo Avenue • El Cerrito • CA • 94530

(510) 215-4450 • FAX (510) 232-4917

[www.el-cerrito.org](http://www.el-cerrito.org)



December 1, 2015

**TO:** Kensington Fire Protection District Board Members

**FROM:** Michael Pigoni: Battalion Chief

**RE:** **Incident Activity Reports Overview**

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Attached are the Incident Activity Reports for the months of July through November that cover all incidents within the Kensington community and total incidents that Engine 65 responded to in that same time frame. During these 5 months there were a total of 166 calls in Kensington and during the same time, Engine 65 responded to a total of 299 calls.

There is a summary page that provides the response details for each month as well as the total calls for Kensington and Engine 65. The auto-aid agreement with Berkeley is in place and Engine 65 has responded to two structure fires in Berkeley, both fortunately were extinguished upon arrival. Engine 65 also responded to a vegetation fire in the Tilden Park area in August and was the first engine to initiate a hose lay on one side and was instrumental in containing the fire to a small area in the drought stricken area.

At the Boards request, in addition to these monthly activity reports, I have reviewed the response times for both El Cerrito and Kensington for the calendar year 2014. The follow are the median and 90% response times for all priority calls in Kensington, El Cerrito and combined.

Kensington:	Median Response Time – 4:59	90% Response Time – 7:36
El Cerrito:	Median Response Time – 4:24	90% Response Time – 6:50
Combined:	Median Response Time – 4:27	90% Response Time – 6:52

I appreciate the opportunity to provide the attached information for your review and please do not hesitate to contact me if you have any questions.

Respectfully,

Michael Pigoni  
Battalion Chief / Operations  
El Cerrito Fire Department  
(510) 812-4503





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August 1, 2015

**TO:** Kensington Fire Protection District Board Members

**FROM:** Michael Pigoni: Battalion Chief

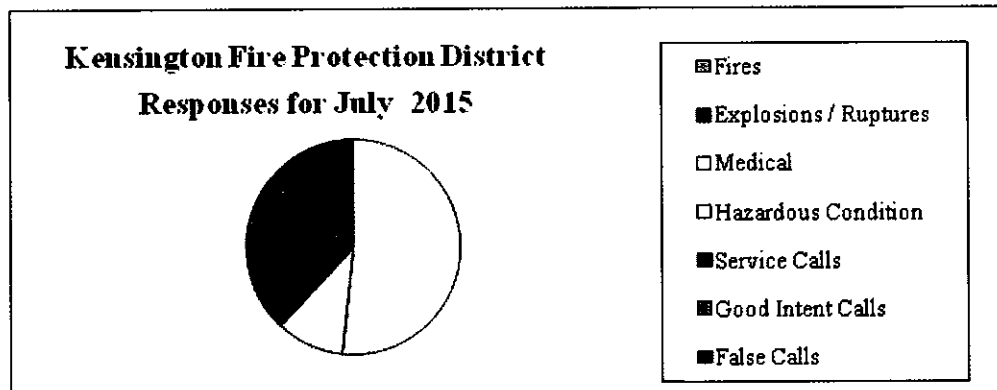
**RE:** Incident Activity Reports for the Month of July 2015

There were 29 incidents that occurred during the month of July in the community of Kensington. Please see the attached "Incident Log" for the dates and times locations and incident type for these calls that the Fire Department responded to this past month. Kensington calls are shown in the charts at the bottom of this page. During this month E65 responded to a total of 58 calls in all districts.

One July 25, 2015, Engine 65 responded to a structure fire in Berkley which was the first call under the new auto-aid agreement the District entered in with them. The fire turned out to be unfounded and Engine 65 returned to service and back to the district.

The chart below is broken down into NFIRS incident types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
<b>Fires</b>	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	0	0.00%
<b>Explosions / Ruptures</b>	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
<b>Medical</b>	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	15	51.72%
<b>Hazardous Condition</b>	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	3	10.34%
<b>Service Calls</b>	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	4	13.79%
<b>Good Intent Calls</b>	<i>(Cancelled En Route, Wrong Location)</i>	3	10.34%
<b>False Calls</b>	<i>(Wrong Company/Unit Dispatched)</i>	4	13.79%
<b>Totals</b>		<b>29</b>	<b>100.00%</b>



# Kensington Fire Protection District Response Log for July 2015

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1501659	01-Jul-15 08:55:04	504 COLUSA AVE	Kensington	E65	321
2	1501672	02-Jul-15 00:58:46	129 WINDSOR AVE	Kensington	E65	321
3	1501684	03-Jul-15 13:40:26	110 PURDUE AVE	Kensington	E65	321
4	1501686	03-Jul-15 16:57:31	23 COWPER AVE	Kensington	E65	412
5	1501692	04-Jul-15 12:02:08	149 PURDUE AVE	Kensington	E65	522
6	1501699	04-Jul-15 18:40:01	237 AMHERST AVE	Kensington	E65	321
7	1501705	05-Jul-15 09:37:09	172 HIGHLAND BLVD	Kensington	E65	522
8	1501712	06-Jul-15 11:50:18	375 OCEAN VIEW AVE	Kensington	E65	553
9	1501714	06-Jul-15 18:12:32	375 OCEAN VIEW AVE	Kensington	E65	321
10	1501721	07-Jul-15 09:51:11	1605 OCEAN VIEW AVE	Kensington	E65	321
11	1501734	09-Jul-15 12:58:33	129 PURDUE AVE	Kensington	E65	321
12	1501747	11-Jul-15 03:00:46	205 LAKE DR	Kensington	E65	321
13	1501748	11-Jul-15 09:30:24	19 ARLINGTON CT	Kensington	E65	745
14	1501750	11-Jul-15 16:47:39	242 TRINITY AVE	Kensington	E65	553
15	1501768	13-Jul-15 18:30:09	45 STRATFORD DR	Kensington	E65	735
16	1501776	14-Jul-15 10:20:20	34 KERR AVE	Kensington	E65	444
17	1501793	16-Jul-15 03:27:48	50 RINCON DR	Kensington	E65	321
18	1501795	16-Jul-15 12:21:48	295 PURDUE AVE	Kensington	E65	611M
19	1501796	16-Jul-15 12:27:18	256 GRIZZLY PEAK BLVD	Kensington	E65	611H
20	1501797	16-Jul-15 13:26:55	210 ARLINGTON AVE	Kensington	E65	321
21	1501804	17-Jul-15 10:14:10	292 COVENTRY DR	Kensington	E65	445
22	1501809	17-Jul-15 18:36:17	6 MARCHANT CT	Kensington	E65	321
23	1501832	20-Jul-15 14:37:49	560 COVENTRY DR	Kensington	E65	321
24	1501839	21-Jul-15 16:09:55	45 STRATFORD DR	Kensington	E65	611X
25	1501887	25-Jul-15 12:49:10	200 KENYON AVE	Kensington	E65	322
26	1501888	25-Jul-15 13:29:33	217 ARLINGTON AVE	Kensington	E65	900A
27	1501889	25-Jul-15 13:32:41	217 ARLINGTON AVE	Kensington	E65	900A
28	1501912	28-Jul-15 21:14:25	212 COLGATE AVE	Kensington	E65	321
29	1501917	29-Jul-15 15:08:44	176 HIGHLAND BLVD	Kensington	E65	321

