



KENSINGTON FIRE PROTECTION DISTRICT
SPECIAL & REGULAR MEETINGS OF THE BOARD OF
DIRECTORS AGENDA
Wednesday, December 9, 2020 6:00pm
Via Zoom Teleconference

Due to COVID-19, and in accordance with California Executive Orders N-25-20 and N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by accessing <https://zoom.us/j/94891798457?pwd=Qm5URThCKytsSGJ1aUpyMzAyQmxnUT09> (on the day and time of the meeting) and may provide public comment by sending comments to the Board President and Board Clerk via email at public.comment@kensingtonfire.org. Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion.

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

Oral communications will be taken on each agenda item. Each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

Please click the link below to join the webinar:

<https://zoom.us/j/94891798457?pwd=Qm5URThCKytsSGJ1aUpyMzAyQmxnUT09>

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SPECIAL MEETING AGENDA 6:00 P.M.

- 1. CALL TO ORDER/ROLL CALL**
President Stein, Vice President Padian, Directors Dommer, Kosel, and Nagel
- 2. ORAL COMMUNICATIONS.** Comments are limited to items on this special meeting agenda.
- 3. ANNOUNCE AND ADJOURN TO CLOSED SESSION**
CLOSED SESSION: *May recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC54956.8). Records are not available for public inspection.*

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC 54957)
Title: General Manager

- 4. RECONVENE TO OPEN SESSION**
Report on Action Taken by the Board During Closed Session, If Any, Pursuant to California Government Code Section 54957.1
- 5. ADJOURNMENT**

REGULAR MEETING AGENDA 7:00 P.M.

- 6. CALL TO ORDER/ROLL CALL**
President Stein, Vice President Padian, Directors Dommer, Kosel, and Nagel
- 7. (*originally Item 4*) ORAL COMMUNICATIONS.** This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.
- 8. (*originally Item 2*) OATH OF OFFICE** for reappointed Directors Don Dommer and Larry Nagel (To be administered by Sasha Amiri, District Clerk)
- 9. (*originally Item 3*) ELECTION OF OFFICERS FOR CALENDAR YEAR 2021 (ACTION)**
 - President
 - Vice President
 - Secretary

10. **(originally Item 5) ADOPTION OF CONSENT ITEMS.** Items 10.1 – 10.6 listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda.
 - 10.1. **(5.1)Approval of Minutes** of the regular meeting of September 9, 2020 (supporting material) (ACTION)
 - 10.2. **(5.2)Acceptance of Incident Activity Report** November 2020 (ACCEPT)
 - 10.3. **(5.3)Approval of Monthly Transmittal** November 2020 (APPROVE)
 - 10.4. **(5.4)Approval of Monthly Financial Reports** November 2020 (APPROVE)
 - 10.5. **(5.5)Approval of General Manager’s Timesheet** (APPROVE) (supporting material)
 - 10.6. **(5.6)Proposal to award framed certificates of appreciation to community volunteers who have helped significantly in the mission of the Fire District over the past year, using funds from the Volunteer Appreciation budget item.** (Padian/Nagel) (supporting material)
11. **(originally Item 8) Fire Chief’s Report** (supporting material)
12. **(originally Item 9) ADMINISTRATIVE ITEMS**
 - 12.1. **(9.1)Discussion of Board Priorities for Emergency Preparedness and Public Safety Activities and Education for the immediate and long-term (3-5 years) future** (Padian/Nagel) (DISCUSSION) (supporting material)
 - 12.2. **(9.2)Discuss and Consider a Consulting Agreement with Mary Morris-Mayorga for Operational Support** (ACTION) (supporting material)
13. **(originally Item 6) President’s Report**
 - **Administrative Improvements in 2020** (verbal and/or supporting material)
 - **Recommendation for Brown Act Refresher Training**
14. **(originally Item 7) Interim General Manager’s Report**
 - **General Updates** (verbal)
 - **Next Steps on Public Safety Building** (supporting material)
 - **Action Plan Update** (supporting material)

15. (originally Item 10) Board Reports

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Stein/Dommer) (supporting material)
- b. Emergency Preparedness Committee (Padian/Nagel) (supporting material)
- c. Building Committee (verbal report)
- d. California Special Districts Association Representatives:
 - i. County (Nagel)
 - ii. State Professional Development and Membership Services Committees (Kosel)

16. Adjournment

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on January 13, 2021 at 7:00pm via Zoom Teleconference. The deadline for agenda items to be included in the Board packet is Wednesday, January 6, 2021 by 1:00pm.

If you challenge a decision of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the Board Meeting or in written correspondence delivered at, or prior to, the Board Meeting.