



## Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell  
 Title: General Manager  
 Pay Period Start: 10/1/2021  
 Pay Period End: 10/15/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies & Legal
PS	Public Safety Bldg

Date	Task/Project	Hours	GA	FB	EP	Pol	PS
10/1/2021	See Separate Task Sheet	6.50	2.00	3.00			1.50
10/2/2021	"	1.00			1.00		
10/3/2021	"	0.50		0.50			
10/4/2021	"	3.50	2.00				1.50
10/5/2021	"	0.75	0.25		0.50		
10/6/2021	"	8.75	4.00	2.50			2.25
10/7/2021	"	8.50	2.50	1.75	0.50		3.75
10/8/2021	"	12.75	9.50	1.25			2.00
10/9/2021	"	10.75	10.75				
10/10/2021	"	1.50	1.50				
10/11/2021	"	9.25	4.50	4.50	0.25		
10/12/2021	"	3.50	2.00	1.00			0.50
10/13/2021	"	9.50	7.50	0.75	0.25		1.00
10/14/2021	"	3.75	1.25	1.00	0.25		1.25
10/15/2021	"	4.25	0.50		0.25	3.00	0.50
Total Hours		84.75	48.25	16.25	3.00	3.00	14.25
Rate		\$ 99.00					
Total Gross Pay		<u>\$ 8,390.25</u>					

*Bill Hansell*

\_\_\_\_\_  
Employee Signature

10/15/2021

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Signature

\_\_\_\_\_  
Date

Subject	Duration	Day	Under	Subject	Added from Prior
KFPD - Finance re: Committee Mtg	2.00	Fri 10/1/2021		KFPD Finance	
KFPD - Finance re: NHA coord	0.50	Fri 10/1/2021		KFPD Finance	
KFPD - Gen Mgmt re: Timesheets	0.25	Fri 10/1/2021		KFPD Gen Mgmt	
KFPD - Gen Mgmt re: PSB for mail, msgs, maintenance check	0.75	Fri 10/1/2021		KFPD Gen Mgmt	
KFPD - Finance re: Audit kick-off mtg	0.25	Fri 10/1/2021		KFPD Finance	
KFPD - Finance re: Tel w/Maze	0.25	Fri 10/1/2021		KFPD Finance	
KFPD - PSB re: DW order, confirmation	0.25	Fri 10/1/2021		KFPD PSB	
KFPD - Gen Mgmt re: Correspondence	1.00	Fri 10/1/2021		KFPD Gen Mgmt	
KFPD - PSB re: Staff update	1.25	Fri 10/1/2021		KFPD PSB	
<b>Day Total:</b>	<b>6.50</b>				
KFPD - EPC re: Evacuation Drill, Restricted Pkg emails	1.00	Sat 10/2/2021		KFPD EPC	
<b>Day Total:</b>	<b>1.00</b>				
KFPD - Finance re: FY2020-2021 Audit ?'s	0.50	Sun 10/3/2021		KFPD Finance	
<b>Day Total:</b>	<b>0.50</b>				
KFPD - Gen Mgmt re: Correspondence	1.00	Mon 10/4/2021		KFPD Gen Mgmt	
KFPD - PSB re: Zoom mtg w/Estimator and Team	1.00	Mon 10/4/2021		KFPD PSB	
KFPD - PSB re: Tel w/RB (Lease Negotiations)	0.25	Mon 10/4/2021		KFPD PSB	
KFPD - Gen Mgmt re: Correspondence	1.00	Mon 10/4/2021		KFPD Gen Mgmt	
KFPD - PSB re: Maintenance repairs	0.25	Mon 10/4/2021		KFPD PSB	
<b>Day Total:</b>	<b>3.50</b>				
KFPD - Gen Mgmt re: Timesheets	0.25	Tue 10/5/2021		KFPD Gen Mgmt	
KFPD - EPC re: Tel w/JV	0.50	Tue 10/5/2021		KFPD EPC	
<b>Day Total:</b>	<b>0.75</b>				
KFPD - Finance re: Invoices	0.75	Wed 10/6/2021		KFPD Finance	
KFPD - Finance re: Invoices	1.75	Wed 10/6/2021		KFPD Finance	
KFPD - Gen Mgmt re: Correspondence	1.50	Wed 10/6/2021		KFPD Gen Mgmt	
KFPD - Gen Mgmt re: Tel w/LN (Agenda)	1.00	Wed 10/6/2021		KFPD Gen Mgmt	
KFPD - PSB re: Planning issues (Permit Process)	2.25	Wed 10/6/2021		KFPD PSB	
KFPD - Gen Mgmt re: Correspondence	1.50	Wed 10/6/2021		KFPD Gen Mgmt	
<b>Day Total:</b>	<b>8.75</b>				
KFPD - PSB re: Planning issues (Permit Process)	1.50	Thu 10/7/2021		KFPD PSB	
KFPD - EPC re: Tel w/MG (Parking Restrictions; Drill)	0.50	Thu 10/7/2021		KFPD EPC	
KFPD - Finance re: FY2020-2021 Audit (Tel w/MunCPA)	0.50	Thu 10/7/2021		KFPD Finance	
KFPD - PSB re: Pricing Coord; Consul Coord	2.25	Thu 10/7/2021		KFPD PSB	
KFPD - Finance re: Update NHA	1.25	Thu 10/7/2021		KFPD Finance	
KFPD - Gen Mgmt re: BOD Mtg Agenda and Packet	2.50	Thu 10/7/2021		KFPD Gen Mgmt	
<b>Day Total:</b>	<b>8.50</b>				
KFPD - Gen Mgmt re: BOD Mtg Agenda and Packet	3.50	Fri 10/8/2021		KFPD Gen Mgmt	
KFPD - PSB re: Tel w/Judi Kallerman (A-P Act process; Plan check)	0.50	Fri 10/8/2021		KFPD PSB	
KFPD - PSB re: Tel w/Est; Dwg review	1.25	Fri 10/8/2021		KFPD PSB	
KFPD - Gen Mgmt re: BOD Mtg Packet	2.00	Fri 10/8/2021		KFPD Gen Mgmt	
KFPD - Gen Mgmt re: Tel w/LN (Agenda)	0.25	Fri 10/8/2021		KFPD Gen Mgmt	
KFPD - PSB re: Tel w/KM (Schedule)	0.25	Fri 10/8/2021		KFPD PSB	
KFPD - Gen Mgmt re: Post agendas; Mail at PSB; Maintenance issues	0.75	Fri 10/8/2021		KFPD Gen Mgmt	
KFPD - Finance re: FY2020-2021 Audit issues	1.25	Fri 10/8/2021		KFPD Finance	
KFPD - Gen Mgmt re: BOD Mtg Packet	3.00	Fri 10/8/2021		KFPD Gen Mgmt	
<b>Day Total:</b>	<b>12.75</b>				
KFPD - Gen Mgmt re: BOD Mtg Packet	3.00	Sat 10/9/2021		KFPD Gen Mgmt	

