

**KENSINGTON FIRE PROTECTION DISTRICT
AGENDA OF A MEETING OF THE
BOARD OF DIRECTORS**

Date of Meeting: July 10, 2019
Time of Meeting: 7:00 p.m.
Place of Meeting: **Building E in Kensington Park**
59 Arlington Avenue, Kensington, CA 94707

Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at www.kensingtonfire.org/agenda/index.shtml.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m. **CALL TO ORDER**
Directors: Don Dommer, Janice Kosel, Laurence Nagel, Kevin Padian and Julie Stein

1. **ADOPTION OF CONSENT ITEMS.** Items 3, 4 & 5

All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.

2. **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)

CC 3. **ACCEPTANCE OF INCIDENT ACTIVITY REPORT.** June 2019 (ACCEPT)

CC 4. **APPROVAL OF MONTHLY A/P VOUCHER - TRANSMITTAL #1** (APPROVE)

CC 5. **APPROVAL OF MONTHLY FINANCIAL REPORT.** May/June 2019 (APPROVE)

6. **PUBLIC HEARING:** Fire Hazard Abatement Hearing on the designation of properties containing fire hazards.

Prior to beginning the public hearing, the President will ask those in the audience having objections to the designation of their property as containing fire hazards to identify their property addresses. Public Hearing Procedure: The President will open the public hearing and then:

- (a) Call for staff report and recommendation from staff.
- (b) Call for comments from those in the audience regarding fire hazard abatement.
- (c) Close the public hearing terminating public testimony.

The Board of Directors will then deliberate the matter and arrive at a decision.

Resolution 19-05 Declaring that Weeds, Rubbish, Litter or other Flammable Material on Designated Private Properties Constitutes a Public Nuisance and Providing for Notice that the Fire Chief or Designee Shall Abate Such Public Nuisance Conditions if not Abated by the Property Owner (ACTION)

7. **FIRE CHIEF'S REPORT**

- a. Review of operations.
- b. Regional issues and developments.

8. **PRESIDENT'S REPORT**

NEW BUSINESS

9. The Board will consider whether to Pursue the Existing Public Safety Building Plan that was included in the May 2019 Board Packet submitted by Building Committee (ACTION)

10. Proposal from RossDrulisCusenbery Architects for Extra Services Programming, Master Plan and Structural Services in the amount of \$24,481 submitted by Building Committee (ACTION)

11. Three Student Consulting Services Agreements for Completion of Kensington Traffic Study for Total Amount Not to Exceed \$12,000 or \$4,000 each (ACTION)

12. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Stein, Dommer): Next meeting to be held August 2019. Date to be determined.
- b. Contract Negotiation Committee (Stein, Dommer):
- c. Emergency Preparedness Committee (Padian, Nagel): Report on 7/10/19 meeting
- d. Diablo Fire Safe Council Representative (Nagel, Staff)
- e. Kensington Pathkeepers Representative (Padian, Nagel)
- f. East Bay Regional Parks District Liaison (Nagel)
- g. Building Committee (Dommer, Nagel): Correspondence from KPPCSD Building Committee dated 6/23/19
- h. Organizing Committee (Stein, Kosel): Public presentation scheduled for 10/12/19 at Arlington Community Church, 10:00 a.m.
- i. California Special Districts Association Representatives:
 - i. County (Nagel): Next meeting 7/15/19
 - ii. State Professional Development and Membership Services Committees (Kosel)

ADJOURNMENT. The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, September 11, 2019, at 7:00 p.m. at the Building E in Kensington Park, 59 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 9/11/19 is Wednesday, 8/28/19 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 9/4/19 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING