

## KENSINGTON FIRE PROTECTION DISTRICT

DATE:
TO:
RE:
SUBMITTED BY:

June 21, 2023
Board of Directors
UPDATED FINANCIAL FORECAST
Mary A. Morris-Mayorga, Interim General Manager

## Recommended Action

This item is provided for review, discussion, and for staff direction as determined.

## Background

In conjunction with the Public Safety Building financing, NHA Advisors developed a long-term financial analysis to determine the project feasibility and sustainability of District funds. As a part of budget preparation, the District has been working to update this long-term financial forecast internally with the assistance of Bill Zenoni, Financial Consultant. This will allow staff, the Finance Committee, and the Board to assess the short and long-term impact of financial decisions on District funds.

The draft was completed and presented to the Finance Committee on June 6, 2023 for review and discussion. Feedback from the committee has been incorporated including: removal of lease income beginning FY 2023-24 (this previously reflected the monthly $\$ 3,050$ from KPPCSD prior to PSB renovation); salaries/benefits annual adjustment increased from $3 \%$ to $4 \%$; FY 2021-22 column adjusted to match audit now that it is final; and FY 2023-24 column adjusted to reflected updated budget.

Each component of the financial forecast contains notes on the assumed escalation factor or any anticipated changes that would impact future years. For example, property taxes are the District's major funding source and the escalation factor used has been assessed based upon historical data along with information from Contra Costa County in their budget planning. Expenditure escalations vary depending upon the nature and type.

As with any financial forecast, it is important to remain reasonably conservative; however, not to the extent that any revenue or expenditure would be significantly understated or overstated to the degree possible. By its very nature, a financial forecast is an estimate or projection based upon data which has been derived through review of historical information and evaluation of economic factors. Incorporating data using arbitrary estimates is not considered a sound financial practice, so we have avoided that here.

## Fiscal Impact

The overall forecast demonstrates that the District is fiscally sound with expenditures remaining within revenues in the near term. Further out in the forecast there is an opportunity to evaluate options given the major component of expenditures, Fire Services Contract Fee, is estimated to increase at a rate higher than revenues. This will be a topic of discussion at a future Finance Committee meeting as more information becomes known relative to the exact amount of revenue increases.

