



## KENSINGTON FIRE PROTECTION DISTRICT

### Supporting material for agenda item 5:

### STANDING COMMITTEES OF THE KENSINGTON FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**1140.20** The following shall be standing committees of the Board:

**1140.21** A Finance Committee composed of two members of the Board of Directors.

**1140.22** An Emergency Preparedness and Warning Systems Committee composed of two members of the Board of Directors, plus a supplemental number of members of the public as needed to fulfill the mission of the committee.

**1140.30** The Board President shall appoint and publicly announce the Board members of the standing committees for the ensuing year at the Board's regular meeting in January, subject to approval of the Board.

**1140.31** New standing committees may be formed and announced at any time during the calendar year, subject to approval of the Board.

**1140.32** Standing committees attain a quorum when a simple majority of the committee members are present.

**1140.33** The President may appoint or remove members of the public at any time, subject to approval of the Board.

**1140.40** All meetings of standing committees shall conform to all open meeting laws (e.g., "Brown Act") that pertain to regular meetings of the Board of Directors.

#### **1. FINANCE COMMITTEE (Julie Stein and Jim Watt)**

**1140.50** The Board's standing Finance Committee shall be concerned with the financial management of the District, including the preparation of an annual budget and major expenditures.

#### **2. EMERGENCY PREPAREDNESS COMMITTEE (Volunteers and nominations will be taken at the board meeting and acted upon by the board.)**

**1140.60** The Board's standing Emergency Preparedness Committee shall be concerned with (1) recommendations for allocations of effort and funding of initiatives to make Kensington safer from potential civic emergencies, using a multi-hazard approach; (2) identifying opportunities for articulation with community members and other agencies to reduce risk and enhance evacuation procedures and public safety; (3) development of public education initiatives to accomplish the first two goals; (4) articulation with the KPPCSD standing committee on Emergency Preparedness, as well as other Local, County, and State agencies, to achieve the previous goal.

**NOTE:** In 2019, the Board established 1) a practice that all members of the Emergency Preparedness Committee shall obtain AB 1234 Ethics Training and 2) a policy that all members of the Emergency Preparedness Committee shall complete the statutory conflict of interest disclosures annually.