

**KENSINGTON FIRE PROTECTION DISTRICT  
AGENDA OF A MEETING OF THE  
BOARD OF DIRECTORS**

Date of Meeting: June 12, 2019  
Time of Meeting: 7:00 p.m.  
Place of Meeting: **Building E in Kensington Park**  
59 Arlington Avenue, Kensington, CA 94707

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Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at [www.kensingtonfire.org/agenda/index.shtml](http://www.kensingtonfire.org/agenda/index.shtml).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m.      **CALL TO ORDER**  
Directors:      Don Dommer, Janice Kosel, Laurence Nagel, Kevin Padian and Julie Stein

1.      **ADOPTION OF CONSENT ITEMS.** Items 3, 4, 5, 6, 7, 8 & 9  
All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.
2.      **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)
- CC      3.      **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of May 8, 2019 (APPROVE)
- CC      4.      **ACCEPTANCE OF INCIDENT ACTIVITY REPORT.** May 2019 (ACCEPT)
- CC      5.      **APPROVAL OF MONTHLY A/P VOUCHER - TRANSMITTAL #12** (APPROVE)
- CC      6.      **APPROVAL OF MONTHLY FINANCIAL REPORT.** April/May 2019 (APPROVE)
- CC      7.      **APPROVAL OF RESOLUTION 19-01** Establishing the Appropriations Limit for FY 2019-2020 (APPROVE)
- CC      8.      **APPROVAL OF RESOLUTION 19-02** Authorizing the County to Place the District's Special Tax on the Tax Roll and to Collect the Special Tax for FY 2019-2020 (APPROVE)
- CC      9.      **APPROVAL OF AUDITOR RECOMMENDATION** and Fee Proposal for FY 2018-2019 Audit Report (ACTION)

**OLD BUSINESS**

10. Third Amendment to Agreement for Services By and Between the Kensington Fire Protection District and the City of El Cerrito (ACTION)

**NEW BUSINESS**

11. El Cerrito Contract Fee Proposal for FY 2019-2020 (ACTION)
12. Resolution 19-03 Authorizing the Purchase of a Replacement Mobile Command Vehicle (ACTION)
13. Student Consulting Services Agreement for Preliminary Draft Report of Kensington Traffic Study (ACTION)
14. Resolution 19-04 Adopting the Preliminary Revenue, Operating Expense, and Capital Improvement Budget for Fiscal Year 2019-2020 (ACTION)

**15 FIRE CHIEF'S REPORT**

- a. Review of operations.
- b. Regional issues and developments.

**16. PRESIDENT'S REPORT**

- a. Report on presentation of agenda item to KPPCSD at their 5/23/19 meeting.
- b. Report on Manager Navellier's annual performance review.
- c. Appointment of temporary Organizing Committee.

**DISCUSSION ITEM**

17. Brown Act Requirements for Teleconferencing submitted by Padian.

**18. BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Stein, Dommer): Minutes of 2/27/19 committee meeting
- b. Contract Negotiation Committee (Stein, Dommer):
- c. Emergency Preparedness Committee (Padian, Nagel): Proposed parking flyer sample and suggestions; Draft EPC Committee application
- d. Diablo Fire Safe Council Representative (Nagel, Staff)
- e. Kensington Pathkeepers Representative (Padian, Nagel)
- f. East Bay Regional Parks District Liaison (Nagel)
- g. Building Committee (Dommer, Nagel)
- h. Organizing Committee (Stein, Kosel)
- i. Demonstration Garden Committee (Kosel, Staff)
- j. California Special Districts Association Representatives:
  - i. County (Nagel): Minutes of April 15, 2019 meeting.
  - ii. State Professional Development and Membership Services Committees (Kosel)

**ADJOURNMENT.** The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, July 10, 2019, at 7:00 p.m. at the Building E in Kensington Park, 59 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 7/10/19 is Wednesday, 6/26/19 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 7/3/19 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING

