



KENSINGTON FIRE PROTECTION DISTRICT
MEETING OF THE EMERGENCY PREPAREDNESS COMMITTEE
AGENDA

Thursday, August 25, 2022 3:00pm-5:00pm
Station 65 Apparatus Bay, PSB
217 Arlington Ave, Kensington CA 94707

This meeting will be held in person at the Public Safety Building. Members of the public may attend physically; masks will be required in order to protect emergency personnel. There will be no virtual component of this meeting, but an audio recording will be available after the meeting. Members of the public not in attendance may provide public comment by sending comments to the Board President and Board Clerk prior to the meeting by email at public.comment@kensingtonfire.org. Such comments will be noted as received and their contents orally summarized; they will then be included as part of the minutes of the meeting. In-person public comments will have a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting can simply raise their hand to be recognized. Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

TIMING OF AGENDA ITEMS: *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. (3:00pm) CALL TO ORDER/ROLL CALL

Directors: Larry Nagel and Kevin Padian
Public Members: Lisa Caronna, Katie Gluck, Peter Guerrero, Peter Liddell, Danielle Madugo, Paul Moss, David Spath
Staff: General Manager Bill Hansell
Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

2. (3:01pm) PUBLIC COMMENT

This place on the agenda is reserved for comments and inquiries concerning matters that do not otherwise appear on the agenda.

3. (3:06pm) ADOPTION OF CONSENT ITEMS

Items listed below are consent items, which are considered routine and will be enacted by one motion. Reports and recommendations prior to assigning consent item designations to the various items have been received and considered. Copies of the reports are on file in

the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

a. Approval of Minutes of the Special Meeting of July 28, 2022 (Approve)

4. (3:10pm) OLD BUSINESS

None

5. (3:10pm) NEW BUSINESS

a. (3:10pm) Discussion with our new Fire Chief, Eric Saylor

Meet and greet with the Chief. Familiarize him with what the EPC does and what our EP Coordinator does. Familiarize the EPC with the Chief's interests and priorities for emergency preparedness for Kensington, and discuss what the EP Coordinator and the EPC can do in the coming year.

Action: Discussion

b. (4:00pm) Update on District finances for the immediate future

GM Bill Hansell to provide an informal update on where the District is financially, following the completion of the contracts funding the PSB, with consideration of potential funds to implement Emergency Preparedness projects.

Action: Discussion

c. (4:10pm) Status of RFP preparation for Emergency Warning Devices

With context from the previous item, discuss feasibility and timing of proceeding with the RFP, and discussion of what the EPC can do to collect information.

Action: Discussion

d. (4:20pm) Planned priorities for EPC during the coming year

With context from previous items, what goals and activities should the EPC set?

Action: Discussion

6. (4:30pm) EMERGENCY PREPAREDNESS COORDINATOR'S REPORT

7. (4:45pm) REPORTS FROM COMMITTEE MEMBERS

8. (4:55pm) CALL FOR FUTURE AGENDA ITEMS

9. (5:00pm) ADJOURNMENT

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on September 22, 2022 at 3:00pm via Zoom Conference, unless noticed otherwise per the Brown Act.