

Proj No **2016029**

**Kensington Fire Station Master Plan
Extra Services Request**

Extra Service Request

ESR 007



Date: **5/26/2020**

Owner's Contract Number: _____

CONCEPTUAL DESIGN, REGULATORY AGENCY, MEETING(S) & PUBLIC MEETING(S)

Description:

| | | | |
|-------------------------|--------------|---------------------|-------------------|
| Design Change - Project | _____ | Originator | Mallory Cusenbery |
| Scope Change - Services | <u> X </u> | Reference Documents | <u> None </u> |
| Added Consultants | _____ | ASI Number | <u> None </u> |

DESCRIPTION OF POTENTIAL CHANGE

Scope of Services: The scope of services include the following task as needed to prepare for, meet, and present conceptual plans to jurisdictional approval agencies for review and feedback on both seismic and accessibility topics. The tasks to be undertaken to achieve this milestone include:

RDC:

1. Prepare for and attend meetings with Department of the State Architect (DSA) and/or other regulatory agencies with the project structural engineer, IDA, to determine the limitations on renovation of an essential services building.
2. Prepare for and attend meetings with County accessibility reviewers to discuss possible alternatives to providing an elevator as part of the facility remodel.
3. Attend Public Meeting(s) to present the conceptual design of the project as needed.
4. Research code requirements and prepare initial code analysis for both accessibility and seismic implications for the plans currently under consideration.
5. Revise floor plans and develop the conceptual design as needed to incorporate ongoing comments and proposed revisions. Prepare presentation materials - drawings, tables, code analyses - as needed to adequately portray the proposed approaches.
6. Attend ongoing Steering Committee meetings - via teleconference, phone, or in person - as needed to advance the design.

IDA:

Attend meetings with DSA and/or other regulatory agencies to determine the limitations on renovation of an essential services building. Refer to attached IDA proposal dated 10/07/2019 for Structural Engineering scope of services.

Driver of Change: The Kensington Fire Protection District (KFPD) is considering renovating the existing Public Safety Building. There is a recently discovered earthquake fault along the east property line. The California Building Code (CBC) defines a fire station as an essential services building. The CBC places limits on renovation or construction of an essential services building and the allowed proximity to earthquake faults. Meetings with DSA and/or other regulatory are needed to fully understand these limitations. In addition, preparatory work, research and presentation is required to create conceptual plans that meet code, departmental operational needs and policy objectives.

Exclusions:

Compensation: Hourly, time and materials. RDC rates listed below. IDA rates listed on the attached proposal.

Attachments: IDA Fee Proposal dated 10/07/2019

IMPACT OF POTENTIAL CHANGE

Mark Up per Contract: 1.00

| Schedule Impact - Days | | | | Firm | Base Cost | Subtotal w/ markup per Contract |
|---------------------------------|--------------|--------------|---------------------|-------------------------------------|--------------------------|--|
| Delays of Milestone (Work Days) | <u> 0 </u> | Days | Architect | RDC Architecture | \$0.00 | \$0.00 |
| Delays Proj Completion(Work Da) | <u> 0 </u> | Days | Structural Engineer | IDA | \$0.00 | \$0.00 |
| Architectural Services | | | | Electrical Engineer | \$0.00 | \$0.00 |
| RDC Personnel | Rate | Hours | Subtotal | Mechanical Engineer | \$0.00 | \$0.00 |
| Principal | \$245 | <u> 0 </u> | \$0 | Civil Engineer | \$0.00 | \$0.00 |
| Proj Mgr | \$195 | <u> 0 </u> | \$0 | Kitchen Consultant | \$0.00 | \$0.00 |
| Sr Arch | \$178 | <u> 0 </u> | \$0 | Cost Estimator | \$0.00 | \$0.00 |
| Architect | \$167 | <u> 0 </u> | \$0 | Reimbursable Costs | | |
| Job Captain | \$139 | <u> 0 </u> | \$0 | Description | | |
| Designer | \$139 | <u> 0 </u> | \$0 | Reproduction | \$0.00 | \$0.00 |
| Programmer | \$111 | <u> 0 </u> | \$0 | Travel | Travel to Meetings \$TBD | \$0.00 |
| Clerical | \$90 | <u> 0 </u> | \$0 | Other | | \$0.00 |
| Total RDC Labor Costs | | | | Total Amount Being Requested | | |
| | | | | Hourly TBD | | |

Note: The rates above are based on the architect's current 2019 rates.

| ACTION | AUTHORIZATION | DATE | COMMENTS |
|------------------------------|----------------------|-------------|-----------------|
| Decline: | Proj Mgr _____ | | |
| | Client _____ | | |
| Proceed: | Proj Mgr _____ | | |
| | Client _____ | | |
| Other (Note in Comments) | Proj Mgr _____ | | |
| | Client _____ | | |



STRUCTURAL ENGINEERS

October 7, 2019

Project No. 16066

MARK ZALL
Associate
Ross Drulis Cusenbery Architecture
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Sonoma, CA 95476
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SUBJECT: EXTRA SERVICE REQUEST #2
Kensington Fire Station
Report Update

SCOPE OF EXTRA SERVICES: Based on the email received on June 19, 2019, your office has requested the following additional structural services. The scope of the revision is itemized as follows:

1. Meet with Division of the State Architect (DSA) to determine restrictions for an essential services building related to the earthquake fault located within close proximity to the building.

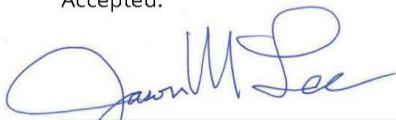
Please confirm the scope of these requested revisions.

FEE PROPOSAL: The fee for these revisions is on an hourly rate basis plus reimbursable expenses. Our engineer rates are as follows

| | |
|------------------|-----------------------------|
| Principal | \$200.00/hour to \$235/hour |
| Project Engineer | \$150.00/hour to \$180/hour |

AGREEMENT: If the terms are acceptable, please sign below and return a copy for our files.

Accepted:



Jason M. Lee, SE 4980
Principal
IDA Structural Engineers, Inc.

10/7/2019

Date

MARK ZALL

ASSOCIATE

Ross Drulis Cusenbery Architecture

Date