



KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA

Wednesday, December 14th, 2022 7:00pm
The Fireside Room at the
Unitarian Universalist Church of Berkeley
1 Lawson Rd, Kensington CA 94707

This meeting will be held in-person in the Fireside Room at the Unitarian Universalist Church of Berkeley, 1 Lawson Rd, Kensington CA 94707. Members of the public not in attendance may provide public comment by emailing the Board President and Board Clerk prior to the meeting at the following address: public.comment@kensingtonfire.org. Such comments will be noted as received and their contents orally summarized; they will then be included as part of the minutes of the meeting. In-person public comments will have a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting can simply raise their hand to be recognized. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine). Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

This agenda is available on the KFPD website under the relevant meeting date at: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

Zoom Information For Virtual Attendance

Internet Address:

<https://us06web.zoom.us/j/86498722605?pwd=dmFRc3l0QytIY0VKWHFhK01TcVU5QT09>

Telephone Access:

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

Zoom Webinar ID: 864 9872 2605

Passcode: 112233

TIMING OF AGENDA ITEMS: *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. (7:00pm) CALL TO ORDER/ROLL CALL

President Nagel, Director Dommer, Director Levine, Director Stein, Director Watt

2. (7:03pm) OATH OF OFFICE for Directors Levine, Stein, and Watt

3. (7:15pm) PUBLIC COMMENT

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

4. (7:20pm) ADOPTION OF CONSENT ITEMS

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are available to the public by contacting the General Manager. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

a. Approval of Minutes of the Board of Director's meetings of 04/13/2022, 04/28/2022, 05/11/2022, 06/08/2022, 06/29/2022 (Continued), 06/29/2022 (Special), 07/13/2022, 09/14/2022, 09/21/2022 (Continued), 10/19/2022 (Special), 11/09/2022, 11/29/2022 (Special) - (Approve)

b. Acceptance of Incident Activity Report November 2022 - (Accept)

c. Approval of Monthly Transmittal 12/14/2022 - (Approve)

d. Approval of Monthly Financial Reports 11/30/2022 - (Approve)

5. (7:30pm) OLD BUSINESS - None

6. (7:30pm) NEW BUSINESS

a. (7:30pm) Presentation of Resolution 2022-24 Commending Director Janice Kosel and Resolution 2022-25 Commending Director Kevin Padian on their Exemplary Service to the Residents of Kensington.

(Supporting Material)

Action = Adopt Resolutions 2022-24 and 2022-25. (Adopt)

b. (7:35pm) At-Will Employment Agreement for Interim-General Manager (Supporting Material)

General Manager Hansell's At-Will Employment Agreement expires on 12/31/2022. The board will consider an Interim-General Manager At-Will Employment Agreement with Mary Morris-Mayorga, with a start date of 01/01/2023.

Action = Discuss and approve an Interim-General Manager At-Will Employment Agreement with Mary Morris-Mayorga with associated adjustments to the FY2022-2023 budget to accommodate the terms.

- c. (7:45pm) General Manager Search** (Supporting Material)
Discussion of process for the General Manager recruitment, including consideration of consultants and schedule.
Action = Discuss and direct staff as needed, including approval to contract with a search consultant.
- d. (8:15pm) Construction Update on the PSB Seismic Renovation** (Supporting Material)
The General Manager will provide a brief progress update on the PSB Seismic Renovation.
Action = Presentation/Discussion. Direct staff as needed.
- e. (8:30pm) Date, Time, and Location of KFPD Board Meetings for CY2023**
KFPD Policy Number 1050.10 states: *“Regular meetings of the Board of Directors shall be held on the second Wednesday of each calendar month at 7:00 p.m. in the Kensington Community Center, 59 Arlington Avenue, Kensington, California. All meetings of the Board of Directors shall comply with the Brown Act (California Government Code§ 54950 through§ 54926.) The date, time and place of regular Board meetings shall be reconsidered annually at the annual organizational meeting of the Board.”*
Action = Discussion. Direct staff as needed.
- f. (9:00pm) Election of Officers for Calendar Year 2023**
I. President
II. Vice-President
III. Secretary
Action = Elect officers for Calendar Year 2023
- 7. (9:10pm) FIRE CHIEF’S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 8. (9:20pm) EMERGENCY PREP COORDINATOR’S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 9. (9:30pm) GENERAL MANAGER’S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 10. (9:40pm) COMMITTEE REPORTS**
Informational reports from Board members or staff covering the following assignments:

 - a. Emergency Preparedness Committee Meeting** – Nagel, Stein
Action = Report by EPC Chair & Discussion on meeting of 12/08/2022.
 - b. Finance Committee Meeting** - None
- 11. (9:50pm) OUTSIDE AGENCIES REPORTS**

 - a. Contra Costa Special Districts Association** – Stein.
Meeting of 11/21/2022 – Recording available on the CCSDA website or [HERE](#).
Next Meeting is 01/23/2023, 10:00AM

12. (10:00pm) ADJOURNMENT

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on January 11, 2023 at 7:00pm. The deadline for agenda items to be included in the Board packet is Wednesday, December 28, 2022 by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, January 4, 2023 by 1:00pm.