Attachments: Long-Term Financial Forecast

## KENSINGTON FIRE PROTECTION DISTRICT

FIVE YEAR FINANCIAL FORECAST - Summary
June 2023

| REVENUE | $\begin{gathered} \text { FY 2019-20 } \\ \text { Actual } \\ \hline \end{gathered}$ |  | FY 2020-21Actual |  | $\begin{gathered} \text { FY 2021-22 } \\ \text { Actual } \\ \hline \end{gathered}$ |  | $\begin{gathered} \text { FY 2022-23 } \\ \text { Budget } \\ \hline \end{gathered}$ |  | FY 2022-23 Projected |  | $\begin{gathered} \text { FY 2023-24 } \\ \text { Budget } \\ \hline \end{gathered}$ |  | FY 2024-25 Projected |  | $\begin{aligned} & \text { FY 2025-26 } \\ & \text { Projected } \\ & \hline \end{aligned}$ |  | FY 2026-27 <br> Projected |  | FY 2027-28 <br> Projected |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Property Taxes | \$ | 4,335,438 | \$ | 4,525,850 | \$ | 4,783,334 | \$ | 4,739,500 | \$ | 5,112,228 | \$ | 5,316,717 | \$ | 5,529,386 | \$ | 5,750,561 | \$ | 5,980,584 | \$ | 6,219,807 |
| Special Taxes |  | 200,653 |  | 200,686 |  | 204,418 |  | 200,752 |  | 200,752 |  | 201,000 |  | 201,000 |  | 201,000 |  | 201,000 |  | 201,000 |
| Other Taxes (HOPTR) |  | 25,220 |  | 24,687 |  | 24,612 |  | 24,000 |  | 24,000 |  | 25,000 |  | 25,000 |  | 25,000 |  | 25,000 |  | 25,000 |
| Lease Income |  | 36,603 |  | 36,549 |  | 36,603 |  | 3,050 |  | 3,050 |  | 3,050 |  | - |  | - |  | - |  |  |
| Investment Income |  | 128,365 |  | 32,087 |  | 14,188 |  | 20,000 |  | 250,000 |  | 200,979 |  | 145,108 |  | 152,875 |  | 156,868 |  | 156,061 |
| CERBT Disbursement |  | 23,423 |  |  |  | 40,282 |  | 80,000 |  | 80,000 |  | 68,000 |  | 68,000 |  | 68,000 |  | 68,000 |  | 68,000 |
| Other Revenue |  | 1,610 |  | 84,213 |  | 388,159 |  |  |  | - |  | 2,000 |  | 2,000 |  | 2,000 |  | 2,000 |  | 2,000 |
| Grant Revenue |  | - |  |  |  | - |  |  |  | - |  |  |  |  |  |  |  | - |  |  |
| total revenue | \$ | 4,751,312 | \$ | 4,904,072 | \$ | 5,491,596 | \$ | 5,067,302 | \$ | 5,670,030 | \$ | 5,816,746 | \$ | 5,970,494 | \$ | 6,199,437 | \$ | 6,433,451 | \$ | 6,671,868 |
| EXPENDITURES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Salaries and Benefits |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Office Wages and Related Costs |  | 84,428 |  | 185,137 |  | 176,838 |  | 196,052 |  | 172,266 |  | 177,606 |  | 189,810 |  | 197,403 |  | 205,299 |  | 213,511 |
| Retiree Medical Benefits |  |  |  | - |  | 87,859 |  | 90,600 |  | 67,144 |  | 68,000 |  | 68,000 |  | 68,000 |  | 68,000 |  | 68,000 |
| Total Salaries and Benefits | \$ | 84,428 | \$ | 185,137 | \$ | 264,697 | \$ | 286,652 | \$ | 239,410 | \$ | 245,606 | \$ | 257,810 | \$ | 265,403 | \$ | 273,299 | \$ | 281,511 |
| Outside Professional Services |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| El Cerrito Contract Fees |  | 3,033,275 |  | 3,229,643 |  | 3,525,871 |  | 3,843,483 |  | 3,843,483 |  | 4,146,968 |  | 4,478,725 |  | 4,837,023 |  | 5,223,985 |  | 5,641,904 |
| El Cerrito Reconciliation |  | 116,571 |  | 298,738 |  | 204,642 |  | 123,165 |  | 123,165 |  | 77,554 |  | 125,000 |  | 125,000 |  | 125,000 |  | 125,000 |
