

**KENSINGTON FIRE PROTECTION DISTRICT
AGENDA OF A MEETING OF THE
BOARD OF DIRECTORS**

Date of Meeting: January 9, 2019
Time of Public Meeting: 7:00 p.m.
Place of Meeting: **Kensington Public Safety Building**
217Arlington Avenue, Kensington, CA 94707

Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at www.kensingtonfire.org/meetings.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m. **CALL TO ORDER**
Directors: Dom Dommer, Janice Kosel, Laurence Nagel, Kevin Padian, and Julie Stein

1. **ADOPTION OF CONSENT ITEMS.** Items 5, 6, 7, 8 & 9

All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.

2. **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)

CC 3. **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of November 14, 2018 (APPROVE)

CC 4. **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of December 12, 2018 (APPROVE)

CC 5. **APPROVAL OF MONTHLY FINANCIAL REPORT.** November/December 2018 (APPROVE)

CC 6. **APPROVAL OF MONTHLY TRANSMITTAL #7.** January 2019 (APPROVE)

CC 7. **ACCEPTANCE OF INCIDENT ACTIVITY REPORT.** December 2018 (ACCEPT)

8. **FIRE CHIEF'S REPORT**

- a. Review of operations.
- b. Regional issues and developments.

9. **PRESIDENT'S REPORT**

- a. Temporary Committee Appointments Calendar Year 2019 (Policy 1140.10)
- b. Standing Committee (Finance) Appointments Calendar Year 2019 (ACTION: Request for Approval, Policies 1140.20 and 1140.30)
- c. Appointment of Representatives Calendar Year 2019 (Policy 1141.30)

NEW BUSINESS

10. Donation to Butte County Fire Relief Proposed at \$5,000 submitted by Padian (ACTION)
11. Proposed Amendments to Policy 1140: Committees of the Board of Directors submitted by Padian, Stein (First reading for review, Policy 1010.30)

OLD BUSINESS

12. Request from KPPCSD to fund Fire Alarm for Community Center Remodel (ACTION)
13. Draft Construction Documents for Kensington Park Fire Demonstration Garden – Comments/Questions submitted by Padian (ACTION)
14. Third Contract Amendment to Agreement for Services By and Between the Kensington Fire Protection District and the City of El Cerrito (ACTION)

15. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Standing Committee (Stein, Dommer)
- b. Building Committee (Dommer, Nagel)
- c. Emergency Preparedness Committee (Padian, Nagel)
- d. Demonstration Garden Committee (Kosel, Staff):
- e. California Special Districts Association Representatives:
 - i. County (Nagel): January Quarterly Newsletter
 - ii. State Professional Development and Membership Services Committees (Kosel)
- f. Diablo Fire Safe Council Representative (Nagel, Staff)
- g. East Bay Regional Parks District Liaison (Nagel)

Correspondence: 12/10/18 email from Sylvia Elsbury concerning the proposed Demonstration Garden; note from Eugenia Bailey regarding KFPD shredding events; Thank you from Kevin Consey; 12/31/18 Kensington Property Owners Association (KPOA) Proposal for joint committee KFPD and KPPCSD.

ADJOURNMENT. The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, February 13, 2019, at 7:00 p.m. at the Kensington Public Safety Building, 217 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 2/13/19 is Wednesday, 1/30/19 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 2/6/19 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING