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KENSINGTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
These minutes will be supplemented by transcription software.

DATE/TIME: November 20, 2024 7:00PM

LOCATION: Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)

PRESENT: Directors: President Daniel Levine, Vice President Danielle Madugo, Secretary Rick Artis, Director Julie Stein, Director Jim Watt
Staff: General Manager Mary Morris-Mayorga
Fire Chief Eric Saylors

ABSENT: Staff: None

1. **CALL TO ORDER/ROLL CALL**
President Daniel Levine called the meeting to order at 7:33 p.m. and confirmed the roll call.

2. **PUBLIC COMMENT** (00:46:84)

3. **Public Hearing**
   a. **Fire Hazard Abatement Hearing on the Designation of Properties Containing Fire Hazards** (00:04:45)

Moved/Seconded: Vice President Madugo/Secretary Artis
Action: Approved Resolution 2024-11 Declaring that Weeds, Rubbish, Litter or other Flammable Material on Designated Private Properties Constitutes a Public Nuisance and Providing for Notice that the Fire Chief or Designee Shall Abate Such Public Nuisance Conditions if not Abated by the Property Owner. **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Stein, Director Watt **Noes:** None **Abstain:** None **Absent:** None
Video Time Stamped: 00:08:26

4. **ADOPTION OF CONSENT ITEMS** (00:10:15)
   a. **Approval of Minutes** of the regular meeting of 10/16/2024
   b. **Acceptance of Incident Activity Report** October 2024
   c. **Approval of Monthly Transmittal** 11/20/2024
   d. **Approval of Monthly Financial Reports** 10/31/2024
   e. **Adoption of Resolution 2024-12 approving amendments to Board Policy 1050 Board Meetings** (Second Reading)
   f. **Adoption of Resolution 2024-13 approving Board Policy 1165 Expense Authorization and repealing Operations Manual Policy 7 Expense Authorization and Policy 8 Checking Account** (Second Reading)

Moved/Seconded: Secretary Artis/Vice President Madugo
Action: Approved adopting Consent Items B and C. **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Stein, Director Watt **Noes:** None **Abstain:** None **Absent:** None
Video Time Stamped: 00:10:37

5. **FIRE CHIEF'S REPORT** (00:11:15)
6. **General Manager's Report** (00:24:48)
7. **Emergency Prep Coordinator's Report** (00:34:46)

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8. **Public Safety Building Project Update** (00:52:04)

9. **OLD BUSINESS – None**

10. **NEW BUSINESS**

Items out of Order:

Consent Calendar Item 4a:

Moved/Seconded: Director Stein/President Levine
Action: Approve Consent Calendar Item 4a (minutes of October 16th Regular Meeting) with Amendments to strike the box at the bottom of Page 2 underneath E on Minutes and change the date that the Minutes were approved to November 20th **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Stein, Director Watt **Noes:** None **Abstain:** None **Absent:** None
Video Time Stamped: 01:03:07

Consent Calendar Item 4d – f: No Action Taken**.**

a. **Resolution 2024-06 Supporting Findings and Recommendations in the Report of 2023-2024 Contra Costa County Civil Grand Jury: The CCC Community Warning System**

Moved/Seconded: Director Stein/President Levine
Action: Adopt Resolution 2024-06 Supporting Findings and Recommendations in the Report of 2023-2024 CCC Civil Grand Jury with amendments to the Resolution with the first sentence in paragraph 3 shall read, "whereas Kensington Fire Protection District's Emergency Preparedness Committee and the Board of Directors have reviewed"… **Ayes**: President Levine, Vice President Madugo, Secretary Artis, Director Stein, Director Watt **Noes**: None Abstain: None **Absent**: None
Video Time Stamped: 01:37:33

b. **Approve volunteer resident, appointment to the Emergency Preparedness Committee**

Moved/Seconded: Vice President Madugo/Director Stein
Action: Approve the Appointment of Don Dommer to the Emergency Preparedness Committee
Ayes: President Levine, Vice President Madugo, Secretary Artis, Director Stein, Director Watt
Noes: None **Abstain:** None **Absent**: None **Video Time Stamped:** 01:57:56

c. **Discuss and deliberate a pause in the outfitting of the Kensington Public Safety Building first floor space that is adjacent to the apparatus bays to maximize options for using that space for Kensington public safety responders, including for possible use by the Kensington Police Department** (01:58:56)

- No Action Taken.

d. **Review recommended actions by the ad hoc committee of Watt/Artis to reduce fuel vegetation in Tilden Park and add a cul-de-sac at Lake Drive** (02:10:08)

Moved/Seconded: President Levine/Director Watt
Action: The Board is unanimous in their desire and enthusiasm to move forward with a pilot scale program with East Bay Regional Park District and is prepared to commit funds to further that effort.
Ayes: President Levine, Vice President Madugo, Secretary Artis, Director Stein, Director Watt
Noes: None **Abstain:** None **Absent**: None **Video Time Stamped:** 02:52:14

e. **Review a possible alternative for future District goals** (02:54:19)

- No Action Taken.

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11. COMMITTEE REPORTS (02:54:12)

a. Emergency Preparedness Committee Meeting - September 26, 2024 and October 24, 2024 meetings

b. Finance Committee Meeting – none

c. Consolidation/Reorganization Ad Hoc Committee (est. 11/7/2024)

12. OUTSIDE AGENCIES REPORTS

a. Contra Costa Special Districts Association – Levine No report

13. ADJOURNMENT: The meeting adjourned at 10:30 p.m.

MINUTES PREPARED BY: Raychel Jackson and Mary Morris-Mayorga

These minutes were approved at the Board Meeting of the Kensington Fire Protection District on December 18, 2024.

Attest:

Signed by:
Dean Richard Artis
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Secretary of the Board