

10. **FIRE CHIEF'S REPORT**

- a. Review of operations.
- b. Regional issues and developments.

11. **PRESIDENT'S REPORT**

- a. Report on Administrator's Annual Review

NEW BUSINESS

12. El Cerrito Contract Fee Proposal for FY 2010-2011 (ACTION)
13. Consulting Agreement with Macks Craic, Inc. (dba Mack 5) (ACTION)
14. Administrator's Salary Adjustment for FY10-11 (ACTION)
15. Auditor Recommendation and Fee Proposal for FY 2009-2010 Audit Report (ACTION)
16. Resolution 10-03 Authorizing the County to Place the District's Special Tax on the Tax Roll and to Collect the Special Tax for FY 2010-2011 (ACTION)
17. Resolution 10-04 adopting the Preliminary Revenue, Operating Expense, and Capital Improvement Budget for Fiscal Year 2010-2011 (ACTION)

OLD BUSINESS

18. Informational Forum on Seismically Preparing Homes for an Earthquake Held by KFPD on May 22, 2010; Payment to Three Presenters at a Cost of \$300 Each (ACTION)

19. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Kosel/Ramsey): Minutes from 1/25/10 Committee meeting
- b. Property Management (Dommer): Update on plan approval/bidding process
- c. Education (Kosel): Arlington Community Church forum on 6/10/10
- d. Emergency Preparedness Committee (Ramsey/Blaschczyk): Next meeting on 7/7/10
- e. Utility Undergrounding (Kosel/Blaschczyk)
- f. Contra Costa County/California Special Districts Assoc. (Ramsey/Blaschczyk): Next meeting in July 2010
- g. Diablo Fire Safe Council/Interface (Staff)
- h. Correspondence: Staff commendation from President Ramsey to Chief Maples; Thank you from Drake & Krouzian

ADJOURNMENT. The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, August 11, 2010, at 7:30 p.m. at the Kensington Community Center, 59 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 8/11/10 is Wednesday, 7/28/10 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 8/4/10 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING

CONSENT CALENDAR

**MINUTES OF THE APRIL 14, 2010 MEETING OF THE BOARD OF DIRECTORS
OF THE KENSINGTON FIRE PROTECTION DISTRICT**

PRESENT: **Directors:** Don Dommer, Helmut Blaschczyk, Janice Kosel, and Leslie Michael
 Staff: Chief Lance Maples, Administrator Brenda Navellier
 Absent: Director Janice Kosel

CALL TO ORDER:

President Ramsey called the meeting to order at 7:30 p.m. and noted that all Directors were present except Director Kosel who was excused.

APPROVAL OF CONSENT ITEMS:

President Ramsey called for approval of the consent calendar (items 3, 4 & 5) consisting of the February 10, 2010 minutes, the monthly A/P voucher #10, and the February/March 2010 monthly financial report. Director Ramsey pulled item #4 at Navellier's request. Director Michael made a motion to accept consent calendar items 3 and 5 as submitted. Director Dommer seconded the motion.

VOTE: Ayes – Blaschczyk, Dommer, Michael, Ramsey
 Noes – None
 Absent—Kosel

ORAL COMMUNICATIONS:

Joan Gallegos pointed out that long-time former Fire District Board member Natalie Salsig has moved out of the community. Ramsey thanked Gallegos for the information and noted that Salsig served on the Board for many years and also on KIC. Salsig had a large role in the creation of the Kensington community history book.

APPROVAL OF MONTHLY A/P VOUCHER – TRANSMITTAL #10:

Navellier provided the Board members with a new transmittal to replace the one that was included in the packet. The newer version has a payment to Siemon's Mailing Service for *The Fireplug* that was mailed out late in March. The invoice just came in this week after the Board packet went out. Ramsey thanked Navellier for an excellent job on *The Fireplug*. Director made a motion to approve the amended transmittal. Director Michael seconded the motion.

VOTE: Ayes – Blaschczyk, Dommer, Michael, Ramsey
 Noes – None
 Absent—Kosel

FIRE CHIEF'S REPORT:

Chief Maples reported that *Loma Prieta Revisited* will have its big screen debut on Saturday, April 17th at the Cerrito Theater. There will be door prizes for the attendees and entry is free. It will be interesting to see some of the fire department personnel that are in the movie on the big screen. Also this Saturday, KFPD will have its first pharmaceutical drop-off of 2010 from 12:00 noon to 4:00 p.m. Also this Saturday, the Grand Opening of the Bruce King Memorial Dog Park will take place. King was a long-time City of El Cerrito employee who was murdered during a home invasion about a year ago.

Firefighter/Paramedic Peter Benson was promoted to the rank of Engineer/Paramedic on April 4th. Benson has been with the department since 2007 and came from the East Contra Costa County Fire Protection District. He has been a great addition to the department and it was Maples' pleasure to promote Benson. There was one opening and six in-house candidates tested for the position.

The department has started its annual fire safety inspections. The self inspection program has started for the low risk occupancy businesses. There are over 200 participants in the self inspection program. The department performs spot checks on approximately 5 percent of the businesses. There is no charge for the spot checks but if a business fails the spot check, they are moved to a regular inspection list for a time. Maples explained that businesses in El Cerrito are charged for inspections but there is no charge in Kensington.

PRESIDENT'S REPORT:

President Ramsey briefly reported on the KIC annual meeting. It was moderately well-attended and the main topic was a debate on the KPPCSD parcel tax. Ramsey also attended Supervisor Gioia's defensible space meeting in unincorporated Richmond. KFPD was one of the official sponsors but the work was done by staff. Michael Bond spoke as part of the fire department and Diablo Fire Safe Council. Gioia may be planning additional presentations in the near future. Blaszczyk asked if the presentation could be videotaped and made into a DVD. Maples said possibly but this has been part of Gioia's outreach program and Gioia likes to attend the meetings.

Ramsey asked Dommer to talk about the forum he has planned. Dommer said his plan for the earthquake hazard/building remediation forum is to have three participants – a structural engineer, a geotechnical engineer, and a contractor. Dommer wrote up a small article for The Outlook that he forwarded earlier in the week. KFPD will provide coffee and pastries. Dommer will have a rehearsal with the participants. Dommer suggested obtaining the sign board and Navellier will create a flyer. Joel Koosed said he received the article too late and he would list the forum in the calendar if he had room. Ramsey thanked Dommer for his idea and for putting together the forum.

NEW BUSINESS:

Change Order/Additional Services Request in an Amount not to Exceed \$10,000 from Humann Company, Inc. for Civil Engineering: Director Dommer explained that the civil has been doing additional work due to the coordination with the County and the disconnect between County Public Works and Planning. This is Humann Company's second charge order. Director Dommer made a motion to accept the request for additional services not to exceed \$10,000 from Humann Company. Director Michael seconded the motion.

VOTE: Ayes – Blaszczyk, Dommer, Michael, Ramsey
Noes – None
Absent – Kosel

David L. Garrett Memorial Scholarship Fund Request for Donation: The District received a letter from the David L. Garrett Memorial Scholarship Committee. Garrett passed away last year. His passing was a tragic loss for his family and friends, and for the fire department. A scholarship for an El Cerrito High School recipient is being established in Garrett's name. Maples said the scholarship fund is just starting. There was a golf tournament to start it, and the Committee has requested donations from the City's different employee groups. The Committee is not sure how much the individual scholarship would be or if there would be more than one per year. They have other fundraising ideas such as a pancake breakfast, bbq, etc. The program is in its infancy. The scholarship would be enough to help an interested student at a vocational or junior college. Garrett was very involved with children and coaching sports teams. Maples believes the request may be annual though it is the Committee's goal to become self sufficient. Maples suggested that the Committee make a presentation to the Board and let them know how the first year went, their fundraising activities and what scholarships they were able to grant. Director Dommer added that the initial contributions would be important to get the program started. He suggested a \$1,000 to \$2,000 donation. Blaszczyk agreed the program would need a viable amount to make it to its second year. Either way the donation would not go to waste because a local student would receive a scholarship for their interest in public safety. Director Dommer made a motion to make a \$2,000 donation to the David L. Garrett Memorial Scholarship Fund. He added that he hopes the program is successful and the Committee comes back next year. Blaszczyk amended the motion to request that the Committee make a report to the Board next year as discussed above. Director Ramsey seconded the amended motion.

VOTE: Ayes – Blaszczyk, Dommer, Michael, Ramsey
Noes – None
Absent—Kosel

KCC Community Center Remodel Request for Donation: President Ramsey noted that the request for a donation to KCC for the community center remodel was on the Board's agenda last month and tabled due to questions that arose during the discussion. Director Dommer said he spoke to KCC President Morrow about the structural integrity of the building. KCC had a structural analysis performed and there were no deficiencies identified. Blaszczyk said he believes the concern was that KFPD and others would be contributing money to a building that would fall down in a seismic event. Maples added that KCC is not trying to remodel the building to qualify as an essential services building but there is still benefit to the community and KFPD. Navellier added that KFPD benefits from the use of the building for its operations – for monthly meetings, CERT classes, etc. Joan Gallegos said she believes the west facing elevation was the only part that was structurally assessed since that is where the changes are being made. Navellier said that she believes KCC needs to raise \$45,000 and has achieved

\$20,000 of that goal so far from other Kensington groups. Ramsey thought that matching the \$10,000 that other Kensington groups have pledged would be appropriate. Blaszczyk wondered that if the full amount isn't raised, will the project stop. Gallegos said KCC has identified some alternatives such as removing the new storage unit from the plans or holding a "donate a brick" campaign. Maples suggested that the Board could make a donation and ask that the KCC Board communicate on their fundraising efforts for the building if there are still needs. Director Michael made a motion to donate \$10,000 to KCC for the community center remodel tenant improvements. Director Ramsey seconded the motion.

VOTE: Ayes – Blaszczyk, Dommer, Michael, Ramsey
Noes – None
Absent—Kosel

BOARD REPORTS:

Property Management: Dommer reported that KFPD has the encroachment permit approved; the project is now in building permit check. Hopefully the project will bid in approximately one month. Following up on last month's discussion about the "hump" between KFPD's property and the southern neighbor, the civil engineer has contacted Stege Sanitary District to have the manhole rebuilt between the two properties. This will lower the manhole and the transition between the two properties. The project will not proceed into the property next door. Dommer asked Maples if he was happy with the current condition of the apparatus apron. Maples thought the apron was holding up fine for now. Further explanation occurred about the transition to the neighbor's property.

Education: *The Fire Plug* was mailed late March. Navellier has received many calls in response from residents to sign up for CPR/First Aid and CERT classes.

Emergency Preparedness: The Committee will meet with the KPPCSD representatives and the two Chiefs later this month. Discussion followed on the Kensington Public Safety Council, public notice of the Emergency Preparedness Committee, etc.

Contra Costa County Special Districts Association: Ramsey and Blaszczyk will attend the next meeting on 4/19/10. Navellier passed out the latest information on special district LAFCO candidates for the Board's information.

Diablo Fire Safe Council/Wildland Interface: Maples said DFSC and the Fire Department are working with EBRPD on their environmental impact report. Maples will attend the EBRPD 4/20/10 meeting in support of the EIR. Maples has sent a letter of support to EBRPD regarding the EIR.

ADJOURNMENT: The meeting was adjourned at 8:22 p.m.

MINUTES PREPARED BY: Brenda J. Navellier

These minutes were approved at the regular Board meeting of the Kensington Fire Protection District on June 9, 2010.

Attest:

Leslie Michael, Board Secretary



**El Cerrito Fire Department
Memorandum
May 1, 2010**

TO: Kensington Fire Protection Board Members

FROM: John Dougery, Battalion Chief

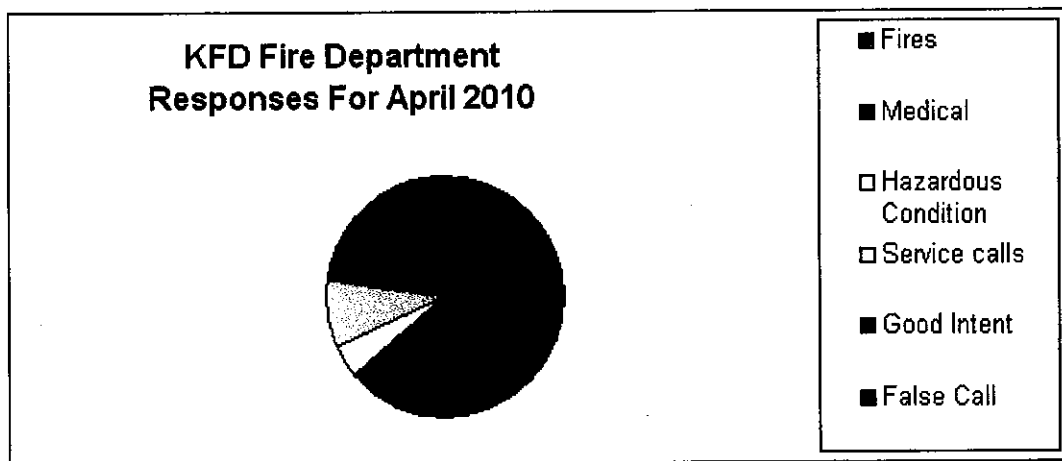
SUBJECT: Incident Activity Reports for the Month of April 2010

22 incidents occurred during the month April in the community of Kensington. Please see the attached "Incident Log" for dates, times, and nature of all responses for the month of April (Kensington's responses will be underlined to assist in identifying them).

No incidents occurred during the month of April in the Community of Kensington resulting in fire loss

The chart is broken down into NFIRS Incident Types. The following is a list of the response types, the number of responses for each type, and the percentage of each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentage</u>
Fires	<i>(Structure, Trash, Vehicle, Vegetation Fire)</i>	0	0.00
Medical	<i>(EMS, Vehicle Accidents, Extrication, Rescue)</i>	14	63.64
Hazardous Condition	<i>(Chemical Spills, Leaks, Down power Lines)</i>	1	4.55
Service calls	<i>(Distress, Water/ Smoke/Odor Problems)</i>	2	9.09
Good Intent	<i>(Cancelled En Route, Wrong Location)</i>	4	18.18
False Call	<i>(Wrong Company/Unit Dispatched)</i>	1	4.55
TOTALS		22	100.00



