



**KENSINGTON FIRE PROTECTION DISTRICT
FINANCE COMMITTEE
REGULAR MEETING MINUTES**

DATE/TIME: June 4, 2025, 3:30PM

LOCATION: Kensington Community Center-Room 3, 59 Arlington Avenue, Kensington (and hybrid)

PRESENT: Directors: Secretary Rick Artis, Director Watt
Staff: General Manager Mary Morris-Mayorga, Administrative Assistant, Raychel Jackson, Fire Chief Eric Saylor

1. CALL TO ORDER/ROLL CALL

Committee member Artis called the meeting to order at 3:41 p.m. and confirmed the roll call.

2. PUBLIC COMMENT (00:00:41)

3. ADOPTION OF CONSENT ITEMS

a. Approval of the General Manager’s Timesheets (02/01/2025 through 05/31/2025)

b. Approval of Minutes for the regular meeting on 02/28/2025

Moved/Seconded: Watt/Artis Action: Approved Consent Calendar Ayes: Watt, Artis Noes: None Abstain: None Absent: None Video Time Stamped: 00:00:59
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4. OLD BUSINESS – None

5. NEW BUSINESS

a. Review FY2025-26 Fee Schedule for El Cerrito-Kensington Fire Department Contract (00:01:39)

The committee reviewed the preliminary fee schedule with Chief Saylor noting that the City has not adopted a final budget so it is possible for there to be minor line-item changes. If the final is adopted in time for the Board of Directors meeting on June 18th, those changes will be incorporated

b. Review FY2025-26 Draft Budget (including financial forecast) (00:33:25)

The committee discussed, made inquiries, then agreed to advance to the Board with a revised amount of \$25,000 for the Hazardous Vegetation Reimbursement Grant as this represents those currently in progress for potential award which may occur after fiscal year end.

6. FUTURE AGENDA ITEMS

7. ADJOURNMENT: The meeting adjourned at 4:55 p.m.

The next meeting of the KFPD Finance Committee will be held on a date to be listed on the District’s website and posted at three public locations 72-hours prior to the meeting.

MINUTES PREPARED BY: Raychel Jackson and Mary Morris-Mayorga

These minutes were approved at the Finance Committee Meeting of the Kensington Community Services District on January 8, 2026.

Attest: _____
Finance Committee Member