

**KENSINGTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Date of Meeting: November 13, 2019

Time of Meeting: 7:00 p.m.

Place of Meeting: Building E in Kensington Park, 59 Arlington Avenue, Kensington, CA 94707

PRESENT: Directors Present: Don Dommer, Janice Kosel, Larry Nagel, Kevin Padian and Julie Stein

CALL TO ORDER:

President Stein called the meeting to order at 7 p.m. and called roll.

1. ADOPTION OF CONSENT ITEMS: Items 3, 4, 5, 6 & 7

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| MOTION: M/s Nagel/Dommer. To approve item 3 on the consent. |
| VOTE: Ayes: Dommer, Kosel, Nagel, Padian, Stein - Noes: None |
| Motion passed unanimously. Audio Time Stamped: 1.01 |

President Stein pulled Consent item 6 and Director Kosel pulled Consent items 4, 5 & 7.

2. ORAL COMMUNICATIONS:

Commencement of Board member period for oral communications and public comments.

CC ITEM 4: ACCEPTANCE OF INCIDENT ACTIVITY REPORT. October 2019

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| MOTION: M/s Nagel/Dommer: To accept the incident activity report with the corrections noted. |
| VOTE: Ayes: Dommer, Kosel, Nagel, Padian, Stein - Noes: None |
| Motion passed unanimously Audio Time Stamped: 16.30 |

CC ITEM 5: APPROVAL OF MONTHLY FINANCIAL REPORT. September/October 2019

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| MOTION: M/s Nagel/Dommer: To approve the monthly financial report. |
| VOTE: Ayes: Dommer, Kosel, Nagel, Padian, Stein - Noes: None |
| Motion passed unanimously Audio Time Stamped: 18.56 |

CC ITEM 6: APPROVAL OF MONTHLY TRANSMITTAL #5. November 2019

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| MOTION: M/s Nagel/Kosel: To accept the transmittal approval conditional on the fact that the District locates and approves a contract for ZoneHaven for \$5,000. |
| VOTE: Ayes: Dommer, Kosel, Nagel, Padian, Stein - Noes: None |
| Motion passed unanimously Audio Time Stamped: 33.24 |

CC ITEM 7: ADOPTION OF ACTUARIAL VALUATION. Revised June 30, 2019

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| MOTION: M/s Nagel/Kosel: To adopt the actuarial valuation. |
| VOTE: Ayes: Dommer, Kosel, Nagel, Padian, Stein - Noes: None |
| Motion passed unanimously Audio Time Stamped: 35.40 |

(8 on the Agenda) PRESIDENT’S REPORT:

President Stein gave the President’s report.

(9 on the Agenda) OLD BUSINESS: Update from RossDrulisCusenberry Architects on the Public Safety Building Project

RossDrulisCusenberry gave an updated report.

(10 on the Agenda) NEW BUSINESS: Proposal from Mack5 to Provide Project Management Advisory Services and a Cost Estimate for Replacement Cost of the Existing Fire Station.

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| MOTION: M/s Nagel/Dommer. To accept the Mack5 proposal to provide project management advisory services and to produce a rough order of magnitude cost estimate for replacement costs of the existing station at a cost not to exceed \$19,000. |
| VOTE: Ayes: Dommer, Nagel, Padian, Stein - Noes: Kosel – Absent: None |
| Motion passed. Audio Time Stamped: 2.02.39 |

(11 on the Agenda) Proposed Purchase and Mounting of Fire Danger Today Signs for the Arlington Median and Intersection of Beloit and Grizzly Peak.

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| MOTION: M/s Nagel/Dommer. To table the agenda item. |
| VOTE: Ayes: Dommer, Nagel, Padian, Stein - Noes: Kosel – Absent: None |
| Motion passed. Audio Time Stamped: 2.19.16 |

(12 on the Agenda) Proposed Policy Manual Revisions to Polic 1040–Conflict of Interest and Policy 1140–Committees of the Board.

Director Padian gave his report on the first reading.

(13 on the Agenda) FIRE CHIEF'S REPORT:

Chief Pigoni gave his report.

(14 on Agenda) BOARD REPORTS:

Board members gave informational reports.

ADJOURNMENT: The meeting was adjourned at 10:00 p.m.

MINUTES PREPARED BY: Sasha Amiri-Nair

These minutes were approved at the regular Board Meeting of the Kensington Fire Protection District on
13 May 2020.

Attest:



Board Secretary