\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

# Kensington Fire Protection District Engine 65 Response Log for July 2015

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1501659	01-Jul-15 08:55:04	504 COLUSA AVE	Kensington	E65	321
2	1501660	01-Jul-15 12:53:25	6810 EUREKA AVE	El Cerrito	E65	745
3	1501672	02-Jul-15 00:58:46	129 WINDSOR AVE	Kensington	E65	321
4	1501684	03-Jul-15 13:40:26	110 PURDUE AVE	Kensington	E65	321
5	1501686	03-Jul-15 16:57:31	23 COWPER AVE	Kensington	E65	412
6	1501692	04-Jul-15 12:02:08	149 PURDUE AVE	Kensington	E65	522
7	1501697	04-Jul-15 15:08:56	6439 HAZEL AVE	East Richmond	E65	111
8	1501699	04-Jul-15 18:40:01	237 AMHERST AVE	Kensington	E65	321
9	1501705	05-Jul-15 09:37:09	172 HIGHLAND BLVD	Kensington	E65	522
10	1501707	05-Jul-15 15:24:37	10810 SAN PABLO AVE	El Cerrito	E65	151
11	1501712	06-Jul-15 11:50:18	375 OCEAN VIEW AVE	Kensington	E65	553
12	1501714	06-Jul-15 18:12:32	375 OCEAN VIEW AVE	Kensington	E65	321
13	1501717	06-Jul-15 20:40:19	7455 SEA VIEW PL	El Cerrito	E65	140
14	1501721	07-Jul-15 09:51:11	1605 OCEAN VIEW AVE	Kensington	E65	321
15	1501728	08-Jul-15 17:08:01	840 CONTRA COSTA DR	El Cerrito	E65	622
16	1501734	09-Jul-15 12:58:33	129 PURDUE AVE	Kensington	E65	321
17	1501743	10-Jul-15 16:17:55	844 LEXINGTON AVE	El Cerrito	E65	611M
18	1501744	10-Jul-15 16:50:14	840 CONTRA COSTA DR	El Cerrito	E65	622
19	1501747	11-Jul-15 03:00:46	205 LAKE DR	Kensington	E65	321
20	1501748	11-Jul-15 09:30:24	19 ARLINGTON CT	Kensington	E65	745
21	1501750	11-Jul-15 16:47:39	242 TRINITY AVE	Kensington	E65	553
22	1501768	13-Jul-15 18:30:09	45 STRATFORD DR	Kensington	E65	735
23	1501776	14-Jul-15 10:20:20	34 KERR AVE	Kensington	E65	444
24	1501785	15-Jul-15 14:23:06	7900 CUTTING BLVD	El Cerrito	E65	611X
25	1501793	16-Jul-15 03:27:48	50 RINCON DR	Kensington	E65	321
26	1501794	16-Jul-15 04:02:48	10203 SAN PABLO AVE	El Cerrito	E65	611X
27	1501795	16-Jul-15 12:21:48	295 PURDUE AVE	Kensington	E65	611M
28	1501796	16-Jul-15 12:27:18	256 GRIZZLY PEAK BLVD	Kensington	E65	611H
29	1501797	16-Jul-15 13:26:55	210 ARLINGTON AVE	Kensington	E65	321
30	1501804	17-Jul-15 10:14:10	292 COVENTRY DR	Kensington	E65	445

31	1501809	17-Jul-15 18:36:17	6 MARCHANT CT	Kensington	E65	321
32	1501823	19-Jul-15 14:53:13	863 GELSTON PL	El Cerrito	E65	321
33	1501830	20-Jul-15 13:16:14	7075 CUTTING BLVD	El Cerrito	E65	740
34	1501832	20-Jul-15 14:37:49	560 COVENTRY DR	Kensington	E65	321
35	1501837	21-Jul-15 13:46:29	856 SHEVLIN DR	El Cerrito	E65	321
36	1501838	21-Jul-15 14:50:43	7522 TERRACE DR	El Cerrito	E65	444
37	1501839	21-Jul-15 16:09:55	45 STRATFORD DR	Kensington	E65	611X
38	1501843	22-Jul-15 10:27:11	10398 SAN PABLO AVE	El Cerrito	E65	745
39	1501846	22-Jul-15 13:37:02	10203 SAN PABLO AVE	El Cerrito	E65	714
40	1501847	22-Jul-15 13:53:41	622 ELM ST	El Cerrito	E65	700
41	1501848	22-Jul-15 14:17:10	SAN PABLO AVE	Richmond	E65	381
42	1501859	23-Jul-15 11:32:15	6495 PORTOLA DR	El Cerrito	E65	740
43	1501874	24-Jul-15 11:10:26	11344 SAN PABLO AVE	El Cerrito	E65	611M
44	1501878	24-Jul-15 14:46:16	CENTRAL PARK /CANON DR	Richmond	E65	611M
45	1501882	25-Jul-15 08:03:57	10203 SAN PABLO AVE	El Cerrito	E65	611F
46	1501887	25-Jul-15 12:49:10	200 KENYON AVE	Kensington	E65	322
47	1501888	25-Jul-15 13:29:33	217 ARLINGTON AVE	Kensington	E65	900A
48	1501889	25-Jul-15 13:32:41	217 ARLINGTON AVE	Kensington	E65	900A
49	1501892	25-Jul-15 18:23:44	540 ASHBURY AVE	El Cerrito	E65	743
50	1501894	25-Jul-15 23:30:34	549 CRAIGMOUNT	BERKELEY	E65	611F
51	1501901	27-Jul-15 10:35:09	6400 MANILA AVE	El Cerrito	E65	321
52	1501902	27-Jul-15 10:58:11	165 22ND ST	Richmond	E65	611X
53	1501903	27-Jul-15 14:14:13	10506 SAN PABLO AVE	El Cerrito	E65	321
54	1501904	27-Jul-15 14:29:11	7007 MOESER LN	El Cerrito	E65	511
55	1501905	27-Jul-15 16:35:33	853 KENSINGTON DR	El Cerrito	E65	321
56	1501912	28-Jul-15 21:14:25	212 COLGATE AVE	Kensington	E65	321
57	1501914	29-Jul-15 09:57:40	COLUSA AVE	El Cerrito	E65	600
58	1501917	29-Jul-15 15:08:44	176 HIGHLAND BLVD	Kensington	E65	321

\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)

500

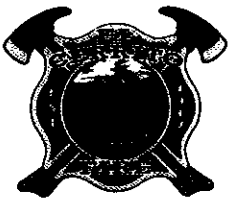
*(Distress, Water/ Smoke/Odor Problems, Public Assists)*

600

*(Cancelled En Route, Wrong Location)*

700

*(Wrong Company/Unit Dispatched)*



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September 1, 2015

**TO:** Kensington Fire Protection District Board Members

**FROM:** Michael Pigoni: Battalion Chief

**RE:** Incident Activity Reports for the Month of August 2015

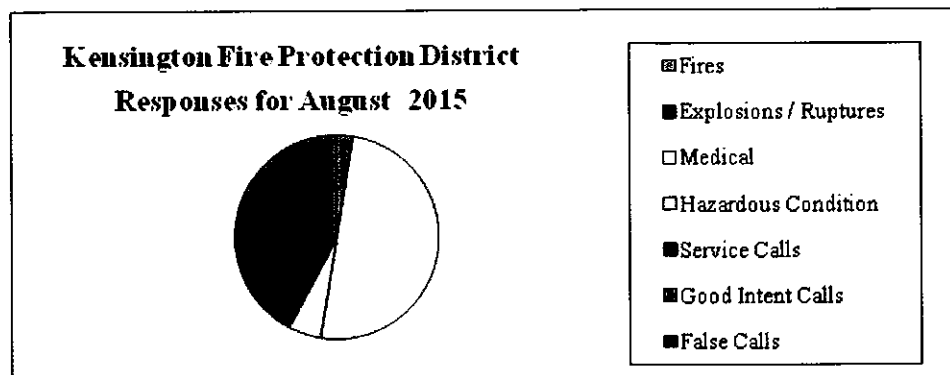
There were 38 incidents that occurred during the month of August in the community of Kensington. Please see the attached "Incident Log" for the dates and times locations and incident type for these calls that the Fire Department responded to this past month. Kensington calls are shown in the charts at the bottom of this page. During this month E65 responded to a total of 65 calls in all districts.

On August 16, 2015, Engine 365 responded mutual aid to a vegetation fire in the Tilden Park/Berkeley Hills area along with units from Oakland, Berkeley, East Bay Parks, Moraga – Orinda and Call Fire. Engine 365 initiated fire attack on one side of the fire and was committed for a few hours with overhaul.

On August 27, 2015, Engine 65 responded to a possible structure fire on Highland Blvd. The home owner has left a gas barbeque that was built into a stucco structure on all night and awoke to find it on and smoke coming from around the structure. Upon further investigation, Engine 65 found that the heat from the appliance that charred the wood framing behind the stucco and they were smoldering. Engines 65 removed the barbeque and overhauled the wall removing a lot of the stucco to access and extinguish the fire. Damage was estimated at \$5,000.00

The chart below is broken down into NFIRS incident types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
<b>Fires</b>	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	1	2.63%
<b>Explosions / Ruptures</b>	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
<b>Medical</b>	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	19	50.00%
<b>Hazardous Condition</b>	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	2	5.26%
<b>Service Calls</b>	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	8	21.05%
<b>Good Intent Calls</b>	<i>(Cancelled En Route, Wrong Location)</i>	8	21.05%
<b>False Calls</b>	<i>(Wrong Company/Unit Dispatched)</i>	0	0.00%
<b>Totals</b>		<b>38</b>	<b>100.00%</b>