| Other Outside Professional Services |  | 399,452 |  | 280,515 |  | 271,121 |  | 348,925 |  | 361,258 |  | 313,933 |  | 301,800 |  | 309,492 |  | 322,159 |  | 330,896 |
| Total Outside Professional Services | \$ | 3,549,298 | \$ | 3,808,896 | \$ | 4,001,634 | \$ | 4,315,573 | \$ | 4,327,906 | \$ | 4,538,455 | \$ | 4,905,525 | \$ | 5,271,515 | \$ | 5,671,145 | \$ | 6,097,800 |
| Community Service Activities | \$ | 13,474 | \$ | 58,050 | \$ | 26,909 | \$ | 72,200 | \$ | 63,262 | \$ | 38,120 | \$ | 33,294 | \$ | 33,521 | \$ | 33,702 | \$ | 33,912 |
| District Activities | \$ | 13,519 | \$ | 15,278 | \$ | 27,371 | \$ | 61,500 | \$ | 60,105 | \$ | 23,500 | \$ | 29,380 | \$ | 24,500 | \$ | 30,674 | \$ | 25,000 |
| Office Expenses | \$ | 3,579 | \$ | 7,444 | \$ | 13,260 | \$ | 15,500 | \$ | 15,500 | \$ | 72,785 | \$ | 15,279 | \$ | 15,737 | \$ | 16,209 | \$ | 16,695 |
| Building Maintenance | \$ | - | \$ | - | \$ | 14,480 | \$ | 24,000 | \$ | 19,665 | \$ | 6,400 | \$ | 13,685 | \$ | 13,805 | \$ | 14,495 | \$ | 14,495 |
| Building Utilities/Service | \$ | 114,249 | \$ | 62,722 | \$ | 15,970 | \$ | 17,000 | \$ | 19,123 | \$ | 22,360 | \$ | 23,914 | \$ | 25,614 | \$ | 27,475 | \$ | 29,514 |
| Contingency |  | 1,768 | \$ | - | \$ | - | \$ | 25,000 | \$ | 25,000 | \$ | 20,000 | \$ | 20,000 | \$ | 20,000 | \$ | 20,000 | \$ | 20,000 |
| TOTAL OPERATING EXPENDITURES | \$ | 3,780,315 | \$ | 4,137,527 | \$ | 4,364,321 | \$ | 4,817,425 | \$ | 4,769,971 | \$ | 4,967,226 | \$ | 5,298,886 | \$ | 5,670,095 | \$ | 6,086,999 | \$ | 6,518,927 |
| NET OPERATING SURPLUS/(SHORTFALL) | \$ | 970,997 | \$ | 766,545 | \$ | 1,127,275 | \$ | 249,877 | \$ | 900,059 | \$ | 849,520 | \$ | 671,608 | \$ | 529,342 | \$ | 346,452 | \$ | 152,941 |
| Capital Expenditures - Rolling Stock Set-aside | \$ | 70,665 | \$ | 566,845 | \$ |  | \$ |  | \$ | 202,800 |  | 210,912 | \$ | 219,348 | \$ | 228,122 | \$ | 237,247 | \$ | 246,737 |
| Capital Expenditures - Equip/Furniture |  |  |  |  | \$ | 315 | \$ |  | \$ |  | \$ |  | \$ | - | \$ | - | \$ | - | \$ |  |
| Capital Expenditures - Public Safety Building |  |  |  |  | \$ | 551,286 |  | 3,606,440 | \$ | 2,662,056 |  | 4,711,658 |  |  |  |  |  |  |  |  |
| Debt Service | \$ | 12,377 | \$ | 24,044 | \$ | $(19,994)$ | \$ | - | \$ | - | \$ | 87,912 | \$ | 141,570 | \$ | 141,525 | \$ | 141,478 | \$ | 141,428 |
| TOTAL EXPENDITURES | \$ | 3,863,357 | \$ | 4,728,416 | \$ | 4,895,928 | \$ | 8,423,865 | \$ | 7,634,827 | \$ | 9,977,708 | \$ | 5,659,805 | \$ | 6,039,741 | \$ | 6,465,724 | \$ | 6,907,092 |
| CHANGE IN FUND BALANCE | \$ | 887,955 | \$ | 175,656 | \$ | 595,668 | \$ | $(3,356,563)$ | \$ | $(1,964,797)$ | \$ | $(4,160,962)$ | \$ | 310,689 | \$ | 159,695 | \$ | $(32,272)$ | \$ | $(235,224)$ |
| Building Loan Drawdown |  | - |  | - |  | - |  | - |  | 1,926,120 |  | - |  | - |  | - |  | - |  | - |
| FUND BALANCE (June 30) | \$ | 9,232,640 | \$ | 9,408,296 | \$ | 10,003,964 | \$ | - | \$ | 9,965,287 | \$ | 5,804,325 | \$ | 6,115,015 | \$ | 6,274,710 | \$ | 6,242,438 | \$ | 6,007,214 |

