KENSINGTON FIRE PROTECTION DISTRICT



DATE: April 19, 2023

TO: Board of Directors

Kensington Fire Protection District

RE: Cost Proposal From Marjang Architecture - Potential First Floor

Realignment of the Restroom And Kitchenette

SUBMITTED BY: Mary Morris-Mayorga, Interim General Manager

Recommended Action

Staff recommends that the Board discuss the design cost proposal for potential first floor revisions as provided by Marjang, and determine whether action or approval is desired, and/or provide staff direction.

Background

At the meeting held on March 15, 2023, the Board of Directors requested that staff seek a design cost proposal from Marjang Architecture for potential first floor revisions. Marjang Architecture has provided the design and structural engineering cost proposal associated with the potential revisions in the amount of 63.400. The time estimated for scheduling and producing the design is 8-12 weeks which would then require submission to the County.

As an alternative, the Board discussed the potential for a sink and mini refrigerator in the existing meeting room. Marjang Architecture confirmed that these could be included in the design at no charge and would only require minor construction costs for plumbing, electrical, fixtures, and associated labor.

Fiscal Impact

The design costs for realignment of the restroom and kitchenette of \$63,400 would increase the construction budget for the Public Safety Building renovation project. In addition, there would be increased construction costs along with demolition costs for any work that has already been completed.

Alternatively, there would be no design costs for the addition of a sink and mini refrigerator in the meeting room; however, there would be minor construction costs.

Attachments

A. Marjang Architecture Proposed Contract Modification

B. ZFA Structural Engineers Proposed Extra Services Authorization

MARJANG

April 8, 2023

Mary Morris-Mayorga, InterimGeneral Manager Kensington Fire Protection District 217 Arlington Avenue Kensington, CA 94707

RE: Kensington FPD Public Safety Building Contract Modification 04

Dear Mary,

We are requesting the additional services outlined below per the Scope of Work outlined in 20230320 KFPD Design Cost Proposal Request_MarJang (incl att).pdf provided to MarJang Architecture on 3/20/23 from the Kensington Fire Protection District.

The scope of work includes the relocation of a 1st floor restroom and addition of a kitchenette and plan revisions to the 1st and 2nd floors of the Kensington Fire Protection District Public Safety Building located at 217 Arlington Avenue, Kensington, CA. The work will include submission of the permit revision required for this work to Contra Costa County.

Original Contract Scope Modification 01 Modification 02	\$418,112.50 \$109,085.13 \$4,200.00
Modification 03	\$82,925.00
Revised Contract Amount	\$614,322.63
Modification 04 - Revision Submittal - Restroom Relocation & Kitchenette	
4.1 - MarJang Architecture	\$26,000.00
4.2 - List Engineers - Mechanical/Plumbing	\$7,400.00
Modification 04 Subtotal	\$33,400.00
Revised Contract Amount	\$647,722.63

Please review and process at your earliest convenience.

Sincerely,	Modification Approval by:	
Caea war		
Karen Mar, Principal	Mary Morris-Mayorga, KPFD Interim General Manager	Date
MarJang Architecture	Kensington Fire Protection District	





List Engineering Company Mechanical Consultants

Monterey 831.373.4390 San Francisco 415.355.1962

www.listengineering.com

CONTRACT ADDENDUM

PROJECT:	Kensington Public Safety, Kitchenette and Bath	room Revisions NUMBER: LEC 21025.02
CLIENT: ADDRESS:	MARJANG Architects	ADDENDUM No.: 2
ADDRESS.		PROJECT MGR.: Ron Blue
		DATE: 7 April 2023
ATTN.:	Karen Mar	VIA: [] PHONE [X] EMAIL [] LETTER [] FAX
DESCRIPTION OF	WORK: Revise MEP drawings to reflect hidden of	conditions discovered during construction.
ADDENDUM FEE	: Fixed fee \$7,400	
TIMELINE: Whe	n authorized	
REASON FOR TH	E CHANGE: City request.	
	ee presumes (e) DHW, AC and electrical designs ther discussion and fee requests.	s can support the added features. If not,
	PR	OJECT MANAGER: /Ron Blue/
	OVE DESCRIBED WORK WILL PROCEED UPON REDVE DESCRIBED WORK IS IN PROCESS BASED UP	
CLIENT:	DA	TE:
•	eturn a copy of this Contract Addendum within on this Addendum.	seven days. All conditions of the original