# Kensington Fire Protection District Response Log for August 2015

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1501943	02-Aug-15 10:22:52	45 STRATFORD DR	Kensington	E65	611X
2	1501949	03-Aug-15 02:50:19	205 LAKE DR	Kensington	E65	611M
3	1501955	03-Aug-15 19:05:17	212 COLGATE AVE	Kensington	E65	554
4	1501962	04-Aug-15 07:53:37	212 COLGATE AVE	Kensington	E65	321
5	1501967	04-Aug-15 22:05:14	269 LAKE DR	Kensington	E65	321
6	1502000	07-Aug-15 19:24:11	400 YALE AVE	Kensington	E65	444
7	1502012	09-Aug-15 06:39:14	42 ARLINGTON AVE	Kensington	E65	522
8	1502013	09-Aug-15 09:26:09	1632 OCEAN VIEW AVE	Kensington	E65	321
9	1502016	09-Aug-15 16:35:24	540 KENYON AVE	Kensington	E65	321
10	1502018	10-Aug-15 02:25:44	41 HIGHLAND BLVD	Kensington	E65	321
11	1502020	10-Aug-15 08:48:22	92 STRATFORD DR	Kensington	E65	611X
12	1502034	11-Aug-15 14:32:36	COVENTRY DR	Kensington	E65	553
13	1502036	11-Aug-15 18:15:25	55 ARLMONT DR	Kensington	E65	321
14	1502049	13-Aug-15 16:31:23	244 COLGATE AVE	Kensington	E65	321
15	1502055	14-Aug-15 04:59:56	5 EDGECROFT DR	Kensington	E65	321
16	1502057	14-Aug-15 06:56:41	LOS ALTOS DR	Kensington	E65	651
17	1502064	14-Aug-15 14:27:39	642 BELOIT AVE	Kensington	E71	651
18	1502068	14-Aug-15 18:15:15	26 ARLMONT DR	Kensington	E65	553
19	1502073	15-Aug-15 09:46:29	275 LAKE DR	Kensington	E65	651
20	1502074	15-Aug-15 10:40:57	255 COLUMBIA AVE	Kensington	E65	400
21	1502085	16-Aug-15 21:30:30	711 COVENTRY DR	Kensington	E65	321
22	1502086	17-Aug-15 01:42:40	71 ARDMORE DR	Kensington	E65	611M
23	1502087	17-Aug-15 02:28:57	65 NORWOOD AVE	Kensington	E65	321
24	1502097	17-Aug-15 19:08:53	63 HIGHLAND BLVD	Kensington	E65	321
25	1502101	18-Aug-15 09:45:15	63 HIGHLAND BLVD	Kensington	E65	321
26	1502111	20-Aug-15 12:00:46	20 KENILWORTH DR	Kensington	E65	321
27	1502142	23-Aug-15 09:54:19	63 HIGHLAND BLVD	Kensington	E65	321
28	1502150	23-Aug-15 17:01:34	# 1 ARDMORE PATH	Kensington	E72	321
29	1502151	23-Aug-15 20:45:35	1 ARDMORE PATH	Kensington	E65	551
30	1502169	26-Aug-15 10:15:39	38 HIGHGATE RD	Kensington	E72	611M



31	1502175	26-Aug-15 21:33:13	10 HIGHLAND BLVD	Kensington	E65	321
32	1502176	27-Aug-15 05:10:44	122 HIGHLAND BLVD	Kensington	E65	112
33	1502185	27-Aug-15 14:00:01	829 COVENTRY DR	Kensington	E65	322
34	1502186	27-Aug-15 19:50:10	375 OCEAN VIEW AVE	Kensington	E65	554
35	1502197	29-Aug-15 00:07:56	108 ARLINGTON AVE	Kensington	E65	531
36	1502200	29-Aug-15 07:36:02	242 TRINITY AVE	Kensington	E65	321
37	1502202	29-Aug-15 10:50:22	216 LAKE DR	Kensington	E65	321
38	1502215	31-Aug-15 07:44:45	17 EDGECROFT DR	Kensington	E65	561

\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

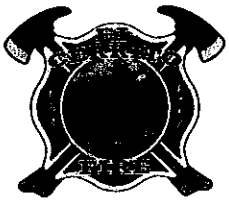
# Kensington Fire Protection District Engine 65 Response Log for August 2015

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1501943	02-Aug-15 10:22:52	45 STRATFORD DR	Kensington	E65	611X
2	1501947	02-Aug-15 15:56:08	430 COLUSA AVE	El Cerrito	E65	444
3	1501949	03-Aug-15 02:50:19	205 LAKE DR	Kensington	E65	611M
4	1501955	03-Aug-15 19:05:17	212 COLGATE AVE	Kensington	E65	554
5	1501957	03-Aug-15 20:00:41	10203 SAN PABLO AVE	El Cerrito	E65	611X
6	1501958	03-Aug-15 20:07:52	10690 SAN PABLO AVE	El Cerrito	E65	321
7	1501962	04-Aug-15 07:53:37	212 COLGATE AVE	Kensington	E65	321
8	1501966	04-Aug-15 18:45:55	TERRACE DR	El Cerrito	E65	321
9	1501967	04-Aug-15 22:05:14	269 LAKE DR	Kensington	E65	321
10	1501970	05-Aug-15 09:18:22	STOCKTON AVE	El Cerrito	E65	520
11	1501972	05-Aug-15 10:58:29	7659 STOCKTON AVE	El Cerrito	E65	321
12	1501978	06-Aug-15 02:17:36	540 ASHBURY AVE	El Cerrito	E65	745
13	1501980	06-Aug-15 08:17:10	1319 ARLINGTON BLVD	El Cerrito	E65	131
14	1501993	07-Aug-15 14:58:33	620 Seaview AVE	El Cerrito	E65	143
15	1501994	07-Aug-15 15:31:37	697 ARLINGTON AVE	El Cerrito	E65	621
16	1501998	07-Aug-15 17:36:07	7502 FAIRMOUNT AVE	El Cerrito	E65	321
17	1502000	07-Aug-15 19:24:11	400 YALE AVE	Kensington	E65	444
18	1502008	08-Aug-15 10:27:49	1602 RICHMOND ST	El Cerrito	E65	321
19	1502012	09-Aug-15 06:39:14	42 ARLINGTON AVE	Kensington	E65	522
20	1502013	09-Aug-15 09:26:09	1632 OCEAN VIEW AVE	Kensington	E65	321
21	1502015	09-Aug-15 16:09:58	384 COLUSA AVE	El Cerrito	E65	321
22	1502016	09-Aug-15 16:35:24	540 KENYON AVE	Kensington	E65	321
23	1502017	09-Aug-15 20:39:34	8420 WILDCAT DR	El Cerrito	E65	743
24	1502018	10-Aug-15 02:25:44	41 HIGHLAND BLVD	Kensington	E65	321
25	1502020	10-Aug-15 08:48:22	92 STRATFORD DR	Kensington	E65	611X
26	1502033	11-Aug-15 14:18:16	8420 WILDCAT DR	El Cerrito	E65	733
27	1502034	11-Aug-15 14:32:36	COVENTRY DR	Kensington	E65	553
28	1502036	11-Aug-15 18:15:25	55 ARLMONT DR	Kensington	E65	321
29	1502049	13-Aug-15 16:31:23	244 COLGATE AVE	Kensington	E65	321
30	1502055	14-Aug-15 04:59:56	5 EDGECROFT DR	Kensington	E65	321

31	1502057	14-Aug-15 06:56:41	LOS ALTOS DR	Kensington	E65	651
32	1502058	14-Aug-15 07:06:14	CENTRAL PARK DR/LOAN OAKS RD	Tilden Park	E65	651
33	1502068	14-Aug-15 18:15:15	26 ARLMONT DR	Kensington	E65	553
34	1502073	15-Aug-15 09:46:29	275 LAKE DR	Kensington	E65	651
35	1502074	15-Aug-15 10:40:57	255 COLUMBIA AVE	Kensington	E65	400
36	1502080	16-Aug-15 05:45:40	Grizzly Peak BLVD	Berkeley	E65	142
37	1502085	16-Aug-15 21:30:30	711 COVENTRY DR	Kensington	E65	321
38	1502086	17-Aug-15 01:42:40	71 ARDMORE DR	Kensington	E65	611M
39	1502087	17-Aug-15 02:28:57	65 NORWOOD AVE	Kensington	E65	321
40	1502088	17-Aug-15 07:38:02	835 SHEVLIN DR	El Cerrito	E65	311
41	1502097	17-Aug-15 19:08:53	63 HIGHLAND BLVD	Kensington	E65	321
42	1502098	17-Aug-15 21:42:16	3000 EL CERRITO PLZ	El Cerrito	E65	611F
43	1502101	18-Aug-15 09:45:15	63 HIGHLAND BLVD	Kensington	E65	321
44	1502103	18-Aug-15 15:14:55	RAMONA AVE	El Cerrito	E65	700
45	1502111	20-Aug-15 12:00:46	20 KENILWORTH DR	Kensington	E65	321
46	1502118	20-Aug-15 23:22:27	7894 TERRACE DR	El Cerrito	E65	321
47	1502122	21-Aug-15 11:28:17	8311 TERRACE DR	El Cerrito	E65	611M
48	1502127	21-Aug-15 20:43:40	1131 CUTTING BLVD	Richmond	E65	321
49	1502139	22-Aug-15 21:16:23	872 BALRA DR	El Cerrito	E65	321
50	1502142	23-Aug-15 09:54:19	63 HIGHLAND BLVD	Kensington	E65	321
51	1502148	23-Aug-15 15:49:09	139 BEHRENS ST	El Cerrito	E65	311
52	1502151	23-Aug-15 20:45:35	1 ARDMORE PATH	Kensington	E65	551
53	1502160	25-Aug-15 10:41:35	3270 BELMONT AVE	El Cerrito	E65	700
54	1502175	26-Aug-15 21:33:13	10 HIGHLAND BLVD	Kensington	E65	321
55	1502176	27-Aug-15 05:10:44	122 HIGHLAND BLVD	Kensington	E65	112
56	1502185	27-Aug-15 14:00:01	829 COVENTRY DR	Kensington	E65	322
57	1502186	27-Aug-15 19:50:10	375 OCEAN VIEW AVE	Kensington	E65	554
58	1502188	28-Aug-15 15:12:17	600 CANON DR	Contra Costa C	E65	321
59	1502197	29-Aug-15 00:07:56	108 ARLINGTON AVE	Kensington	E65	531
60	1502200	29-Aug-15 07:36:02	242 TRINITY AVE	Kensington	E65	321
61	1502202	29-Aug-15 10:50:22	216 LAKE DR	Kensington	E65	321
62	1502212	30-Aug-15 17:59:53	8015 TERRACE DR	El Cerrito	E65	321
63	1502215	31-Aug-15 07:44:45	17 EDGECROFT DR	Kensington	E65	561
64	1502220	31-Aug-15 13:54:40	10576 SAN PABLO AVE	El Cerrito	E65	611M
65	1502221	31-Aug-15 13:56:46	7230 FAIRMOUNT AVE	El Cerrito	E65	321