KENSINGTON FIRE PROTECTION DISTRICT
FIVE YEAR FINANCIAL FORECAST - Line Item Detail
June 2023

|  | $\begin{aligned} & \text { FY 2021-22 } \\ & \text { Actual } \end{aligned}$ | $\begin{gathered} \text { FY 2022-23 } \\ \text { Budget } \\ \hline \end{gathered}$ | FY 2022-23 Projected | $\begin{gathered} \hline \text { FY 2023-24 } \\ \text { Budget } \\ \hline \end{gathered}$ | FY 2024-25 Projected | $\begin{aligned} & \text { FY 2025-26 } \\ & \text { Projected } \\ & \hline \end{aligned}$ | FY 2026-27 Projected | FY 2027-28 <br> Projected | Assumptions Fiscal Years 2025-2028 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Property Taxes | 4,783,334 | 4,739,500 | 5,112,228 | 5,316,717 | 5,529,386 | 5,750,561 | 5,980,584 | 6,219,807 | +4\% |
| Special Taxes | 204,418 | 200,752 | 200,752 | 201,000 | 201,000 | 201,000 | 201,000 | 201,000 | Flat |
| Other Taxes (HOPTR) | 24,612 | 24,000 | 24,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | Flat |
| Lease Income | 36,603 | 3,050 | 3,050 | 3,050 | - | - | - | - |  |
| Investment Income | 14,188 | 20,000 | 250,000 | 200,979 | 145,108 | 152,875 | 156,868 | 156,061 | 2.50\% |
| CERBT Disbursement | 40,282 | 80,000 | 80,000 | 68,000 | 68,000 | 68,000 | 68,000 | 68,000 | Match to retiree medical costs |
| Other Revenue | 388,159 |  |  | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | Assume flat \$2,000 per year |
| Grant Revenue | - | - | - | - | - | - | - | - |  |
| TOTAL REVENUE | \$ 5,491,596 | \$ 5,067,302 | \$ 5,670,030 | \$ 5,816,746 | \$ 5,970,494 | \$ 6,199,437 | \$ 6,433,451 | \$ 6,671,868 |  |
| EXPENDITURES |  |  |  |  |  |  |  |  |  |
| SALARIES AND BENEFITS |  |  |  |  |  |  |  |  |  |
| Office Wages \& Related |  |  |  |  |  |  |  |  |  |
| Regular Wages | 139,936 | 144,416 | 144,355 | 148,686 | 154,633 | 160,819 | 167,252 | 173,942 | 4\% annual increase |
| Vacation/Holiday/Sick Leave | 9,182 | 23,182 | 4,687 | 5,000 | 10,300 | 10,712 | 11,140 | 11,586 | 4\% annual increase beginning FY2025-26 |
| Medical/Dental Insurance | 13,000 | 12,000 | 6,000 | 6,180 | 6,427 | 6,684 | 6,952 | 7,230 | 4\% annual increase |
| Payroll Taxes | 11,990 | 13,304 | 12,992 | 13,382 | 13,917 | 14,474 | 15,053 | 15,655 | 4\% annual increase |
| Workers Compensation/Life Insurance | 759 | 650 | 1,760 | 1,813 | 1,886 | 1,961 | 2,039 | 2,121 | 4\% annual increase |