Incident Log

Date Range From: 4/1/2010 To 4/30/2010

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1000653 - 000	4/01/2010 01:01:4	38 ARLINGTON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000654 - 000	4/01/2010 09:38:1	7617 POTRERO Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000655 - 000	4/01/2010 09:43:1	On LINCOLN Ave at ASHBURY	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000656 - 000	4/01/2010 12:57:1	526 EVERETT St	745 - Alarm system sounded, no fire - unintentional	Yes	Yes
1000657 - 000	4/01/2010 13:16:5	6111 PANAMA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000658 - 000	4/01/2010 15:15:3	In front of 722 ASHBURY Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000659 - 000	4/02/2010 07:33:5	WB 180/FITZGERALD	571 - Cover assignment, standby, moveup	Yes	Yes
1000660 - 000	4/02/2010 07:50:0	905 LIBERTY St	554 - Assist invalid	Yes	Yes
1000661 - 000	4/02/2010 10:13:3	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000662 - 000	4/02/2010 10:30:4	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000663 - 000	4/02/2010 10:53:2	11344 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000664 - 000	4/02/2010 12:31:4	1400 MACDONALD Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000665 - 000	4/02/2010 12:30:5	540 ASHBURY Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000666 - 000	4/02/2010 13:05:2	540 ASHBURY Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000667 - 000	4/02/2010 13:19:1	540 ASHBURY Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000668 - 000	4/02/2010 13:38:3	33 EDWIN Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000669 - 000	4/02/2010 15:55:0	WI 580/BUCHANAN	611 - Dispatched & cancelled en route	Yes	Yes
1000670 - 000	4/02/2010 20:13:5	518 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000671 - 000	4/02/2010 22:24:3	719 COVENTRY Dr	554 - Assist invalid	Yes	Yes
1000672 - 000	4/03/2010 01:27:0	847 KEARNEY St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000673 - 000	4/03/2010 06:36:3	11025 SAN PABLO Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000674 - 000	4/03/2010 06:32:1	11025 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000675 - 000	4/03/2010 12:57:2	1623 ARLINGTON Blvd	600 - Good intent call, other	Yes	Yes
1000676 - 000	4/03/2010 16:27:4	3020 EL CERRITO Plz	553 - Public service	Yes	Yes
1000677 - 000	4/03/2010 17:14:3	On SAN PABLO Ave at MANILA	520 - Water problem, other	Yes	Yes
1000678 - 000	4/03/2010 17:28:1	10636 SAN PABLO Ave	520 - Water problem, other	Yes	Yes
1000679 - 000	4/03/2010 18:04:3	540 LEXINGTON Ave	151 - Outside rubbish, trash or waste fire	Yes	Yes
1000680 - 000	4/03/2010 20:40:3	242 16TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000681 - 000	4/04/2010 08:49:5	1520 LAUREL Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000682 - 000	4/04/2010 10:22:2	5927 WENK Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000683 - 000	4/04/2010 10:28:5	6510 GLADYS Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000684 - 000	4/04/2010 10:40:2	154 LAWSON Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000685 - 000	4/04/2010 14:36:2	In front of 2252 MIRA VISTA DR	444 - Power line down	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1000686 - 000	4/04/2010 19:51:3	300 ASHBURY Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000687 - 000	4/05/2010 06:54:5	20TH St	111 - Building fire	Yes	Yes
1000688 - 000	4/05/2010 07:46:4	100 37TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000689 - 000	4/05/2010 07:48:1	2548 HINKLEY Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000690 - 000	4/05/2010 07:52:0	On S 39TH St at FLORIDA	652 - Steam, vapor, fog or dust thought to be smoke	Yes	Yes
1000691 - 000	4/05/2010 08:16:0	12548 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000692 - 000	4/05/2010 08:21:0	847 S 47TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000693 - 000	4/05/2010 10:25:5	11025 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000694 - 000	4/05/2010 10:51:4	12572 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000695 - 000	4/05/2010 12:34:4	On 40TH St at ROOSEVELT	400 - Hazardous condition, other	Yes	Yes
1000696 - 000	4/05/2010 12:54:1	3410 ROOSEVELT Ave	554 - Assist invalid	Yes	Yes
1000697 - 000	4/05/2010 18:15:2	In front of 855 LIBERTY St	131 - Passenger vehicle fire	Yes	Yes
1000698 - 000	4/05/2010 18:32:4	6510 STOCKTON Ave	511 - Lock-out	Yes	Yes
1000699 - 000	4/05/2010 19:28:3	21 WESTMINSTER Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000700 - 000	4/06/2010 13:09:4	8426 WILDCAT Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000701 - 000	4/06/2010 14:40:5	NORWOOD Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000702 - 000	4/06/2010 22:55:3	217 S 42ND St	611 - Dispatched & cancelled en route	Yes	Yes
1000703 - 000	4/07/2010 08:14:1	11025 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000704 - 000	4/07/2010 09:26:3	647 6TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000705 - 000	4/07/2010 10:40:3	On CARLSON Blvd at SAN PABLO	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000706 - 000	4/07/2010 13:47:5	9800 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000707 - 000	4/07/2010 14:20:5	2355 RHEEM Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000708 - 000	4/07/2010 15:39:3	2028 TAMALPAIS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000709 - 000	4/07/2010 16:29:2	In front of 10350 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000710 - 000	4/07/2010 17:17:3	818 LEXINGTON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000711 - 000	4/07/2010 19:38:4	11025 SAN PABLO Ave	500 - Service Call, other	Yes	Yes
1000712 - 000	4/08/2010 08:15:3	800 BANKS Dr	611 - Dispatched & cancelled en route	Yes	Yes
1000713 - 000	4/08/2010 11:46:1	6748 HAGEN Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000714 - 000	4/08/2010 12:54:2	11450 SAN PABLO Ave	700 - False alarm or false call, other	Yes	Yes
1000715 - 000	4/08/2010 16:25:0	On E 80 at MACDONALD Ave	322 - Vehicle accident with injuries	Yes	Yes
1000716 - 000	4/08/2010 16:27:1	SCHMIDT Ln	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000717 - 000	4/08/2010 17:34:2	6400 CUTTING Blvd	311 - Medical assist, assist EMS crew	Yes	Yes
1000718 - 000	4/08/2010 18:08:0	120 NORWOOD Ct	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000719 - 000	4/08/2010 20:15:2	9937 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000720 - 000	4/08/2010 22:58:0	11740 SAN PABLO Ave	700 - False alarm or false call, other	Yes	Yes
1000721 - 000	4/09/2010 01:06:4	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000722 - 000	4/09/2010 06:41:1	301 BEHRENS St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000723 - 000	4/09/2010 10:56:0	1 LAWSON Dr	611 - Dispatched & cancelled en route	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed		Reviewed
				Yes	Yes	
1000724 - 000	4/09/2010 18:29:3	232 YALE Ave	651 - Smoke scare, odor of smoke	Yes	Yes	Yes
1000725 - 000	4/09/2010 19:39:2	11720 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000726 - 000	4/09/2010 21:56:3	1513 RICHMOND St	743 - Smoke detector activation, no fire - unintentional	Yes	Yes	Yes
1000727 - 000	4/09/2010 23:18:1	537 ALBEMARLE St	550 - Public service assistance, other	Yes	Yes	Yes
1000728 - 000	4/10/2010 02:45:5	10636 SAN PABLO Ave	440 - Electrical wiring/equipment problem, other	Yes	Yes	Yes
1000729 - 000	4/10/2010 09:46:5	90 HIGHLAND Blvd	522 - Water or steam leak	Yes	Yes	Yes
1000730 - 000	4/10/2010 09:50:5	217 ARLINGTON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000731 - 000	4/10/2010 11:29:3	540 ASHBURY Ave	381 - Rescue or EMS standby	Yes	Yes	Yes
1000732 - 000	4/10/2010 17:17:4	6612 SCHMIDT Ln	111 - Building fire	Yes	Yes	Yes
1000733 - 000	4/11/2010 12:56:2	W 580	611 - Dispatched & cancelled en route	Yes	Yes	Yes
1000734 - 000	4/11/2010 14:59:1	W I 80/CENTRAL AVE	611 - Dispatched & cancelled en route	Yes	Yes	Yes
1000735 - 000	4/11/2010 16:23:1	1035 HAVENS PI	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000736 - 000	4/11/2010 16:37:4	7102 DONAL Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000737 - 000	4/12/2010 05:07:0	8186 TERRACE Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000738 - 000	4/12/2010 13:14:5	759 7TH St	611 - Dispatched & cancelled en route	Yes	Yes	Yes
1000739 - 000	4/12/2010 14:52:1	On EASTSHORE Blvd at POTRERO	322 - Vehicle accident with injuries	Yes	Yes	Yes
1000740 - 000	4/12/2010 14:58:0	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000741 - 000	4/12/2010 20:11:0	233 EL CERRITO Plz	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000742 - 000	4/13/2010 01:09:2	6060 CENTRAL Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000743 - 000	4/13/2010 03:40:5	6530 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000744 - 000	4/13/2010 07:41:5	33 CHESLEY Ave	611 - Dispatched & cancelled en route	Yes	Yes	Yes
1000745 - 000	4/13/2010 08:03:5	7718 STOCKTON Ave	736 - CO detector activation due to malfunction	Yes	Yes	Yes
1000746 - 000	4/13/2010 10:46:4	11156 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes	Yes
1000747 - 000	4/13/2010 13:17:2	In front of 1401 ARLINGTON Blvd	550 - Public service assistance, other	Yes	Yes	Yes
1000748 - 000	4/13/2010 14:56:4	431 NORVELL St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000749 - 000	4/14/2010 09:55:1	1544 DOUGLAS Dr	611 - Dispatched & cancelled en route	Yes	Yes	Yes
1000750 - 000	4/14/2010 19:09:0	6208 CYPRESS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000751 - 000	4/15/2010 00:28:1	6822 MANILA Ave	611 - Dispatched & cancelled en route	Yes	Yes	Yes
1000752 - 000	4/15/2010 18:38:4	3535 EL PORTAL Dr	354 - Trench/below grade rescue	Yes	Yes	Yes
1000753 - 000	4/15/2010 18:53:0	516 BELOIT Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000754 - 000	4/15/2010 23:04:1	821 EVERETT St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000755 - 000	4/16/2010 07:03:1	6397 HAZEL Ave	611 - Dispatched & cancelled en route	Yes	Yes	Yes
1000756 - 000	4/16/2010 08:40:0	1229 LAWRENCE St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000757 - 000	4/16/2010 14:02:3	540 ASHBURY Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000758 - 000	4/16/2010 14:00:5	206 CAMBRIDGE Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000759 - 000	4/16/2010 14:25:1	11785 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000760 - 000	4/16/2010 14:41:4	2356 CARQUINEZ Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes	Yes
1000761 - 000	4/16/2010 15:05:1	On SAN PABLO Ave at SACRAMENTO Ave	311 - Medical assist, assist EMS crew	Yes	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1000762 - 000	4/16/2010 16:54:2	6400 CUTTING Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000763 - 000	4/16/2010 19:43:3	BART Path	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000764 - 000	4/17/2010 05:44:0	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000765 - 000	4/17/2010 18:54:4	10944 SAN PABLO Ave	554 - Assist invalid	Yes	Yes
1000766 - 000	4/17/2010 20:35:0	795 COLUSA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000767 - 000	4/17/2010 20:56:1	4433 OVEREND Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000768 - 000	4/17/2010 21:39:1	229 CARMEL Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000769 - 000	4/17/2010 22:02:4	7738 STOCKTON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000770 - 000	4/18/2010 02:16:4	732 39TH St	111 - Building fire	Yes	Yes
1000771 - 000	4/18/2010 04:07:3	In front of 10409 SAN PABLO Ave	552 - Police matter	Yes	Yes
1000772 - 000	4/18/2010 07:52:0	10944 SAN PABLO Ave	113 - Cooking fire, confined to container	Yes	Yes
1000773 - 000	4/18/2010 11:31:2	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000774 - 000	4/18/2010 13:22:0	1768 WESLEY Ave	740 - Unintentional transmission of alarm, other	Yes	Yes
1000775 - 000	4/18/2010 19:54:2	6510 GLADYS Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000777 - 000	4/19/2010 01:12:5	7261 CUTTING Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000778 - 000	4/19/2010 07:36:4	2522 TAMALPAIS Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000779 - 000	4/19/2010 10:57:5	WB 180 / CARLSON BLVD	324 - Motor vehicle accident with no injuries	Yes	Yes
1000780 - 000	4/19/2010 22:13:2	1405 ELM St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000781 - 000	4/20/2010 01:07:0	5936 FERN St	611 - Dispatched & cancelled en route	Yes	Yes
1000782 - 000	4/20/2010 10:58:5	737 VENTURA St	381 - Rescue or EMS standby	Yes	Yes
1000783 - 000	4/20/2010 11:37:5	524 KEARNEY St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000784 - 000	4/20/2010 12:10:4	1818 ROOSEVELT Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000785 - 000	4/20/2010 13:36:0	1021 NAVELLIER St	381 - Rescue or EMS standby	Yes	Yes
1000786 - 000	4/20/2010 14:44:4	7302 MANILA Ave	745 - Alarm system sounded, no fire - unintentional	Yes	Yes
1000787 - 000	4/20/2010 14:59:5	10690 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000788 - 000	4/20/2010 15:02:2	7525 FAIRMOUNT Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000789 - 000	4/20/2010 17:36:5	6021 CENTRAL Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000790 - 000	4/20/2010 21:55:0	1100 JAMES Pl	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000791 - 000	4/21/2010 00:36:0	6400 CUTTING Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000792 - 000	4/21/2010 04:20:1	218 ARLINGTON Ave	651 - Smoke scare, odor of smoke	Yes	Yes
1000793 - 000	4/21/2010 09:03:4	1540 RICHMOND St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000795 - 000	4/21/2010 18:51:0	62 EUREKA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000796 - 000	4/22/2010 01:03:0	28 CAMELOT Ct	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000797 - 000	4/22/2010 08:03:2	300 ASHBURY Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000798 - 000	4/22/2010 11:43:1	10217 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000799 - 000	4/22/2010 13:49:1	225 COLUMBIA Ave	331 - Lock-in (if lock out, use 511)	Yes	Yes
1000800 - 000	4/22/2010 14:21:0	11645 SAN PABLO Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000801 - 000	4/22/2010 16:48:3	On CENTRAL Ave at SAN PABLO Ave	322 - Vehicle accident with injuries	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1000802 - 000	4/22/2010 20:40:5	3RD St	611 - Dispatched & cancelled en route	Yes	Yes
1000803 - 000	4/23/2010 00:32:1	228 CAMBRIDGE Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000804 - 000	4/23/2010 04:43:0	2400 NEVIN Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000805 - 000	4/23/2010 08:20:3	On 80 at CENTRAL	611 - Dispatched & cancelled en route	Yes	Yes
1000806 - 000	4/23/2010 08:40:4	5646 CARLOS Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000807 - 000	4/23/2010 08:58:2	205 RAMONA Ave	554 - Assist invalid	Yes	Yes
1000808 - 000	4/23/2010 09:43:3	1510 FAIRVIEW Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000809 - 000	4/23/2010 09:53:2	10078 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000810 - 000	4/23/2010 17:24:0	6969 FAIRMOUNT Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000811 - 000	4/23/2010 17:57:0	5727 DOREMUS Ave	111 - Building fire	Yes	Yes
1000812 - 000	4/23/2010 20:35:4	8000 EL CERRITO Plz	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000813 - 000	4/24/2010 02:24:4	WI 580/REGATTA BLVD	611 - Dispatched & cancelled en route	Yes	Yes
1000814 - 000	4/24/2010 10:37:1	1614 JULIAN Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000815 - 000	4/24/2010 11:26:4	613 30TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000816 - 000	4/24/2010 12:21:1	1759 NORTSHORE DR	611 - Dispatched & cancelled en route	Yes	Yes
1000817 - 000	4/24/2010 19:28:2	763 6TH St	111 - Building fire	Yes	Yes
1000818 - 000	4/24/2010 19:37:3	3701 CUTTING Blvd	611 - Dispatched & cancelled en route	Yes	Yes
1000819 - 000	4/25/2010 10:09:0	1535 NORVELL St	520 - Water problem, other	Yes	Yes
1000820 - 000	4/25/2010 11:12:0	412 YALE Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000821 - 000	4/25/2010 17:50:4	833 LEXINGTON Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000822 - 000	4/25/2010 22:40:5	6748 HAGEN Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000823 - 000	4/26/2010 02:59:4	5716 HIGHLAND Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000824 - 000	4/26/2010 06:48:0	1 HIGHGATE RD	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000825 - 000	4/26/2010 09:00:3	6699 FAIRMOUNT Ave	622 - No incident found on arrival at dispatch address	Yes	Yes
1000826 - 000	4/26/2010 09:53:0	1331 LIBERTY St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000827 - 000	4/26/2010 10:35:5	804 RICHMOND St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000828 - 000	4/26/2010 14:02:0	5835 ALAMEDA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000829 - 000	4/26/2010 15:12:2	231 STANFORD Ave	745 - Alarm system sounded, no fire - unintentional	Yes	Yes
1000830 - 000	4/26/2010 16:59:4	11025 SAN PABLO Ave	622 - No incident found on arrival at dispatch address	Yes	Yes
1000831 - 000	4/26/2010 23:20:3	1607 LIBERTY St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000832 - 000	4/27/2010 05:01:2	6400 CUTTING Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000833 - 000	4/27/2010 05:23:3	6540 SCHMIDT Ln	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000834 - 000	4/27/2010 09:52:3	1114 RICHMOND St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000835 - 000	4/27/2010 14:04:5	In front of 415 BERKELY PARK BLVD	444 - Power line down	Yes	Yes
1000836 - 000	4/27/2010 15:53:0	In front of 1326 RICHMOND St	322 - Vehicle accident with injuries	Yes	Yes
1000837 - 000	4/27/2010 21:41:5	3338 BELMONT Ave	113 - Cooking fire, confined to container	Yes	Yes
1000838 - 000	4/28/2010 02:05:0	1011 KING Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000839 - 000	4/28/2010 04:46:3	109 SAN CARLOS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1000840 - 000	4/28/2010 09:43:1	6500 FAIRMOUNT Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000841 - 000	4/28/2010 10:32:3	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000842 - 000	4/28/2010 11:47:4	1391 S 49TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000843 - 000	4/28/2010 11:59:0	2565 DUKE Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000844 - 000	4/28/2010 15:55:4	6602 HAGEN Blvd	311 - Medical assist, assist EMS crew	Yes	Yes
1000845 - 000	4/28/2010 16:14:5	On LEXINGTON Ave at BLAKE	651 - Smoke scare, odor of smoke	Yes	Yes
1000846 - 000	4/28/2010 18:07:2	617 22ND St	611 - Dispatched & cancelled en route	Yes	Yes
1000847 - 000	4/28/2010 18:43:5	On SAN PABLO Ave at CARLSON Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000848 - 000	4/29/2010 09:46:1	1428 SCOTT St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000849 - 000	4/29/2010 09:51:4	7548 STOCKTON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000850 - 000	4/29/2010 10:43:2	540 ASHBURY Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000851 - 000	4/29/2010 11:59:4	997 LENEVE PI	700 - False alarm or false call, other	Yes	Yes
1000853 - 000	4/29/2010 13:41:2	4810 CASTILLA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000854 - 000	4/29/2010 15:22:5	215 ARLINGTON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000855 - 000	4/29/2010 16:06:0	6635 ARLINGTON Blvd	611 - Dispatched & cancelled en route	Yes	Yes
1000856 - 000	4/29/2010 20:57:5	9 FRANCISCAN Way	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000857 - 000	4/29/2010 21:53:2	926 AVIS Dr	651 - Smoke scare, odor of smoke	Yes	Yes
1000858 - 000	4/30/2010 07:32:4	On SAN PABLO Ave at Central Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000859 - 000	4/30/2010 09:22:3	On SAN PABLO Ave at MANILA	322 - Vehicle accident with injuries	Yes	Yes
1000860 - 000	4/30/2010 09:32:3	1441 ELM St	311 - Medical assist, assist EMS crew	Yes	Yes
1000861 - 000	4/30/2010 09:47:0	6969 FAIRMOUNT Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000862 - 000	4/30/2010 11:52:2	540 Ashbury Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000863 - 000	4/30/2010 13:00:5	2410 SAN MATEO St	611 - Dispatched & cancelled en route	Yes	Yes
1000864 - 000	4/30/2010 13:42:4	1600 LIBERTY St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000865 - 000	4/30/2010 17:24:0	1306 SCOTT St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000866 - 000	4/30/2010 17:57:0	SAN PABLO Ave	131 - Passenger vehicle fire	Yes	Yes
1000867 - 000	4/30/2010 18:29:5	5710 JORDAN Ave	311 - Medical assist, assist EMS crew	Yes	Yes

Totals

Number of Incidents	212
Completed	212
Not Completed	0
Reviewed	212
Not Reviewed	0



**El Cerrito Fire Department
Memorandum
June 1, 2010**

TO: Kensington Fire Protection Board Members

FROM: John Dougery, Battalion Chief

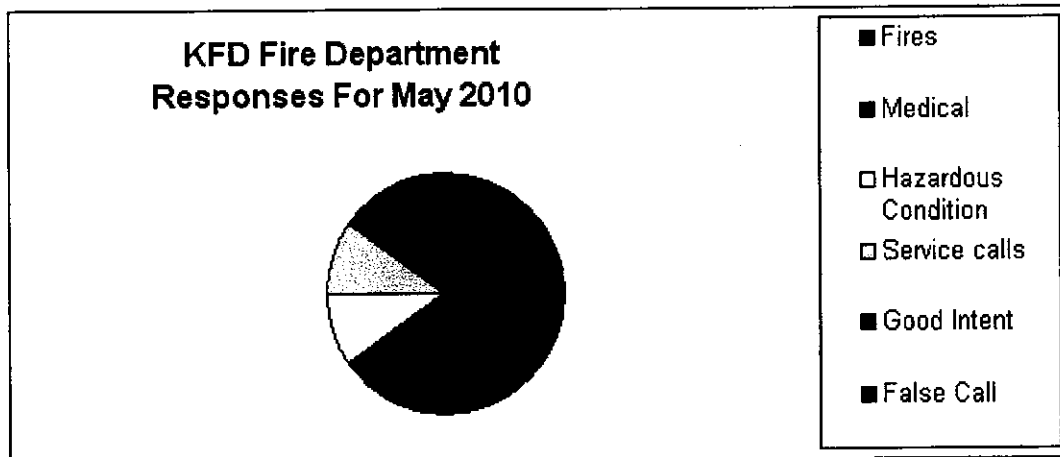
SUBJECT: Incident Activity Reports for the Month of May 2010

20 incidents occurred during the month May in the community of Kensington. Please see the attached "Incident Log" for dates, times, and nature of all responses for the month of May (Kensington's responses will be underlined to assist in identifying them).