\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
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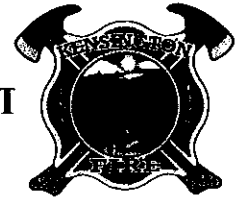


# EL CERRITO-KENSINGTON FIRE DEPARTMENT

10900 San Pablo Avenue • El Cerrito • CA • 94530

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October 1, 2015

**TO:** Kensington Fire Protection District Board Members

**FROM:** Michael Pigoni: Battalion Chief

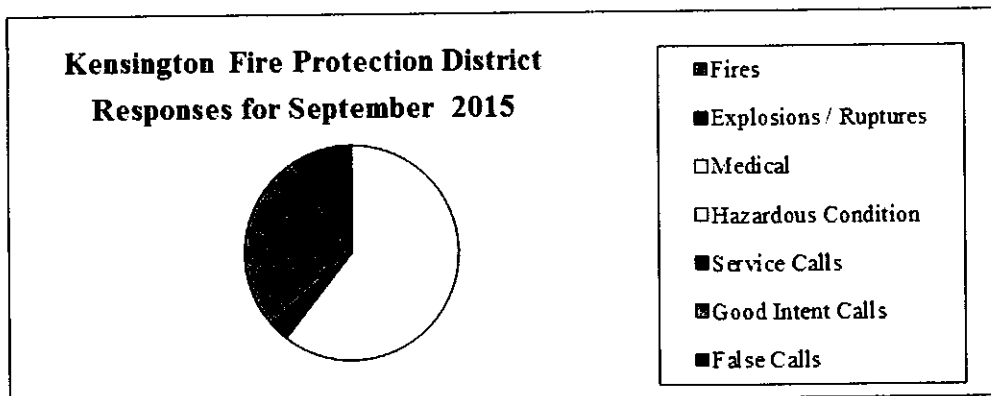
**RE:** Incident Activity Reports for the Month of September 2015

There were 33 incidents that occurred during the month of September in the community of Kensington. Please see the attached "Incident Log" for the dates and times locations and incident type for these calls that the Fire Department responded to this past month. Kensington calls are shown in the charts at the bottom of this page. During this month E65 responded to a total of 57 calls in all districts.

During the month of September our Fire Department deployed six members to extended duty on the wildfires that have plagued Northern California. All of our personnel have returned safely.

The chart below is broken down into NFIRS incident types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
<b>Fires</b>	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	0	0.00%
<b>Explosions / Ruptures</b>	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
<b>Medical</b>	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	20	60.61%
<b>Hazardous Condition</b>	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	0	0.00%
<b>Service Calls</b>	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	1	3.03%
<b>Good Intent Calls</b>	<i>(Cancelled En Route, Wrong Location)</i>	9	27.27%
<b>False Calls</b>	<i>(Wrong Company/Unit Dispatched)</i>	3	9.09%
<b>Totals</b>		<b>33</b>	<b>100.00%</b>



# Kensington Fire Protection District Response Log for September 2015

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1502230	01-Sep-15 09:06:13	176 HIGHLAND BLVD	Kensington	E65	321
2	1502241	02-Sep-15 10:05:37	145 LAWSON DR	Kensington	E65	321
3	1502257	03-Sep-15 11:26:21	1620 OAK VIEW AVE	Kensington	E65	321
4	1502262	03-Sep-15 16:15:47	120 NORWOOD CT	Kensington	E65	321
5	1502265	04-Sep-15 10:10:09	601 CANON DR	Kensington	E65	651
6	1502267	04-Sep-15 15:12:54	38 HIGHGATE RD	Kensington	E65	321
7	1502269	04-Sep-15 16:44:18	143 ARLINGTON AVE	Kensington	E65	321
8	1502275	05-Sep-15 06:25:20	5 EDGECROFT DR	Kensington	E65	321
9	1502291	07-Sep-15 13:01:11	97 KINGSTON DR	Kensington	E65	322
10	1502297	08-Sep-15 00:48:16	265 GRIZZLY PEAK BLVD	Kensington	E65	611X
11	1502301	08-Sep-15 13:57:13	KENYON AVE	Kensington	E65	322
12	1502307	09-Sep-15 08:59:39	117 YORK AVE	Kensington	E65	311
13	1502313	10-Sep-15 14:00:56	ARLINGTON AVE	Kensington	E65	322
14	1502332	12-Sep-15 09:49:28	339 BERKELEY PARK BLVD	Kensington	E65	321
15	1502337	12-Sep-15 22:11:11	170 ARDMORE DR	Kensington	E65	321
16	1502351	14-Sep-15 14:19:48	79 ARDMORE DR	Kensington	E65	311
17	1502364	16-Sep-15 09:55:06	2 ARLINGTON CT	Kensington	E65	321
18	1502371	16-Sep-15 21:10:49	141 SAINT ALBANS DR	Kensington	E65	622
19	1502376	17-Sep-15 13:35:11	249 CAMBRIDGE AVE	Kensington	E65	743
20	1502379	17-Sep-15 15:12:00	243 ARLINGTON AVE	Kensington	E65	622
21	1502403	20-Sep-15 07:55:22	69 KINGSTON DR	Kensington	E65	321
22	1502422	22-Sep-15 07:52:52	21 HIGHLAND BLVD	Kensington	E65	321
23	1502428	22-Sep-15 18:26:01	229 COLUSA AVE	Kensington	E65	554
24	1502445	24-Sep-15 19:00:13	314 RUGBY AVE	Kensington	E65	611X
25	1502449	25-Sep-15 13:20:38	101 COLUSA AVE	Kensington	E65	611M
26	1502455	25-Sep-15 22:08:18	COVENTRY DR	Kensington	E65	600
27	1502457	26-Sep-15 06:29:22	267 LAKE DR	Kensington	E65	321
28	1502459	26-Sep-15 19:06:11	135 PURDUE AVE	Kensington	E65	745
29	1502467	27-Sep-15 12:48:45	KENYON AVE	Kensington	E65	600
30	1502469	27-Sep-15 14:04:56	1628 OAK VIEW AVE	Kensington	E65	321

31	1502481	29-Sep-15 04:35:56	14 KERR AVE	Kensington	E65	735
32	1502490	30-Sep-15 08:34:37	LOS ALTOS DR	Kensington	E65	652
33	1502491	30-Sep-15 14:07:37	260 COLUMBIA AVE	Kensington	E65	321