| Payroll Processing | 1,971 | 2,500 | 2,472 | 2,545 | 2,647 | 2,753 | 2,863 | 2,977 | 4\% annual increase |
| Total Office Wages \& Related Costs | 176,838 | 196,052 | 172,266 | 177,606 | 189,810 | 197,403 | 205,299 | 213,511 |  |
| Retiree Medical Benefits |  |  |  |  |  |  |  |  |  |
| PERS Medical | 54,507 | 72,500 | 51,450 | 52,000 | 52,000 | 52,000 | 52,000 | 52,000 | Flat |
| CalPERS Settlement | 18,090 |  | - | - | - | - | - | - | Assume \$0 |
| Delta Dental | 11,385 | 14,000 | 11,817 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | Flat |
| Vision Care | 3,877 | 4,100 | 3,877 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | Flat |
| Total Retiree Medical Benefits | 87,859 | 90,600 | 67,144 | 68,000 | 68,000 | 68,000 | 68,000 | 68,000 |  |
| TOTAL SALARIES AND BENEFITS | \$ 264,697 | \$ 286,652 | \$ 239,410 | \$ 245,606 | \$ 257,810 | \$ 265,403 | \$ 273,299 | \$ 281,511 |  |
| Outside Professional Services |  |  |  |  |  |  |  |  |  |
| Accounting | 37,045 | 36,000 | 36,000 | 37,080 | 38,192 | 39,338 | 40,518 | 41,734 | $3 \%$ annual increase |
| Actuarial Valuation | 3,000 | 5,600 | 5,600 | 2,800 | 5,600 | 2,800 | 5,600 | 2,800 |  |
| Audit | 16,000 | 16,000 | 16,000 | 16,800 | 16,800 | 17,640 | 17,640 | 18,522 | 5\% every other year |
| Bank Fees | 37 | 25 | 25 | 50 | 50 | 50 | 50 | 50 | Flat |
| Contra Costa County Expenses | 53,644 | 38,000 | 38,000 | 39,520 | 41,101 | 42,745 | 44,455 | 46,233 | 4\% annual increase |
| El Cerrito Contract Fees | 3,525,871 | 3,843,483 | 3,843,483 | 4,146,968 | 4,478,725 | 4,837,023 | 5,223,985 | 5,641,904 | 2023-24 from EC, then 8\% annual increase |
| El Cerrito Reconciliation | 204,642 | 123,165 | 123,165 | 77,554 | 125,000 | 125,000 | 125,000 | 125,000 |  |
| IT Services and Equipment | 723 | 15,000 | 15,000 | 2,500 | 2,575 | 2,652 | 2,732 | 2,814 | $3 \%$ annual increase |
| Fire Abatement Contract | - | 5,000 | 5,000 | 5,250 | 5,250 | 5,513 | 5,513 | 5,788 | 5\% every other year |
| Fire Engineer Plan Review | 688 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | Flat |
| Risk Management Insurance | 1,159 | 19,000 | 21,258 | 23,384 | 25,722 | 28,294 | 31,124 | 34,236 | 10\% annual increase |
| LAFCO Fees | 2,078 | 5,000 | 2,100 | 2,100 | 2,100 | 2,100 | 2,100 | 2,100 | Flat |
| Legal Fees | 10,595 | 20,000 | 20,000 | 20,600 | 12,000 | 12,360 | 12,731 | 13,113 | 3\% annual increase (reduce after PSB) |

