



Kensington Fire Station Renovation
Project Management Advisory
and Cost Planning/Estimating Services

October 31, 2019

Brenda Navellier
Kensington Fire Protection District
217 Arlington Avenue
Kensington, CA 94707

Dear Ms. Navellier:

We are pleased to provide our proposal for as-needed Project Management
Advisory Services for the proposed Kensington Fire Station Renovation.

Background

The Kensington Fire Protection District wishes to renovate their existing
Fire Station located at 217 Arlington Avenue in Kensington, California.
In addition, the District anticipates replacing the building's existing
HVAC system and roof.

The District plans to re-locate to temporary facilities during the
duration of construction.

The Project is currently in conceptual phase for design, with
RossDrulisCusenbery ARCHITECTURE (RDC). Its entitlements process is
also underway, under District management.

Scope of Services

The District wishes to have support with both RDC's design process
and the Project's entitlements process. It is therefore requesting
assistance from mack5 for Project Management Advisory Services, on
an as-needed basis, at the discretion and direction of the District.

The District has also requested that mack5 produce a rough order-of-
magnitude (ROM) cost estimate for replacement cost of the existing
station.

mack⁵ Services:

Owner's
Representative

Project Management

Construction
Management

Cost Management

Cost Planning

phone 510.595.3020
fax 510.595.1755

mack⁵

Headquarters
1900 Powell Street
Suite 470
Emeryville, CA 94608

Richmond Office
322 Harbour Way
Suite 16
Richmond, CA 94801

fee allowance For the Scope of Services as stated on previous page:

Fee Allowance – 100 hours, billed at the rate of \$190 per hour: \$19,000

conditions The total fee is valid for ninety (60) days from the date of this proposal.

schedule mack⁵ is available to start as soon as required.

reimb expenses Reimbursable expenses will be billed at cost, separately from the Fee Allowance.

hourly rates Our 2019 hourly rates are below. Rates are adjusted annually, normally about 3% per annum.

Principal/Managing Principal	\$195 - \$225/hr
Senior Cost and Project Managers	\$175 - \$195/hr
Cost and Project Managers	\$145 - \$175/hr
Project and Cost Engineers	\$120 - \$145/hr
Administrative Support	\$85/hr

additional services Any time incurred by mack⁵ that exceeds the Fee Allowance stated above.

Please do not hesitate to contact me should you require any further information or clarification.

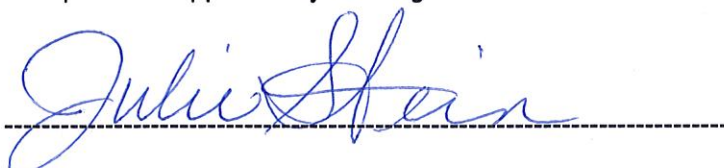
Sincerely,



Manil Bajracharya, Principal
510-595-3022 direct
manilb@mack5.com

Accepted and approved by Kensington Fire Protection District:

Date:



13 Nov. 2019

Printed Name/Title:

Julie Stein / President