No incidents occurred during the month of May in the Community of Kensington resulting in fire loss

The chart is broken down into NFIRS Incident Types. The following is a list of the response types, the number of responses for each type, and the percentage of each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentage</u>
Fires	<i>(Structure, Trash, Vehicle, Vegetation Fire)</i>	0	0.00
Medical	<i>(EMS, Vehicle Accidents, Extrication, Rescue)</i>	13	65.00
Hazardous Condition	<i>(Chemical Spills, Leaks, Down power Lines)</i>	2	10.00
Service calls	<i>(Distress, Water/ Smoke/Odor Problems)</i>	2	10.00
Good Intent	<i>(Cancelled En Route, Wrong Location)</i>	2	10.00
False Call	<i>(Wrong Company/Unit Dispatched)</i>	1	5.00
TOTALS		20	100.00



Incident Log

Date Range From: 5/1/2010 To 5/31/2010

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1000868 - 000	5/01/2010 01:15:1	8898 TERRACE Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000869 - 000	5/01/2010 09:38:0	On Grizzly Peak Blvd at Kenyon Ave.	480 - Attempted burning, illegal action, other	Yes	Yes
1000870 - 000	5/01/2010 11:16:3	118 SAN CARLOS Ave	444 - Power line down	Yes	Yes
1000871 - 000	5/01/2010 12:55:4	1215 EVERETT St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000872 - 000	5/01/2010 15:51:5	On EL DORADO St at SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000873 - 000	5/01/2010 16:42:2	10900 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000874 - 000	5/01/2010 19:19:4	929 SONOMA St	611 - Dispatched & cancelled en route	Yes	Yes
1000875 - 000	5/01/2010 19:28:5	824 LEXINGTON Ave	111 - Building fire	Yes	Yes
1000876 - 000	5/01/2010 19:58:2	11 EDGECREOET Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000877 - 000	5/01/2010 23:45:1	148 S 20TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000878 - 000	5/02/2010 00:52:1	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000879 - 000	5/02/2010 02:27:3	522 LIBERTY St	311 - Medical assist, assist EMS crew	Yes	Yes
1000880 - 000	5/02/2010 09:20:3	223 WILLAMEITE Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000881 - 000	5/02/2010 11:15:3	4953 HARTNEIT Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000882 - 000	5/02/2010 18:30:1	2007 CARQUINEZ Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000883 - 000	5/02/2010 22:45:1	10602 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000884 - 000	5/03/2010 07:22:1	On SAN PABLO Ave at CUTTING Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000885 - 000	5/03/2010 21:15:0	1519 VALLEY Rd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000886 - 000	5/03/2010 22:07:4	On LEXINGTON Ave at BLAKE St	651 - Smoke scare, odor of smoke	Yes	Yes
1000887 - 000	5/04/2010 11:57:0	6397 HAZEL Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000888 - 000	5/04/2010 12:02:2	6400 CUTTING Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000889 - 000	5/04/2010 12:05:5	540 ASHBURY Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000890 - 000	5/04/2010 14:19:2	On CENTRAL Ave at EVERETT	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000891 - 000	5/04/2010 14:34:1	855 SEAVIEW Dr	311 - Medical assist, assist EMS crew	Yes	Yes
1000892 - 000	5/04/2010 15:40:2	5908 Bayview Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000893 - 000	5/04/2010 17:10:5	In rear of 11760 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000894 - 000	5/04/2010 19:31:3	424 NORVELL St	311 - Medical assist, assist EMS crew	Yes	Yes
1000895 - 000	5/04/2010 23:30:1	2517 TAMALPAIS Ave	511 - Lock-out	Yes	Yes
1000896 - 000	5/05/2010 13:25:4	3201 CARLSON Blvd	311 - Medical assist, assist EMS crew	Yes	Yes
1000897 - 000	5/05/2010 15:50:4	5920 CUTTING Blvd	311 - Medical assist, assist EMS crew	Yes	Yes
1000898 - 000	5/06/2010 01:10:4	6699 FAIRMOUNT Ave	311 - Medical assist, assist EMS crew	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1000899 - 000	5/06/2010 08:01:0	6510 GLADYS AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000900 - 000	5/06/2010 09:12:5	11755 SAN PABLO AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000901 - 000	5/06/2010 15:10:4	1317 ESMOND AVE	611 - Dispatched & cancelled en route	Yes	Yes
1000902 - 000	5/06/2010 17:09:5	In rear of 1000 EL CERRITO PLZ	600 - Good intent call, other	Yes	Yes
1000903 - 000	5/06/2010 17:47:2	7115 C St	744 - Detector activation, no fire - unintentional	Yes	Yes
1000904 - 000	5/06/2010 19:41:5	708 COLUSA AVE	323 - Motor vehicle/pedestrian accident (MV Ped)	Yes	Yes
1000905 - 000	5/07/2010 00:24:3	1385 CLUB VIEW DR	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000906 - 000	5/07/2010 01:01:4	248 STANFORD AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000907 - 000	5/07/2010 10:13:5	1021 NAVELLIER St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000908 - 000	5/07/2010 11:24:3	10690 SAN PABLO AVE	331 - Lock-in (if lock out, use 511)	Yes	Yes
1000909 - 000	5/07/2010 14:27:5	10330 SAN PABLO AVE	322 - Vehicle accident with injuries	Yes	Yes
1000910 - 000	5/07/2010 19:56:2	1520 LAUREL AVE	311 - Medical assist, assist EMS crew	Yes	Yes
1000911 - 000	5/08/2010 14:20:1	439 NORVELL St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000912 - 000	5/08/2010 14:54:5	670 EL CERRITO PLZ	311 - Medical assist, assist EMS crew	Yes	Yes
1000913 - 000	5/08/2010 19:37:3	5307 SADDLEBACK Ct	611 - Dispatched & cancelled en route	Yes	Yes
1000914 - 000	5/08/2010 21:18:3	On I-80 E at SAN PABLO DAM Rd	140 - Natural vegetation fire, other	Yes	Yes
1000915 - 000	5/09/2010 14:14:3	10900 SAN PABLO AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000916 - 000	5/09/2010 14:40:3	10203 SAN PABLO AVE	511 - Lock-out	Yes	Yes
1000917 - 000	5/09/2010 16:52:2	On SAN PABLO AVE at WALDO AVE	322 - Vehicle accident with injuries	Yes	Yes
1000918 - 000	5/09/2010 18:26:0	5927 WENK AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000919 - 000	5/09/2010 19:57:4	422 VILLAGE DR	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000920 - 000	5/09/2010 22:08:5	6324 ARLINGTON BLVD	611 - Dispatched & cancelled en route	Yes	Yes
1000921 - 000	5/09/2010 23:35:4	461 KEY BLVD	700 - False alarm or false call, other	Yes	Yes
1000922 - 000	5/10/2010 02:16:0	29 SUNSET DR	311 - Medical assist, assist EMS crew	Yes	Yes
1000923 - 000	5/10/2010 08:56:2	205 LAKE DR	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000924 - 000	5/10/2010 10:31:1	6510 GLADYS AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000925 - 000	5/10/2010 11:21:1	7767 DUKE Ct	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000926 - 000	5/10/2010 15:44:3	On SAN PABLO AVE at MOESER Lane	322 - Vehicle accident with injuries	Yes	Yes
1000927 - 000	5/10/2010 16:53:3	On RICHMOND St at GLADYS AVE	322 - Vehicle accident with injuries	Yes	Yes
1000928 - 000	5/10/2010 22:30:1	On POTRERO AVE at KEARNEY AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000929 - 000	5/11/2010 02:35:2	In front of 2320 CARQUINEZ AVE	522 - Water or steam leak	Yes	Yes
1000930 - 000	5/11/2010 08:54:3	901 NEVIN AVE	611 - Dispatched & cancelled en route	Yes	Yes
1000931 - 000	5/11/2010 10:59:0	7992 TERRACE DR	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000932 - 000	5/11/2010 11:11:0	In front of 7317 CUTTING Blvd	520 - Water problem, other	Yes	Yes
1000933 - 000	5/11/2010 12:13:5	629 ALBEMARLE St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000934 - 000	5/11/2010 13:01:3	5244 CLINTON AVE	611 - Dispatched & cancelled en route	Yes	Yes
1000935 - 000	5/11/2010 16:22:1	In front of 1016 KING DR	621 - Wrong location	Yes	Yes
1000936 - 000	5/11/2010 20:34:2	6699 FAIRMOUNT AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1000937 - 000	5/11/2010 21:01:0	W 80	611 - Dispatched & cancelled en route	Yes	Yes
1000938 - 000	5/12/2010 02:16:3	In front of 2325 CARQUINEZ Ave	522 - Water or steam leak	Yes	Yes
1000939 - 000	5/12/2010 03:25:2	On COLUSA Ave at TERRACE	520 - Water problem, other	Yes	Yes
1000940 - 000	5/12/2010 06:29:3	800 7TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000941 - 000	5/12/2010 09:43:0	6425 CENTRAL Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000942 - 000	5/12/2010 10:09:4	633 LIBERTY St	554 - Assist invalid	Yes	Yes
1000943 - 000	5/12/2010 11:01:2	1000 MACDONALD Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000944 - 000	5/12/2010 12:40:2	1215 EVERETT St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000945 - 000	5/12/2010 15:55:2	81 ARLINGTON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000946 - 000	5/12/2010 18:20:3	10675 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000947 - 000	5/12/2010 20:13:3	4934 FRAY Ave	113 - Cooking fire, confined to container	Yes	Yes
1000948 - 000	5/13/2010 07:20:1	6400 Cutting Ave	322 - Vehicle accident with injuries	Yes	Yes
1000950 - 000	5/13/2010 10:21:5	1410 KELSEY St	611 - Dispatched & cancelled en route	Yes	Yes
1000951 - 000	5/13/2010 11:00:5	In front of 61 ARLINGTON Ave	463 - Vehicle accident, general cleanup	Yes	Yes
1000952 - 000	5/13/2010 11:06:3	7029 STOCKTON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000953 - 000	5/13/2010 13:33:4	50 MARGUERITA Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000954 - 000	5/14/2010 00:34:0	11939 SAN PABLO Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000955 - 000	5/14/2010 11:51:5	On W 80 at CUTTING	611 - Dispatched & cancelled en route	Yes	Yes
1000956 - 000	5/14/2010 12:04:0	609 39TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000957 - 000	5/14/2010 13:27:1	7140 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000958 - 000	5/14/2010 14:14:4	11740 SAN PABLO Ave	743 - Smoke detector activation, no fire - unintentional	Yes	Yes
1000959 - 000	5/14/2010 15:45:4	7208 BLAKE St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000960 - 000	5/14/2010 18:06:1	10690 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000961 - 000	5/14/2010 18:56:2	54 EUREKA Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000962 - 000	5/15/2010 02:52:3	1060 CONTRA COSTA Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000963 - 000	5/15/2010 05:36:1	437 DUBOCE Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000964 - 000	5/15/2010 09:36:5	On ARLINGTON Blvd at POTRERO	323 - Motor vehicle/pedestrian accident (MV Ped)	Yes	Yes
1000965 - 000	5/15/2010 13:28:1	5920 CUTTING Blvd	611 - Dispatched & cancelled en route	Yes	Yes
1000966 - 000	5/15/2010 21:41:4	1735 ELM St	311 - Medical assist, assist EMS crew	Yes	Yes
1000967 - 000	5/16/2010 03:24:5	1825 KEY Blvd	531 - Smoke or odor removal	Yes	Yes
1000968 - 000	5/16/2010 05:33:1	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000969 - 000	5/16/2010 10:20:3	7316 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000970 - 000	5/16/2010 15:10:1	2254 CARQUINEZ Ave	400 - Hazardous condition, other	Yes	Yes
1000971 - 000	5/16/2010 15:29:5	2500 BISSELL Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000972 - 000	5/16/2010 18:17:2	6236 ARLINGTON Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000973 - 000	5/17/2010 06:40:4	3152 FAIRMEDE Dr	611 - Dispatched & cancelled en route	Yes	Yes
1000974 - 000	5/17/2010 09:23:5	1528 DOUGLAS Dr	311 - Medical assist, assist EMS crew	Yes	Yes
1000975 - 000	5/17/2010 16:18:4	1420 NORVELL St	743 - Smoke detector activation, no fire - unintentional	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1000976 - 000	5/17/2010 17:09:2	SAN PABLO Ave	323 - Motor vehicle/pedestrian accident (MV Ped)	Yes	Yes
1000977 - 000	5/17/2010 21:28:1	S 4TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000978 - 000	5/18/2010 08:38:1	1221 EVERETT St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000979 - 000	5/18/2010 14:38:0	2036 MIRA VISTA Dr	743 - Smoke detector activation, no fire - unintentional	Yes	Yes
1000980 - 000	5/18/2010 16:19:1	2209 CARLSON Blvd	311 - Medical assist, assist EMS crew	Yes	Yes
1000981 - 000	5/18/2010 16:49:3	7019 POTRERO Ave	611 - Dispatched & cancelled en route	Yes	Yes
1000982 - 000	5/18/2010 18:51:2	353 S 17TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000983 - 000	5/18/2010 19:44:5	6538 KNOTT Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000984 - 000	5/18/2010 22:23:3	10636 SAN PABLO Ave	551 - Assist police or other governmental agency	Yes	Yes
1000985 - 000	5/19/2010 10:08:1	10690 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000986 - 000	5/19/2010 10:37:2	In front of 2000 EL CERRITO Plz	511 - Lock-out	Yes	Yes
1000987 - 000	5/19/2010 10:43:0	On LIBERTY St at KEY	611 - Dispatched & cancelled en route	Yes	Yes
1000988 - 000	5/19/2010 11:13:2	10690 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000989 - 000	5/19/2010 12:49:4	10690 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000990 - 000	5/19/2010 13:33:0	404 COLUSA AVE	322 - Vehicle accident with injuries	Yes	Yes
1000991 - 000	5/19/2010 15:26:2	2 GARDEN Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000992 - 000	5/19/2010 15:54:3	206 COLGATE Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000993 - 000	5/19/2010 19:13:3	6404 CONLON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1000994 - 000	5/19/2010 20:28:5	11939 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1000995 - 000	5/20/2010 01:07:0	6545 KENSINGTON Ave	520 - Water problem, other	Yes	Yes
1000996 - 000	5/20/2010 02:47:5	11780 SAN PABLO Ave	741 - Sprinkler activation, no fire - unintentional	Yes	Yes
1000997 - 000	5/20/2010 04:26:5	5646 CARLOS Ave	554 - Assist invalid	Yes	Yes
1000998 - 000	5/20/2010 05:39:0	111 S 39TH St	611 - Dispatched & cancelled en route	Yes	Yes
1000999 - 000	5/20/2010 12:51:1	1600 LIBERTY St	522 - Water or steam leak	Yes	Yes
1001000 - 000	5/20/2010 14:31:2	In front of 264 ARLINGTON Ave	381 - Rescue or EMS standby	Yes	Yes
1001001 - 000	5/20/2010 15:25:3	6510 GLADYS Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1001002 - 000	5/20/2010 17:01:5	423 MC LAUGHLIN St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001003 - 000	5/20/2010 17:49:4	6410 SCHMIDT Ln	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001004 - 000	5/20/2010 21:11:3	721 S 52ND St	611 - Dispatched & cancelled en route	Yes	Yes
1001005 - 000	5/20/2010 22:12:2	1516 S 56TH St	311 - Medical assist, assist EMS crew	Yes	Yes
1001006 - 000	5/21/2010 01:37:3	240 EL CERRITO Plz	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001007 - 000	5/21/2010 11:05:2	80 KENSINGTON DR	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001008 - 000	5/21/2010 12:35:2	2644 MONTA VISTA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001009 - 000	5/21/2010 15:02:5	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001010 - 000	5/21/2010 16:51:4	On POTRERO Ave at LIBERTY St	520 - Water problem, other	Yes	Yes
1001011 - 000	5/21/2010 19:27:1	6510 GLADYS Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001012 - 000	5/21/2010 21:52:1	6251 HIGHLAND Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001013 - 000	5/21/2010 21:38:5	10869 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1001014 - 000	5/22/2010 03:29:5	81 ARLINGTON AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001015 - 000	5/22/2010 07:43:5	7027 CENTRAL AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001016 - 000	5/22/2010 10:19:3	5927 WENK AVE	554 - Assist invalid	Yes	Yes
1001017 - 000	5/22/2010 10:22:2	1244 BREWSTER DR	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001018 - 000	5/22/2010 12:17:4	6519 STOCKTON AVE	611 - Dispatched & cancelled en route	Yes	Yes
1001019 - 000	5/22/2010 15:12:2	2609 LA HONDA AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001020 - 000	5/22/2010 15:32:2	8 EDGECROFT DR	700 - False alarm or false call, other	Yes	Yes
1001021 - 000	5/22/2010 17:10:4	6400 CUTTING BLVD	611 - Dispatched & cancelled en route	Yes	Yes
1001022 - 000	5/22/2010 17:31:5	6803 CENTRAL AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001023 - 000	5/22/2010 17:44:3	1544 DOUGLAS DR	550 - Public service assistance, other	Yes	Yes
1001024 - 000	5/22/2010 18:26:4	1421 RICHMOND ST	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001025 - 000	5/23/2010 12:29:3	2431 HINKLEY AVE	611 - Dispatched & cancelled en route	Yes	Yes
1001026 - 000	5/24/2010 02:19:3	725 BALRA DR	311 - Medical assist, assist EMS crew	Yes	Yes
1001027 - 000	5/24/2010 10:17:3	7525 FAIRMOUNT AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001028 - 000	5/24/2010 12:52:0	1ST ST	611 - Dispatched & cancelled en route	Yes	Yes
1001029 - 000	5/24/2010 13:09:2	559 39TH ST	611 - Dispatched & cancelled en route	Yes	Yes
1001030 - 000	5/24/2010 15:39:1	4023 FLEMING AVE	311 - Medical assist, assist EMS crew	Yes	Yes
1001031 - 000	5/25/2010 09:55:3	943 CONTRA COSTA DR	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001032 - 000	5/25/2010 10:24:4	1327 NORVELL ST	113 - Cooking fire, confined to container	Yes	Yes
1001033 - 000	5/25/2010 14:12:1	10900 SAN PABLO AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001034 - 000	5/25/2010 17:24:0	6699 FAIRMOUNT AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001035 - 000	5/25/2010 18:21:5	5206 ERNEST AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001036 - 000	5/25/2010 20:15:3	On ELM St at POTRERO	324 - Motor vehicle accident with no injuries	Yes	Yes
1001037 - 000	5/26/2010 00:32:4	On POTRERO Ave at ARLINGTON Blvd	611 - Dispatched & cancelled en route	Yes	Yes
1001038 - 000	5/26/2010 09:48:1	7347 HOTCHKISS AVE	740 - Unintentional transmission of alarm, other	Yes	Yes
1001039 - 000	5/26/2010 12:14:4	418 SEAVIEW DR	611 - Dispatched & cancelled en route	Yes	Yes
1001040 - 000	5/26/2010 13:23:3	11555 SAN PABLO AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001041 - 000	5/26/2010 14:36:1	10425 SAN PABLO AVE	331 - Lock-in (if lock out, use 511)	Yes	Yes
1001042 - 000	5/26/2010 14:52:3	582 8TH ST	111 - Building fire	Yes	Yes
1001043 - 000	5/26/2010 16:22:2	11299 SAN PABLO AVE	743 - Smoke detector activation, no fire - unintentional	Yes	Yes
1001044 - 000	5/26/2010 18:12:5	6400 CUTTING BLVD	611 - Dispatched & cancelled en route	Yes	Yes
1001045 - 000	5/26/2010 20:00:3	1711 LIBERTY ST	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001046 - 000	5/26/2010 20:40:0	9800 SAN PABLO AVE	611 - Dispatched & cancelled en route	Yes	Yes
1001047 - 000	5/26/2010 20:51:3	663 OBERLIN AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001048 - 000	5/26/2010 22:58:1	663 OBERLIN AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001049 - 000	5/27/2010 04:50:4	1921 SAN JOAQUIN ST	611 - Dispatched & cancelled en route	Yes	Yes
1001050 - 000	5/27/2010 07:14:2	6510 GLADYS AVE	311 - Medical assist, assist EMS crew	Yes	Yes
1001051 - 000	5/27/2010 10:43:3	524 KEARNEY ST	381 - Rescue or EMS standby	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1001052 - 000	5/27/2010 14:21:2	52 ARLINGTON Ave	520 - Water problem, other	Yes	Yes
1001053 - 000	5/27/2010 15:54:3	295 PURDUE Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001054 - 000	5/27/2010 17:03:4	19 FRANCISCAN Way	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001055 - 000	5/27/2010 18:26:0	513 BALRA Dr	611 - Dispatched & cancelled en route	Yes	Yes
1001056 - 000	5/27/2010 20:47:2	1440 RICHMOND St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001057 - 000	5/27/2010 16:06:4	629 ALBEMARLE St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001058 - 000	5/27/2010 22:46:2	In front of 1013 CAMPBELL St	322 - Vehicle accident with injuries	Yes	Yes
1001059 - 000	5/28/2010 04:15:3	1200 NAVELLIER St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001060 - 000	5/28/2010 07:33:0	6863 GLEN MAWR Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001061 - 000	5/28/2010 10:02:3	1410 KELSEY St	611 - Dispatched & cancelled en route	Yes	Yes
1001062 - 000	5/28/2010 13:28:5	6814 DEL MONTE Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001063 - 000	5/28/2010 17:43:0	In front of 7007 MOESER Lane	400 - Hazardous condition, other	Yes	Yes
1001064 - 000	5/28/2010 18:01:2	On COLUSA Ave at BERKELEY PARK	700 - False alarm or false call, other	Yes	Yes
1001065 - 000	5/29/2010 01:25:4	In front of 6060 CENTRAL Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001066 - 000	5/29/2010 02:19:5	280 COLUMBIA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001067 - 000	5/29/2010 02:58:3	11025 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001068 - 000	5/29/2010 13:14:5	339 BERKELEY PARK Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001069 - 000	5/29/2010 14:37:0	E 80	611 - Dispatched & cancelled en route	Yes	Yes
1001070 - 000	5/29/2010 19:10:2	1060 CONTRA COSTA Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001071 - 000	5/29/2010 21:07:5	539 LEXINGTON Ave	651 - Smoke scare, odor of smoke	Yes	Yes
1001072 - 000	5/29/2010 22:19:4	10869 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001073 - 000	5/29/2010 23:57:0	1212 KING Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001074 - 000	5/30/2010 04:01:3	1034 LIBERTY St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1001075 - 000	5/30/2010 08:07:3	SCHMIDT Ln	611 - Dispatched & cancelled en route	Yes	Yes
1001076 - 000	5/30/2010 11:12:0	540 ASHBURY Ave	700 - False alarm or false call, other	Yes	Yes
1001077 - 000	5/30/2010 17:51:1	130 NORWOOD Ct	554 - Assist invalid	Yes	Yes
1001078 - 000	5/30/2010 20:49:4	6403 CONLON Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1001079 - 000	5/30/2010 22:48:1	7 16TH St	611 - Dispatched & cancelled en route	Yes	Yes
1001080 - 000	5/31/2010 12:13:0	625 RICHMOND St	311 - Medical assist, assist EMS crew	Yes	Yes
1001081 - 000	5/31/2010 13:02:5	540 ASHBURY Ave	735 - Alarm system sounded due to malfunction	Yes	Yes
1001082 - 000	5/31/2010 13:50:1	10005 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1001083 - 000	5/31/2010 14:50:2	641 YUBA St	745 - Alarm system sounded, no fire - unintentional	Yes	Yes
1001084 - 000	5/31/2010 17:30:1	10794 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes

Incident Number Date/Time Address Incident Type Completed Reviewed

Totals

Number of Incidents	216
Completed	216
Not Completed	
Reviewed	216
Not Reviewed	

TRANSMITTAL - APPROVAL

TO: Auditor Controller of Contra Costa County:

Forwarded herewith are the following invoices and claims for goods and services received which have been approved for payment:

		KENSINGTON FPD		PY/CY:	
		TRANSMITTAL - APPROVAL		BATCH #:	2170
		Invoices		DATE:	6/3/2010
				LOCATION #:	13
				FILENAME:	KENSINGTON
01169	CalPERS	05/15/10	H2010067009000 July med	7840 1061	9,280.40
01406	KFPD	06/03/10	Reimburse revolving fund	7840 2490	11,750.23
01634	Vision Service Plan	05/19/10	001027770001 June vision	7840 1061	307.45
02120	City of El Cerrito	05/01/10	June fire protection	7840 2328	173,035.96
02590	Mack5	05/31/10	1983 May pre const serv	7840 2490	4,080.00
07894	Bushwacker	06/01/10	6652 wildland interface	7840 2490	2,065.00
12420	Meyers Nave	05/31/10	2010050028 legal counsel	7840 2490	1,604.34
	Your Safety Place	05/13/10	YSP042110KEN 24-hr kits	7840 2490	5,371.28
TOTAL					207,494.66

Kensington FPD Approval

Date: 6/3/10
Budg A Revue

June 3, 2010

Attachment to Transmittal 0610

Kensington Fire Protection District Revolving Fund 01406

Detailed invoice for reimbursement to the Revolving Fund for payment of the following expenditures:

INVOICE DATE	DESCRIPTION	AMOUNT
5/14/2010	Payroll processing	42.91
5/17/2010	Payroll for period 5/1 - 5/15/10	2,150.51
5/17/2010	Withholding payroll taxes 5/1- 5/15/10	872.60
5/7/2010	PG&E electric	1056.62
5/7/2010	PG&E gas	118.90
5/10/2010	Alliant -crime insurance	1,641.00
5/20/2010	Solano Ave Assoc - parade entry	50.00
5/5/2010	Humann Co. - April engineering	213.80
5/9/2010	Nextel Communications	43.14
5/5/2010	AT&T - phone lines	219.62
5/20/2010	Coleman - website updates	67.50
5/18/2010	Citi Cards - lightbulbs & pub ed	208.76
5/31/2010	Payroll processing	42.91
6/1/2010	Payroll for period 5/16 - 5/31/10	2,239.28
6/1/2010	Withholding payroll taxes 5/16- 5/31/10	920.49
6/1/2010	Stericycle - med waste	279.00
6/2/2010	Scott Manchester - C shift photos	444.07
5/10/2010	ICMA - Apr deferred comp	<u>1,139.12</u>
	Total	11,750.23

Please complete the enclosed deposit ticket and mail in the attached envelope to The Mechanics Bank.

Kensington Fire Protection District
Balance Sheet
As of May 12, 2010

May 12, 10

ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	200.00
KFPD Revolving Acct - Gen Fund	5,142.36
General Fund	1,105,706.49
Capital Fund	5,127.77
Special Tax Fund	5,752.03
Total Checking/Savings	1,121,928.65
Accounts Receivable	
Advance on Taxes	117,715.18
Advance on Supplemental Taxes	30,893.20
Total Accounts Receivable	148,608.38
Other Current Assets	
Prepaid Services - EC	353,361.91
Prepaid Exp.	3,827.00
Prepaid CERBT - Retiree Trust	1,159,052.00
Investments	
Capital Replacement Funds	796,020.00
Fire Protect. Contract Reserves	2,120,231.00
Investments - Other	-659,024.30
Total Investments	2,257,226.70
Total Other Current Assets	3,773,467.61
Total Current Assets	5,044,004.64
Fixed Assets	
Equipment	812,166.91
Accumulated Depreciation-Equip	-368,223.00
Land	5,800.00
Building and Improvements	1,369,897.02
Accumulated Depreciation - Bldg	-516,780.00
Current Capital Outlay	
Engine Defibrillators	63,543.35
P/S Building Repair/Replace	8,278.88
Firefighters Qtrs/Equip	6,889.42
FF High Band Radios	4,731.27
Computers/Furniture	1,243.85
Total Current Capital Outlay	84,686.77
Total Fixed Assets	1,387,547.70
Other Assets	
Prop 1A Loan - State of CA	218,628.00
Total Other Assets	218,628.00
TOTAL ASSETS	6,650,180.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Due to Other - Issued by CCC	16,317.80
Total Accounts Payable	16,317.80

Kensington Fire Protection District
Balance Sheet
As of May 12, 2010

	<u>May 12, 10</u>
Other Current Liabilities	
EI Cerrito Service Contract Pay	353,371.91
Wages & PR Taxes Payable	1,801.44
Total Other Current Liabilities	<u>355,173.35</u>
Total Current Liabilities	<u>371,491.15</u>
Total Liabilities	371,491.15
Equity	
Fund Equity - General	3,325,448.26
Fund Equity - Capital Projects	548,373.00
Fund Equity - Special Revenue	17,789.00
Fund Equity - Gen Fixed Asset	1,321,009.00
Fund Equity	463,407.98
Net Income	602,661.95
Total Equity	<u>6,278,689.19</u>
TOTAL LIABILITIES & EQUITY	<u><u>6,650,180.34</u></u>

**Kensington Fire Protection District
Revenue & Expense Prev Year Comparison**

July 1, 2009 through May 12, 2010

	Jul 1, '09 - May 12, 10	Jul 1, '08 - May 12, 09	\$ Change	% Change
Ordinary Income/Expense				
Income				
Property Taxes	2,687,959.50	2,686,315.83	1,643.67	0.1%
Special Taxes	0.00	200,362.00	-200,362.00	-100.0%
Other Tax Income	14,699.05	15,790.36	-1,091.31	-6.9%
Lease Agreement	28,000.00	0.00	28,000.00	100.0%
Interest Income	11,932.90	49,892.64	-37,959.74	-76.1%
Salary Reimbursement Agreement	21,900.00	0.00	21,900.00	100.0%
Miscellaneous Income	0.00	5,218.11	-5,218.11	-100.0%
Total Income	2,764,491.45	2,957,578.94	-193,087.49	-6.5%
Expense				
Reconciliation Discrepancies	0.02	0.00	0.02	100.0%
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	1,426.23	1,362.84	63.39	4.7%
Contra Costa County Expenses	30,760.27	33,463.63	-2,703.36	-8.1%
El Cerrito Contract Fee	1,766,869.56	1,754,297.90	12,571.66	0.7%
Water System Improvements	9,472.00	141,000.00	-131,528.00	-93.3%
Risk Management Insurance	10,737.00	8,403.00	2,334.00	27.8%
Professional Fees				
Accounting	3,652.28	2,028.03	1,624.25	80.1%
Actuarial Valuation	350.00	500.00	-150.00	-30.0%
Audit	12,000.00	9,500.00	2,500.00	26.3%
Legal Fees	16,571.33	23,370.12	-6,798.79	-29.1%
Total Professional Fees	32,573.61	35,398.15	-2,824.54	-8.0%
Wildland Vegetation Mgmt	4,147.50	4,217.50	-70.00	-1.7%
Total OUTSIDE PROFESSIONAL SER...	1,855,986.17	1,978,143.02	-122,156.85	-6.2%
RETIREE MEDICAL BENEFITS				
PERS Medical	87,568.98	102,926.65	-15,357.67	-14.9%
Delta Dental	12,111.08	10,888.32	1,222.76	11.2%
Vision Care	3,349.61	3,263.37	86.24	2.6%
Total RETIREE MEDICAL BENEFITS	103,029.67	117,078.34	-14,048.67	-12.0%
COMMUNITY SERVICE ACTIVITIES				
Public Education	6,301.23	11,122.73	-4,821.50	-43.4%
Comm. Pharmaceutical Drop-Off	2,521.11	0.00	2,521.11	100.0%
Vial of Life Program	775.86	0.00	775.86	100.0%
CERT Emergency Kits	95.80	0.00	95.80	100.0%
Open Houses	1,312.98	1,059.01	253.97	24.0%
Community Shredder	1,012.50	0.00	1,012.50	100.0%
Total COMMUNITY SERVICE ACTIVITI...	12,019.48	12,181.74	-162.26	-1.3%
DISTRICT ACTIVITIES				
Firefighter's Apparel	25,781.64	727.00	25,054.64	3,446.3%
Firefighters' Expenses	2,763.32	1,859.65	903.67	48.6%
Staff Appreciation	4,018.45	0.00	4,018.45	100.0%
Professional Development	5,254.62	968.57	4,286.05	442.5%
Building Maintenance				
Janitorial Service	995.96	697.63	298.33	42.8%
Medical Waste Disposal	3,188.76	4,271.89	-1,083.13	-25.4%
Building alarm	1,686.00	1,046.01	639.99	61.2%
Gardening service	720.00	497.50	222.50	44.7%
Miscellaneous Maint.	45,717.56	3,403.65	42,313.91	1,243.2%
Building Maintenance - Other	700.00	0.00	700.00	100.0%
Total Building Maintenance	53,008.28	9,916.68	43,091.60	434.5%
Building Utilities/Service				
Garbage	798.80	784.80	14.00	1.8%
Gas and Electric	6,120.78	5,151.28	969.50	18.8%
Water/Sewer	841.05	579.13	261.92	45.2%
Total Building Utilities/Service	7,760.63	6,515.21	1,245.42	19.1%
Election	0.00	352.65	-352.65	-100.0%
Memberships	4,399.00	4,399.00	0.00	0.0%
Office				
Office Expense	3,159.50	3,026.58	132.92	4.4%
Office Supplies	2,243.71	1,450.91	792.80	54.6%
Telephone	2,862.47	2,311.28	551.19	23.9%
Total Office	8,265.68	6,788.77	1,476.91	21.8%
Total DISTRICT ACTIVITIES	111,251.62	31,527.53	79,724.09	252.9%
Staff				
Wages	50,707.20	30,878.24	19,828.96	64.2%
Overtime Wages	1,676.27	0.00	1,676.27	100.0%
Medical/dental ins compensation	4,300.00	0.00	4,300.00	100.0%
Retirement Contribution	2,535.36	1,543.88	991.48	64.2%
Payroll Taxes	4,238.26	2,565.08	1,673.18	65.2%
Workers Compensation/Life Ins	1,441.30	839.09	602.21	71.8%
Payroll Processing	944.15	1,191.95	-247.80	-20.8%
Total Staff	65,842.54	37,018.24	28,824.30	77.9%

**Kensington Fire Protection District
Revenue & Expense Prev Year Comparison**

July 1, 2009 through May 12, 2010

	Jul 1, '09 - May 12, 10	Jul 1, '08 - May 12, 09	\$ Change	% Change
Contingency				
General	0.00	500.00	-500.00	-100.0%
Contingency - Other	13,700.00	0.00	13,700.00	100.0%
Total Contingency	13,700.00	500.00	13,200.00	2,640.0%
Total Expense	2,161,829.50	2,176,448.87	-14,619.37	-0.7%
Net Ordinary Income	602,661.95	781,130.07	-178,468.12	-22.9%
Other Income/Expense				
Other Income				
Transfers In - Capital	146,576.08	112,053.00	34,523.06	30.8%
Transfers In - General	4,539.46	64,703.52	-60,164.06	-93.0%
Total Other Income	151,115.52	176,756.52	-25,641.00	-14.5%
Other Expense				
Transfers Out - Capital	6,033.52	14,703.52	-8,670.00	-59.0%
Transfers Out - Special	0.00	125,000.00	-125,000.00	-100.0%
Transfers Out - General	145,082.00	37,053.00	108,029.00	291.6%
Total Other Expense	151,115.52	176,756.52	-25,641.00	-14.5%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	602,661.95	781,130.07	-178,468.12	-22.9%

Kensington Fire Protection District
Revenue & Expense Budget vs. Actual
 July 2009 through April 2010

	Jul '09 - Apr 10	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Property Taxes	2,687,959.52	2,747,515.00	-59,555.48	97.8%
Other Tax Income	14,484.83	15,750.00	-1,265.37	92.0%
Lease Agreement	28,000.00	28,000.00	0.00	100.0%
Interest Income	11,932.90	37,500.00	-25,567.10	31.8%
Salary Reimbursement Agreement	21,900.00	21,922.50	-22.50	99.9%
Miscellaneous Income	0.00	0.00	0.00	0.0%
Total Income	2,764,277.05	2,850,687.50	-86,410.45	97.0%
Expense				
Reconciliation Discrepancies	0.02			
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	1,426.23	1,427.00	-0.77	99.9%
Contra Costa County Expenses	30,842.52	34,015.00	-3,372.48	90.1%
El Cerrito Contract Fee	1,768,869.56	1,768,869.16	10.40	100.0%
Water System Improvements	9,472.00	10,000.00	-528.00	94.7%
Fire Abatement Contract	0.00	8,000.00	-8,000.00	0.0%
Risk Management Insurance	10,737.00	10,740.00	-3.00	100.0%
Professional Fees				
Accounting	3,852.28	3,333.30	318.98	109.8%
Actuarial Valuation	350.00	0.00	350.00	100.0%
Audit	12,000.00	12,500.00	-500.00	96.0%
Legal Fees	16,571.33	41,000.00	-24,428.67	40.4%
Total Professional Fees	32,573.61	58,833.30	-24,259.69	57.3%
Wildland Vegetation Mgmt	4,147.50	8,333.32	-4,185.82	49.6%
Total OUTSIDE PROFESSIONAL SERVICES	1,855,868.42	1,896,207.78	-40,339.36	97.0%
RETIREE MEDICAL BENEFITS				
PERS Medical	87,568.98	127,018.32	-39,449.34	68.9%
Delta Dental	12,111.08	10,425.00	1,686.08	116.2%
Vision Care	3,349.81	3,112.50	237.11	107.6%
Total RETIREE MEDICAL BENEFITS	103,029.87	140,555.82	-37,526.15	73.3%
COMMUNITY SERVICE ACTIVITIES				
Public Education	6,301.23	12,388.85	-6,087.62	50.9%
Comm. Pharmaceutical Drop-Off	2,521.11	2,500.00	21.11	100.6%
Vial of Life Program	775.88	2,000.00	-1,224.14	38.8%
CERT Emergency Kits	95.80	8,000.00	-7,904.20	1.2%
Open Houses	1,312.98	5,000.00	-3,687.02	26.3%
Community Shredder	1,012.50	1,800.00	-787.50	56.3%
Total COMMUNITY SERVICE ACTIVITIES	12,019.48	31,688.85	-19,669.37	37.9%
DISTRICT ACTIVITIES				
Firefighters' Apparel	25,781.64	28,000.00	-2,218.36	99.2%
Firefighters' Expenses	2,783.32	6,870.00	-3,906.68	41.4%
Staff Appreciation	4,018.45	4,780.00	-761.55	84.1%
Professional Development	5,254.82	4,900.00	354.82	107.2%
Building Maintenance				
Janitorial Service	896.30	1,250.00	-353.70	71.7%
Medical Waste Disposal	2,909.76	4,168.68	-1,258.92	69.8%
Building alarm	1,886.00	2,000.00	-314.00	84.3%
Gardening service	720.00	1,250.00	-530.00	57.6%
Miscellaneous Maint.	45,717.58	285,500.00	-219,782.44	17.2%
Building Maintenance - Other	700.00			
Total Building Maintenance	52,629.62	274,168.68	-221,537.06	19.2%
Building Utilities/Service				
Garbage	532.00	810.00	-278.00	87.2%
Gas and Electric	6,120.78	6,250.00	-129.22	97.9%
Water/Sewer	841.05	887.50	-46.45	122.3%
Total Building Utilities/Service	7,493.83	7,547.50	-53.67	99.3%
Memberships	4,396.00	5,020.00	-621.00	87.6%
Office				
Office Expense	3,159.50	2,918.88	242.82	108.3%
Office Supplies	2,243.71	1,750.00	493.71	128.2%
Telephone	2,792.57	2,500.00	292.57	111.7%
Total Office	8,195.78	7,168.88	1,026.90	114.4%
Total DISTRICT ACTIVITIES	110,536.26	336,250.86	-225,714.60	32.9%
Staff				
Wages	50,707.20	50,710.20	-3.00	100.0%
Overtime Wages	1,676.27	3,000.00	-1,323.73	55.9%
Vacation Wages	0.00	0.00	0.00	0.0%
Medical/dental Ins compensation	4,300.00	4,300.00	0.00	100.0%
Retirement Contribution	2,535.38	2,538.76	-3.38	99.9%
Payroll Taxes	4,238.26	4,491.50	-253.24	94.4%
Workers Compensation/Life Ins	1,441.30	1,290.00	151.30	111.7%
Payroll Processing	901.24	1,529.16	-627.92	58.9%
Total Staff	65,799.63	67,857.82	-2,057.99	97.0%
Contingency				
General	0.00	0.00	0.00	0.0%
Contingency - Other	13,700.00	25,000.00	-11,300.00	54.8%
Total Contingency	13,700.00	25,000.00	-11,300.00	54.8%
Total Expense	2,160,953.48	2,497,560.83	-336,607.45	86.5%
Net Ordinary Income	603,323.57	353,126.57	250,197.00	170.9%
Other Income/Expense				
Other Income				
Transfers In - Capital	146,576.06			
Transfers In - General	4,539.48			
Total Other Income	151,115.52			

**Kensington Fire Protection District
Revenue & Expense Budget vs. Actual
July 2009 through April 2010**

	Jul '09 - Apr 10	Budget	\$ Over Budget	% of Budget
Other Expense				
Transfers Out - Capital	8,033.52			
Transfers Out - General	145,082.00			
Total Other Expense	151,115.52			
Net Other Income	0.00			
Net Income	<u>603,323.57</u>	<u>353,126.57</u>	<u>250,197.00</u>	<u>170.9%</u>

RESOLUTION 10-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON FIRE PROTECTION DISTRICT ESTABLISHING THE APPROPRIATIONS LIMIT OF THE KENSINGTON FIRE PROTECTION DISTRICT FOR FISCAL YEAR 2010-2011

WHEREAS, Article XIII B of the California Constitution establishes a limitation on spending by local government agencies, including special districts not otherwise exempted, of funds from proceeds of taxes; and

WHEREAS, each local government agency, including non-exempted special districts, must establish its appropriations limit annually by recorded vote of the governing body; and

WHEREAS, the appropriations limit for Fiscal Year 2009-2010 was established at \$3,190,000 by the Board of Directors of the Kensington Fire Protection District; and

WHEREAS, the applicable factors used to calculate the appropriations limit for Fiscal Year 2010-2011 are (1) the decrease in the California per capita personal income of **-2.54%** as provided by the State Department of Finance; and (2) the applicable change in population from January 2009 to January 2010 of **1.11%**; and

WHEREAS, the information on the calculation of the appropriations limit has been available for public inspection for at least fifteen days prior to the date hereof;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Kensington Fire Protection District establishes the appropriations limit for Fiscal Year 2010-2011 as \$3,143,000.