## Operational Consultant

 RecruitmentTemporary Services
Water System Improvements
Website Development/Maintenance Wildland Vegetation Maintenance
Other Outside Professional Services Emergency Preparedness Coordinator Grant Writer/Coordinator
Nixle (Everbridge) Fees
Long-Term Financial Planner
Total Outside Professional Services
Community Service Activitie
Public Education
EP Coordinator Expense Account
Community Pharmaceutical Drop-Off
CERT Emergency Kits/Sheds/Prep
Open Houses
Community Shredder
DFSC Matching Grants
Firesafe Planting Grants
Demonstration Garden
Community Sandbags
Volunteer Appreciation
Community Service - Other

## Total Community Service Activities

District Activities
Equipment
Vehicle Maintenance
Professional Development
Election
Firefighter's Apparel \& PPE
Firefighter's Expenses
Staff Appreciation
Memberships
Total District Activities

Office
Office Expenses
Office Supplies
Telephones
Office - Other
Office - Equipment

## Total Office

Building Maintenance
Gardening Services
Building Alarm
Medical Waste Disposal

| $\begin{gathered} \text { FY 2021-22 } \\ \text { Actual } \end{gathered}$ | $\begin{gathered} \text { FY } 2022-23 \\ \text { Budget } \\ \hline \end{gathered}$ | FY 2022-23 Projected | $\begin{gathered} \hline \text { FY 2023-24 } \\ \text { Budget } \\ \hline \end{gathered}$ | $\begin{aligned} & \hline \text { FY 2024-25 } \\ & \text { Projected } \end{aligned}$ | $\begin{gathered} \hline \text { FY 2025-26 } \\ \text { Projected } \\ \hline \end{gathered}$ | FY 2026-27 Projected | $\begin{gathered} \hline \text { FY 2027-28 } \\ \text { Projected } \\ \hline \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | - | 19,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
|  | - | 23,975 | 14,925 |  |  | - | - |
|  | 10,000 |  | - | - | - | - | - |
| 3,227 | 4,500 | 3,500 | 3,120 | 3,120 | 3,120 | 3,120 | 3,120 |
| 4,000 | 7,600 | 7,600 | 7,828 | 8,063 | 8,305 | 8,554 | 8,810 |
| 100,000 | 105,200 | 105,200 | 108,356 | 111,607 | 114,955 | 118,404 | 121,956 |
| 6,548 | 50,000 | 31,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 3,183 | 4,000 | 4,000 | 4,120 | 4,120 | 4,120 | 4,120 | 4,120 |
| 29,194 | 5,000 | 5,000 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| \$ 4,001,634 | \$ 4,315,573 | \$ 4,327,906 | \$ 4,538,455 | \$ 4,905,525 | \$ 5,271,515 | \$ 5,671,145 | \$ 6,097,800 |
| 17,762 | 30,000 | 20,000 | 20,000 | 15,000 | 15,000 | 15,000 | 15,000 |
|  | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
|  | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| - | 4,000 | 4,000 | 4,120 | 4,244 | 4,371 | 4,502 | 4,637 |
| - | 1,800 | 1,800 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 5,608 | 5,000 | 5,000 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 |
|  | - | - | - | - | - | - | - |
| 1,360 | 25,000 | 25,000 | - | - | - | - | - |
|  | - | - | - | - | - | - | - |
| 1,729 | 1,900 | 2,962 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 450 | 500 | 500 | 500 | 550 | 600 | 650 | 700 |
| - | 500 | 500 | 500 | 500 | 550 | 550 | 575 |
| \$ 26,909 | \$ 72,200 | \$ 63,262 | \$ 38,120 | \$ 33,294 | \$ 33,521 | \$ 33,702 | \$ 33,912 |
| 1,697 | - | - | - | - | - | - | - |
| 5,501 | - | - | - | - | - | - | - |
| 3,324 | 10,000 | 10,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
|  | 7,500 | 5,600 | - | 5,880 | - | 6,174 | - |
| - | 2,000 | 2,000 | 1,500 | 1,500 | 2,000 | 2,000 | 2,000 |
| 9,141 | 30,000 | 30,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 93 | 3,000 | 3,000 | 2,500 | 2,500 | 3,000 | 3,000 | 3,500 |
| 7,615 | 9,000 | 9,505 | 9,500 | 9,500 | 9,500 | 9,500 | 9,500 |
| \$ 27,371 | \$ 61,500 | \$ 60,105 | \$ 23,500 | \$ 29,380 | \$ 24,500 | \$ 30,674 | \$ 25,000 |
| 3,846 | 5,000 | 4,811 | 58,000 | 5,200 | 5,356 | 5,517 | 5,682 |
| 694 | 2,000 | 1,000 | 1,030 | 1,061 | 1,093 | 1,126 | 1,159 |
| 8,720 | 8,000 | 8,000 | 8,240 | 8,487 | 8,742 | 9,004 | 9,274 |
| - | 500 | 500 | 515 | 530 | 546 | 563 | 580 |
|  |  | 1,189 | 5,000 |  |  | - - | - - |
| \$ 13,260 | \$ 15,500 | \$ 15,500 | \$ 72,785 | \$ 15,279 | \$ 15,737 | \$ 16,209 | \$ 16,695 |
| 2,275 | 4,000 | 500 | 500 | 2,400 | 2,520 | 2,646 | 2,646 |
| 1,264 | 1,500 | 1,500 | 1,500 | 1,575 | 1,575 | 1,654 | 1,654 |
| 2,141 | 7,500 | 7,500 | 2,200 | 2,310 | 2,310 | 2,426 | 2,426 |


