



KENSINGTON FIRE PROTECTION DISTRICT

DATE: January 11, 2023

TO: Board of Directors
Kensington Fire Protection District

RE: **Contract for Professional Services and Budget Amendment**

SUBMITTED BY: Mary Morris-Mayorga, Interim General Manager

Recommended Action

Staff recommends that the Board consider approving a professional administrative services agreement with Bill Zenoni in an amount not-to-exceed \$14,000 and amend the FY 2022-23 budget.

Background

Given the part-time nature of the General Manager position, there may be times when additional assistance with completion of projects and/or coverage during the absence of the Interim General Manager may be needed. An agreement for professional services would facilitate this and support business continuity for KFPD.

Bill Zenoni, a long-term local government professional, has been identified as a resource for this and is interested in serving as such for KFPD. While the final hourly rate determination is in progress, a reasonable not-to-exceed estimate is \$14,000. Even beyond recruitment for a permanent General Manager, it may be wise for the Board to consider this type of resource.

Fiscal Impact

Funds are available within the existing budget that have not been utilized for a Grant Coordinator, so will be reallocating to Professional Services for this agreement.

Attachment: Professional Services Agreement