558 brewster ave. | suite 200 | redwood city ca 94063 | 650.394.8869 | zfa.com

EXTRA SERVICES AUTHORIZATION

Mary Morris-Mayorga **KENSINGTON FIRE PROTECTION DISTRICT**217 Arlington Avenue

Project Name: Kensington Public Safety Building Project Number: 21479	
Extra Services Requested By: KFPD	
Scope of Services: Ground Floor Redesign	
Fee For Extra Services: \$30,000 Billing Type: Fixed	
Potential first floor design changes have been propose March 20, 2023 from KFPD. Two different options were C. Both options propose changes that affect the south and include the relocation of several interior structural will require redesign of the vertical and lateral systems of the foundations in this area are currently under consinstalled foundations may be required, along with insta beams, footings, and drilled piers) in order to accommon the option that is chosen, the redesign of the lateral due to the decreased length of wall. Re-support of the where bearing lines have been relocated. The redesign submittal reviews, and response to RFIs, an extended plan check comments.	e presented, labeled Exhibit B and Exhibit half of the ground floor of the building walls. Relocation of these structural walls, as well as the foundation system. Some struction, therefore partial demolition of llation of new foundation elements (grade odate the required changes. Depending system may require concrete shear walls second-floor framing will also be required n will also require additional site visits,
AUTHORIZATION (two signatures required):	
ZFA STRUCTURAL ENGINEERS	
By: Matt Ind Matt Frantz, SE, Principal	Date: _4/07/2023
CLIENT REQUESTING EXTRA SERVICES	
By:	Date:
Print Name:	



Board of Directors
Julie Stein (President)
Daniel Levine (Vice-President)
Larry Nagel (Secretary)
Don Dommer
Jim Watt

March 20, 2023

Ms. Karen Mar MARJANG Architecture 930 Cole Street, Suite 101 San Francisco, CA 94117 karen@marjang.com

Subject: Kensington Fire Protection District (KFPD) Public Safety Building - Proposal for Cost Estimate of Potential First Floor Design Changes

Dear Karen:

The KFPD Board of Directors met last week and requested that staff seek a cost proposal from Marjang Architecture for designs on several potential first floor revisions. These costs would be brought back to the Board for their review and decision on whether to proceed at a future meeting. As you know, there have been discussions of potential joint occupancy by KFPD and KPPCSD; however, there has not been any decision made related to occupancy at this time. The Board has requested the cost estimates for these potential changes within the currently planned fire occupancy.

The potential changes are included on Exhibit B and C (Attachment 1) for:

- realignment of the first-floor restroom; and
- inclusion of a kitchenette in the meeting room.

Following the meeting, I provided the Board with an update on our understanding of the shear walls related to this potential restroom realignment and that they could not be moved (Attachment 2). Please confirm that our understanding is correct. The potential for a kitchenette appears to be possible given the cabinets and ability to connect with plumbing on the current plans. Exhibit C displays a larger kitchenette, so I am not clear on whether that is possible.

Please let me know if you have any questions and the potential timeline for receipt of design cost estimates.

Sincerely.

Mary A. Morris-Mayorga, MBA, CSDM Interim General Manager

mmayorga@kensingtonfire.org

May D. Mouris Mayoga

REVISIONS TO FIRST FLOOR PSB LAYOUT

The following explains the current plans and possible alternative arrangements to the first and second floor layout of the Public Safety Building.

Exhibit A shows the proposed layout of the first floor excluding the apparatus bay. This area totals approximately 1,500 sq. ft. and includes a 410 sq. ft. meeting room to accommodate 17 people, 380 sq. ft. of administrative space for 3 or more staff and 80 sq. ft. of storage area. The remaining 630 sq. ft. includes hallway, stairwell, elevator and restroom. No drinking fountain or kitchenette is provided.

Exhibit B shows the relocation of the restroom to the west side of the elevator providing a hallway entrance and thus better restroom access for firefighters and visitors. This change also expands the meeting room area. Also included is a kitchenette for water and snack items. These changes will require modifications to existing plumbing and some ceiling lighting.

Exhibit C shows an alternative plan for the first floor that would convert approximately 1,015 sq. ft. (outlined in blue) of space for police use in addition to about 185 sq. ft. of shared entry, passageway and restroom space for both firefighters, police officers and guests. This would provide the police with 1,200 sq. ft. of useable first floor space. The corridor, stairwell and elevator (outlined in red) total about 300 sq. ft. and are for firefighter use only.

