



KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE EMERGENCY PREPAREDNESS COMMITTEE
AGENDA

Thursday, April 24, 2025, 4:00 p.m. - 6:00 p.m.
Kensington Community Center - Meeting Room 3,
59 Arlington Avenue, Kensington, CA 94707 (and hybrid)

How to Submit Public Comments:

Prior to the meeting: Members of the public may submit public comment by emailing the Chair and Board Clerk by emailing: public.comment@kensingtonfire.org by two hours prior to the meeting start time. Such comments will be noted as received and their contents orally summarized; however, if you attend the meeting, you will need to make your comment during the meeting.

During the meeting: Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting (*regular meetings only*). Members of the public who attend the meeting either in-person or via Zoom are allowed to provide public comment verbally with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

In-person: At points in the meeting when the meeting chair requests public comment, members of the public participating in-person can simply raise their hand to be recognized.

Via Zoom: If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

Accommodations: To enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1), if you need special assistance to participate, please email public.comment@kensingtonfire.org 48 hours prior to the meeting.

Agenda and supplemental materials: This agenda is available on the KFPD website under the relevant meeting date: <https://www.kensingtonfire.org/emergency-preparedness-committee>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

PLEASE NOTE: The District will use Zoom to allow virtual access to this meeting. This additional means of access is provided as a courtesy to the public and is not required by law. The meeting will continue to be conducted at the physical address provided above regardless of any interruption or failure of the Zoom transmission.

Hybrid Meeting Option Internet Address:

<https://us06web.zoom.us/j/89113236072?pwd=gb2dZLqMIMGm7UyVPvZ92MjsgQ4HBI.1>

Telephone Access:

(669) 444-9171 or (719) 359-4580 or (253) 205-0468

Zoom Webinar ID: 891 1323 6072

Passcode: 822885

1. CALL TO ORDER/ROLL CALL

Directors: Vice President Danielle Madugo, Director Paul
Public Members: Douglas Bevington, Lisa Caronna, Don Dommer, Katie Gluck, Adrienne Johnson,
Peter Liddell, Annette McCoubrey, Paul Moss, David Spath
Staff: General Manager Mary Morris-Mayorga
Executive Assistant/Board Clerk Raychel Jackson
Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

2. PUBLIC COMMENT

Under “Public Comment,” the public may address the Committee on any subject not listed on the agenda. Please address your comments to the Committee and not to staff and/or the audience. Each speaker may address the Committee once under Public Comment for a limit of three minutes. The public will be given an opportunity to speak on each agenda item and once the public comment portion of any item on this agenda has been closed by the Committee, no further comment from the public will be permitted unless authorized by the Committee. The Committee cannot act on items not listed on the agenda and, therefore, cannot respond to non-agenda issues brought up under Public Comment other than to provide general information. Committee members will also have an opportunity to comment on items not on the agenda.

3. ADOPTION OF CONSENT ITEMS

a. **Approval of Minutes** for the meeting on 03/27/2025

4. OLD BUSINESS – None

5. NEW BUSINESS

a. **Consider rescheduling the May 22nd EPC meeting to May 29th** – Morris-Mayorga

b. **Presentation of WORK PLAN PROJECT GOALS, milestones/tasks and timelines for completion from each subcommittee (SC)** – Everyone

- i. **SC 1** – Red Flag Parking Pilot Program (Bevington, Moss, Paul, Spath)
- ii. **SC 2** – Hazardous Vegetation Removal Grant Program (Caronna, Moss, Spath)
- iii. **SC 3** – House Hardening Support Programs (Bevington, Madugo, McCoubrey)
- iv. **SC 4** – Hazardous Vegetation Removal around Evacuation Routes (Caronna, Madugo, Paul)
- v. **SC 5** – Firewise Development / Block Party Organizations (Valenzuela, all as needed)
- vi. **SC 6** – LRAD acquisition (Gluck, Madugo, Valenzuela)
- vii. **SC 7** – Evacuation Drills / Guidelines and Communication Plan (Gluck, Liddell, McCoubrey, Moss)

6. EMERGENCY PREPAREDNESS COORDINATOR’S REPORT – Valenzuela

7. FUTURE AGENDA ITEMS

The list of future agenda items discussed during the meeting will be summarized here.

8. ADJOURNMENT

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District is scheduled for May 22, 2025 (*pending potential reschedule*) at 4:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.



**KENSINGTON FIRE PROTECTION DISTRICT
EMERGENCY PREPAREDNESS COMMITTEE
REGULAR MEETING MINUTES**

DATE/TIME: March 27, 2025, 4:00PM

LOCATION: Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)

PRESENT: Directors: Vice President Danielle Madugo and Director Paul
Public Members: Douglas Bevington, Lisa Caronna, Don Dommer, Katie Gluck, Annette McCoubrey, Paul Moss, David Spath
Staff Executive Assistant/Board Clerk Raychel Jackson
Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

ABSENT: Staff: General Manager Mary Morris-Mayorga
Public Members: Adrienne Johnson and Peter Liddell

1. CALL TO ORDER/ROLL CALL

Vice President Madugo called the regular meeting to order at 4:11 p.m. and confirmed the roll call.

2. PUBLIC COMMENT (00:001:11)

Remote attendance for Adrienne was approved in error as an attendee was mistaken for her and Adrienne Johnson was actually absent
Video Time Stamped: 00:10:51

3. ADOPTION OF CONSENT ITEMS

a. Approval of Minutes EPC regular meeting: 02/27/2025

Moved/Seconded: Caronna / Spath **Action:** Approved minutes of the 02/27/2025 meeting **Ayes:** Bevington, Caronna, Dommer, Gluck, Paul, Madugo, McCoubrey, Moss, Spath **Noes:** None **Abstain:** None **Absent:** Johnson and Liddell
Video Time Stamped: 00:11:32

4. OLD BUSINESS

5. NEW BUSINESS

- a. Clarification on the Brown Act Rules with Attendance Rules and Teleconference (00:12:22)**
- b. Review the Hazardous Vegetation Removal Grant to determine whether refining/expansion may be warranted (Work Plan #2) (00:22:05)**
- c. Update Red Flag Parking Pilot Program (Work Plan #1) (00:40:51)**
 - No Action
- d. Update on Kensington Firewise Development and Upcoming Events (Work Plan #5) (00:47:58)**
 - No Action
- e. Wildfire Community Preparedness Day 2025 and Shredding Event (00:50:47)**
 - No Action
- f. Define WORK PLAN PROJECT GOALS, set milestones/tasks and timelines for completion (00:55:03)**
 - No Action

6. EMERGENCY PREPAREDNESS COORDINATOR'S REPORT (01:08:54)

7. FUTURE AGENDA ITEM

8. ADJOURNMENT: Vice President Madugo adjourned the meeting at 5:20 p.m.

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on April 24, 2025 at 4:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.

MINUTES PREPARED BY: Raychel Jackson

These minutes were approved at the Emergency Preparedness Committee Meeting of the Kensington Fire Protection District on April 24, 2025.

Attest: _____
Emergency Preparedness Committee Member