\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

# Kensington Fire Protection District Engine 65 Response Log for September 2015

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1502230	01-Sep-15 09:06:13	176 HIGHLAND BLVD	Kensington	E65	321
2	1502237	01-Sep-15 17:49:15	600 EVERETT ST	El Cerrito	E65	444
3	1502241	02-Sep-15 10:05:37	145 LAWSON DR	Kensington	E65	321
4	1502250	02-Sep-15 17:06:58	7230 FAIRMOUNT AVE	El Cerrito	E65	651
5	1502257	03-Sep-15 11:26:21	1620 OAK VIEW AVE	Kensington	E65	321
6	1502262	03-Sep-15 16:15:47	120 NORWOOD CT	Kensington	E65	321
7	1502265	04-Sep-15 10:10:09	601 CANON DR	Kensington	E65	651
8	1502267	04-Sep-15 15:12:54	38 HIGHGATE RD	Kensington	E65	321
9	1502269	04-Sep-15 16:44:18	143 ARLINGTON AVE	Kensington	E65	321
10	1502275	05-Sep-15 06:25:20	5 EDGECROFT DR	Kensington	E65	321
11	1502281	06-Sep-15 14:59:18	5010 STATE AVE	Richmond	E65	611
12	1502282	06-Sep-15 15:13:24	SAN PABLO AVE	El Cerrito	E65	311
13	1502283	06-Sep-15 15:28:42	7771 STOCKTON AVE	El Cerrito	E65	740
14	1502286	06-Sep-15 21:25:55	5040 EL CERRITO PLZ	El Cerrito	E65	111
15	1502290	07-Sep-15 09:10:16	2215 SPYGLASS LN	El Cerrito	E65	321
16	1502291	07-Sep-15 13:01:11	97 KINGSTON DR	Kensington	E65	322
17	1502292	07-Sep-15 13:30:38	229 CARMEL AVE	El Cerrito	E65	321
18	1502293	07-Sep-15 15:46:22	562 ARLINGTON AVE	Berkeley	E65	611F
19	1502297	08-Sep-15 00:48:16	265 GRIZZLY PEAK BLVD	Kensington	E65	611X
20	1502298	08-Sep-15 08:34:26	229 COLUSA AVE	El Cerrito	E65	321
21	1502301	08-Sep-15 13:57:13	KENYON AVE	Kensington	E65	322
22	1502307	09-Sep-15 08:59:39	117 YORK AVE	Kensington	E65	311
23	1502313	10-Sep-15 14:00:56	ARLINGTON AVE	Kensington	E65	322
24	1502332	12-Sep-15 09:49:28	339 BERKELEY PARK BLVD	Kensington	E65	321
25	1502337	12-Sep-15 22:11:11	170 ARDMORE DR	Kensington	E65	321
26	1502351	14-Sep-15 14:19:48	79 ARDMORE DR	Kensington	E65	311
27	1502356	15-Sep-15 00:47:44	2501 GRIZZLY PEAK BLVD	Berkeley	E65	611X
28	1502358	15-Sep-15 07:50:40	540 ASHBURY AVE	El Cerrito	E65	745
29	1502359	15-Sep-15 10:48:10	540 ASHBURY AVE	El Cerrito	E65	611X
30	1502363	16-Sep-15 02:34:35	540 ASHBURY AVE	El Cerrito	E65	745



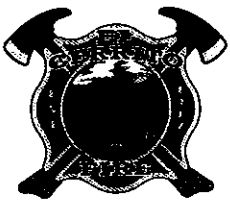
31	1502364	16-Sep-15 09:55:06	2 ARLINGTON CT	Kensington	E65	321
32	1502370	16-Sep-15 20:46:18	790 BALRA DR	El Cerrito	E65	651
33	1502371	16-Sep-15 21:10:49	141 SAINT ALBANS DR	Kensington	E65	622
34	1502374	17-Sep-15 02:06:30	540 ASHBURY AVE	El Cerrito	E65	735
35	1502376	17-Sep-15 13:35:11	249 CAMBRIDGE AVE	Kensington	E65	743
36	1502377	17-Sep-15 14:39:07	7534 TERRACE DR	El Cerrito	E65	444
37	1502379	17-Sep-15 15:12:00	243 ARLINGTON AVE	Kensington	E65	622
38	1502382	17-Sep-15 20:48:15	769 BAY TREE LN	El Cerrito	E65	311
39	1502385	18-Sep-15 09:13:18	975 KING DR	El Cerrito	E65	444
40	1502390	18-Sep-15 18:23:09	7900 CUTTING BLVD	El Cerrito	E65	743
41	1502403	20-Sep-15 07:55:22	69 KINGSTON DR	Kensington	E65	321
42	1502409	20-Sep-15 13:11:28	625 BONNIE DR	El Cerrito	E65	611X
43	1502416	21-Sep-15 11:45:36	540 ASHBURY AVE	El Cerrito	E65	611F
44	1502422	22-Sep-15 07:52:52	21 HIGHLAND BLVD	Kensington	E65	321
45	1502426	22-Sep-15 12:35:39	769 BAY TREE LN	El Cerrito	E65	554
46	1502428	22-Sep-15 18:26:01	229 COLUSA AVE	Kensington	E65	554
47	1502445	24-Sep-15 19:00:13	314 RUGBY AVE	Kensington	E65	611X
48	1502449	25-Sep-15 13:20:38	101 COLUSA AVE	Kensington	E65	611M
49	1502453	25-Sep-15 21:22:38	816 CRAFT AVE	El Cerrito	E65	321
50	1502455	25-Sep-15 22:08:18	COVENTRY DR	Kensington	E65	600
51	1502457	26-Sep-15 06:29:22	267 LAKE DR	Kensington	E65	321
52	1502459	26-Sep-15 19:06:11	135 PURDUJE AVE	Kensington	E65	745
53	1502467	27-Sep-15 12:48:45	KENYON AVE	Kensington	E65	600
54	1502469	27-Sep-15 14:04:56	1628 OAK VIEW AVE	Kensington	E65	321
55	1502481	29-Sep-15 04:35:56	14 KERR AVE	Kensington	E65	735
56	1502490	30-Sep-15 08:34:37	LOS ALTOS DR	Kensington	E65	652
57	1502491	30-Sep-15 14:07:37	260 COLUMBIA AVE	Kensington	E65	321

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Type Series	Description
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600  
700

*(Cancelled En Route, Wrong Location)  
(Wrong Company/Unit Dispatched)*

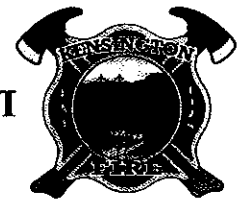


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November 1, 2015

**TO:** Kensington Fire Protection District Board Members

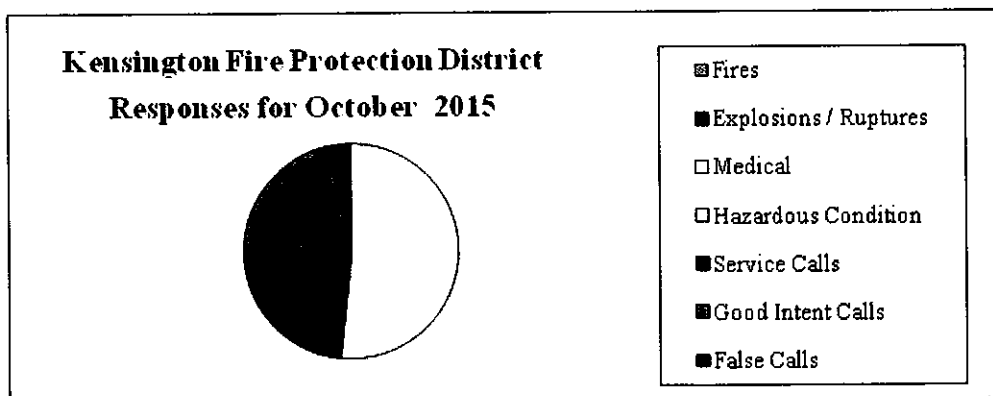
**FROM:** Michael Pigoni: Battalion Chief

**RE:** Incident Activity Reports for the Month of October 2015

There were 29 incidents that occurred during the month of October in the community of Kensington. Please see the attached "Incident Log" for the dates and times locations and incident type for these calls that the Fire Department responded to this past month. Kensington calls are shown in the charts at the bottom of this page. During this month E65 responded to a total of 49 calls in all districts.

