



**KENSINGTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING MINUTES**

**DATE/TIME:** January 20, 2021 / 1:00pm

**LOCATION:** Via Zoom

**PRESENT:** Directors: President Larry Nagel, Vice-President Kevin Padian, Director Don Dommer, Director Janice Kosel, Director Julie Stein  
Staff: GM Bill Hansell  
Consultants: Brent Ives (BHI Consulting)

**1. CALL TO ORDER/ROLL CALL:**

President Nagel called the meeting to order at 1:00 p.m. and GM Hansell called roll.

**2. PUBLIC COMMENT:**

Linda Lipscomb made a comment not related to items on the agenda. GM Hansell suggested Ms. Lipscomb contact him directly with any questions.

**3. TRAINING SESSION ON GOALS AND OBJECTIVES, BROWN ACT GUIDELINES, AND BOARD RELATIONS:**

Brent Ives gave his presentation beginning with the first-year goals and objectives for the GM. The overview of the meeting discussed typical Board/GM relationships, the dependencies on Board dynamics to make this work, and the development of performance goals and objectives for the GM's first year. He went over topical discussions with Boards, the Brown Act, and confidentiality. He reviewed the Brown Act and how it has quite specific rules regarding Board meetings. He then discussed and reviewed the GM's goals, objectives, and expectations for the year. He revised his draft document to include the Board's responses and will send the completed version to the GM for distribution.

**ADJOURNMENT:** The meeting was adjourned at 3:27 p.m.

MINUTES PREPARED BY: Sasha Amiri-Nair

These minutes were approved at the regular Board Meeting of the Kensington Fire Protection District on February 10, 2021.

Attest:

Sasha Amiri-Nair  
Board Secretary