EXHIBIT B

REVISED FIRST FLOOR AREA

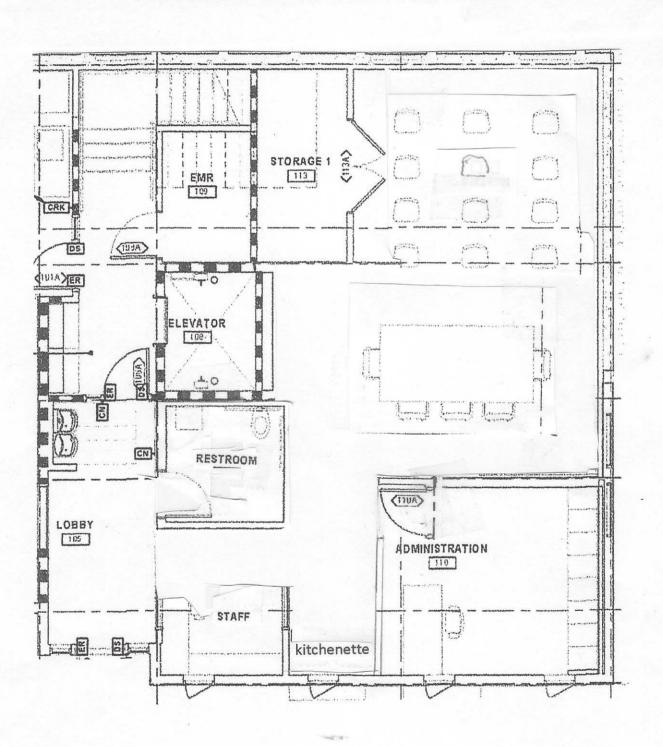
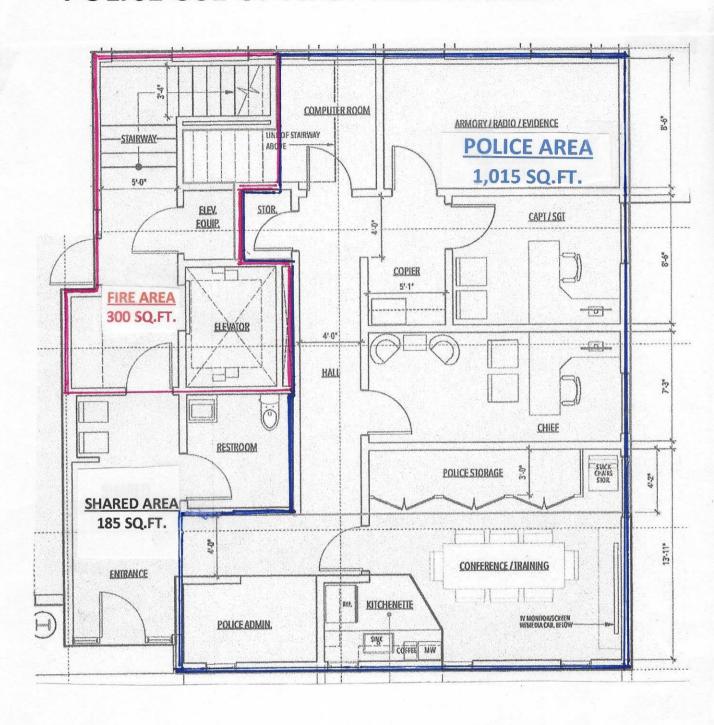


EXHIBIT C

POLICE USE OF FIRST FLOOR AREA



Attachment 2



Mary Morris-Mayorga <mmayorga@kensingtonfire.org>

KFPD Board Action to Request Proposal - Additional Information

Mary Morris-Mayorga <mmayorga@kensingtonfire.org>

Fri, Mar 17, 2023 at 10:04 AM

To: Mary Morris-Mayorga <mmayorga@kensingtonfire.org>

Bcc: Julie Stein <istein@kensingtonfire.org>, Don Dommer <ddommer@kensingtonfire.org>, Daniel Levine <dlevine@kensingtonfire.org>, Jim Watt <iwatt@kensingtonfire.org>, Larry Nagel <Inagel@kensingtonfire.org>, John Bakker <ibakker@meyersnave.com>, Eric Saylors <ESaylors@ci.el-cerrito.ca.us>, Johnny Valenzuela <jvalenzuela@kensingtonfire.org>

Good morning to all Directors, staff, and legal counsel (Bcc'd to avert discussion outside of public meetings in accordance with Brown

I have received clarification information from the project team related to the PSB action this week, so wanted to forward it as an informational update.

