



**KENSINGTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Notice of Adjournment and Continuance**

Notice is hereby given that the Kensington Fire Protection District's Regular Meeting of the Board of Directors was held on Wednesday, February 9, 2022 at 7:00pm, and adjourned with a schedule to reconvene on **Wednesday, February 16, 2022 at 7:00pm**

Due to COVID-19, and in accordance with California Executive Order N-08-21, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by attending the Zoom webinar (on the day and time of the meeting) and may provide public comment by sending comments to the Board President and Board Clerk via email at [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org). Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion

Any member of the public who needs special accommodations should email [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org) 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

**Continuation of the Regular Meeting of the Board of Directors  
Wednesday, February 16, 2022 at 7:00pm  
Via Zoom Teleconference**

**Internet Address:**

<https://us06web.zoom.us/j/82423714036?pwd=M1pvZzMxb0Z6TU9ZVDNQWRYRkkzUT09>

**Telephone Access:**

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

**Webinar ID: 824 2371 4036**

**Passcode: 112233**

**TIMING OF AGENDA ITEMS:** *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

**1. (7:00pm) CALL TO ORDER/ROLL CALL**

President Nagel, Vice President Padian, Directors Dommer, Kosel, and Stein

**2. (7:02pm) PUBLIC COMMENT**

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

**3. (7:10pm) ADOPTION OF CONSENT ITEMS – COMPLETED ON 02/09/2022**

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

a. **Approval of Minutes** of the regular Board of Director's meeting of 01/12/2022 (Approve)

b. **Acceptance of Incident Activity Report** January 2022 (Accept)

c. **Approval of Monthly Transmittal** 02/09/2022 (Approve)

d. **Approval of Monthly Financial Reports** 01/31/2022 (Approve)

e. **Adoption of Resolution 2022-02 Re-Authorizing Remote Meetings for the Period February 13, 2022 thru March 14, 2022** (Adopt)

**4. (7:15pm) SPECIAL PRESENTATION – COMPLETED ON 02/09/2022**

a. **Presentation by Supervisor Gioia on Measure X Funding for Fire Issues and Mental Health Crisis Response** (Supporting Materials)

Action = Discuss and direct staff as needed.

**5. (7:35pm) OLD BUSINESS – COMPLETED ON 02/09/2022**

a. **None**

**6. (7:35pm) NEW BUSINESS**

a. **(7:35pm) Fiscal Year 2020-2021 Audit** (Supporting Material)

**– COMPLETED ON 02/09/2022**

MUN CPAs, LLP will present the audit for the year ended June 30, 2021, to the Board for approval.

Action = Discuss and approve the FY2020-2021 Audit as Final and Accepted (Approve)

- b. **(8:00pm) Mid-Year Budget Review and Adjustments** (Supporting material)  
– **COMPLETED ON 02/09/2022**  
Action = Discuss and approve any revisions to the current FY budget. (Approve)
- c. **(8:20pm) Public Safety Building Renovation Progress Update** (Supporting Materials)  
– **COMPLETED ON 02/09/2022**  
Review work on the Public Safety Building Renovation and Temporary Facility since the last report, including additional services necessary from the structural engineers to provide FEMA's required BCA (Benefit-Cost Analysis) for the HMGP sub-application.  
Action = Accept report. Approve ZFA Structural Engineers Services Proposal for Assistance with FEMA Grant Application, dated January 28, 2022, in the amount of \$12,000. Discuss and direct staff as needed. (Approve)

– **AGENDA BELOW CONTINUED TO 02/16/2022, 7:00PM**

- d. **(8:40pm) Discussion of the Email Sent from Rob Firmin, President, KPOA, to All Directors of the KFPD**  
Action = Discuss and direct staff as needed.

**7. (9:05pm) COMMITTEE REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. **Emergency Preparedness Committee Meeting** - Padian/Nagel (Supporting Material)  
Draft Meeting Minutes of 01/24/2022 included for reference.  
Action = Report by EPC Chair & Discussion
- b. **Finance Committee Meeting** - Kosel/Nagel (Supporting Material)  
Approved General Manager timesheets included for reference.  
Action = Report by Finance Committee Chair & Discussion

**8. (9:30pm) FIRE CHIEF'S REPORT** (Supporting Material)

**9. (9:40pm) EMERGENCY PREPAREDNESS COORDINATOR'S REPORT**

Action = Presentation/Discussion

**10. (9:50pm) GENERAL MANAGER'S REPORT** (Supporting Material)

Action = Presentation/Discussion

**11. (9:55pm) OUTSIDE AGENCIES REPORTS**

- a. **Contra Costa Special Districts Association** (Stein)

**12. (10:00pm) ADJOURNMENT**

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on March 9, 2022 at 7:00pm. The deadline for agenda items to be included in the Board packet is Wednesday, February 23, 2022 by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, March 2, 2022 by 1:00pm.