|  | $\begin{aligned} & \text { FY 2021-22 } \\ & \text { Actual } \end{aligned}$ | $\begin{gathered} \text { FY } 2022-23 \\ \text { Budget } \\ \hline \end{gathered}$ | FY 2022-23 Projected | $\begin{gathered} \text { FY 2023-24 } \\ \text { Budget } \\ \hline \end{gathered}$ | FY 2024-25 Projected | FY 2025-26 Projected | FY 2026-27 Projected | FY 2027-28 Projected | Assumptions Fiscal Years 2025-2028 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Janitorial Services | 2,208 | 2,000 | 800 | 200 | 2,400 | 2,400 | 2,520 | 2,520 | 5\% increase every other year |
| Miscellaneous Maintenance | 6,592 | 9,000 | 9,365 | 2,000 | 5,000 | 5,000 | 5,250 | 5,250 | $5 \%$ increase every other year (from 2026-27) |
| Total Building Maintenance | \$ 14,480 | \$ 24,000 | \$ 19,665 | \$ 6,400 | \$ 13,685 | \$ 13,805 | \$ 14,495 | \$ 14,495 |  |
| Building Utilities/Service |  |  |  |  |  |  |  |  |  |
| Gas and Electric | 11,852 | 13,000 | 13,000 | 14,300 | 15,730 | 17,303 | 19,033 | 20,937 | 10\% annual increase |
| Water/Sewer | 4,118 | 4,000 | 4,000 | 4,120 | 4,244 | 4,371 | 4,502 | 4,637 | $3 \%$ annual increase |
| Building Utilities/Services - Other |  |  | 2,123 | 3,940 | 3,940 | 3,940 | 3,940 | 3,940 |  |
| Total Building Utilities/Service | \$ 15,970 | \$ 17,000 | \$ 19,123 | \$ 22,360 | \$ 23,914 | \$ 25,614 | \$ 27,475 | \$ 29,514 |  |
| Contingency | \$ | \$ 25,000 | \$ 25,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 |  |
| TOTAL OPERATING EXPENDITURES | \$ 4,364,321 | \$ 4,817,425 | \$ 4,769,971 | \$ 4,967,226 | \$ 5,298,886 | \$ 5,670,095 | \$ 6,086,999 | \$ 6,518,927 |  |
| NET OPERATING SURPLUS/(SHORTFALL) | \$ 1,127,275 | \$ 249,877 | \$ 900,059 | \$ 849,520 | \$ 671,608 | \$ 529,342 | \$ 346,452 | \$ 152,941 |  |
| CAPITAL EXPENDITURES |  |  |  |  |  |  |  |  |  |
| Rolling Stock Set-aside (Transfer from General Fur | und to Capital Fund) | - | 202,800 | 210,912 | 219,348 | 228,122 | 237,247 | 246,737 |  |
| Equipment and Furniture | 315 91853 | 848,607 | 828934 |  | - | - | - | - |  |
| PSB - Temporary Facilities | 91,853 | 848,607 | 828,934 |  | - | - | - | - | Total FY 2021-22, 2022-23, 2023-24 = |
| PSB Renovation | 459,433 | 2,757,833 | 1,833,122 | 4,711,658 | - - | - - | - | - - | \$7,925,000 |
| Total Capital Expenditures | \$ 551,601 | \$ 3,606,440 | \$ 2,864,856 | \$ 4,922,570 | \$ 219,348 | \$ 228,122 | \$ 237,247 | \$ 246,737 |  |
| DEBT SERVICE* | \$ $(19,994)$ | \$ | \$ | \$ 87,912 | \$ 141,570 | \$ 141,525 | \$ 141,478 | \$ 141,428 |  |
| TOTAL EXPENDITURES | \$ 4,895,928 |  | \$ 7,634,827 | \$ 9,977,708 | \$ 5,659,805 | \$ 6,039,741 | \$ 6,465,724 | \$ 6,907,092 |  |
| CHANGE IN FUND BALANCE | \$ 595,668 | \$ (3,356,563) | \$ (1,964,797) | \$ (4,160,962) | \$ 310,689 | \$ 159,695 | \$ (32,272) | \$ (235,224) |  |
| Building Loan Drawdown | - | - | 1,926,120 | - | - | - | - | - | Total $\$ 2,160,000$ less capitalized interest <br> $(\$ 141,880)$ and costs of issuance $(\$ 92,000)$ |
| ENDING FUND BALANCE | 10,003,964 |  | 9,965,287 | 5,804,325 | 6,115,015 | 6,274,710 | 6,242,438 | 6,007,214 |  |
|  |  |  |  |  |  |  |  |  |  |