Sheet S201 - This is the structural drawing that shows the two shear walls at the bathroom as well as the shear wall between the admin office and the meeting room. Also, indicated are the foundation beams and the piers that are already excavated and/or poured. The shear walls are on top of that new foundation and hold up the second floor shear walls above, so they cannot be moved.

Sheet A012 - This is a page near the beginning of the set for the interior signage, but it also shows a sink at the meeting room cabinets. One of the public comments at the meeting about the sink was probably based on this drawing, but in the later drawings (see below) it was removed. It may have been that staff did indicate they needed it given the drinking fountains and the bathroom sink. There are already outlets at the cabinet so it was assumed that a coffee maker was sufficient; however, a sink can be added back. The base cabinets can be adapted to fit an undercounter fridge (no special power requirements for that). These cabinets are planned to hold media equipment to serve the room and there is an A/V plan that has already been designed for that purpose (whether for public meetings or for use as a EOC based on input from the fire staff).

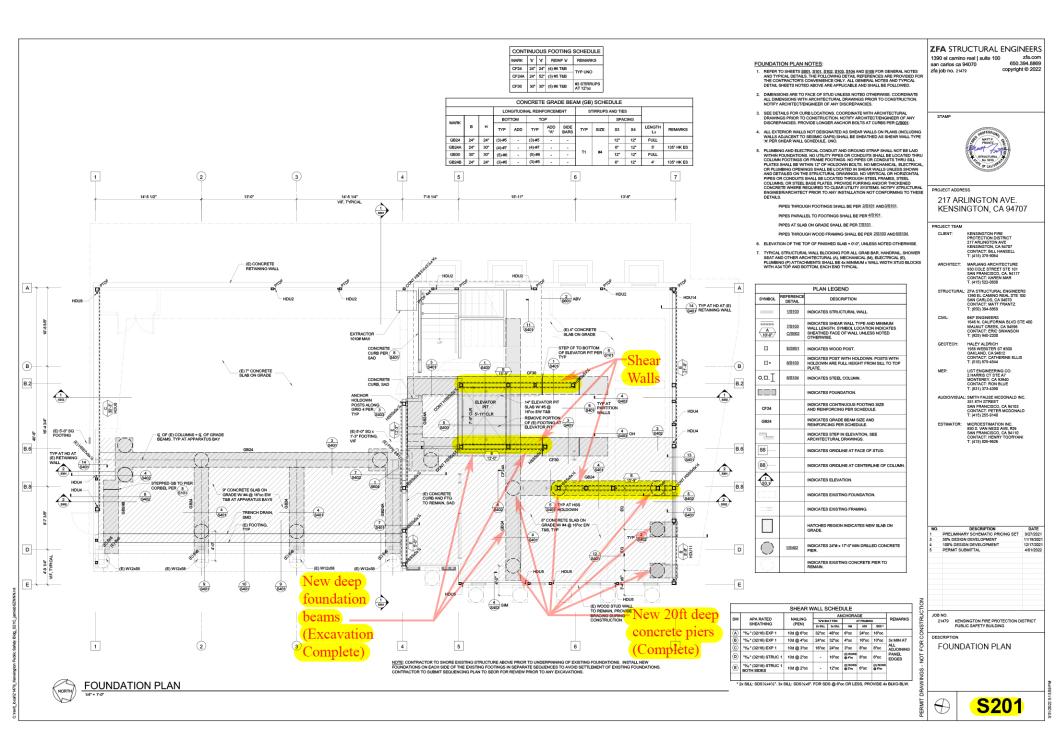
Sheet A202 - This is the architectural plan that shows the shear walls, the cabinet with the added sink note, and the drinking fountains in the lobby with an image included of the unit that is specified for the fountains. Please note that this drawing also shows the doors that create a secure lobby. There will be programmable locks at the door going to the elevator lobby, so only firefighters have access, and at the door to the office hallway for admin staff. The door to the office hallway can be opened for public meetings which is also why the restroom is located off of that hallway and not directly accessible from the entry lobby, where it would be accessible to anyone who walks in the front door. The admin office is secured to protect the financial and personnel records. There are minimum clearances required in all of these areas for ADA access, so those also dictated the layout. Note that the "EMR" room next to the stair is the Elevator Machine Room and cannot be reduced in size as it must fit the required elevator equipment per the engineer's specifications. Finally, the "Storage 1" closet off of the Meeting Room only has a four foot high ceiling in the area that is dashed, because it is underneath the stair landing. It is mostly for chair and table storage that can be stacked in that low headroom.

