



KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA

Wednesday, October 13th, 2021 7:00pm
Via Zoom Teleconference

Due to COVID-19, and in accordance with California AB 361, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting by attending the Zoom webinar (on the day and time of the meeting) and may also provide public comment by sending advance comments to the Board President and Board Clerk via email at public.comment@kensingtonfire.org. Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

For public comment items, each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

This agenda is available on the KFPD website under the relevant meeting date at: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

Internet Address:

<https://us06web.zoom.us/j/83642940690?pwd=Z3RnZ3BFbG52YVZ6TXZxY0R4TEw0UT09>

Telephone Access:

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

Webinar ID: 836 4294 0690

Passcode: 112233

TIMING OF AGENDA ITEMS: *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. (7:00pm) CALL TO ORDER/ROLL CALL

President Nagel, Vice President Padian, Directors Dommer, Kosel, and Stein

2. (7:01pm) PUBLIC COMMENT

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

3. (7:10pm) ADOPTION OF CONSENT ITEMS

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

a. **Approval of Minutes** of the regular Board of Director's meeting of 09/08/2021 (Approve)

b. **Acceptance of Incident Activity Report** September 2021 (Accept)

c. **Approval of Monthly Transmittal** 10/13/2021 (Approve)

d. **Approval of Monthly Financial Reports** 09/30/2021 (Approve)

4. (7:15pm) OLD BUSINESS - None

5. (7:15pm) NEW BUSINESS

a. (7:15pm) Introduction of NHA Advisors and Presentation of Financial Analysis and Planning Services

Action = Review, Discuss, and Provide Feedback to Consultants and Staff

b. (7:45pm) Adoption of Resolution 21-09 Confirming Seismic Vulnerability and Structural Failure of the Kensington Public Safety Building Requiring Urgent Remediation (Supporting Materials)

Present geotechnical letter from Haley Aldrich Environmental Consultants confirming the risk of building failure and the imminent threat to personnel. Consider Resolution 21-09 to verify the need for urgent remediation in order to facilitate Federal and State grant funding applications, and to request assistance from Contra Costa County for expedited planning and building permit approvals in the interest of public safety.

Action = Discuss and adopt Resolution 21-09.

- c. (8:15pm) Public Safety Building Renovation Progress Update** (Supporting Materials)
Present Schematic Design Phase plans, Fire Chief approval letter, scope of work diagrams, construction cost estimate, and project schedule update.
Action = Review, discuss, and provide feedback to staff.
- 6. (8:45pm) FIRE CHIEF'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 7. (9:00pm) EMERGENCY PREPAREDNESS COORDINATOR'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 8. (9:15pm) GENERAL MANAGER'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 9. (9:30pm) EMERGENCY PREPAREDNESS COMMITTEE REPORT (Padian/Nagel)**
 - a. Emergency Preparedness Committee Meeting of September 23, 2021**
(Approved Meeting Minutes of 08/26/2021 are included here for reference.)
Action = Report by EPC Chair & Discussion
- 10. (9:45pm) FINANCE COMMITTEE REPORT (Kosel/Nagel)**
 - a. Finance Committee Meeting of October 1, 2021**
Action = Report by EPC Chair & Discussion
- 11. (9:50pm) OUTSIDE AGENCIES REPORTS**
 - a. Contra Costa Special Districts Association** (Nagel)
 - b. State Professional Development and Membership Services Committees** (Kosel)
- 12. (10:00pm) ADJOURNMENT**

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on November 10, 2021 at 7:00pm. The deadline for agenda items to be included in the Board packet is Wednesday, October 27, 2021 by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, November 3, 2021 by 1:00pm.