

**KENSINGTON FIRE PROTECTION DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

**Date of Meeting: October 17, 2019**

**Time of Meeting: 3:30 p.m.**

**Place of Meeting: Building E in Kensington Park, 59 Arlington Avenue, Kensington, CA 94707**

**PRESENT:** Directors Present: Don Dommer, Larry Nagel, Kevin Padian and Julie Stein  
Directors Absent: Janice Kosel

**CALL TO ORDER:**

President Stein called the meeting to order at 3:30 p.m. and called roll.

**ADJOURN TO CLOSED SESSION**

**RECONVENED TO OPEN SESSION @ 3:44 p.m.**

No report.

**1. Proposal from Regional Government Services (RGS) to Provide Administrative Services 20 hours per week for a Three-Month Period and to Conduct a Search for a District Manager and Authorization for the Board President to Execute a Contract with RGS.**

MOTION: M/s Nagel/Padian. To authorize the President to sign a contract with RGS to provide us with 6 months of temporary coverage for the District Manager job as specified in their letter dated Oct. 11, 2019.
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VOTE: Ayes: Dommer, Nagel, Padian, Stein - Noes: None – Absent: Kosel
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Motion passed.
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Audio Time Stamped: 24.20
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**RECONVENE ADJOURNED BOARD MEETING FROM OCTOBER 9, 2019**

**CALL TO ORDER:**

President Stein called the meeting to order at 4:15 p.m. and called roll.

**2. ORAL COMMUNICATIONS:**

Commencement of Board member period for oral communications and public comments.

**(13 on the agenda) Proposed Procedure for Setting Board Agendas Submitted by Padian.**

MOTION: M/s Nagel/Padian: Adopt the proposed procedure for setting Board meeting agendas with the deletion of the last sentence in the first paragraph about the Brown Act and have it placed in the Operations Manual.
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VOTE: Ayes: Dommer, Nagel, Padian, Stein - Noes: None – Absent: Kosel
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Motion passed.
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Audio Time Stamped: 49.44
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**(14 on the agenda) Proposed Procedure for Handling Correspondence Received by the District Submitted by Padian.**

MOTION: M/s Nagel/Dommer: To adopt the proposed procedure for handling correspondence received by the District with the exception that the first paragraph is omitted and the last sentence in paragraph 5 is omitted.
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VOTE: Ayes: Dommer, Nagel, Padian, Stein - Noes: None – Absent: Kosel
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Motion passed.
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Audio Time Stamped: 1.04.19
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**(15 on the Agenda) FIRE CHIEF’S REPORT:**

Chief Pioni gave his report.

**(16 on Agenda) PRESIDENT’S REPORT:**

President Stein gave the President’s report.

**(17 on Agenda) BOARD REPORTS:**

Board members gave informational reports.

**ADJOURNMENT:** The meeting was adjourned at 4:46 p.m.

MINUTES PREPARED BY: Sasha Amiri-Nair

These minutes were approved at the regular Board Meeting of the Kensington Fire Protection District on  
13 May 2020.

Attest:



Board Secretary