



KENSINGTON FIRE PROTECTION DISTRICT
AGENDA OF ADJOURNED and REGULAR MEETINGS OF
THE BOARD OF DIRECTORS
MINUTES

Wednesday, October 14, 2020
7:00pm

Via Zoom Teleconference

Due to COVID-19, and in accordance with California Executive Orders N-25-20 and N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by accessing <https://zoom.us/j/98569358705?pwd=SXo5Sk5LQINSVEVWMmRYaDJ4U2VQUT09> (on the day and time of the meeting) and may provide public comment by sending comments to the Board President and Board Clerk via email at public.comment@kensingtonfire.org. Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion.

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

Oral communications will be taken on each agenda item. Each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

Please click the link below to join the webinar:

<https://zoom.us/j/98569358705?pwd=SXo5Sk5LQINSVEVWMmRYaDJ4U2VQUT09>

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Webinar ID: 985 6935 8705

International numbers available: <https://zoom.us/u/acfT4YIkls>

7:00 PM

1. CALL TO ORDER/ROLL CALL

President Stein called the meeting to order at 7 p.m.

Present: President Stein, Vice President Padian, Directors Dommer, Kosel, and Nagel

- 2. ORAL COMMUNICATIONS.** This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.

3. ANNOUNCE AND ADJOURN TO CLOSED SESSION

Meeting adjourned to closed session at 7:10 p.m.

4. **CLOSED SESSION:** *May recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC54956.8). Records are not available for public inspection.*

PUBLIC EMPLOYMENT APPOINTMENT (GC 54957)

Title: General Manager

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representative: Rachel Hundley, Assistant District Counsel

Unrepresented employee: General Manager

8:00 PM

5. **RECONVENE TO OPEN SESSION**

Meeting reconvened at 8:06 p.m.

No Report on Action Taken by the Board During Closed Session.

6. **PUBLIC HEARING – Video Time Stamp: 1.18**

Adopt Resolution 20-19 Confirming the Report of the Costs of Abatement of Public Nuisance Conditions, Weeds, and Flammable Materials and Authorizing Related Actions for: Los Altos Dr. (South Lot) and Los Altos Dr. (North Lot), Kensington, CA (ACTION) (supporting material)

Motion/Seconded: Director Kosel/VP Padian Action: Adopt Resolution 20-19 Confirming the Report of the Costs of Abatement of Public Nuisance Conditions, Weeds, and Flammable Materials and Authorizing Related Actions for: Los Altos Dr. (South Lot) and Los Altos Dr. (North Lot), Kensington, CA **Ayes:** President Stein, Directors Dommer, Kosel, and Nagel, Vice-President Padian **Noes: None. Motion Approved**

7. **OLD BUSINESS** (Note: Items reordered at the September 30, 2020 meeting)

7.8.6 **Request from Emergency Preparedness Committee to Hire a Part-Time Emergency Preparedness Coordinator – Video Time Stamp: 10.26**

Motion/Seconded: Vice President Padian/none **Action:** To hire a part time Emergency Preparedness Coordinator to work with the community and Emergency Preparedness representatives inside and outside Kensington to take necessary steps to improve the safety of our citizens. This position is a District hire reporting to the GM, details and suggested duties of the position follow administrative language should be regarded as only a suggestion. **Ayes:** None **Noes:** None. **Motion Failed**

7.8.2 **Recommendation to ask the Board to request the El Cerrito Fire Department and the El Cerrito Police Department to use Nixle and NextDoor to (1) notify the public of Red Flag Days and (2) notify the public in advance of the first warning of impending Diablo Wind Events – Video Time Stamp: 59.50**

Board Discussion: This has already been implemented therefore no need for further discussion.

Action: No action.

7.8.3 Status of Proposal for a Pilot Program to Provide Emergency Radios to Members of the Public – Video Time Stamp: 1.02.48

Motion/Seconded: Vice President Padian/Director Nagel **Action:** For the Board to encourage further investigation of providing emergency radios to people in need in Kensington. That need would be determined by financial and medical considerations. **Ayes:** Vice President Padian, Director Nagel **Noes:** President Stein, Directors Dommer and Kosel. **Motion Failed**

Motion/Seconded: President Stein/Director Kosel **Action:** To limit debate to 3 minutes per Board member and 3 minutes per member of the public. **Ayes:** President Stein, Director Kosel **Noes:** Vice President Padian, Directors Dommer and Nagel. **Motion Failed**

7.8.4 Status and Future Steps for Investigating the Acquisition and Installment of Emergency Public Address Systems for Kensington – Video Time Stamp: 1.22.04

Board Discussion: There was a discussion had between the Board members regarding the issue of sirens and whether everyone in the District will hear the warning and what the price would be for something like this.

Action: No Action

NEW BUSINESS

8. ADOPTION OF CONSENT ITEMS. – Video Time Stamp 1.47.00 Items 8.1 – 8.4 listed below are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda.

Moved/Seconded: Director Kosel/Director Nagel **Action:** Passed a motion to approve consent items 8.1 & 8.3 with the exception of removing 8.2 & 8.4. **Ayes:** President Stein, Vice President Padian, Directors Dommer, Kosel and Nagel **Noes:** None

8.1. Acceptance of Incident Activity Report September 2020
Action: Approved Report

8.2. Approval of Monthly Financial Report September 2020
Action: Postponed to next Board meeting

8.3. Approval of Monthly Transmittal September 2020
Action: Approved Transmittal

8.4. Adoption of Resolution 20-18 Approving Amendments to Policy 8 Checking Account
Action: Postponed to next Board meeting

9. **President's Report** (supporting material) – **Postponed to next Board Meeting**
 - Administrative Advancements Since October 2019
10. **Interim General Manager's Report – Postponed to next Board Meeting**
 - 10.1. **Action Plan Update** (supporting material)
 - 10.2. **Correspondence with KPPCSD** (supporting material)
11. **Fire Chief's Report** (supporting material) – **Postponed to next Board Meeting**
12. **ADMINISTRATIVE ITEMS – Postponed to next Board Meeting**
 - 12.1. **Consider Revised Motion Regarding Support for Investigation of Potential Changes in Some Parking Configurations on Kensington Streets, in Conjunction with KPPCSD, and for Solicitation of Residents' Concerns Along with Education About Potential Threats During an Evacuation.** (ACTION) (supporting material)
 - 12.2. **Preliminary Calculations of the Traffic Load on Kensington's Streets During an Emergency Evacuation with Little Warning; Implications for Educating Residents.** (DISCUSSION) (supporting material)
13. **Board Reports – Postponed to next Board Meeting**

Informational reports from Board members or staff covering the following assignments:

 - a. Finance Committee (Stein/Dommer) (supporting material)
 - b. Emergency Preparedness Committee (Padian/Nagel) (supporting material)
 - c. California Special Districts Association Representatives:
 - i. County (Nagel)
 - ii. State Professional Development and Membership Services Committees (Kosel)
14. **Consider Ratification of Employment Agreement for General Manager Position – Postponed to next Board Meeting**
15. **Adjournment**

Meeting adjourned at 9:59 p.m.

These minutes were approved at the regular Board meeting of the Kensington Fire Protection District on January 13, 2021.

Sasha Amiri-Nair

Board Secretary