* * * * *

The foregoing resolution was duly adopted at a regular meeting of the Kensington Fire Protection District on the 9th day of June 2010 by the following vote of the Board.

AYES: BOARD MEMBERS
NOES: BOARD MEMBERS
ABSENT: BOARD MEMBERS

Nina Ramsey, President

Leslie Michael, Secretary

KENSINGTON FIRE PROTECTION DISTRICT

Calculation of Appropriations Limit for Fiscal Year 2010-2011

Article XIII B of the California Constitution specifies that local jurisdictions select their cost-of-living factor to compute their appropriations limit by a vote of the governing body. Historically, the Kensington Fire Protection District has selected the following method of computing its limit.

Decrease in California per capita personal income = -2.54%

Population change in Contra Costa County = 1.11%

Per capita converted to a ratio: $(-2.54 + 100)/100 = 0.9746$

Population converted to a ratio: $(1.11 + 100)/100 = 1.0111$

Calculation of factor for FY 2010-2011: $0.9746 \times 1.0111 = 0.9854$

Appropriations limit for FY 2009-2010: \$3,190,000

Calculated appropriations limit for FY 2010-2011:

$\$3,190,000 \times 0.9854 = \$3,143,426$

Suggested appropriations limit: \$3,143,000

RESOLUTION 10-02

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON FIRE PROTECTION DISTRICT ORDERING EVEN-YEAR BOARD OF DIRECTORS ELECTION; CONSOLIDATION OF ELECTIONS; AND SPECIFICATIONS OF THE ELECTION ORDER

WHEREAS, California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and

WHEREAS, other elections may be held in whole or in part of the territory of the Kensington Fire Protection District and it is to the advantage of the District to consolidate pursuant to Elections Code Section 10400; and

WHEREAS, Elections Code Section 10520 requires each district involved in a general election to reimburse the County for the actual costs incurred by the County Elections Official in conducting the election for that district; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens, the Board of Directors of the Kensington Fire Protection District must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; determine the number of words, may estimate the cost; and determine whether the estimate must be paid in advance; and

WHEREAS, Election Code Section 12112 requires the Elections Official of Contra Costa County to publish a notice of the election once in a newspaper of general circulation within the Kensington Fire Protection District.

NOW, THEREFORE, BE IT RESOLVED that an election be held within the territory included in the Kensington Fire Protection District on the 2nd day of November 2010, for the purpose of electing members to the Board of Directors of said district in accordance with the following specifications:

Specifications of the Election Order

1. The Election shall be held on Tuesday, the 2nd of November 2010. The purpose of the election is to choose members of the Board of Directors for the following seats:

Three Directors each for a Four-Year Full Term

2. The District has determined that the Candidate will pay for the Candidate's Statement. The Candidate's Statement will be limited to 200 words. As a condition of having the Candidate's Statement published, the candidate may pay the estimated cost at the time of filing. The District hereby establishes the Election Division's estimated cost for a candidate statement as the following: \$490.00.

3. The District directs that the County Registrar of Voters of Contra Costa County publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
4. The Kensington Fire Protection District hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the District, as provided in Elections Code 10400.
5. The District will reimburse Contra Costa County for the actual cost incurred by the County Elections Official in conducting the general district election upon receipt of a bill stating the amount due as determined by the Elections Official.
6. The Administrator of this Board is ordered to deliver copies of this Resolution to the Registrar of Voters, and if applicable, to the Registrar of Voters of any other county in which the election is to be held, and to the Board of Supervisors.

The foregoing resolution was duly adopted at a regular meeting of the Kensington Fire Protection District on the 9th day of June 2010 by the following vote of the Board.

AYES: BOARD MEMBERS
NOES: BOARD MEMBERS
ABSENT: BOARD MEMBERS

Nina Ramsey, President

Leslie Michael, Secretary

CHIEF'S REPORT

**KENSINGTON FIRE PROTECTION DISTRICT
MEMORANDUM**

June 2010

TO: President and Board Members
Kensington Fire Protection District

FROM: Lance J. Maples, Fire Chief

SUBJECT: **Fire Chief's Report**

2010 California Preliminary Seasonal Assessment

On April 20, 2010 the National Seasonal Assessment workshops took place in Boulder, Colorado. This inter-agency workshop brings together subject matter experts from climatology, fire weather meteorology, fuels, fire behavior and fire danger. The assessment is based on past developments, current conditions, trends, and weather predictions for the months June through August.

As of late April, most of northern California west of the Cascade/Sierra had received 89-120 percent of normal precipitation. To the east, the percent of precipitation was lower, ranging from only 50-85 percent of normal. Northern California's fire season is expected to begin in typical time frames, except the drought-affiliated northeast could see potential for large fires beginning locally about two to four weeks ahead of average dates. Some factors that will come into play in 2010 include:

- Spring showers boosted lower elevation annual grass crop, thereby increasing the fire risk.
- Drought stress, insects, and disease affect vegetation across the state to some degree, also increasing fire risk.
- For all areas, any widespread and/or dry-type lightning activity that might occur will be critical, particularly if there is competition for resources. These events unfortunately remain very difficult to predict on seasonal time scales.

So what does all this mean? It looks like the fire season in California will be average this year. That being said, the department's crews have just completed wildland refresher training and are ready to respond in a moment's notice. I will continue to monitor conditions as the season gets underway.

NEW BUSINESS

**EL CERRITO FIRE DEPARTMENT
MEMORANDUM**

June 1, 2010

TO: KFPD Board of Directors

FROM: Chief Lance Maples

SUBJECT: **El Cerrito Contract Fee Proposal for FY 10-11**

Fire Department Mission

The Fire Department's mission is to enhance community safety by: reducing the loss of life and property while safeguarding the environment by effectively responding to fire, rescue, and medical emergencies, hazardous material incidents, and major disasters; helping members of the community reduce the frequency and severity of these emergencies by providing public education programs; reducing threats to public safety by enforcing laws, codes, and ordinances covering fire and life safety, and by abating identified fire hazards on City, private, and other agencies' property; and maintaining personnel, apparatus, equipment, and facilities in a constant ready condition.

Fire Department Overview

The Fire Department's primary responsibility is to provide a full range of fire prevention, fire suppression and emergency services. In order to reduce the impact of fire-related losses in our community and to render timely and appropriate advanced medical aid to the sick and injured, the Fire Department's number one goal is to keep the citizens of El Cerrito and Kensington as safe as possible while developing and maintaining cost effective programs that serve our community.

The Department is able to provide a timely and appropriate level of response through active partnerships with the Richmond Fire Department and the Contra Costa County Fire Protection District through the use of automatic response agreements that use the combined resources of all three agencies to serve the area irrespective of jurisdictional lines. Department personnel also assist when requested through the use of the State's Master Mutual Aid Program and can be sent all over the western states to assist others in need. The City also has a contract to provide the Kensington Fire Protection District with fire protection services, which increase the level of service that can be offered to both communities. All of the aforementioned departments participate in the cost sharing of dispatch and training services. Meeting common staffing, training, apparatus, and performance standards ensures reciprocity of services.

Department Structure

The Fire Department's resources are concentrated in four program areas: Prevention, Training/EMS, Operations and Support Services. Fire Administration provides management oversight to these four divisions.

- Fire Prevention Division

The Department utilizes a line Battalion Chief as Fire Marshal to oversee the Fire Prevention Division. The full fire prevention program includes development, interpretation, and enforcement of codes, review of construction plans, testing of fire protection systems, abatement of identified hazards, and educational programs for the public. A key component of this effort is vegetation management on City, private, and other public lands to minimize the effects of a wildland/urban interface fire and resulting structural conflagration. A Fire Prevention Officer provides code enforcement, specialized inspections, coordination of the Department's line and staff prevention duties.

- Training\ EMS Division

A significant portion of the Fire Department's resources are dedicated to the task of maintaining departmental resources in a ready state. All personnel must maintain a high skill level for an increasing range of responsibilities. Many of these skill levels must be tested and certified annually. Training is both a daily priority and a program vital to providing reliable emergency services. Complex equipment and apparatus require continual testing and training. The Training Officer also supervises the neighborhood disaster preparedness component of the Department's public education program, known as the CERT Program (Community Emergency Response Team) and the EMS Program for the Fire Department.

- Operation Division

Emergency operations of the Fire Department include controlling and extinguishing fires, intervention in medical emergencies which threaten life and health, and protection of life, the environment, and property from the effects of storm, flood, earthquake, disaster, hazardous chemical releases and other emergency events. A line Battalion Chief also manages this division.

- Support Services Division

The Support Service Division is tasked with ensuring that all of the department facilities, apparatus and equipment are maintained in a constant state of readiness. This includes annual testing, maintenance and purchasing. This division is also in charge of the comprehensive administrative reporting system.

Fire Department Position Listing

Table 5-1 shows the current and adopted personnel authorization for the Department. In FY 2010-11, the overall staffing level will remain the same. The only major staffing changes over the last 6 years have been the addition of Paramedic Assignments to the Department's staffing model.

Table 5-1

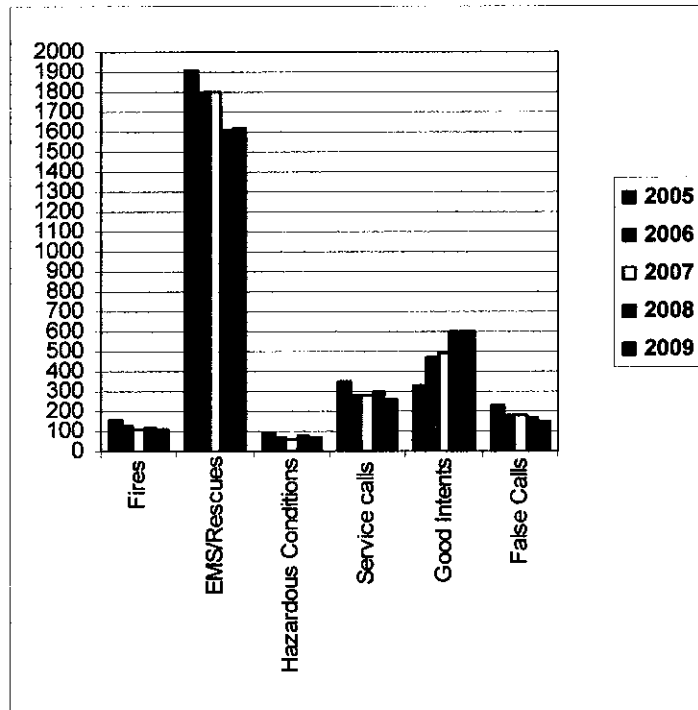
	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11
Fire Chief	1	1	1	1	1
Battalion Chief/Training Officer	1	1	1	1	1
Battalion Chief	3	3	3	3	3
Captain/Fire Prevention Officer	1	1	1	1	1
Captain/Paramedic Assignment	2	2	3	3	3
Captain	6	7	6	6	6
Engineer/Paramedic Assignment	6	5	6	8	10
Engineer	6	8	6	4	2
Firefighter/Paramedic Assignment	8	7	8	7	5
Firefighter	2	1	1	2	4
Fire Secretary	1	1	1	1	1
Total	37	37	37	37	37

Department Service Indicators

The information provided below is intended to give the reader an overview of the annual department activities. Based on a review of the Department activities for prior fiscal years the workload has remained relatively stable. The Fire Department will be able to meet the anticipated workload for FY 2010-11 with current staffing levels as shown in the adopted budget. **Table 5-2** lists six response types:

1. Fire – Structure fire, fire in mobile property, wildland fire
2. Medical – Rescue, medical assistance, vehicle accident
3. Hazardous Condition – Toxic condition, electrical arcing, flammable gas or liquid condition
4. Service Call – Person in distress, water problem, odor problem, unauthorized burning
5. Good Intent – Hazardous material investigation/no hazard found, EMS call/ Patient self transported
6. False Calls – Unintentional alarm, system malfunction, malicious, bomb scare/no hazard

**Table 5-2
Emergency Response Workload**



Response Type	2005	2006	2007	2008	2009
Fires	158	128	111	124	110
EMS/Rescues	1915	1801	1799	1610	1624
Hazardous Conditions	88	71	62	83	72
Service Calls	346	280	282	299	264
Good Intent	326	470	491	596	605
False Calls	226	179	181	169	148

Table 5-3 shows that the Department responds to nearly 3,000 calls per year. In 2009, the Fire Department's average response time was 4 minutes and 15 seconds for all Fire and Medical related calls. Fire loss over this five-year period averages \$682,349 per year. Fire loss averages remain very low compared to cities with similar demographics. The Department experienced a slight increase in high value loss structure fires in 2005. Three structure fires caused significant losses in December alone. Five structure fires accounted for approximately half of the recorded fire loss during the year. All fires were accidental in nature with various unrelated causes. A fire at an EBMUD temporary pumping site caused the majority of the 2006 fire loss, roughly \$500,000. This fire was classified as accidental in nature. With fire losses so low and our sample so small, one year can skew the loss picture; although, we typically experience a higher loss every 5 to 6 years. Periodic high loss years are factored into our loss picture.

**Table 5-3
Total Responses, by Year**

Year	Number	Dollar Loss
2005	3,059	\$1,412,430
2006	2,929	891,270
2007	2,926	559,370
2008	2,881	181,425
2009	2,823	367,250
Average	2,923	682,349

Tables 5-4 and 5-5 illustrate the Department's commitment to continued training and education:

**Table 5-4
Training Hours**

Type	2005	2006	2007	2008	2009
Medical - EMS	379	1197	540	875	950
Operations	10699	14649	17280	16348	13,785
Physical Fitness	970	1054	1372	1372	1285
Total	12048	16900	19192	18595	16020

**Table 5-5
Fire Prevention Activities**

Inspection Type	2005	2006	2007	2008	2009
Fire Inspections (Fire Company)	506	457	447	468	488
Mandatory (Schools/Jails/Convalescents)	21	22	22	16	18
Self-Inspection	171	204	208	223	202
Construction Plan Checks	n/a	81	115	83	92
Construction Inspections	n/a	151	170	111	80
Vegetation Management Inspections	12059	12059	12059	12059	12059
Vegetation Management Re-inspections	204	321	315	131	100
Total	12961	13295	13336	13091	13039

**Table 5-6
Current Certifications Held**

Type	2005	2006	2007	2008	2009
Chief Officer	3	2	2	1	1
Fire Officer	20	19	21	18	20
Firefighter II	27	29	32	31	34
Firefighter I	34	35	35	36	34
Driver Operator I	28	28	32	29	32
CERT Instructors	5	5	5	8	9
Rescue Systems I	22	18	22	23	25
EMT	21	19	19	17	16
Paramedic	12	15	17	18	18
Total	172	170	185	181	189

**Table 5-7
Public Education Contacts**

Contact Type	2005	2006	2007	2008	2009
Station Tours	490	41	32	245	245
Preschool Programs	356	345	145	407	430
Open Houses	250	150	100	400	400
School Age Programs K-4	220	120	275	373	350
School Age Programs 5-8	62	48	80	238	205
Senior Programs	20	11	30	27	29
First Aid/ CPR	70	14	20	59	108
Public Functions	5700	4800	4400	4591	3520
Total	7168	5529	5082	6340	5287

Department Fiscal Overview

Approximately \$2.1 million of the Fire Department's revenue is related to the reimbursement received from the Kensington Fire Protection District for fire services provided by the City, which increases proportionately with increases to the Fire Department budget. The Department anticipates about \$100,000 in revenue from Contra Costa County for the provision of Paramedic Services.

Overall, the Department budget is remaining relatively flat.

FY 09-10 Department Accomplishments

- Designed, specified and purchased a new Type I Engine to replace Engine 72.
- Implemented a Vial of Life medical records program.
- Performed a complete records review and destruction of all outdated Fire Department records.
- Designed and implemented a Wellness/Fitness program for Fire Fighting staff.
- Expanded the fire hazard reduction program in the Hillside Natural Area through the use of Cal Fire crews.

FY10-11 Department Objectives/Goals

- Continue to provide a high level of customer service both during emergencies and day-to-day business during these tight financial times.
- Continue the rigorous training programs for staff.
- Continue to strengthen and support the Department's automatic aid agreements with surrounding agencies as many automatic aid partners struggle to provide service.
- Continue community outreach programs through CERT and Public Safety training.
- Continue to determine if any programs or activities can be completed in a more efficient manner.

FY10-11 Operational Activities and Projects

- Continue to aggressively implement the City's CERT Program.
- Continue to cooperate with Diablo Safe Council and East Bay Regional Park District to reduce the wildland/urban interface threat along the eastern of Kensington and El Cerrito.
- Continue the implementation of the Fire Hazard Reduction Program on City owned lands through prescribed burning and vegetation management through a partnership with Cal Fire.
- Continue our comprehensive maintenance and certification testing programs to ensure a constant state of readiness for the Fire Department's complex fire apparatus and equipment.
- Support and develop the department's Medical Priority Dispatch System.

FY10-11 Department Challenges

- Providing the same level of service as the budget remains neutral or decreases.
- Continue to provide compensation to our staff that stays competitive in the market place.
- The effects that other agencies' contractual costs may have on the City.
- The ability of our partners in automatic aid to continue to provide an equal level of service.

