



**KENSINGTON FIRE PROTECTION DISTRICT**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
AGENDA

Wednesday, June 09, 2021 7:00pm  
Via Zoom Teleconference

Due to COVID-19, and in accordance with California Executive Orders N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by attending the Zoom webinar (on the day and time of the meeting) and may provide public comment by sending comments to the Board President and Board Clerk via email at [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org). Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "\*9" (star, nine).

Any member of the public who needs special accommodations should email [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org) 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

For public comment items, each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

**Internet Address:**

<https://us06web.zoom.us/j/81891268232?pwd=MWVVTWUwbXI5UVdURUNPMWRtamt4QT09>

**Telephone Access:**

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

**Webinar ID:** 818 9126 8232

**Passcode:** 112233

**TIMING OF AGENDA ITEMS:** *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

**1. (7:00pm) CALL TO ORDER/ROLL CALL**

President Nagel, Vice President Padian, Directors Dommer, Kosel, and Stein

**2. (7:01pm) PUBLIC COMMENT**

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

**3. (7:10pm) ADOPTION OF CONSENT ITEMS**

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

a. **Approval of Minutes** of the regular Board of Director's meeting of 05/12/2021 (Approve)

b. **Acceptance of Incident Activity Report** May 2021 (Accept)

c. **Approval of Monthly Transmittal** 06/09/2021 (Approve)

d. **Approval of Monthly Financial Reports** 05/31/2021 (Approve)

e. **Approval of Letter to Contra Costa County Board of Supervisors re: Contra Costa Special Districts Request County Support for COVID-19 Relief** 05/26/2021 (Approve)

f. **Approval of Resolution 21-01** Establishing the Appropriations Limit of the Kensington Fire Protection District for FY2021-2022 (Approve)

g. **Approval of Resolution 21-02** Authorizing Contra Costa County to Place the Special Tax on the Tax Roll for Fiscal Year 2021-2022 and to Collect the Special Tax on Behalf of the Kensington Fire Protection District (Approve)

**4. (7:15pm) NEW BUSINESS**

a. **Presentation and Discussion by District Counsel of Legal and Practical Issues Associated with Board Member Participation in Social Media**

Action = Discuss and Direct Staff as needed.

b. **Fire Services Contract Fee Proposal for FY2021-2022** (Supporting Material)

Action = Discuss and Direct Staff as needed.

c. **Approval of Resolution 21-03 Preliminary FY2021-2022 Budget** (Supporting Material)

Action = Discuss, Approve, and Direct Staff as needed.

- d. **Public Safety Building Renovation Progress Update** (Verbal Update)  
Review work on the Public Safety Building Renovation since the last Board meeting.  
Action = Discuss and Direct Staff as needed.
  - e. **Lease Negotiations and Options** (Verbal Update)  
Update on temporary facilities planning and lease discussions.  
Action = Discuss and Direct Staff as needed.
  - f. **Discussion of Public Information Concerning the Renovation of the PSB and the Future Accommodation of Police and Fire Departments**  
Action = Discuss and Direct Staff as needed.
5. **(9:15pm) FIRE CHIEF'S REPORT** (Supporting Material)  
Action = Presentation/Discussion
  6. **(9:20pm) GENERAL MANAGER'S REPORT** (Verbal Update)  
Action = Presentation/Discussion
  7. **(9:30pm) EMERGENCY PREPAREDNESS COMMITTEE REPORT (Padian/Nagel)**  
(Supporting Material)
    - a. **Emergency Preparedness Committee Meeting Minutes of April 22, 2021**  
Action = Discuss (Minutes previously approved by EPC and included here for reference)
    - b. **Emergency Preparedness Committee Meeting of May 27, 2021**  
Action = Report by EPC Chair & Discussion
  8. **(9:40pm) FINANCE COMMITTEE REPORT (Kosel/Nagel)** (Supporting Material)
    - a. **Finance Committee Meeting Minutes of May 21, 2021**  
Action = Kosel/Nagel to Approve
    - b. **Next Finance Committee Meeting Date = To Be Determined.**
  9. **(9:50pm) OUTSIDE AGENCIES REPORTS**
    - a. **Contra Costa Special Districts Association (Nagel)**  
Action = CSDA Board of Directors Election Ballot – Vote for Candidate
    - b. **State Professional Development and Membership Services Committees (Kosel)**
  10. **(10:00pm) ADJOURNMENT**

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on July 14, 2021 at 7:00pm via Zoom Teleconference. The deadline for agenda items to be included in the Board packet is Wednesday, June 30, 2021 by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, July 7, 2021 by 1:00pm.