The chart below is broken down into NFIRS incident types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
<b>Fires</b>	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	0	0.00%
<b>Explosions / Ruptures</b>	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
<b>Medical</b>	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	15	51.72%
<b>Hazardous Condition</b>	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	0	0.00%
<b>Service Calls</b>	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	7	24.14%
<b>Good Intent Calls</b>	<i>(Cancelled En Route, Wrong Location)</i>	6	20.69%
<b>False Calls</b>	<i>(Wrong Company/Unit Dispatched)</i>	1	3.45%
<b>Totals</b>		<b>29</b>	<b>100.00%</b>



# Kensington Fire Protection District Response Log for October 2015

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1502496	01-Oct-15 10:40:29	KENYON AVE	Kensington	E72	520
2	1502526	04-Oct-15 22:46:21	202 PRINCETON AVE	Kensington	E65	321
3	1502550	08-Oct-15 12:49:24	6730 RICHMOND AVE	Kensington	E71	611M
4	1502554	08-Oct-15 17:31:01	276 COVENTRY DR	Kensington	E65	651
5	1502555	09-Oct-15 11:26:02	48 Anson WAY	Kensington	E65	322
6	1502560	09-Oct-15 13:52:17	KENYON AVE	Kensington	E65	651
7	1502581	12-Oct-15 06:43:56	257 TRINITY AVE	Kensington	E65	522
8	1502586	12-Oct-15 12:59:26	BELOIT	Kensington	E65	522
9	1502590	12-Oct-15 18:27:51	125 KENYON AVE	Kensington	E65	651
10	1502598	13-Oct-15 15:11:16	297 PURDUE AVE	Kensington	E65	321
11	1502600	13-Oct-15 19:34:14	263 STANFORD AVE	Kensington	E65	321
12	1502606	14-Oct-15 13:50:43	601 WELLESLEY AVE	Kensington	E65	321
13	1502618	15-Oct-15 11:15:52	61 ARLINGTON AVE	Kensington	E65	321
14	1502629	16-Oct-15 09:26:10	307 RUGBY AVE	Kensington	E71	311
15	1502632	16-Oct-15 12:28:15	16 KERR AVE	Kensington	E65	611
16	1502636	16-Oct-15 16:38:52	320 ARLINGTON AVE	Kensington	E65	700
17	1502638	16-Oct-15 19:51:22	AMHERST AVE	Kensington	E65	522
18	1502641	17-Oct-15 08:30:03	298 PURDUE AVE	Kensington	E65	350
19	1502693	23-Oct-15 11:46:04	27 EDWIN DR	Kensington	E72	321
20	1502715	26-Oct-15 08:37:39	200 KENYON AVE	Kensington	E65	550
21	1502723	26-Oct-15 22:23:44	46 WINDSOR AVE	Kensington	E65	542
22	1502727	27-Oct-15 08:13:05	41 COWPER AVE	Kensington	E65	321
23	1502728	27-Oct-15 08:43:46	1 ARLMONT DR	Kensington	E65	553
24	1502733	28-Oct-15 03:43:00	1 EDGECROFT DR	Kensington	E65	321
25	1502735	28-Oct-15 09:05:47	1 EDGECROFT DR	Kensington	E65	321
26	1502737	28-Oct-15 13:01:02	121 LAWSON DR	Kensington	E65	321
27	1502750	29-Oct-15 16:49:14	90 PURDUE AVE	Kensington	E72	611T
28	1502753	29-Oct-15 17:16:18	40 BEVERLY DR	Kensington	E65	321
29	1502766	31-Oct-15 17:34:36	222 CAMBRIDGE AVE	Kensington	E65	321

\* See Attached Table for Incident Type Explanations

**Type Series**

100  
200  
300  
400  
500  
600  
700

**Description**

*(Structure, Trash, Vehicle, Vegetation Fire)*  
*(Over Pressure/Ruptures Explosions, Bombs)*  
*(EMS, Vehicle Accidents, Extrication, Rescue)*  
*(Chemical Spills, Leaks, Down power Lines)*  
*(Distress, Water/ Smoke/Odor Problems, Public Assists)*  
*(Cancelled En Route, Wrong Location)*  
*(Wrong Company/Unit Dispatched)*

# Kensington Fire Protection District Engine 65 Response Log for October 2015

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1502521	04-Oct-15 10:44:08	127 SANTA FE AVE	El Cerrito	E65	321
2	1502526	04-Oct-15 22:46:21	202 PRINCETON AVE	Kensington	E65	321
3	1502528	05-Oct-15 17:50:36	540 ASHBURY AVE	El Cerrito	E65	118
4	1502549	08-Oct-15 12:29:38	8500 MADERA DR	El Cerrito	E65	710
5	1502554	08-Oct-15 17:31:01	276 COVENTRY DR	Kensington	E65	651
6	1502555	09-Oct-15 11:26:02	48 Anson WAY	Kensington	E65	322
7	1502560	09-Oct-15 13:52:17	KENYON AVE	Kensington	E65	651
8	1502564	09-Oct-15 20:29:18	7650 TERRACE DR	El Cerrito	E65	321
9	1502567	09-Oct-15 07:02:33	300 SAN CARLOS AVE	El Cerrito	E65	321
10	1502571	10-Oct-15 13:10:56	8630 TERRACE DR	El Cerrito	E65	311
11	1502572	10-Oct-15 13:44:54	7641 TERRACE DR	El Cerrito	E65	321
12	1502581	12-Oct-15 06:43:56	257 TRINITY AVE	Kensington	E65	522
13	1502585	12-Oct-15 11:09:14	7718 STOCKTON AVE	El Cerrito	E65	743
14	1502586	12-Oct-15 12:59:26	BELOIT	Kensington	E65	522
15	1502590	12-Oct-15 18:27:51	125 KENYON AVE	Kensington	E65	651
16	1502592	13-Oct-15 09:21:16	10203 SAN PABLO AVE	El Cerrito	E65	743
17	1502598	13-Oct-15 15:11:16	297 PURDUE AVE	Kensington	E65	321
18	1502600	13-Oct-15 19:34:14	263 STANFORD AVE	Kensington	E65	321
19	1502606	14-Oct-15 13:50:43	601 WELLESLEY AVE	Kensington	E65	321
20	1502607	14-Oct-15 15:11:23	1100 WILDCAT CANYON RD	Berkeley	E65	322
21	1502608	14-Oct-15 16:02:38	400 COLUSA AVE	El Cerrito	E65	321
22	1502618	15-Oct-15 11:15:52	61 ARLINGTON AVE	Kensington	E65	321
23	1502625	15-Oct-15 23:05:22	411 VILLAGE DR	El Cerrito	E65	522
24	1502632	16-Oct-15 12:28:15	16 KERR AVE	Kensington	E65	611
25	1502636	16-Oct-15 16:38:52	320 ARLINGTON AVE	Kensington	E65	700
26	1502638	16-Oct-15 19:51:22	AMHERST AVE	Kensington	E65	522
27	1502641	17-Oct-15 08:30:03	298 PURDUE AVE	Kensington	E65	350
28	1502657	19-Oct-15 10:08:49	1000 EL CERRITO PLZ	El Cerrito	E65	611M
29	1502662	20-Oct-15 09:41:29	10944 SAN PABLO AVE	El Cerrito	E65	381
30	1502664	20-Oct-15 13:02:24	8058 TERRACE DR	El Cerrito	E65	321

31	1502666	20-Oct-15 16:04:02	10841 SAN PABLO AVE	Richmond	E65	700
32	1502678	22-Oct-15 03:52:46	966 SEAVIEW DR	El Cerrito	E65	412
33	1502702	24-Oct-15 16:20:27	S HAMPTON /INDIAN ROCK AVE	Berkeley	E65	611F
34	1502715	26-Oct-15 08:37:39	200 KENYON AVE	Kensington	E65	550
35	1502723	26-Oct-15 22:23:44	46 WINDSOR AVE	Kensington	E65	542
36	1502725	27-Oct-15 05:00:27	750 BALRA DR	El Cerrito	E65	321
37	1502727	27-Oct-15 08:13:05	41 COWPER AVE	Kensington	E65	321
38	1502728	27-Oct-15 08:43:46	1 ARLMONT DR	Kensington	E65	553
39	1502729	27-Oct-15 09:35:25	7301 CUTTING BLVD	El Cerrito	E65	700
40	1502730	27-Oct-15 15:34:43	6699 FAIRMOUNT AVE	El Cerrito	E65	611M
41	1502733	28-Oct-15 03:43:00	1 EDGECROFT DR	Kensington	E65	321
42	1502735	28-Oct-15 09:05:47	1 EDGECROFT DR	Kensington	E65	321
43	1502737	28-Oct-15 13:01:02	121 LAWSON DR	Kensington	E65	321
44	1502749	29-Oct-15 14:25:52	10367 SAN PABLO AVE	Richmond	E65	321
45	1502753	29-Oct-15 17:16:18	40 BEVERLY DR	Kensington	E65	321
46	1502756	30-Oct-15 11:32:52	10203 SAN PABLO AVE	El Cerrito	E65	735
47	1502762	31-Oct-15 10:52:33	1021 EVERETT ST	El Cerrito	E65	321
48	1502763	31-Oct-15 11:10:48	6903 STOCKTON AVE	El Cerrito	E65	553
49	1502766	31-Oct-15 17:34:36	222 CAMBRIDGE AVE	Kensington	E65	321

\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)



# EL CERRITO-KENSINGTON FIRE DEPARTMENT

10900 San Pablo Avenue • El Cerrito • CA • 94530

(510) 215-4450 • FAX (510) 232-4917

[www.el-cerrito.org](http://www.el-cerrito.org)