CITY OF EL CERRITO / KENSINGTON FIRE PROTECTION DISTRICT**Proposed Contract Fee for FY 2010 - 2011**

LINE ITEM DETAIL BUDGET EXPENDITURES

**101 GENERAL FUND
2510 FIRE****Proposed
Budget FY10-11**

5100 SALARIES & BENEFITS			
51110	Salaries	4,018,930	27.75% \$ 1,115,253.08
51130	Temporary/Part-time Salaries	0	27.75% \$ -
51140	Overtime Pay	438,600	27.75% \$ 121,711.50
51145	FLSA Overtime pay	82,289	27.75% \$ 22,835.20
51146	Non Suppression Overtime pay	99,046	27.75% \$ 27,485.27
51150	Special Pay	1,000	27.75% \$ 277.50
51210	PERS Contributions	1,536,633	27.75% \$ 426,415.66
51220	FICA/MEDICARE	66,812	27.75% \$ 18,540.33
51230	Insurance and Benefits	762,209	27.75% \$ 211,513.00
51240	Workers Compensation	99,105	27.75% \$ 27,501.64
51990	Salary Savings	(365,868)	27.75% \$ (101,528.37)
TOTAL		6,738,756	\$ 1,870,004.79
5200 PROFESSIONAL SERVICES			
52190	Misc Professional Services	21,000	33.33% \$ 6,999.30
52220	Medical Services	25,000	33.33% \$ 8,332.50
TOTAL		46,000	\$ 15,331.80
5300 PROPERTY SERVICES			
53110	Utilities	35,000	0.00% \$ -
53230	Building Maintenance Services	15,000	33.33% \$ 4,999.50
53240	Landscape/Park Maint Svcs	20,000	0.00% \$ -
53250	Vehicle/Equip Maint Svcs	80,000	25.00% \$ 20,000.00
53290	Misc R&M Svcs	40,000	33.33% \$ 13,332.00
53320	Vehicle & Equip Lease	0	0.00% \$ -
53330	Vehic Replcmt Rental Charge	135,600	18.83% \$ 25,533.48
53910	Solid Waste Services	5,000	33.33% \$ 1,666.50
TOTAL		330,600	\$ 65,531.48
5400 OTHER SERVICES			
54210	Telephone Expenses	15,000	20.00% \$ 3,000.00
54220	Mobile/wireless Expenses	12,000	20.00% \$ 2,400.00
54310	Legal Notices & Advertisements	1,000	25.00% \$ 250.00
54410	Printing and Binding	500	25.00% \$ 125.00
54610	Travel & Training	30,000	25.00% \$ 7,500.00
54910	Dues & Subscriptions	11,000	25.00% \$ 2,750.00
54990	Other Administrative Services	15,000	25.00% \$ 3,750.00
TOTAL		84,500	\$ 19,775.00
5500 SUPPLIES			
55110	General Office Supplies	6,171	25.00% \$ 1,542.75
55120	Postage & Delivery	1,300	25.00% \$ 325.00
55130	Photocopying Charges	3,000	25.00% \$ 750.00
55210	Fuel	35,700	27.00% \$ 9,639.00
55230	Medical Supplies	20,000	30.00% \$ 6,000.00
55240	Clothing & Uniform Supplies	25,000	33.33% \$ 8,332.50
55250	Vehicle & Equipmt Supplies	0	25.00% \$ -

**Costs Per Fire Station Comparison
Operating Budgets – Budget 09/10**

Single Station System **Cost Per Station**

Albany Fire Department.....	\$ 4,200,401
Piedmont Fire Department.....	4,732,510

Two Station Systems

Pinole Fire Department.....	2,201,419
Rodeo/Hercules FPD.....	2,752,152
Emeryville Fire Department.....	2,997,129

Three Station Systems

El Cerrito Fire Department.....	2,427,288
Newark Fire Department.....	3,164,567
Woodside Fire Department.....	4,111,667

Multiple Station Systems

Central County FPD.....	3,220,000
Contra Costa FPD.....	3,562,468
Moraga Orinda FPD.....	3,755,382
Richmond Fire Department.....	4,318,855
Berkeley Fire Department.....	4,873,255
San Ramon FPD.....	5,159,234

June 2, 2010

To: KFPD Board Members

AGENDA ITEM 13

Fr: Brenda Navellier
KFPD Administrator

Re: Mack 5 Consulting Agreement

Attached is a consulting agreement between KFPD and Mack 5 that Mack 5 has requested. This is the type of agreement that KFPD signed with Mack 5 last time we worked with them. Director Dommer has reviewed the proposed agreement. Legal counsel, Mike Riback, has also reviewed the agreement and has no concerns. The current proposals that we have accepted from Mack 5 are reflected on the second page under item 3.1.

M A C K 5 CONSULTING AGREEMENT

This agreement is made by and between Macks Craic Inc., a California corporation, d/b/a MACK5 ("Project Manager"), with its principal place of business located at 1900 Powell Street, Suite 470, Emeryville, CA 94608, and Kensington Fire Protection District (KFPD), with its principal place of business located at 217 Arlington, Kensington, CA 94708.

WHEREAS, KFPD desires to hire Project Manager to provide services to KFPD and Project Manager desires to render such services to KFPD.

THEREFORE, it is agreed as follows:

ARTICLE I DEFINITIONS

The following terms as used herein shall have the following meanings:

- a. "Agreement" means this agreement. This Agreement, together with the Proposal (as defined in paragraph 3.1 below and attached hereto) constitutes the entire agreement of the parties, and supercedes all prior agreements, whether written or oral. No modifications of this Agreement shall be effective unless set forth in writing, signed by both parties hereto. To the extent of any conflicts between the terms of the Proposal and the terms of this agreement, the terms of this agreement shall control.
- b. "Services" mean the work to be performed as described under Article III.
- c. "Starting Date" (December 2, 2009) means the date at which time the Services commenced and is the date from which the periods of time set forth shall begin to run.
- d. "Term of Agreement" means the period of time that commences with the Starting Date and ends March 31, 2011. The Term of Agreement may be extended by mutual agreement of the parties.

ARTICLE II PROJECT MANAGER'S SERVICES AND RESPONSIBILITIES

The Project Manager covenants with KFPD to further the interests of KFPD by furnishing the Project Manager's skill and judgment in co-operation with, and in reliance upon (if applicable), the services of an architect. The Project Manager agrees to furnish business administration and management services and to perform in an expeditious and economical manner consistent with the interests of KFPD.

ARTICLE III
SERVICES

The Project Manager's Services consist of:

3.1 Basic Services ("Basic Services"), as to both scope and hours, as outlined in the proposals dated December 2, 2009 and February 3, 2010, (the "Proposal"), collectively the "Project."

3.2 Additional Services

The following Additional Services shall be performed upon authorization in writing from KFPD and shall be paid for as provided in Article V of this Agreement, in addition to basic services, at the hourly rates set forth in the Proposal.

3.2.1 Any hours expended by the Project Manager beyond those stated in the Proposal shall require KFPD's written authorization for Additional Services. In such case, the Project Manager shall cease work until such time as Additional Services are authorized.

3.2.2 Services directly related to tenant-furnished furniture, furnishings and equipment that are not a part of the Project.

3.2.3 Consultation on replacement of work damaged by fire or other cause during construction, and furnishing services in conjunction with replacement of such work.

3.2.4 Services made necessary by the default of a Contractor.

3.2.5 Recruiting or training maintenance personnel.

3.2.6 Performing the following services in connection with claims or disputes asserted against the Client or the Client's interest in the Project:

a. Provide detailed written analysis any claim or dispute to Client preceding any action upon the claim.

b. Represent the Client's interests in any negotiation, mediation, arbitration or litigation regarding such claims or disputes with claimants, Project Team members, insurance companies, sureties, or legal representatives of same (provided however, that Project Manager shall not be authorized to take any actions binding on Client in connection with any asserted disputes or claims without Client's prior authorization). Project Manager's hourly rate for such services shall be 150% of the hourly rates set forth in the Proposal.

c. Provide expert witness testimony if required (provided, however, that travel time related to expert witness testimony shall not be charged as additional compensation). Project Manager's hourly rate for such services shall be 150% of the hourly rates set forth in the Proposal.

3.2.7 Providing any services other than Basic Services that are necessary to assist KFPD in achieving the Project objectives set forth in the Proposal.

ARTICLE IV
REIMBURSABLE EXPENSES

- 4.1 Reimbursable Expenses are in addition to the compensation for Basic and Additional Services made by the Project Manager in the interest of the Project for the expenses listed in the following subparagraphs. Reimbursable Expenses shall be invoiced to KFPD at actual cost plus ten percent (10%).
- 4.1.1 Expense of reproductions, postage and handling of Drawings, Specifications and other documents.
- 4.1.2 Expense of data processing and photographic production techniques when used in connection with Additional Services.
- 4.1.3 Other Reimbursable Expenses as required for completion of the project.

ARTICLE V
PAYMENT TO THE PROJECT MANAGER

5.1 Payments on Account of Basic Services

Payments for Basic Services shall be made, within forty-five (45) days of invoice date for services rendered, and invoices shall be submitted no more frequently than monthly. Payments and invoices shall be in accordance with the Proposal and Section 13.1 below.

5.2 Additional Payments on account of Project Manager's Services

Payments on account of Project Manager's Additional Services and Reimbursable Expenses shall be made within forty-five (45) days of invoice date for services rendered, and invoices shall be submitted no more frequently than monthly.

5.3 Project Suspension or Abandonment

If the Project is suspended or abandoned in whole or in part, the Project Manager shall be compensated for all services performed prior to receipt of written notice from KFPD of such suspension or abandonment, together with Reimbursable Expenses.

ARTICLE VI
KFPD RESPONSIBILITIES

- 6.1 KFPD shall retain an Architect whose services, duties and responsibilities are described in the agreement between KFPD and the Architect. The terms and conditions of KFPD-Architect agreement shall not be modified without written notice to the Project Manager. Actions taken by the Architect, as agent for KFPD, shall be the acts of KFPD and the Project Manager shall not be responsible for them.
- 6.2 KFPD shall furnish, or cause to be furnished, structural, mechanical, chemical, and other laboratory tests, inspections, and reports as required by law or the Contract Documents.
- 6.3 KFPD shall furnish such legal and insurance counseling services as may be necessary for the Project, as KFPD may deem necessary. KFPD shall provide insurance, or cause insurance to be provided for, the Project.

- 6.4 If KFPD observes or otherwise becomes aware of any fault or defect in the Project, or non-conformance with the contract Documents, prompt written notice thereof shall be given by KFPD to the Project Manager and the Architect. KFPD shall furnish the required information and the services and shall render approvals and decisions as expeditiously as practicable for the orderly progress and the Project Manager's services and the Work of the Architect and the Contractors.

ARTICLE VII
PROJECT MANAGER OBLIGATIONS

- 7.1 Project Manager accepts the relationship of trust and confidence established between it and KFPD by this Agreement, and covenants to carry out the Services set forth in Article III with due diligence, using its best skill, care and judgment in accordance with the highest professional standards in furthering the interests if KFPD so as to promote the purpose of this Agreement, including performance of joint activities required to be performed under this Agreement. Project Manager shall, in all professional matters, act as a faithful advisor to KFPD, and shall exert best efforts to perform its services in the most efficient, expeditious and economical manner consistent with the interest of KFPD.
- 7.2 Conformity to Local Laws Project Manager shall conform in all respects to provisions of any regulation, law or ordinance of any federal, state, local or duly constituted authority. Project Manager shall refrain from engaging in any activity that may adversely affect, impede or impair the progress of the project and its final completion.
- 7.3 Insurance Project Manager shall obtain at its sole expense medical, liability, workers compensation and all other insurance for the term of this Agreement, as follows: Workmen's Compensation in accordance with the laws of the State of California, and Employer's Liability in an amount no less than \$1,000,000; Comprehensive General Liability, including Bodily Injury Liability in the amount of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate limit of liability; Comprehensive Automobile Liability, including a combined single limit for Bodily Injury Liability and Property Damage coverage in an amount not less than \$1,000,000 for each person in any one accident, and \$1,000,000 aggregate limit for injuries sustained by two or more persons in one accident. Project Manager shall furnish KFPD with certificates of insurance evidencing compliance with the minimum requirements set forth above. Each certificate shall provide that it will not be cancelled without at least (30) days' prior written notice to KFPD. KFPD shall be named as an additional insured on all liability policies obtained by Project Manager pursuant to the provisions of this Agreement. Each insurance policy shall provide that the policy and the coverage provided shall be primary and that any coverage carried by KFPD shall be non-contributory with respect to policies carried by Project Manager.

ARTICLE VIII
TERMINATION OF AGREEMENT

8.1 Right of Termination

8.1.1 By Project Manager

Project Manager may terminate this Agreement for any reason upon fifteen (15) days' prior written notice to KFPD. Project Manager shall be entitled to receive and shall be paid, at the normal billing rates as described in Article 13.1, for all services completed and costs incurred prior to the effective date of termination. Also, Project Manager shall be entitled to compensation, costs and expenses, based on the normal billing rates, incurred in bringing the services to an orderly conclusion after such termination date, which shall include costs relating

to Project Manager and its' subcontractor's and/or consultant's commitments incurred prior to the effective date of termination.

8.1.2 By KFPD

KFPD shall have the right to terminate this Contract with or without any cause by giving written notice to Project Manager of such termination and specifying the effective date thereof at least fifteen (15) days before the effective date of such termination; KFPD shall compensate the Project Manager as described in Article 8.1.1.

8.2 Cessation of Work: Deliveries

Upon the effective date of any termination notice delivered pursuant to this Article VIII, Project Manager shall: (a) discontinue all work affected (unless the notice directs otherwise), and (b) deliver to KFPD pursuant to Article XIV all notes, data, drawings, specifications, reports, summaries, and such other information and materials as may have been developed or accumulated by Project Manager in performing its obligations hereunder, whether completed or in process and (c) shall otherwise cooperate with KFPD in the orderly conclusion of services hereunder, including, without limitation, assigning any subcontracts or consulting agreement as required by KFPD.

ARTICLE IX
CONFIDENTIAL INFORMATION

9.1 Definition

Confidential Information means all information relating to any Project which is: (a) disclosed in any manner to Project Manager or (b) compiled or developed by Project Manager. Information otherwise publicly available shall not be considered Confidential Information.

9.2 Covenants

Project Manager shall treat all Confidential Information as confidential, and shall not disclose Confidential Information to any person or entity or use Confidential Information, either before or after termination of this Agreement, except: (a) to the extent necessary in order for the Project Manager to perform its duties hereunder; (b) as authorized in writing by KFPD; or (c) as required by law or statute.

ARTICLE X
REPRESENTATIVES

10.1 KFPD Representative

KFPD hereby designates KFPD's representative as Brenda Navellier or such other person as KFPD may hereafter designate in writing to Project Manager as KFPD's Representative with full power and authority to act on behalf of KFPD in connection with this Agreement.

10.2 Project Manager Representatives

Project Manager hereby designates Project Manager's Representatives as Joe Blanco, or such other person acceptable to KFPD as Project Manager may hereafter be designated in writing to KFPD as Project Manager's Representative with full power and authority to act on behalf of Project Manager in connection with the Agreement.

ARTICLE XI
DISPUTE RESOLUTION

11.1 Resolution of Claims and Disputes

11.1.1 Any dispute arising out of or relating to the negotiation, performance, non-performance, breach or any other aspect of this Agreement, shall be subject to mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party.

11.1.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to the Contract and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

11.1.3 The parties shall share the mediator's fee and filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

11.2 Dispute Resolution Procedures

11.2.1 Dispute resolution: Before invoking the dispute resolution mechanism set forth in Article II of this Agreement, a party shall serve on the other party to the Agreement: (a) written notice of the claim, specifying the exact amount claimed and the provision of the Agreement or other authority for the claim; and (b) copy of all supporting documents.

Within ten (10) business days, the responding party shall serve on the serving party: (a) written response setting out its position and specifying the contract or other provisions relied on; and (b) a copy of all supporting documents.

Within ten (10) business days, the parties shall meet to discuss resolution of the claim. The written claim notice and response, and the documents produced, but not the discussion, shall be admissible in any subsequent proceeding. After negotiation, either party may litigate the dispute or invoke the dispute resolution procedure set forth in Article XI.

11.2.2 Dispute Resolution: Should either party of this Agreement bring legal action (formal judicial proceeding, mediation or arbitration), the Superior court of the County of Alameda, State of California, shall be the situs and have jurisdiction for the resolution of all such actions by the parties thereto, against the other party hereto for the breach of any terms, covenant, condition or obligation herein for the recovery of any sum due hereunder, or for any summary action for

forfeiture of this Agreement, or to prevent further violations of any of the terms, covenants, conditions or obligations or for any other relief then, and in that event, the prevailing party in such suit or summary action shall be entitled to a reasonable attorney's fee in accordance with the customary and prevailing rates for such services and shall be fixed by the judge, mediator or arbitrator hearing the case and further such fee shall be included in the judgment, together with all costs.

ARTICLE XII
LIMITATION OF LIABILITY; INDEMNITIES

12.1 Anything in this Agreement to the contrary notwithstanding, no representative, trustee, officer, affiliate, employee or agent of KFPD shall be liable for any debt, claim, demand, judgment, decree, liability or obligation of any kind (in tort, contract or otherwise) of, against or with respect to KFPD arising out of any action taken or omitted for or on behalf of KFPD, under and pursuant to this Agreement, and KFPD shall be solely liable therefore and resort shall be had solely to KFPD's assets for the payment or performance thereof.

12.2 Indemnities.

12.2.1 Project Manager Obligation to Indemnify. As a material inducement to KFPD to enter into this Agreement, Project Manager shall indemnify, defend and hold harmless KFPD, its successors and assigns, and all of its and their officers, directors, shareholders, beneficial KFPDs, trustees, partners, affiliates, agents and employees (collectively "KFPD Indemnitees") against any and all claims, losses, penalties, fines, forfeitures, judgments, reasonable attorneys' fees and related litigation costs and expenses and amounts paid in settlement ("Losses") incurred in connection with any claim(s) against any KFPD Indemnitees which result from or arise out of any act or omission constituting (i) negligence, bad faith or willful misconduct by Project Manager or any of the "Manager Indemnitees" (as hereinafter defined), or any material breach of this Agreement by Project Manager or any of the Manager Indemnitees. Subject to the limitations contained in this Agreement, Project Manager shall make full and timely payment to each and every KFPD Indemnitees of any expenses (including reasonable attorneys' fees and costs and expenses), which such KFPD Indemnitees may incur in the enforcement of this Section against Project Manager. With respect to claims arising out of acts, omissions or occurrences during the Term of this Agreement, this indemnity shall remain in full force and effect notwithstanding any amendment, modification, renewal, expiration or termination of this Agreement. The indemnity rights and obligations set forth in this Agreement shall be, and are, the only indemnity rights and obligations between the parties, in law or equity, arising out of or related to the Project or any claims asserted under or pursuant to this Agreement. For purposes of this Section 12.2.1, the fact that a Manager Indemnitee is not a party to this Agreement shall not prohibit a Manager Indemnitee from being in breach of this Agreement.

12.2.2 KFPD Obligation to Indemnify. As a material inducement to Project Manager to enter into this Agreement, KFPD shall indemnify, defend and hold harmless Project Manager, its successors and assigns, and all of its and their officers, directors, shareholders, beneficial KFPDs, trustees, partners, affiliates, agents and employees (collectively, "Manager Indemnitees") against any and all Losses incurred in connection with any claims against any Manager Indemnitees which result from or arise out of (i) any acts or omissions of any KFPD Indemnitees, whether before, during or after the Term of this Agreement; (ii) claims caused by KFPD in connection with the performance of Project Manager's duties and obligations under this Agreement, including, without limitation, any action taken by Project Manager at the request of KFPD which is

expressly contrary to a written recommendation delivered by Project Manager to KFPD; (iii) patent or latent defects in the improvements to be completed to the Project, except to the extent such Losses result in any manner directly or indirectly from an act or omission of any of Project Manager or the Manager Indemnitees which constitutes negligence, bad faith or willful misconduct or which constitutes a material breach of this Agreement by any of Project Manager or the Manager Indemnitees, or the knowing and intentional violation of any law, statute, rule, regulation or court order binding on Project Manager or any Manager Indemnitees; or (iv) any material breach of this Agreement by KFPD or KFPD Indemnitees. KFPD shall make full and timely payment to each and every Manager Indemnitees of any reasonable legal expenses (including reasonable attorneys' fees and costs and expenses), which such Manager Indemnitees may incur in the enforcement of this Section against KFPD. With respect to claims arising out of acts, omissions or occurrences during the term of this Agreement, this indemnity shall remain in full force and effect notwithstanding any amendment, modification, renewal, expiration or termination of this Agreement. The indemnity rights and obligations set forth in this Agreement shall be, and are, the only indemnity rights and obligations between the parties, in law or equity, arising out of or related to the Project or any claims asserted under or pursuant to this Agreement. For purposes of this Section 12.2.2, the fact that an KFPD Indemnitee is not a party to this Agreement shall not prohibit an KFPD Indemnitee from being in breach of this Agreement.

ARTICLE XIII
BASIS OF COMPENSATION

- 13.1 Provided that the Agreement is not otherwise terminated pursuant to the terms hereof, KFPD shall compensate the Project Manager for the Scope of Services based on the estimated hourly fees at the rates stated in the Proposal. Payments are to be made within forty-five (45) days of invoice date.