Debt Service - FY 2019-20, 2020-21, 2021-22 - CalPERS Repayment; Beginning FY 2022-23 Debt Service = Facility Loan Repayment (\$2,160,000 25 year term @ 4.07\%)

## Fund Balance Projection

|  | Revenue | Expenditures | Transfers In/ <br> (Transfers Out) | $\frac{\text { Other Financing }}{\text { Sources }}$ | $\frac{\text { Change in Fund }}{\text { Balance }}$ | Beginning Fund Balance | Ending Fund Balance |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FY 2019-20 |  |  |  |  |  |  |  |  |
| General Fund | 4,518,646 | 3,861,169 | - | 82,023 | 739,500 | 4,559,548 | 5,299,048 |  |
| Special Tax Fund | 200,653 | 2,188 | - | - | 198,465 | 12,340 | 210,805 |  |
| Capital Fund | 32,013 | - | - | $(82,023)$ | $(50,010)$ | 3,772,797 | 3,722,787 |  |
| Total | 4,751,312 | 3,863,357 | - | - | 887,955 | 8,344,685 | 9,232,640 |  |
| FY 2020-21 |  |  |  |  |  |  |  |  |
| General Fund | 4,613,219 | 4,726,061 | - | $(9,302)$ | $(122,144)$ | 5,299,048 | 5,176,904 |  |
| Special Tax Fund | 200,842 | 2,207 | - | - | 198,635 | 210,805 | 409,440 |  |
| Capital Fund | 14,521 | 148 | - | 84,792 | 99,165 | 3,722,787 | 3,821,952 |  |
| Total | 4,828,582 | 4,728,416 | - | 75,490 | 175,656 | 9,232,640 | 9,408,296 | $\checkmark$ ties to audited financials |
| FY 2021-22 |  |  |  |  |  |  |  |  |
| General Fund | 5,285,728 | 4,379,134 | 400,000 | - | 1,306,594 | 5,176,904 | 6,483,498 |  |
| Special Tax Fund | 200,962 | 2,211 | $(400,000)$ | - | $(201,249)$ | 409,440 | 208,191 |  |
| Capital Fund | 4,906 | 514,583 | - | - | $(509,677)$ | 3,821,952 | 3,312,275 |  |
| Total | 5,491,596 | 4,895,928 | - | - | 595,668 | 9,408,296 | 10,003,964 | $\checkmark$ ties to audited financials |
| FY 2022-23 (Projected) |  |  |  |  |  |  |  |  |
| General Fund | 5,469,278 | 4,972,771 | 206,143 | - | 702,650 | 6,483,498 | 7,186,148 |  |
| Special Tax Fund | 200,752 | - | $(408,943)$ | - | $(208,191)$ | 208,191 | - |  |
| Capital Fund - PSB | - | 2,662,056 | 202,800 | 1,926,120 | $(533,136)$ | 3,312,275 | 2,779,139 |  |
| Total | 5,670,030 | 7,634,827 | - | 1,926,120 | $(38,677)$ | 10,003,964 | 9,965,287 |  |
| FY 2023-24 (Budget) |  |  |  |  |  |  |  |  |
| General Fund - Operating | 5,615,746 | 8,063,463 | $(9,912)$ | - | $(2,457,629)$ | 7,186,148 | 4,728,519 |  |
| General Fund - PSB | - | 2,797,413 |  |  |  |  |  |  |
| Special Tax Fund | 201,000 | - | $(201,000)$ | - | - | - | - |  |
| Capital Fund - PSB | - | 1,914,245 | 210,912 | - | $(1,703,333)$ | 2,779,139 | 1,075,806 | \$1,075,806 Reserve for Rolling Stock |
| Total | 5,816,746 | 12,775,121 | - | - | $(4,160,962)$ | 2,779,139 | 5,804,325 |  |
| FY 2024-25 (Projected) |  |  |  |  |  |  |  |  |
| General Fund | 5,769,494 | 5,659,805 | $(18,348)$ | - | 91,341 | 4,728,519 | 4,819,861 |  |
| Special Tax Fund | 201,000 | - | $(201,000)$ | - | - | - | - |  |
| Capital Fund | - | - | 219,348 | - | 219,348 | 1,075,806 | 1,295,154 | Rolling Stock Reserve |
| Total | 5,970,494 | 5,659,805 | - | - | 310,689 | 5,804,325 | 6,115,015 |  |
| FY 2025-26 (Projected) |  |  |  |  |  |  |  |  |
| General Fund | 5,998,437 | 6,039,741 | $(27,122)$ | - | $(68,427)$ | 4,819,861 | 4,751,434 |  |
| Special Tax Fund | 201,000 | - | $(201,000)$ | - | - | - | - |  |
| Capital Fund | - | - | 228,122 | - | 228,122 | 1,295,154 | 1,523,276 | Rolling Stock Reserve |
| Total | 6,199,437 | 6,039,741 | - | - | 159,695 | 6,115,015 | 6,274,710 |  |
| FY 2026-27 (Projected) |  |  |  |  |  |  |  |  |
| General Fund | 6,232,451 | 6,465,724 | $(36,247)$ | - | $(269,519)$ | 4,751,434 | 4,481,915 |  |
| Special Tax Fund | 201,000 | - | $(201,000)$ | - | - | - | - |  |
| Capital Fund | - | - | 237,247 | - | 237,247 | 1,523,276 | 1,760,523 | Rolling Stock Reserve |
| Total | 6,433,451 | 6,465,724 | - | - | $(32,272)$ | 6,274,710 | 6,242,438 |  |
| FY 2027-28 (Projected) |  |  |  |  |  |  |  |  |
| General Fund | 6,470,868 | 6,907,092 | $(45,737)$ | - | $(481,961)$ | 4,481,915 | 3,999,954 |  |
| Special Tax Fund | 201,000 | - | $(201,000)$ | - | - | - | - |  |
| Capital Fund |  | - | 246,737 | - | 246,737 | 1,760,523 | 2,007,260 | Rolling Stock Reserve |
| Total | 6,671,868 | 6,907,092 | - | - | $(235,224)$ | 6,242,438 | 6,007,214 |  |