December 1, 2015

**TO:** Kensington Fire Protection District Board Members

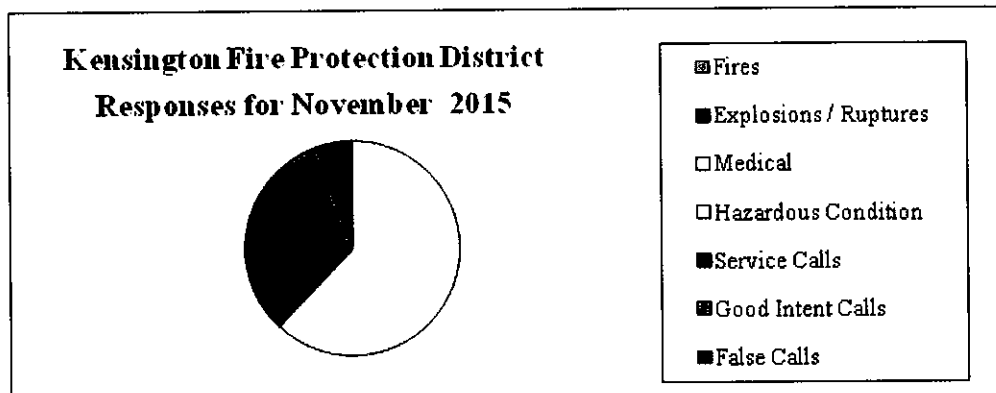
**FROM:** Michael Pigoni: Battalion Chief

**RE:** Incident Activity Reports for the Month of November 2015

There were 37 incidents that occurred during the month of November in the community of Kensington. Please see the attached "Incident Log" for the dates and times locations and incident type for these calls that the Fire Department responded to this past month. Kensington calls are shown in the charts at the bottom of this page. During this month E65 responded to a total of 70 calls in all districts.

The chart below is broken down into NFIRS incident types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
<b>Fires</b>	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	0	0.00%
<b>Explosions / Ruptures</b>	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
<b>Medical</b>	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	23	62.16%
<b>Hazardous Condition</b>	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	0	0.00%
<b>Service Calls</b>	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	9	24.32%
<b>Good Intent Calls</b>	<i>(Cancelled En Route, Wrong Location)</i>	3	8.11%
<b>False Calls</b>	<i>(Wrong Company/Unit Dispatched)</i>	2	5.41%
<b>Totals</b>		<b>37</b>	<b>100.00%</b>





# Kensington Fire Protection District Response Log for November 2015

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1502767	01-Nov-15 12:15:55	263 KENYON AVE	Kensington	E65	522
2	1502770	01-Nov-15 22:29:46	282 Los Altos DR	Kensington	E65	651
3	1502773	02-Nov-15 10:48:31	217 ARLINGTON AVE	Kensington	E72	321
4	1502774	02-Nov-15 11:37:30	1500 OAK VIEW AVE	Kensington	E65	321
5	1502783	03-Nov-15 12:03:53	110 PURDUE AVE	Kensington	E65	550
6	1502792	04-Nov-15 17:28:41	1 EDGECROFT DR	Kensington	E65	321
7	1502801	05-Nov-15 16:42:38	221 COLGATE AVE	Kensington	E65	745
8	1502818	07-Nov-15 16:16:16	RICHARDSON DR	Kensington	E65	531
9	1502819	07-Nov-15 16:36:57	334 COVENTRY DR	Kensington	E65	321
10	1502829	08-Nov-15 22:52:57	39 NORWOOD AVE	Kensington	E65	550
11	1502855	12-Nov-15 04:06:15	26 SUNSET DR	Kensington	E65	321
12	1502860	12-Nov-15 11:38:53	32 BEVERLY DR	Kensington	E65	324
13	1502870	13-Nov-15 17:59:18	303 BERKELEY PARK BLVD	Kensington	E65	743
14	1502872	13-Nov-15 18:59:57	OCEAN VIEW AVE	Kensington	E65	321
15	1502875	14-Nov-15 12:19:50	504 BELOIT AVE	Kensington	E65	321
16	1502879	15-Nov-15 10:18:48	224 STANFORD AVE	Kensington	E65	321
17	1502905	17-Nov-15 16:22:30	300 ARLINGTON AVE	Kensington	E65	321
18	1502909	18-Nov-15 13:45:26	1 LAWSON DR	Kensington	E65	611X
19	1502914	18-Nov-15 19:45:55	205 ARLINGTON AVE	Kensington	E65	321
20	1502915	18-Nov-15 20:19:54	92 HIGHLAND BLVD	Kensington	E65	553
21	1502927	20-Nov-15 05:07:44	205 PURDUE AVE	Kensington	E65	522
22	1502933	20-Nov-15 15:24:45	205 PURDUE AVE	Kensington	E65	553
23	1502942	21-Nov-15 17:19:13	90 HIGHLAND BLVD	Kensington	E65	311
24	1502943	21-Nov-15 20:10:22	232 TRINITY AVE	Kensington	E65	321
25	1502944	21-Nov-15 21:11:05	307 RUGBY AVE	Kensington	E65	321
26	1502946	21-Nov-15 23:54:32	22 AVON DR	Kensington	E65	321
27	1502949	22-Nov-15 06:27:17	12 ARDMORE DR	Kensington	E65	321
28	1502953	22-Nov-15 14:52:01	314 RUGBY AVE	Kensington	E65	611X
29	1502954	22-Nov-15 15:46:43	55 LENOX DR	Kensington	E65	553
30	1502976	25-Nov-15 14:28:59	217 ARLINGTON AVE	Kensington	E65	321

31	1502978	25-Nov-15 15:34:41	ARLINGTON AVE	Kensington	E65	322
32	1502983	25-Nov-15 22:58:05	636 BELOIT AVE	Kensington	E65	321
33	1502990	26-Nov-15 16:53:15	22 CAMELOT CT	Kensington	E65	321
34	1503000	27-Nov-15 10:50:35	150 PURDUE AVE	Kensington	E72	321
35	1503019	29-Nov-15 03:29:00	436 COVENTRY DR	Kensington	E65	321
36	1503020	29-Nov-15 07:08:00	129 PURDUE AVE	Kensington	E65	321
37	1503026	30-Nov-15 03:43:42	254 TRINITY AVE	Kensington	E65	550

\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

# Kensington Fire Protection District

## Engine 65 Response Log for November 2015

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1502767	01-Nov-15 12:15:55	263 KENYON AVE	Kensington	E65	522
2	1502770	01-Nov-15 22:29:46	282 Los Altos DR	Kensington	E65	651
3	1502773	02-Nov-15 10:48:31	217 ARLINGTON AVE	Kensington	E65	321
4	1502774	02-Nov-15 11:37:30	1500 OAK VIEW AVE	Kensington	E65	321
5	1502781	03-Nov-15 11:15:10	3020 EL CERRITO PLZ	El Cerrito	E65	611U
6	1502783	03-Nov-15 12:03:53	110 PURDUE AVE	Kensington	E65	550
7	1502792	04-Nov-15 17:28:41	1 EDGECROFT DR	Kensington	E65	321
8	1502795	04-Nov-15 21:19:43	300 SAN CARLOS AVE	El Cerrito	E65	321
9	1502798	05-Nov-15 09:46:58	1021 NAVELLIER ST	El Cerrito	E65	611X
10	1502801	05-Nov-15 16:42:38	221 COLGATE AVE	Kensington	E65	745
11	1502808	06-Nov-15 14:27:04	10203 SAN PABLO AVE	El Cerrito	E65	700
12	1502809	06-Nov-15 15:22:05	420 EL CERRITO PLZ	El Cerrito	E65	311
13	1502815	07-Nov-15 10:28:26	670 EL CERRITO PLZ	El Cerrito	E65	522
14	1502817	07-Nov-15 15:02:46	321 COLUSA AVE	El Cerrito	E65	321
15	1502818	07-Nov-15 16:16:16	RICHARDSON DR	Kensington	E65	531
16	1502819	07-Nov-15 16:36:57	334 COVENTRY DR	Kensington	E65	321
17	1502821	07-Nov-15 20:48:34	TILDEN PARK	Contra Costa C	E65	740
18	1502823	08-Nov-15 00:16:11	400 SEAVIEW DR	El Cerrito	E65	321
19	1502828	08-Nov-15 18:24:17	7472 MOESER LN	El Cerrito	E65	550
20	1502829	08-Nov-15 22:52:57	39 NORWOOD AVE	Kensington	E65	550
21	1502833	09-Nov-15 13:21:52	719 GELSTON PL	El Cerrito	E65	321
22	1502834	09-Nov-15 14:18:55	557 20TH ST	Richmond	E65	321
23	1502848	11-Nov-15 10:02:03	300 EL CERRITO PLZ	El Cerrito	E65	412
24	1502855	12-Nov-15 04:06:15	26 SUNSET DR	Kensington	E65	321
25	1502859	12-Nov-15 10:33:09	6510 GLADYS AVE	El Cerrito	E65	321
26	1502860	12-Nov-15 11:38:53	32 BEVERLY DR	Kensington	E65	324
27	1502862	12-Nov-15 15:47:00	Mezue trail in Wildcat Canyon	CCC	E65	311
28	1502866	13-Nov-15 11:13:33	1215 NAVELLIER ST	El Cerrito	E65	611X
29	1502870	13-Nov-15 17:59:18	303 BERKELEY PARK BLVD	Kensington	E65	743
30	1502872	13-Nov-15 18:59:57	OCEAN VIEW AVE	Kensington	E65	321