KFPD - Gen Mgmt re: BOD Mtg Packet	4.50	Sat 10/9/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: BOD Mtg Packet	0.50	Sat 10/9/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: BOD Mtg Packet	2.75	Sat 10/9/2021	KFPD Gen Mgmt
<b>Day Total:</b>	<b>10.75</b>		
KFPD - Gen Mgmt re: BOD Mtg Packet	1.50	Sun 10/10/2021	KFPD Gen Mgmt
<b>Day Total:</b>	<b>1.50</b>		
KFPD - Finance re: Invoices, Statements	0.50	Mon 10/11/2021	KFPD Finance
KFPD - Finance re: Zoom mtg w/NHA	0.50	Mon 10/11/2021	KFPD Finance
KFPD - Finance re: Invoices, Statements	0.50	Mon 10/11/2021	KFPD Finance
KFPD - EPC re: Tel w/KP	0.25	Mon 10/11/2021	KFPD EPC
KFPD - Finance re: Invoices, Statements	3.00	Mon 10/11/2021	KFPD Finance
KFPD - Gen Mgmt re: BOD Mtg Packet	2.50	Mon 10/11/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: BOD Mtg Packet	2.00	Mon 10/11/2021	KFPD Gen Mgmt
<b>Day Total:</b>	<b>9.25</b>		
KFPD - Gen Mgmt re: Tel w/LN (Mtg review)	0.50	Tue 10/12/2021	KFPD Gen Mgmt
KFPD - PSB re: Tel w/DD (Plan review)	0.50	Tue 10/12/2021	KFPD PSB
KFPD - Gen Mgmt re: BOD mtg invites	0.75	Tue 10/12/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Pick up prints	0.00	Tue 10/12/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Correspondence	0.75	Tue 10/12/2021	KFPD Gen Mgmt
KFPD - Finance re: Update insurance valuations	1.00	Tue 10/12/2021	KFPD Finance
<b>Day Total:</b>	<b>3.50</b>		
KFPD - Finance re: Invoices, Statements	0.75	Wed 10/13/2021	KFPD Finance
KFPD - EPC re: Tel w/KP	0.25	Wed 10/13/2021	KFPD EPC
KFPD - Gen Mgmt re: Mtg prep	1.50	Wed 10/13/2021	KFPD Gen Mgmt
KFPD - PSB re: Planning issues	1.00	Wed 10/13/2021	KFPD PSB
KFPD - Gen Mgmt re: Mtg prep	0.50	Wed 10/13/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Mtg prep	0.75	Wed 10/13/2021	KFPD Gen Mgmt
KFPD - Board Special Mtg	1.00	Wed 10/13/2021	KFPD Board Mtg
KFPD - Board Mtg	3.00	Wed 10/13/2021	KFPD Board Mtg
KFPD - Gen Mgmt re: Complete and post Resolutions	0.75	Wed 10/13/2021	KFPD Gen Mgmt
<b>Day Total:</b>	<b>9.50</b>		
KFPD - Gen Mgmt re: Complete and post Resolutions	0.25	Thu 10/14/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Board Mtg Follow-up	1.00	Thu 10/14/2021	KFPD Gen Mgmt
KFPD - Finance re: Invoices, Statements	0.50	Thu 10/14/2021	KFPD Finance
KFPD - PSB re: Bldg & Planning Issues	1.00	Thu 10/14/2021	KFPD PSB
KFPD - PSB re: Tel w/RB (Lease Negotiations)	0.25	Thu 10/14/2021	KFPD PSB
KFPD - EPC re: Tel w/JV (Publications)	0.25	Thu 10/14/2021	KFPD EPC
KFPD - Finance re: Tel w/NHA	0.50	Thu 10/14/2021	KFPD Finance
<b>Day Total:</b>	<b>3.75</b>		
KFPD - Gen Mgmt re: Tel w/JK (Update on mtg)	0.50	Fri 10/15/2021	KFPD Gen Mgmt
KFPD - Legal re: Emails to JB (Contracts); Revisions	3.00	Fri 10/15/2021	KFPD Legal
KFPD - EPC re: Tel w/KP	0.25	Fri 10/15/2021	KFPD EPC
KFPD - PSB re: Email to TOR (Temp Facility)	0.50	Fri 10/15/2021	KFPD PSB
<b>Day Total:</b>	<b>4.25</b>		
<b>Total (24hrs/wk Allowance = 3.43hrs/day x 15 days = 51.45hrs Max):</b>	<b>84.75</b>		