ARTICLE XIV
MISCELLANEOUS

14.1 **Successors and Assigns**

This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties. Notwithstanding this foregoing, Project Manager shall not assign any rights in this Agreement or delegate any duties under this Agreement.

14.2 **Entire Agreement**

The terms of this Agreement are intended by the parties to be a final expression of their understanding with respect to such terms as are included in this Agreement and may not be contradicted by evidence of any prior or contemporaneous statement, representations, agreements or understandings.

The parties further intend that this Agreement constitutes the complete and exclusive statement of its terms and that no extrinsic evidence whatsoever may be introduced in any judicial proceeding involving this Agreement.

14.3 Amendments

No addition to, deletion from or modification of any term or provision of this Agreement shall be effective unless it is made in writing and is signed by the parties hereto.

14.4 Waivers

No failure by either party to insist upon the strict performance of any term hereof or to exercise any right, power or remedy following a breach hereof shall constitute a waiver of any such breach. No waiver by any party of any provision shall be deemed a waiver of any other provision or of any subsequent breach of the same or any other provision.

14.5 Construction

This Agreement shall be construed according to its fair meaning and not strictly for or against Project Manager or KFPD. The captions and the paragraph and the subparagraph numbers of this Agreement are for convenience and reference only, and shall in no way be held to explain, modify, amplify, or aid in the interpretation, construction or meaning of the provisions of this Agreement.

14.6 Governing Law

The parties intend and agree that this Agreement shall be governed by and construed in accordance with the laws of the State of California.

14.7 Severability

Should any provisions of this Agreement be unenforceable, the remaining terms and conditions of this Agreement shall remain in full force and effect.

14.8 Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed an Original, but all of which, together, shall constitute an Agreement.

14.9 No Third Parties Benefited

No person other than KFPD and Project Manager and his or her permitted successors and assigns shall have any right of action under this Agreement.

14.10 Relationship of Parties

This Agreement is exclusively intended to affect the hire of Project Manager by KFPD as an independent contractor for the performance of the obligations set forth herein. This Agreement shall not be construed to create any other relationship between KFPD and Project Manager, including but not limited to any employment, partnership, joint venture or co-tenancy relationship. Except as may be otherwise expressly provided herein, Project Manager has no power or authority act as the representative or agent of KFPD for any purpose.

14.11 Notices

Any notice provided or permitted to be given under this Agreement shall be in writing and shall be served either: (a) by deposition same in the United States mail, addressed to the party to be notified, postage prepaid and registered or certified with return receipt request; (b) by overnight, third party prepaid courier service, requiring signed receipt; or (c) by delivering the same in person to such party. Notice personally delivered or sent by courier service shall be effective upon receipt. Any notice mailed in the foregoing manner shall be effective upon receipt. Any notice mailed in the foregoing manner shall be effective three (3) days after its deposit in the United States mail. For purposes of notice, the addresses of the parties shall be as set forth below. Either party may change its address for notices by notice to the other party as provided above.

KENSINGTON FIRE PROTECTION DISTRICT

217 Arlington
Kensington, CA 94708
Attn: Brenda Navellier

MACK5

1900 Powell Street, Suite 470
Emeryville, CA 94608
Attn: Eve Nelson

14.3 Time is of Essence

Time is of the essence of this Agreement and each and every provision hereof.

14.4 No Discrimination

Project Manager acknowledges that it is unlawful for KFPD or Project Manager to discriminate against any person because of race, color, religion, ethnic or national origin, sex or sexual preference, age, marital status or physical disability.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of December 2, 2009.

MACKS CRAIC, Inc.
A California corporation
(d/b/a MACK5)

By: _____
Eve Nelson
Chief Financial Officer

Date: _____

Kensington Fire Protection District

By: _____

Name: _____

Title: _____

Date: _____

LAMORENA & CHANG
CERTIFIED PUBLIC ACCOUNTANT

22 BATTERY STREET, SUITE 412
SAN FRANCISCO, CALIFORNIA 94111

TELEPHONE: 415.781.8441
FACSIMILE: 415.781.8442

May 3, 2010

Ms. Brenda Navellier
Kensington Fire Protection District
217 Arlington Ave.
Kensington, CA 94707

Dear Brenda:

I am pleased to confirm My understanding of the services I am to provide Kensington Fire Protection District(KFPD) for the year ended June 30, 2010. I will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Kensington Fire Protection District as of and for the year ended June 30, 2010. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany Kensington Fire Protection District's basic financial statements. As part of my engagement, I will apply certain limited procedures to's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless I encounter problems with the presentation of the RSI or with procedures relating to it, I will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

Supplementary information other than RSI also accompanies KFPD's basic financial statements. I will subject the following supplementary information to the auditing procedures applied in My audit of the basic financial statements and will provide an opinion on it in relation to the basic financial statements:

1) None

Audit Objectives

The objective of My audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. My audit will be conducted in accordance with generally accepted auditing standards established by the Auditing Standards Board (United States) and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of KFPD and other procedures I consider necessary to enable us to express such opinions. If My opinions on the financial statements are other than unqualified, I will fully discuss the reasons with you in advance. If, for any reason, I am unable to complete the audit or are unable to form or have not formed opinions, I may decline to express opinions or to issue a report as a result of this engagement.

I will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity, and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties. If during My audit I become aware that KFPD is subject to an audit requirement that is not encompassed in the terms of this engagement, I will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, I will prepare a draft of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any non-audit services I provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the KFPD and the respective changes in financial position and cash flows, where applicable, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that I may report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You are also responsible for providing management's views on My current findings, conclusions, and recommendations, as well as your planned corrective actions.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, My audit will involve judgment about the number of transactions to be examined and the areas to be tested. I will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because I will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, I will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to My attention. I will also inform you of any violations of laws or governmental regulations that come to my attention, unless clearly inconsequential. My responsibility as an auditor is limited to the period covered by my audit and does not extend to later periods for which I are not engaged as auditors.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. I will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of my audit, I will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

My audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that I consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. My tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in my report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, I will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will perform tests of KFPD compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of my audit will not be to provide an opinion on overall compliance and I will not express such an opinion in my report on compliance issued pursuant to *Government Auditing Standards*.

Audit Administration, Fees, and Other

I may from time to time, and depending on the circumstances, use third-party service providers in serving my account. I may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, I maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, I will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and I will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that I am unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, I will remain responsible for the work provided by any such third-party service providers.

I understand that your employees will prepare all cash or other confirmations I request and will locate any documents selected by us for testing.

I will provide copies of my reports to California State Controller Office; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of My reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Lamorena & Chang, CPA and constitutes confidential information. However, pursuant to authority given by law or regulation, I may be requested to make certain audit documentation available to State or Federal agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. I will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lamorena & Chang, CPA personnel. Furthermore, upon request, I may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

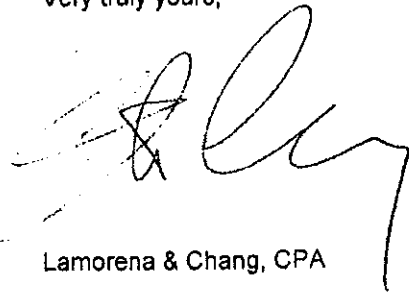
The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State. If I am aware that a federal awarding agency or auditee is contesting an audit finding, I will contact the party (ies) contesting the audit finding for guidance prior to destroying the audit documentation.

I expect to begin my audit on approximately mid/late August and to issue my reports no later than October 15, 2010. Steven Chang is the engagement partner and is responsible for supervising the engagement and signing the report. My fee for these services will be at my standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that I agree that my estimated flat fee of \$ 12,000.00. My invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with my firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If I elect to terminate my services for nonpayment, my engagement will be deemed to have been completed upon written notification of termination, even if I have not completed my report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, I will discuss it with you and arrive at a new fee estimate before I incur the additional costs.

Government Auditing Standards require that I provide you with a copy of my most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. My 2009 peer review report accompanies this letter.

I appreciate the opportunity to be of service to KFPD and believe this letter accurately summarizes the significant terms of my engagement. If you have any questions, please let us know. If you agree with the terms of my engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Lamorena & Chang, CPA

RESPONSE:

This letter correctly sets forth the understanding of [Name of Governmental Unit] .

By:

Title:

Date:

Grant Bennett Associates

A PROFESSIONAL CORPORATION

SYSTEM REVIEW REPORT

June 22, 2009

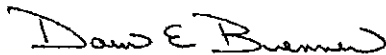
To Steven Chang and the Peer Review Committee of the California Society of CPA's

We have reviewed the system of quality control for the accounting and auditing practice of Lamorena & Chang (the firm) in effect for the year ended December 31, 2008. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards*.

In our opinion, the system of quality control for the accounting and auditing practice of Lamorena & Chang in effect for the year ended December 31, 2008, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Lamorena & Chang has received a peer review rating of *pass*.

GRANT BENNETT ASSOCIATIONS
A PROFESSIONAL CORPORATION
Certified Public Accountants



By Dawn E Brenner, CPA



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www.gbacpa.com

June 1, 2010

To: KFPD Board Members

AGENDA ITEM

16

Fr: Brenda Navellier
KFPD Administrator

Re: Approval of Resolution 10-03 Authorizing the County to Place the District's Special Tax on the Tax Roll and to Collect the Special Tax for FY 2010-2011

Per the Finance Committee's instruction at their meeting on May 25, 2010, I have included two five-year projections in the Board packet. One includes the District's Special Tax revenue; the other excludes the Special Tax revenue again for this year only. Also attached are two versions of Resolution 10-03 with the respective projection, dependent upon the Board's decision on the Special Tax for FY10-11.

The Finance Committee defers the decision of whether to take the Special Tax to the entire Board of Directors.

RESOLUTION 10-03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON FIRE PROTECTION DISTRICT AUTHORIZING CONTRA COSTA COUNTY TO PLACE THE FIRE DISTRICT'S SPECIAL TAX ON THE TAX ROLL FOR FISCAL YEAR 2010-2011 AND TO COLLECT THE SPECIAL TAX ON BEHALF OF THE KENSINGTON FIRE PROTECTION DISTRICT

WHEREAS, the Kensington Fire Protection District is a special district organized under the laws of the State of California and includes within its jurisdiction all properties in the unincorporated portion of the community of Kensington; and

WHEREAS, the Kensington Fire Protection District has enacted by voter approval a special tax to support fire protection services within the community of Kensington; and

WHEREAS, as authorized by State law, Contra Costa County has historically collected the special tax for the Kensington Fire Protection District through the tax roll;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby authorizes Contra Costa County to place the Kensington Fire Protection District's special tax on the tax roll for Fiscal Year 2010-2011 and to collect the special tax on behalf of the Kensington Fire Protection District.

The foregoing resolution was duly adopted at a regular meeting of the Kensington Fire Protection District on the 9th day of June 2010 by the following vote of the Board.

AYES: BOARD MEMBERS
NOES: BOARD MEMBERS
ABSENT: BOARD MEMBERS

Nina Ramsey, President

Leslie Michael, Secretary

Kensington Fire Protection District
Five Year Projection thru 2013/2014

***A number of assumptions were made in the compiling of this projection; the two largest being the percentage increase in property tax revenue and also in the El Cerrito Contract fee.**

Revenue	Actual 2008/2009	Est. Actual 2009/2010	Projected 2010/2011	Projected 2011/2012	Projected 2012/2013	Projected 2013/2014
Property Taxes	2,732,858	2,737,943	2,738,000	2,751,690	2,806,722	2,862,854
Special Taxes	200,362	0	200,362	200,362	200,362	200,362
Other Tax Income	29,423	29,000	29,000	29,000	25,000	25,000
Interest Income	61,321	15,000	10,000	12,000	55,000	50,000
Lease Agreement	0	28,000	28,840	29,705	30,596	31,514
Misc. Income	11,333	0	0	0	0	0
Staff Reimbursement		29,230	44,555	45,510	46,423	47,350
Total Revenue	3,035,297	2,839,173	3,050,757	3,068,267	3,164,103	3,217,080
Expenditures						
Operating Expenditures						
Outside Professional Svcs						
El Cerrito Contract Fee	2,105,158	2,120,231	2,087,423	2,254,417	2,322,049	2,507,813
Contra Costa Cnty Exp	35,469	33,427	36,100	36,855	39,696	40,632
Water System Imp.	44,759	9,472	20,000	5,000	0	0
Risk Management	8,403	10,737	12,510	13,136	13,792	14,482
Professional Fees	41,446	44,600	62,650	66,100	69,405	72,875
Wildland Veg Mgmt	7,630	9,500	10,000	10,000	10,000	10,000
Total Outside Prof Svcs	2,242,865	2,227,968	2,228,683	2,385,508	2,454,942	2,645,802
Retiree Medical Benefits (ARC)	169,330	168,667	167,991	167,300	166,589	165,857
Community Service Activities						
Public Education	7,091	10,000	13,000	13,000	13,650	14,331
Pharmaceutical Drop-Off	1,930	3,800	4,000	4,200	4,412	4,633
Vial of Life/Shredder	0	1,788	2,500	2,000	2,100	2,205
CERT Emergency Kits	4,457	5,471	6,000	3,000	5,000	4,000
Open Houses	1,059	1,313	2,500	2,500	3,000	3,500
Total Comm. Service Activities	14,537	22,372	28,000	24,700	28,162	28,668
District Activities						
Building Maintenance	16,791	57,000	365,000	25,000	26,251	27,564

Kensington Fire Protection District
Five Year Projection thru 2013/2014

Building Utilities/Service	8,466	16,504	19,010	19,885	5	20,880	5	21,924
Firefighters Expenses	4,259	30,782	6,200	6,200	5	6,510	5	6,835
Memberships	4,874	4,500	4,725	4,960	3	5,110	3	5,263
Professional Development	1,749	5,255	5,500	5,775	2	5,893	2	6,009
Staff Appreciation	0	4,018	2,500	5,000		2,500		5,000
Office	<u>8,005</u>	<u>9,325</u>	<u>10,100</u>	<u>10,605</u>	3	<u>10,924</u>	3	<u>11,250</u>
Total District Activities	44,144	127,384	413,037	77,424		78,068		56,281
Staff Wages, Taxes and Ben's	47,977	81,089	94,010	96,020	2	97,940	2	99,898
Operating Contingency Fund	500	13,700	30,000	30,000		30,000		30,000
Total Operating Expenditures	2,519,353	2,641,180	2,961,721	2,780,952		2,855,701		3,026,506
Capital Outlay								
Rolling Stock	49,997	0	0	0		0		316,300
Engine Defibrillators	0	63,543	0	0		0		0
P/S Building Siding/Windows	0	15,000	150,000	0		0		0
P/S Building Bay Doors	0	0	45,000	0		0		0
High Band Radios	17,661	4,731	0	0		0		0
Firefighters' Qtrs/Equipment	5,202	6,900	10,000	10,500	5	11,024	5	11,576
Computers/Equipment	<u>4,308</u>	<u>1,244</u>	<u>5,000</u>	<u>2,000</u>		<u>6,000</u>		<u>2,000</u>
Total Capital Outlay	77,168	91,418	210,000	12,500		17,024		329,876
Total Expenditures	2,596,521	2,732,598	3,171,721	2,793,452		2,872,725		3,356,383
Net Income (Loss)	438,776	106,575	-120,964	274,815		291,378		-139,302
Designated Funds/Liabilities								
Type I	36,633	51,461	51,461	51,461		51,461		0
Type III	36,793	41,994	41,994	41,994		41,994		41,994
Public Safety Building	51,627	51,627	0	100,000		100,000		100,000
EC Contract Reserve Funding	1,052,579	1,067,652	-32,808	166,994		67,633		185,764
OPEB Prepay	<u>565,000</u>	<u>600,000</u>	<u>50,000</u>	<u>0</u>		<u>0</u>		<u>0</u>
	1,742,632	1,812,734	110,647	360,449		261,088		327,758
Net Income(Loss)/Funds & Liabilities	-1,303,856	-1,706,159	-231,611	-85,634		30,290		-467,060

RESOLUTION 10-03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON FIRE PROTECTION DISTRICT AUTHORIZING CONTRA COSTA COUNTY TO LEVY AT ZERO DOLLARS THE SPECIAL TAX FOR FIRE PROTECTION AND PREVENTION FOR FISCAL YEAR 2010-2011

WHEREAS, in 1980, pursuant to Government Code Section 53978, the Board of Directors determined that the District required additional funding to maintain service levels and proposed to District voters for adoption an annual special tax for fire protection and prevention; and

WHEREAS, on April 8, 1980, District voters approved the imposition of the tax at a special election, and the tax was established and imposed by the enactment of District Ordinance No. 80-02. Pursuant to the authority granted by District voters and that ordinance, a tax lien was recorded against all real property within the District that is subject to the tax to secure annual payment of the tax; and

WHEREAS, until fiscal year 2009-2010, the Board has continuously levied the tax annually since it was approved by the voters. The tax is imposed upon parcels within the District's jurisdiction based on the type of structure present on the property. The rate varies from \$24.90 to \$415.00 per year and has not changed since the tax was first imposed; and

WHEREAS, the special tax for fire protection and prevention is perpetual and Ordinance No. 80-02 contains no sunset provision; and

WHEREAS, in enacting Ordinance No. 80-02, the Board explained that it is the Board's policy to take whatever steps are legal and practicable to reduce the tax burden on the property owners of the District to the lowest level consistent with adequate fire protection; and

WHEREAS, based upon the District's 2010-11 budget, the Board has determined that for fiscal year 2010-2011 only, District revenues other than the special tax are sufficient to fund an adequate level of fire protection and prevention services. The Board therefore finds that for the 2010-11 fiscal year, consistent with the policy expressed in Ordinance No. 80-02, the District may safely levy the amount of the special tax for fire protection and prevention at zero dollars for all parcels rather than levy the tax at the amounts set forth in Ordinance No. 80-02;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE KENSINGTON FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE:

1. For fiscal year 2010-2011 only, the Board hereby levies the amount of the special tax for fire protection and prevention at zero dollars for all parcels.

2. The Board intends to resume levying the tax in fiscal year 2011-2012 at the amounts set forth in Ordinance No. 80-02. The resumption of the levy of the special tax in the 2011-2012 fiscal year will be consistent with the authority granted by the District voters and will not constitute the imposition, increase, or extension of a tax without voter approval.
3. The District Administrator is hereby directed to transmit to the County Auditor-Controller such information as is necessary to effectuate this Resolution.

* * * * *

The foregoing resolution was duly adopted at a regular meeting of the Kensington Fire Protection District on the 9th day of June 2010 by the following vote of the Board.

AYES: BOARD MEMBERS
NOES: BOARD MEMBERS
ABSENT: BOARD MEMBERS

Nina Ramsey, President

ATTEST:

Leslie Michael, Secretary

Kensington Fire Protection District
 Five Year Projection thru 2013/2014

*A number of assumptions were made in the compiling of this projection; the two largest being the percentage increase in property tax revenue and also in the El Cerrito Contract fee.