31	1502875	14-Nov-15 12:19:50	504 BELOIT AVE	Kensington	E65	321
32	1502879	15-Nov-15 10:18:48	224 STANFORD AVE	Kensington	E65	321
33	1502887	16-Nov-15 01:54:00	516 23RD ST	Richmond	E65	111
34	1502896	16-Nov-15 17:27:17	910 BALRA DR	El Cerrito	E65	611
35	1502901	17-Nov-15 10:55:22	1200 RICHMOND ST	El Cerrito	E65	611M
36	1502904	17-Nov-15 15:20:35	8666 TERRACE DR	El Cerrito	E65	622
37	1502905	17-Nov-15 16:22:30	300 ARLINGTON AVE	Kensington	E65	321
38	1502908	18-Nov-15 09:38:00	6510 GLADYS AVE	El Cerrito	E65	311
39	1502909	18-Nov-15 13:45:26	1 LAWSON DR	Kensington	E65	611X
40	1502914	18-Nov-15 19:45:55	205 ARLINGTON AVE	Kensington	E65	321
41	1502915	18-Nov-15 20:19:54	92 HIGHLAND BLVD	Kensington	E65	553
42	1502916	19-Nov-15 07:15:45	250 COVENTRY DR	Contra Costa C	E65	412
43	1502922	19-Nov-15 17:09:28	729 NORVELL ST	El Cerrito	E65	130
44	1502923	19-Nov-15 20:29:04	934 CONTRA COSTA DR	El Cerrito	E65	321
45	1502927	20-Nov-15 05:07:44	205 PURDUE AVE	Kensington	E65	522
46	1502930	20-Nov-15 12:40:48	5030 EL CERRITO PLZ	El Cerrito	E65	331
47	1502933	20-Nov-15 15:24:45	205 PURDUE AVE	Kensington	E65	553
48	1502937	21-Nov-15 10:24:54	10533 SAN PABLO AVE	Richmond	E65	611M
49	1502942	21-Nov-15 17:19:13	90 HIGHLAND BLVD	Kensington	E65	311
50	1502943	21-Nov-15 20:10:22	232 TRINITY AVE	Kensington	E65	321
51	1502944	21-Nov-15 21:11:05	307 RUGBY AVE	Kensington	E65	321
52	1502946	21-Nov-15 23:54:32	22 AVON DR	Kensington	E65	321
53	1502947	22-Nov-15 00:31:05	TILDEN PARK	Orinda	E65	735
54	1502949	22-Nov-15 06:27:17	12 ARDMORE DR	Kensington	E65	321
55	1502950	22-Nov-15 10:04:37	W 80 FWY	Richmond	E65	611F
56	1502953	22-Nov-15 14:52:01	314 RUGBY AVE	Kensington	E65	611X
57	1502954	22-Nov-15 15:46:43	55 LENOX DR	Kensington	E65	553
58	1502961	23-Nov-15 09:51:45	300 EL CERRITO PLZ	El Cerrito	E65	611X
59	1502964	23-Nov-15 17:02:43	521 VILLAGE DR	El Cerrito	E65	553
60	1502967	23-Nov-15 20:12:59	CENTRAL AVE	Richmond	E65	611
61	1502975	25-Nov-15 12:09:27	830 BATES AVE	El Cerrito	E65	321
62	1502976	25-Nov-15 14:28:59	217 ARLINGTON AVE	Kensington	E65	321
63	1502978	25-Nov-15 15:34:41	ARLINGTON AVE	Kensington	E65	322
64	1502983	25-Nov-15 22:58:05	636 BELOIT AVE	Kensington	E65	321
65	1502990	26-Nov-15 16:53:15	22 CAMELOT CT	Kensington	E65	321

66	1502998	27-Nov-15 08:03:43	1841 ARLINGTON BLVD	El Cerrito	E65	118
67	1503019	29-Nov-15 03:29:00	436 COVENTRY DR	Kensington	E65	32
68	1503020	29-Nov-15 07:08:00	129 PURDUE AVE	Kensington	E65	32
69	1503026	30-Nov-15 03:43:42	254 TRINITY AVE	Kensington	E65	550
70	1503033	30-Nov-15 16:07:55	152 ASHBURY AVE	El Cerrito	E65	311

\* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

# **BOARD REPORTS**



## Quarterly Meeting Minutes

Meeting Date: 10/19/16	Meeting Time: 10:00 a.m.	Central Contra Costa Sanitary District Multi-Purpose Room 501 Summit Place, Martinez, CA 94553
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Meeting called by	Chair Bette Boatman called meeting to order at 10:04 a.m.
Minutes	Suzette Crayton, Executive Assistant Central Contra Costa Sanitary District
Attendees	Twenty-nine (29) Attendees (Sign In Sheet Attached)

### Welcome and Introductions

Each representative introduced themselves. Many representatives touched on the drought issues.

### Resolution Presentation

Mike McGill presented a resolution to General Manager Bert Michalczyk of the Dublin San Ramon Services District who will be retiring from service.

### Approval of July 20 Meeting Minutes

The minutes were approved.

### Guest Speaker: Gail Murray, Bart Director, District 1

Igor Skaredoff introduced guest speaker Gail Murray, Bart Director, who provided a PowerPoint presentation on current projects, upcoming potential projects, and funding. Questions were asked and fielded. She also distributed a form where representatives could write down potential suggestions for better BART service.

### Member District Highlight Ben Wallace Contra Costa Resource Conservation District

Igor provided the highlights in the absence of Ben Wallace.

### LAFCO Presentation Development of Open Space/Agricultural Lands Preservation Policy – Lou Ann Texeira, Don Tatzin, & Sharon Burke

Information on the policy was provided and discussed.

### Scholarship and Grant Program Update

Update was provided on the scholarship/grant program, and further information will be provided at the January 2016 meeting.

### LAFCO Representative Report

Mike provided the LAFCO report and stated that the 2<sup>nd</sup> municipal services review was currently taking place on reclamation districts. He also stated that the medical/fire municipal services reviews have started.

## Committee Updates

<b>Finance Committee</b>	Bert reported that 34 of 36 members have paid current dues. He also stated that there are 6 associate members and 1 new member which is Contra Costa LAFCO.
<b>Program Committee</b>	Committee provided update on scholarships earlier in agenda.

## Legislative Committee Report

Erich Pfuehler stated that the deadline for bills to be signed/vetoed is October 11<sup>th</sup>. He also spoke about a bill that they are trying to obtain signatures for on water shed protection to deal with drought issues. For elections, there is no filing needed on deposits unless the account holds \$2,000. Previous amount was \$1,000 for filing.

## East Bay Regional Park District – Park Advisory Committee Report

Lou Ann provided copies of the report. The highlights of the update were that the Patterson Ranch donation was valued at \$10B, there was no meeting in August, and that the next PAC Meeting on October 28<sup>th</sup> was going to be a tour of the Naval Weapon Station property.

## California Special Districts Association Activities Update

Sherry Sterrett announced that there were 700 attendees at the CSDA Conference which is up about 400 from the usual number of attendees. She also announced that at the Board Meeting, there was approval of the Master Plan. Election of officers also took place and new officers will go into effect in January 2016. Also announced that there are grants available for Districts whose annual budgets are under \$2 million, and the next CSDA meeting will be held on November 13<sup>th</sup>.

## Other Local Government Official Updates

Bette provided an opportunity to introduce those attendees that arrived after the introductions took place. She announced that the next meeting on January 25, 2016 would take place at the Pleasant Hill Recreation and Parks complex. She stated that a financial audit will take place after the books are closed in January. The nomination committee for upcoming election of officers will consist of Mike Uraka, Fred Granzella, and Lou Ann Texeira.

Action Items	Person Responsible	Deadline
Will send out a reminder about the change of venue of the January 25 <sup>th</sup> meeting	Suzette	December 2015
Nominating Committee will send out email with information about election of officers at January meeting	Nominating Committee	December 2015

**Meeting was adjourned at 11:55 a.m.**



on our visit, and  
thank you for the  
wonderful work you do  
in our community  
and beyond!

with love and thanks,

DANIEL (3!)

Natalie Laura

Nick & Angela Rawlikowski  
209 Arlington

Dear Captain Jeff,  
Firefighter Candy &  
Firefighter Dave,

We Sooooo enjoyed  
being with you today.  
Thank you for your  
care and hospitality