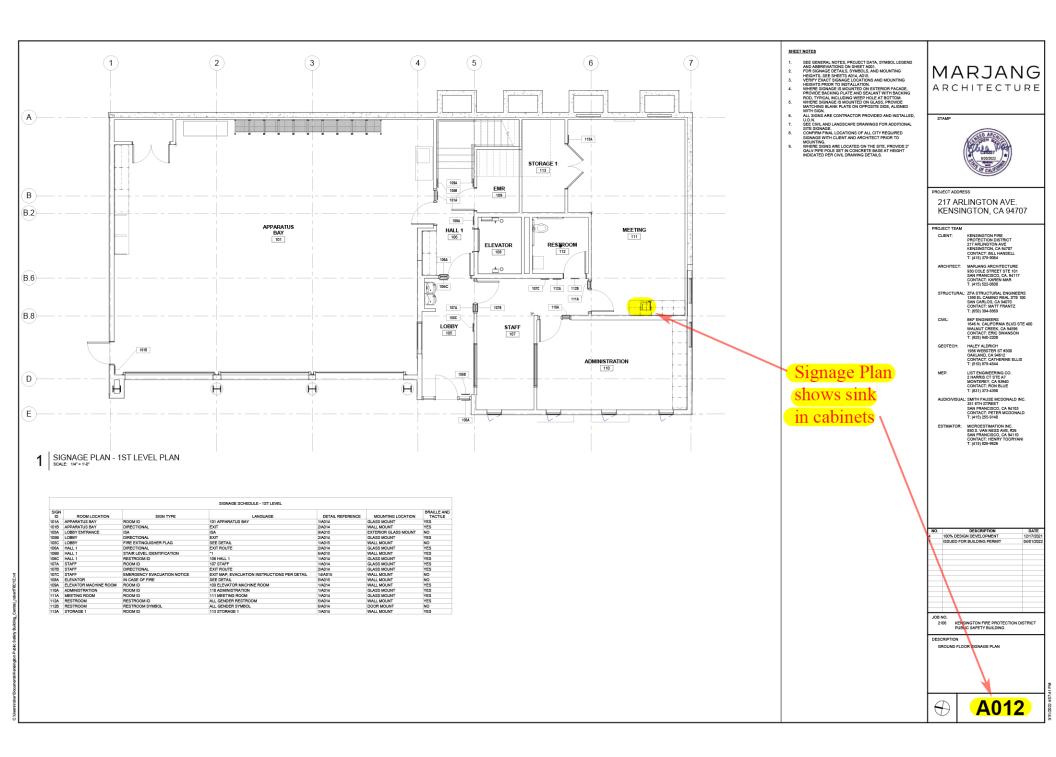
Sheet P202 - This is the plumbing plan for the ground level. It shows that there is a 4" waste line planned to service the bathrooms above. Fortunately, it would be relatively easy to tie in a new sink at the meeting room cabinet to that line.

