



KENSINGTON FIRE PROTECTION DISTRICT

DATE: January 18, 2023

TO: Board of Directors
Kensington Fire Protection District

RE: **General Manager's Report**

SUBMITTED BY: Mary Morris-Mayorga, Interim General Manager

Due to my recent return, there are just a few items to report on at this time:

1. **Management Transition** – Former General Manager, Bill Hansell, has been extremely helpful with the transition of activities, files, and projects.
2. **Executive Asst / Board Clerk Recruitment** – Several applications have been received and are in the process of review, evaluation, and interview as warranted.
3. **Account Passwords** – *LastPass* account access to the district's secure password list has been provided to the Interim General Manager.
4. **FY2021-2022 Audit** – The audit fieldwork began on 12/19/2022 and is in progress. An update on the estimated time of completion will be provided soon.
5. **GASB75 Actuarial Report** – Maze Associates is assisting with the information required by Nicolay Consulting to complete the report.