	Actual 2008/2009	Est. Actual 2009/2010	Projected 2010/2011	Projected 2011/2012	Projected 2012/2013	Projected 2013/2014
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Staff Reimbursement		29,230	44,555	45,510	46,423	47,350
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Water System Imp.	44,759	9,472	20,000	5,000	0	0
Risk Management	8,403	10,737	12,510	13,136	13,792	14,482
Professional Fees	41,446	44,600	62,650	66,100	69,405	72,875
Wildland Veg Mgmt	7,630	9,500	10,000	10,000	10,000	10,000
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Total Operating Expenditures	2,519,353	2,641,180	2,961,721	2,780,952		2,855,701		3,026,506
Capital Outlay								
Rolling Stock	49,997	0	0	0		0		316,300
Engine Defibrillators	0	63,543	0	0		0		0
P/S Building Siding/Windows	0	15,000	150,000	0		0		0
P/S Building Bay Doors	0	0	45,000	0		0		0
High Band Radios	17,661	4,731	0	0		0		0
Firefighters' Qtrs/Equipment	5,202	6,900	10,000	10,500	5	11,024	5	11,576
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Total Capital Outlay	77,168	91,418	210,000	12,500		17,024		329,876
Total Expenditures	2,596,521	2,732,598	3,171,721	2,793,452		2,872,725		3,356,383
Net Income (Loss)	438,776	106,575	-321,326	274,815		291,378		-139,302
Designated Funds/Liabilities								
Type I	36,633	51,461	51,461	51,461		51,461		0
Type III	36,793	41,994	41,994	41,994		41,994		41,994
Public Safety Building	51,627	51,627	0	100,000		100,000		100,000
EC Contract Reserve Funding	1,052,579	1,067,652	-32,808	166,994		67,633		185,764
OPEB Prepay	<u>565,000</u>	<u>600,000</u>	<u>50,000</u>	<u>0</u>		<u>0</u>		<u>0</u>
	1,742,632	1,812,734	110,647	360,449		261,088		327,758
Net Income(Loss)/Funds & Liabilities	-1,303,856	-1,706,159	-431,973	-85,634		30,290		-467,060

RESOLUTION 10-04

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON FIRE PROTECTION DISTRICT ADOPTING THE PRELIMINARY COMBINED REVENUE, OPERATING EXPENSE, AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2010-2011

WHEREAS, the Board of Directors of the Kensington Fire Protection District has approved or otherwise established the preliminary annual fee for services from the City of El Cerrito for Fiscal Year 2010-2011; and

WHEREAS, the preliminary combined budget was reviewed by the Finance Committee at their May 25, 2010 public meeting; and

WHEREAS, a final Revenue, Operating Expense and Capital Improvement Budget shall be approved by the Board of Directors of the Kensington Fire Protection District by the statutory required date of October 1, 2010;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Kensington Fire Protection District hereby adopts the Preliminary Combined Revenue, Operating Expense and Capital Improvement Budget with its associated schedules for Fiscal Year 2010-2011 which is attached to and made part of this resolution.

* * * * *

The foregoing resolution was duly adopted at a regular meeting of the Kensington Fire Protection District Board of Directors on the 9th day of June 2010 by the following vote of the Board:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:

Nina Ramsey, President

ATTEST:

Leslie Michael, Secretary

Attachment: KFPD Preliminary Combined Revenue, Expense and Capital Budget FY 10-11 with Equipment and Building Schedules

KFPD DRAFT COMBINED REVENUE, EXPENSE AND CAPITAL BUDGET

Fiscal Year 2010-2011

	FY 2009-2010	FY 2009-2010	FY 2010-2011	FY 2011-2012
<u>REVENUE BUDGET</u>	<u>Budget</u>	<u>Est Actual</u>	<u>Budget</u>	<u>Planning</u>
Property Taxes *	2,787,515	2,737,943	2,738,000	2,751,690
Special Taxes **	0	0	200,362	200,362
Other tax income	29,000	29,000	29,000	29,000
Interest income	50,000	15,000	10,000	12,000
Lease agreement (3%)	28,000	28,000	28,840	29,705
Salary reimb agreement	29,230	29,230	44,813	45,510
Miscellaneous income	0	0	0	0
Total Revenue	2,923,745	2,839,173	3,051,015	3,068,267
	FY 2009-2010	FY 2009-2010	FY2010-2011	FY 2011-2012
<u>OPERATING EXPENSE BUDGET</u>	<u>Budget</u>	<u>Est Actual</u>	<u>Budget</u>	<u>Planning</u>
OUTSIDE PROFESSIONAL SERVICES				
Accounting	4,000	4,800	5,000	5,500
Actuarial Valuation	2,500	2,800	2,650	0
Audit	12,500	12,000	12,000	12,600
CC County Expenses	35,440	32,000	33,600	35,280
El Cerrito Contract	2,120,231	2,120,231	2,087,423	2,254,415
Fire Abatement Contract	8,000	0	8,000	8,000
Insurance - Risk Mgmt	10,740	10,737	12,510	13,135
LAFCO Fees	1,427	1,427	1,500	1,575
Legal Fees	50,000	25,000	35,000	40,000
Water System Improvements	10,000	9,472	20,000	5,000
Wildland Vegetation Mgmt	10,000	9,500	10,000	10,000
RETIREE MEDICAL BENEFITS				
PERS Medical (ARC)	152,422	151,770	150,505	149,215
Delta Dental (3%)	12,510	13,240	13,640	14,320
Vision Care (3%)	3,735	3,657	3,845	3,765
COMMUNITY SERVICE ACTIVITES				
Public Education	15,000	10,000	13,000	13,000
Community Pharmaceutical Drop-Off	2,500	3,800	4,000	4,200
Vial of Life Program	2,000	776	1,000	500
CERT Emergency Kits	10,000	5,471	6,000	3,000
Open Houses	5,000	1,313	2,500	2,500
Community Shredder	3,600	1,012	1,500	1,500
DISTRICT ACTIVITIES				
Professional Development	5,500	5,255	5,500	5,775
District Office				
Office expense	3,500	3,300	3,500	3,675
Office supplies	2,100	2,400	2,400	2,520
Telephone	3,000	3,625	4,200	4,410
Election	0	0	1,000	0
Firefighter's Apparel ***	26,000	25,782	1,200	1,200
Firefighters' Expenses	7,500	5,000	5,000	5,000
Staff Appreciation	5,000	4,018	2,500	5,000
Memberships	5,020	4,500	4,725	4,960
P/S Building				
Gardening service	1,500	1,000	1,400	1,470
Building alarm	2,000	1,686	2,000	2,100
Medical waste disposal	5,000	3,468	4,500	4,725
Janitorial	1,500	1,200	1,500	1,500
Misc. Maint/Improvements ****	375,000	57,000	365,000	25,000
PG&E	7,500	7,400	7,770	8,160
Water/Sewer	825	950	1,000	1,050
Garbage	915	800	840	880

KFPD DRAFT COMBINED REVENUE, EXPENSE AND CAPITAL BUDGET

Fiscal Year 2010-2011

Staff

Wages (2%)	62,275	62,272	70,775	72,175
Overtime Wages	4,000	2,250	4,900	4,995
Vacation Wages Accrual Adjustment	1,000	534	385	55
Medical/dental insurance compensation	5,200	5,200	5,880	5,955
Retirement Contribution	3,115	3,114	3,540	3,610
Payroll Taxes	5,615	5,154	6,415	6,535
Insurance - Workers Comp/Life	1,320	1,441	1,470	1,500
Processing (3%)	1,835	1,124	1,160	1,195
Operating Contingency Fund	<u>30,000</u>	<u>13,700</u>	<u>30,000</u>	<u>30,000</u>
Total Operating Expense	3,037,822	2,641,177	2,962,229	2,780,947

Capital Outlay

Engine Defibrillators	65,000	63,543	0	0
FF High Band Radios	5,000	4,731	0	0
P/S Building Siding/Windows ****	150,000	15,000	150,000	0
P/S Building Bay Doors	0	0	45,000	0
Firefighter qtrs/equip	10,000	6,900	10,000	10,000
Office Furniture/Computers	<u>2,000</u>	<u>1,244</u>	<u>5,000</u>	<u>5,000</u>
Total Capital Outlay	232,000	91,418	210,000	15,000

TOTAL EXPENDITURES 3,269,822 2,732,595 3,172,229 2,795,947

Notes: The standard expenditure increase is 5% unless otherwise indicated or unless policy decisions mandated.

* The State of California "borrowed" \$218,628 from KFPD during FY09-10 to be repaid by the end of FY12-13 with interest.

This will affect our cash balance and create a receivable shown on the Balance Sheet, but not revenue reported.

** Based on current economic conditions, the KFPD Board decided to suspend the special tax revenue for FY 09-10

*** Firefighters apparel was increased by \$25,000 in FY 09-10 in order to purchase state-of-the-art wildland safety gear.

**** The current estimate of building repairs/improvements is approximately \$500,000. \$150,000 is included for siding/windows. \$350,000 is listed under maintenance per auditor's instructions. The total amount includes design, engineering & construction.

Designated Funds (see attached schedules)

Engine Replacement Fund	93,455	93,455	93,455	93,455
Public Safety Building Fund	51,627	51,627	0	100,000
Prepay CalPERS Trust	<u>600,000</u>	<u>600,000</u>	<u>50,000</u>	<u>0</u>
	745,082	745,082	143,455	193,455

	FY 2009-2010 <u>Budget</u>	FY 2009-2010 <u>Est Actual</u>	FY 2010-2011 <u>Budget</u>	FY 2011-2012 <u>Planning</u>
Beginning Cash+A/R-A/P	4,367,787	3,715,166	3,603,116	3,481,901
Revenue	2,923,745	2,839,173	3,051,015	3,068,267
State of California Loan Receivable	-220,000	-218,628	0	0
Operating Expenditures	-3,037,822	-2,641,177	-2,962,229	-2,780,947
Capital Expenditures	-232,000	-91,418	-210,000	-15,000
<u>ENDING CASH</u>	3,801,710	3,603,116	3,481,901	3,754,222
Designated Funds	-745,082	-1,955,072	-2,098,527	-2,291,982
El Cerrito Contract 12 month set aside	-2,120,231	-2,120,231	-2,087,423	-2,254,415
<u>AVAILABLE CASH</u>	936,397	-472,187	-704,049	-792,175

KFPD DRAFT COMBINED REVENUE, EXPENSE AND CAPITAL BUDGET
 Fiscal Year 2010-2011

SCHEDULE FOR REPLACEMENT OF EQUIPMENT

Type I Vehicle Cost	Estimated Cost 15 yrs/4%	Fiscal Year	Yearly Contribution To Cap. Fund	Accumulated Funds	Type III Vehicle Cost	Estimated Cost 15 yrs/4%	Fiscal Year	Yearly Contribution To Cap. Fund	Accumulated Funds
	\$543,700					\$540,094			
\$123,464		99-00							
\$178,435		00-01	30,832	30,832					
		01-02	36,633	67,465					
		02-03	36,633	104,098	\$94,000		02-03		
		03-04	36,633	140,731	\$205,895		03-04		
		04-05	36,633	177,364			04-05	32,860	32,860
		05-06	36,633	213,997			05-06	32,860	65,720
		06-07	36,633	250,630			06-07	32,855	98,575
		07-08	36,633	287,263			07-08	36,793	135,368
		08-09	36,633	323,896			08-09	36,793	172,161
adjust to	\$632,660	09-10	51,461	375,357	adjust to	\$592,100	09-10	41,994	214,155
		10-11	51,461	426,818			10-11	41,994	256,149
		11-12	51,461	478,279			11-12	41,994	298,143
		12-13	51,461	529,740			12-13	41,994	340,137
		13-14	51,461	581,201			13-14	41,994	382,131
		14-15	<u>51,461</u>	632,662			14-15	41,994	424,125
			632,662				15-16	41,994	466,119
							16-17	41,994	508,113
							17-18	41,994	550,107
							18-19	<u>41,994</u>	592,101
								592,101	

KFPD DRAFT COMBINED DRAFT REVENUE, EXPENSE AND CAPITAL BUDGET
 Fiscal Year 2010-2011

SCHEDULE FOR RENOVATION OF BUILDING

<u>Kitchen Remodel/ Office Expansion</u>	<u>Possible Cost in 15 yrs. at 4% Inflation</u>	<u>Fiscal Year</u>	<u>Yearly Contribution</u>	<u>Accumulated Reserves</u>
\$430,000	\$774,406	05-06	0	0
		06-07	51,627	51,627
		07-08	51,627	103,254
		08-09	51,627	154,881
		09-10	51,627	206,508
		10-11 *	0	206,508

* The Kensington Fire Protection District is currently renovating and upgrading portions of the Public Safety Building. A new Building Renovation Schedule will be created at the end of this current project and after a building needs assessment.

OLD BUSINESS

June 4, 2010

To: KFPD Board Members

AGENDA ITEM 18

Fr: Brenda Navellier
KFPD Administrator

Re: Payment to Presenters at KFPD Earthquake Informational Forum

This agenda item is to ask the Board of Directors to approve payment to the three presenters at KFPD's Earthquake Building Damage Informational Forum a payment of \$300 each for a total presentation cost of \$900.



Kensington Community Center

59 Arlington Avenue

Saturday, May 22, 2010

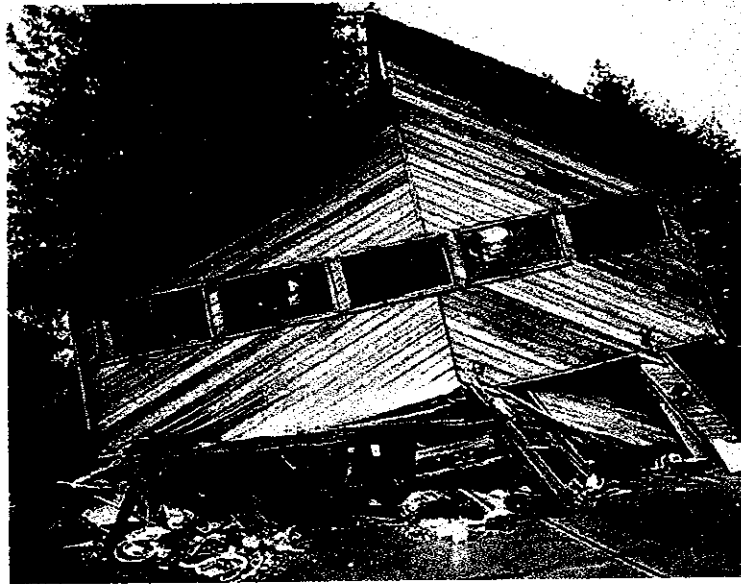
10:00 a.m. to 12:00 noon

Free—Earthquake Building Damage Forum

The Kensington Fire Protection District is sponsoring a forum on the potential earthquake damage to local homes and businesses. Local experts will speak on geotechnical and seismic conditions, structural upgrades, and the impacts of — and methods for— strengthening existing buildings. A question-and-answer session will follow the presentation. Refreshments will be provided.

Featured Speakers:

- Geoff Van Lienden,
Geotechnical Engineer
- Joshua Kardon,
Structural Engineer
- Keith Alward,
Alward Construction



KFPD is not recommending these particular presenters. The public should investigate and obtain bids from several professionals if considering performing such work on their homes/buildings.

Questions? Contact KFPD at
510/527-8395

Kensington Fire Protection District
217 Arlington Avenue
Kensington, CA 94707
www.kensingtonfire.org

Phone: 510-527-8395
Fax: 510-527-8396
E-mail: kensingtonfirepd@aol.com

BOARD REPORTS

should have received information from the actuary. Russell pointed out that the District will also have to decide whether to impose the Special Tax for projections. Further discussion followed on the Special Tax. Russell suggested meeting in April or May when the District has actuary information and there would still be time to put additional funds into the Trust if it is recommended. She noted that the District had recently received its cash conversion from December and it can only afford to set-aside nine months of the contract fee, not 12. Further discussion followed on the contract set aside, the termination clause, and the wording of the contract. The Committee decided to postpone the mid-year budget review for the Board of Directors to the February meeting when the lease will have been publicly accepted and staff has six months worth of information.

REVIEW DISTRICT INVESTMENTS:

Navellier distributed a cash flow sheet for the next few months that included some construction costs in March and April, and moved the funds from the building set-aside to be used toward the remodel. The Board has mentioned creating a new schedule for the building set-aside after this project. The Board may decide to perform a needs assessment after this remodel. The Committee discussed the location of the building and the earth movement involved in the location. The Committee discussed the funding of the El Cerrito contract set-aside and the firefighter's contract terms.

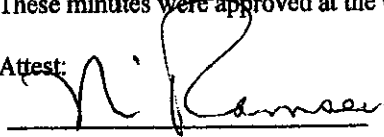
The Committee discussed potential future meeting dates based on the remodel schedule. Kosel noted that a five year projection would be best after the FY10-11 budget is adopted and FY09-10 is complete. Navellier and Russell will work on an annual average of costs for building maintenance. The Committee briefly discussed the cost of maintaining a building on the fault line.

ADJOURNMENT: The meeting was adjourned at 2:15 p.m.

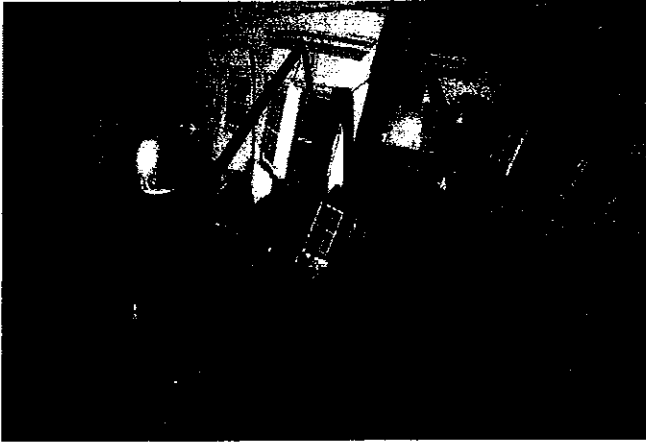
MINUTES PREPARED BY: Brenda J. Navellier

These minutes were approved at the Committee meeting of May 25, 2010.

Attest:



Finance Committee Member



J.K. Nakata, USGS

EARTHQUAKES

HOW CAN WE PREPARE?

Thursday, June 10 7:00 p.m.

Arlington Community Church
52 Arlington Avenue, Kensington
510 526-9146

POSSIBLE EFFECTS of a major earthquake in the East Bay

TACTICS FOR SURVIVAL in the first days after a quake

MEASURES WE CAN TAKE in our homes to be prepared

Children 5 years and older are invited to attend a separate program by the fire department about safety. If you are bringing children, please call the church office -- 526-9146 -- and tell us their names and ages, so we can be ready to welcome them.



J.K. Nakata, USGS

Absence of shear walls contributed to the failure of this house. We can reinforce our homes to prevent collapse.



J.K. Nakata, USGS

After the Loma Prieta quake, many people camped outside their homes for days.



May 10, 2010

Chief Lance Maples
El Cerrito-Kensington Fire Department
10900 San Pablo Avenue
El Cerrito, CA 94530

Re: Battalion Chief David Gibson
Captain Teresa Pace
FF/Paramedic David Hood
FF/Paramedic David Ciappara

Dear Chief Maples,

I want to commend your CERT Training team on the excellent program they presented to the community on Saturday, May 8, 2010 at the CERT Boot Camp. All of your trainers were informed and thorough, and presented the material in a format easily understood by non-emergency professionals, such as myself.

I attended the class along with two Directors of the Kensington Police Protection and Community Services District. President Charles Toombs and Vice President John Stein also commented that it was very informative and gave them a new perspective on the services provided by our Fire Department, as well as the need for neighborhoods to organize into CERT groups.

Please convey my appreciation to your staff for the outstanding class.

Sincerely,

KENSINGTON FIRE PROTECTION DISTRICT

A handwritten signature in black ink that reads "Nina Harmon".

Nina Harmon
President

May 14, 2010

Dear Chief Maples,

We want to give our special thanks to the wonderful team that responded to the 911 call to 81 Arlington Avenue on Wednesday afternoon of May 12th.

They were all so helpful, kind, considerate, and gentle to two frightened senior citizens. Things were moved with care, not just shoved aside.

They carefully transported one of us to Alto Bates Summit Emergency Summit Campus.

It gives us a great sense of security to know that we have such exceptionally outstanding people we can turn to in time of need.

God Bless You All,

Lurline Drake
Lurline Drake

and
Arlene Krouzian
Arlene Krouzian