



**KENSINGTON FIRE PROTECTION DISTRICT**  
EMERGENCY PREPAREDNESS COMMITTEE  
REGULAR MEETING MINUTES

**DATE/TIME:** February 27, 2025, 4:00PM

**LOCATION:** Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)

**PRESENT:** Directors: Vice President Danielle Madugo and Director Paul  
Public Members: Douglas Bevington, Lisa Caronna, Don Dommer, Katie Gluck, Paul Moss, David Spath  
Staff: Executive Assistant/Board Clerk Raychel Jackson  
Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

**ABSENT:** Public Members: Adrienne Johnson and Peter Liddell

**1. CALL TO ORDER/ROLL CALL**

Vice President Madugo called the regular meeting to order at 4:09 p.m. and confirmed the roll call.

**2. PUBLIC COMMENT (00:001:45)**

**3. ADOPTION OF CONSENT ITEMS**

**a. Approval of Minutes EPC regular meeting: 01/23/2025**

**Moved/Seconded:** Paul / Spath **Action:** Approved minutes of the 01/23/2025 meeting with correction of Item 5b and change date in Adjournment from February 28 to 27 **Ayes:** Bevington, Caronna, Dommer, Gluck, Paul, Madugo, Moss, Spath **Noes:** None **Abstain:** None **Absent:** Johnson and Liddell

**Video Time Stamped: 00:17:59**

**4. OLD BUSINESS**

**5. NEW BUSINESS**

**a. Determine the Action Steps for the Approved 2025 EPC Work Plan (00:18:17)**

**b. Review EPC New Member Application to recommend for Board approval (00:55:34)**

**Moved/Seconded:** Spath / Gluck **Action:** Recommend to appoint Annette McCoubrey to be on the Emergency Preparedness Committee **Ayes:** Caronna, Gluck, Paul, Madugo, Moss, Spath **Noes:** None **Abstain:** Dommer **Absent:** Bevington, Johnson and Liddell

**Video Time Stamped: 01:00:46**

**c. Launch campaign to aggressively promote Kensington resident enrollment in Nixle and correspondingly, solicit a KPD/KFD commitment to establish protocols for using this system in emergency situations (01:06:43)**

- No Action

**d. Promote use of the Watch Duty app for timely information about local wildfire activity (01:28:33)**

- No Action

**e. Discuss Berkeley's EMBER initiatives, incorporate ideas into Work Plan actions as necessary (01:35:26)**

- No Action

**f. Consider developing a grant program for house hardening in support of 2025 EPC Work Plan Project #3 (01:39:15)**

- No Action

**6. EMERGENCY PREPAREDNESS COORDINATOR'S REPORT (01:41:51)**

**7. FUTURE AGENDA ITEMS**

**8. ADJOURNMENT:** Vice President Madugo adjourned the meeting at 6:03 p.m.

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on March 27, 2025 at 4:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.

MINUTES PREPARED BY: Raychel Jackson

These minutes were approved at the Emergency Preparedness Committee Meeting of the Kensington Fire Protection District on March 27, 2025.

**Attest:** \_\_\_\_\_  
**Emergency Preparedness Committee Member**