



Board of Directors  
Daniel Levine (President)  
Danielle Madugo (Vice-President)  
Jim Watt (Secretary)  
Julie Stein

February 23, 2024

Mr. David Aranda, Interim General Manager  
Kensington Police Protection and Community Services District (KPPCSD)  
10940 San Pablo Avenue  
El Cerrito CA 94530

**Subject: Fiscal Analysis Project With Ridgeline, Project Acknowledgement and Cost Sharing Letter Agreement**

Dear Mr. Aranda:

On January 17, 2024, the Kensington Fire Protection District (KFPD) Board of Directors voted unanimously to approve the engagement with Ridgeline Municipal Strategies on the Fiscal Analysis Project with KPPCSD and to share costs 50-50. This letter is to memorialize this cooperative project and cost sharing agreement, and to set the related terms.

Terms of Project Acknowledgement and Cost Sharing Agreement

1. KFPD acknowledges the *Fiscal Analysis Evaluating Reorganization of Kensington Special Districts Professional Services Agreement* between KPPCSD and Ridgeline Municipal Strategies "(Ridgeline)" and that the "Project Approach and Scope of Services" is in accordance with the Ridgeline Proposal.
2. All deliverables and other documents generated and prepared by Ridgeline in the performance of the agreement will also be provided to KFPD.
3. KFPD shall pay invoices presented to it by KPPCSD that would cause it to reimburse for 1/2 of the costs of the agreement with Ridgeline. Such invoices shall include the Ridgeline invoice and evidence that reflects KPPCSD's payment of the invoice.
4. KFPD shall pay such invoices, unless disputed, within 30 days of their presentment.
5. KPPCSD shall ensure that Ridgeline meets all terms of its contract with KPPCSD, unless approved by KFPD.
6. KFPD shall provide the information listed within the "Project Approach and Scope of Services" and as requested in addition to by Ridgeline.

If you agree with these terms, sign on the next page indicating acceptance. Please let me know if you have any questions or need additional information.

Sincerely,

Mary A. Morris-Mayorga, MBA, CSDM  
General Manager

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[Signatures on the Next Page]

Signature Page For Project Acknowledgement and Cost Sharing Letter Agreement

Between

Kensington Fire Protection District

And

Kensington Police Protection And Community Services District

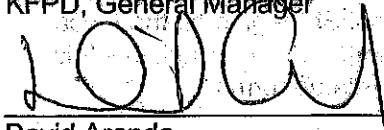
I agree to the "Project Acknowledgement and Cost Sharing Letter Agreement" terms as listed above:



Mary A. Morris-Mayorga, MBA, CSDM  
KFPD, General Manager

2/23/2024

Date



David Aranda  
KPPCSD, Interim General Manager

2/29/24

Date