



**KENSINGTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**
These minutes will be supplemented by transcription software.

DATE/TIME: January 15, 2025 7:00PM
LOCATION: Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)
PRESENT: Directors: President Daniel Levine, Vice President Danielle Madugo, Secretary Rick Artis, Director Jim Watt
Staff: General Manager Mary Morris-Mayorga, Executive Assistant/Board Clerk Raychel Jackson, Fire Chief Eric Saylor
ABSENT: Staff: None

1. CALL TO ORDER/ROLL CALL

President Daniel Levine called the meeting to order at 7:05 p.m. and confirmed the roll call.

2. PUBLIC COMMENT (00:00:44)

3. ADOPTION OF CONSENT ITEMS

- a. **Approval of Minutes** of the regular meeting of 11/7/24, 12/18/24 and 1/2/25
- b. **Acceptance of Incident Activity Report** December 2024
- c. **Approval of Monthly Transmittal** 01/02/2025
- d. **Acceptance of Monthly Financial Reports** 12/31/2024
- e. **Approval of Annual Meeting Schedule for 2025**
- f. **Approval of Surplus Items List for Disposal**

Moved/Seconded: Vice President Madugo / Director Levine
Action: Approved adopting Consent Calendar with the correction of Julie Stein abstained from voting for Daniel Levine as president, and not as no vote. **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Watt **Noes:** None **Abstain:** None **Absent:** None
Video Time Stamped: 00:04:36

4. Informational Reports

- a. **Fire Chief's Report** (00:05:04)
- b. **General Manager's Report** (00:10:19)
- c. **Emergency Prep Coordinator's Report** (00:12:09)

5. OLD BUSINESS – None

6. NEW BUSINESS

- a. **President's appointment of directors to committees**

Moved/Seconded: President Levine / Vice President Madugo
Action: Appoint Director Watt and Director Artis to the Finance Committee **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Watt **Noes:** None. **Abstain:** None **Absent:** None
Video Time Stamped: 00:25:36

Moved/Seconded: President Levine/Director Artis
Action: Appoint Director Levin and Director Madugo to the Emergency Preparedness Committee
Ayes: President Levine, Vice President Madugo, Secretary Artis, Director Watt **Noes:** None
Abstain: None **Absent:** None **Video Time Stamped:** 00:26:16

Out of Order*

***f. Report an ad hoc committee to commence negotiations with John Gioia and the Contra Costa Public Works Department about enlarging an access route for emergency vehicles to reach the Grizzley Peak Interface with Tilden Park**

- No Action **Video Time Stamped:** 00:27:12

b. Receive presentation of the Consolidation/Reorganization Ad Hoc Committee and consider approval of recommendations

Moved/Seconded: President Levine / Vice President Madugo
Action: Approve motion that the KFPD finds that there are numerous benefits, including more cohesive governance, improved organizational resilience, and projected financial savings, to combining with the KPPCSD as equal partners in a reorganized district. As such, the KFPD is interested in pursuing a reorganization with the KPPCSD. Furthermore, the best way to do so, we believe, is to have the KPPCSD activate their firefighting powers and annex the KFPD, joining the boards together, whereafter the KFPD would be dissolved. We invite the KPPCSD to join us in this process if they are amenable. **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Watt **Noes:** None **Abstain:** None **Absent:** None. **Video Time Stamped:** 01:48:48

Moved/Seconded: President Levine / Vice President Madugo
Action: Approve to request staff and legal counsel, if necessary, prepare any and all material necessary for the District to make an application to LAFCO. **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Watt **Noes:** None **Abstain:** None **Absent:** None. **Video Time Stamped:** 01:53:45

c. Consider approval of proposal to hold a Town Hall to discuss consolidation/reorganization

Moved/Seconded: Vice President Madugo / President Levine
Action: Approve holding a joint town hall meeting and joint board meeting on March 1, 2025 at 10 am and invite KPPCSD **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Watt **Noes:** None **Abstain:** None **Absent:** None **Video Time Stamped:** 01:51:31

d. Receive information on the cost to upgrade sound system in the Community Center and in Room 3

- No Action Taken. **Video Time Stamped:** 01:55:00

e. Receive information on the cost to repaint the North side wall of the exterior of PSB

- No Action Taken. **Video Time Stamped:** 01:59:19

f. Report an ad hoc committee to commence negotiations with John Gioia and the Contra Costa Public Works Department about enlarging an access route for emergency vehicles to reach the Grizzley Peak Interface with Tilden Park

- No Action Taken. - Moved out of Order **Video Time Stamped:** 00:27:12

g. Update Policy Handbook Number 1150.60 to read "The General Manager may transfer budgeted amounts or increase or decrease existing expenditures so

long as the Board approves these modifications."

- No Action Taken.

Video Time Stamped: 02:15:59

7. COMMITTEE REPORTS

- a. **Emergency Preparedness Committee Meeting** – none
- b. **Finance Committee Meeting** – none
- c. **Consolidation/Reorganization Ad Hoc Committee** – none

8. OUTSIDE AGENCIES REPORTS

- a. **Contra Costa Special Districts Association** – Levine No report

9. ADJOURNMENT: The meeting adjourned at 9:31 p.m.

MINUTES PREPARED BY: Raychel Jackson and Mary Morris-Mayorga

These minutes were approved at the Board Meeting of the Kensington Fire Protection District on _____

Attest:

Secretary of the Board