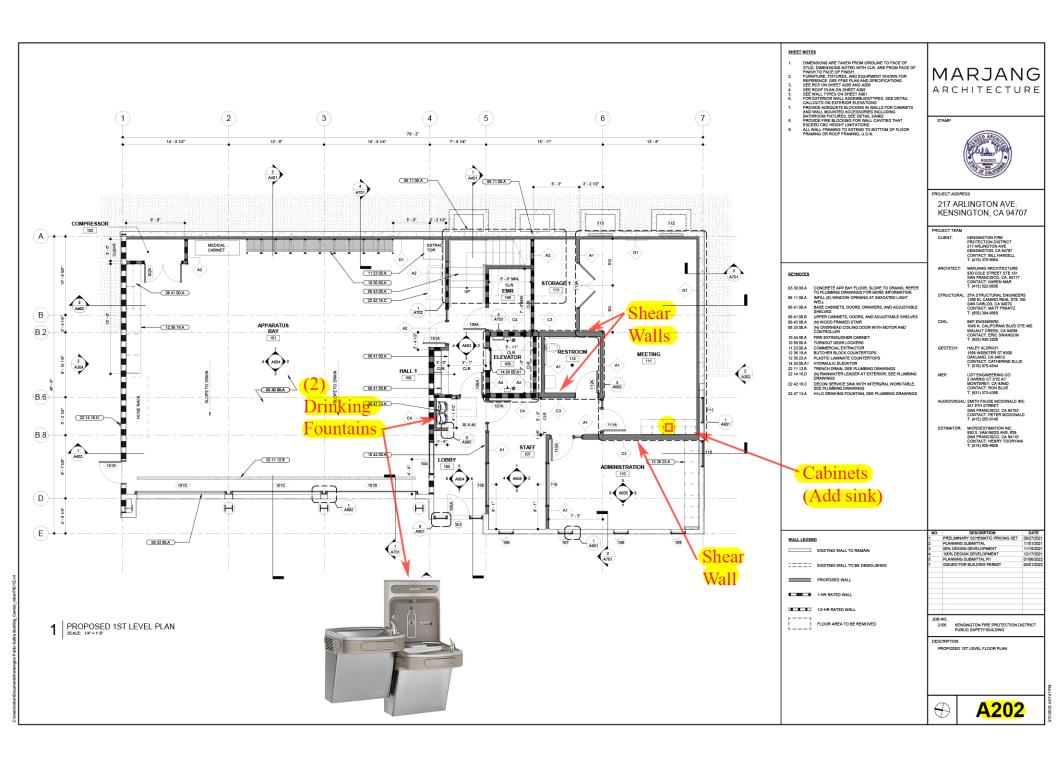
This information will be included when the proposal from the architect is brought back to the Board at the next meeting. Thank you,

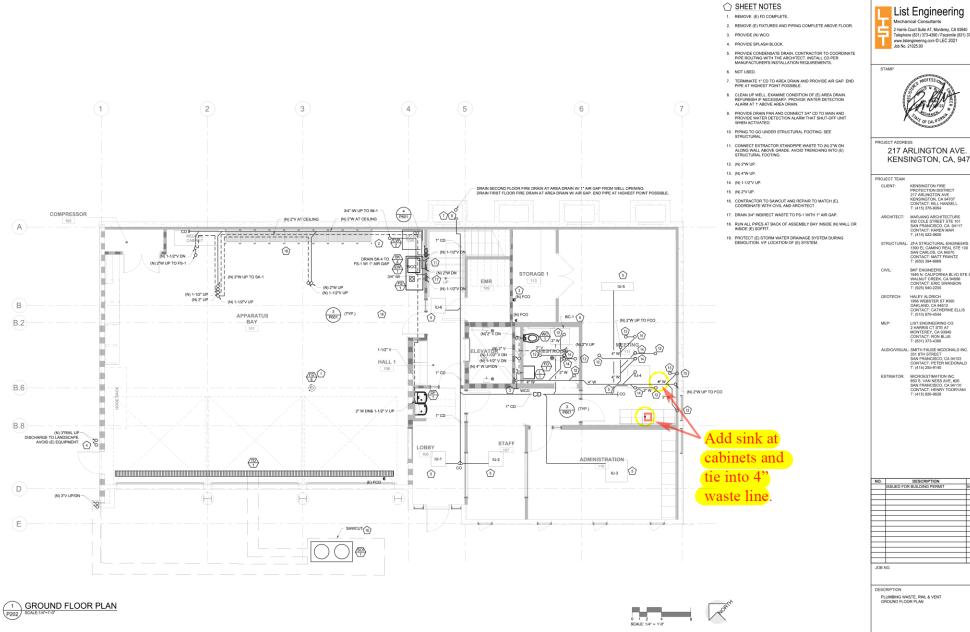
Mary A. Morris-Mayorga, MBA, CSDM Interim General Manager Kensington Fire Protection District 217 Arlington Avenue Kensington CA 94707

20220401 KFPD PSB Design Notes.pdf 4061K









List Engineering

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MARJANG ARCHITECTURE 930 COLE STREET STE 101 SAN FRANCISCO, CA. 94117 CONTACT: KAREN MAR T. (415) 522-0600

BKF ENGINEERS 1846 N. CALIFORNIA BLVD STE 400 WALNUT CREEK, CA 94596 CONTACT: ERIC SWANSON T: (925) 940-2200

HALEY ALDRICH 1956 WEBSTER ST #300 OAKLAND, CA 94612 CONTACT: CATHERINE ELLIS T: (510) 879-4544

NO.	DESCRIPTION	DATE
	ISSUED FOR BUILDING PERMIT	04-01-22
JOB N	10 .	





