

**KENSINGTON FIRE PROTECTION DISTRICT
AGENDA OF A MEETING OF THE
BOARD OF DIRECTORS**

Date of Meeting: April 9, 2014
Time of Meeting: 7:00 p.m.
Place of Meeting: Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707

Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at www.kensingtonfire.org/agenda/index.shtml.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m.

CALL TO ORDER

Directors: Helmut Blaszczyk, Joe de Ville, Nina Harmon, Janice Kosel, and Larry Nagel

ORAL COMMUNICATIONS. (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)

RECESS INTO CLOSED SESSION

Conference with Real Property Negotiators

Property: A portion of 215/217 Arlington Avenue, Kensington, CA

Agency Negotiators: Janice Kosel and Nina Harmon, Directors

Negotiating Parties: Kensington Police Protection and Community Services District

Under Negotiation: Price and terms of payment

Approx.

7:30 p.m.

RECONVENE REGULAR BOARD MEETING

REPORT OUT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION

1. **ADOPTION OF CONSENT ITEMS.** Items 3, 4, 5 & 6
All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.
2. **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)

- CC 3. **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of March 12, 2014 (APPROVE)
- CC 4. **APPROVAL OF MONTHLY A/P VOUCHER - TRANSMITTAL #10** (APPROVE)
- CC 5. **APPROVAL OF MONTHLY FINANCIAL REPORT.** February/March 2014 (APPROVE)
- CC 6. **APPROVAL OF MONTHLY INCIDENT ACTIVITY REPORT.** March 2014 (APPROVE)

7. **PRESIDENT'S REPORT**

8. **FIRE CHIEF'S REPORT**

- a. Review of operations.
- b. Regional issues and developments.

NEW BUSINESS

- 9. Proposal from Marvin Collins Construction to provide Construction Documents for remodeling of Apparatus Bay (ACTION)

10. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Kosel/Blaschczyk)
- b. Public Safety Building (de Ville/Harmon)
- c. Education (Kosel): Pharmaceutical Drop-off 4/26/14
- d. Contra Costa County/California Special Districts Assoc. (Nagel): CSDA March 2014 newsletter; LAFCO candidate statement for Gordon Dakin – vote to be taken at CSDA 4/21/14 meeting

ADJOURNMENT. The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, May 14, 2014 at 7:00 p.m. at the Kensington Community Center, 59 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 5/14/14 is Wednesday, 4/30/14 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 5/7/14 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING

CONSENT CALENDAR

students. Non-compliant weed abatement notices were sent to 175 properties and all but seven in both communities voluntarily cleared.

The City of Richmond Fire Chief, Michael Banks, will be retiring in December of this year. El Cerrito-Kensington has a tradition of partnership with Richmond Fire.

BOARD REPORTS:

Education: The *Fire Plug* was delivered to Kensington residents this week.

CSDA: Next meeting is April 21st.

ADJOURNMENT: The meeting was adjourned at 7:45 p.m.

MINUTES PREPARED BY: Brenda J. Navellier

These minutes were approved at the regular Board meeting of the Kensington Fire Protection District on March 12, 2014.

Attest:

Larry Nagel, Board Secretary

April 4, 2014

Attachment to Transmittal 0414

Kensington Fire Protection District Revolving Fund 01406

Detailed invoice for reimbursement to the Revolving Fund for payment of the following expenditures:

INVOICE DATE	DESCRIPTION	AMOUNT
3/4/2014	CA Diesel & Power - generator maint.	697.14
3/6/2014	PG&E - electric	697.80
2/22/2014	Comcast -internet	80.70
3/5/2014	Office Depot - office supplies	80.63
3/17/2014	Payroll processing	52.40
3/17/2014	Payroll - 3/1-3/15/14	2,494.23
3/17/2014	Withholding payroll taxes 3/1- 3/15/14	974.55
3/5/2014	AT&T - phone lines	421.41
3/7/2014	Russell - January accounting	667.44
3/7/2014	PG&E - gas	191.30
3/5/2014	Pagepoint - website update	41.99
3/9/2014	Sprint/Nextel - telephone	64.53
3/16/2014	Russell - February accounting	195.00
3/18/2014	Pagepoint - website update	41.99
3/22/2014	Comcast -internet	80.70
4/1/2014	Stericycle - medical waste	648.56
3/12/2014	Mechanics - FF equip, website host	2,160.70
3/21/2014	Outlook - mailing list	50.00
4/1/2014	Allways Green - janitorial	105.00
2/1/2014	Stericycle - medical waste	431.93
3/26/2014	Canepa - landscape maint.	120.00
4/1/2014	ICMA deferred comp Mar	712.94
4/2/2014	Payroll processing	52.40
4/2/2014	Payroll - 3/16-3/31/14	2,494.23
4/2/2014	Withholding payroll taxes 3/16- 3/31/14	974.55
	Total	14,532.12

Please complete the enclosed deposit ticket and mail in the attached envelope to The Mechanics Bank.

Kensington Fire Protection District
Balance Sheet
As of March 12, 2014

Mar 12, 14

ASSETS

Current Assets

Checking/Savings

Petty Cash	200.00
KFPD Revolving Acct - Gen Fund	10,706.44
General Fund	417,780.55
Special Tax Fund	3,643.40
Capital Fund	5,019.77

Total Checking/Savings 437,350.16

Accounts Receivable

Accounts Receivable	1,161.26
Advance on Taxes	1,411,834.22
Advance on Supplemental Taxes	30,716.14

Total Accounts Receivable 1,443,711.62

Other Current Assets

Prepaid Services - EC	786,944.84
Prepaid CERBT - Retiree Trust	1,070,660.12
Investments	
Capital Replacement Funds	1,167,332.00
Fire Protect. Contract Reserves	2,365,475.00
Investments - Other	-69,706.30

Total Investments 3,463,100.70

Total Other Current Assets 5,320,705.66

Total Current Assets 7,201,767.44

Fixed Assets

Equipment	1,056,930.12
Accumulated Depreciation-Equip	-626,703.00
Land	5,800.00
Building and Improvements	1,997,306.30
Accumulated Depreciation - Bldg	-684,659.00
Current Capital Outlay	
Airpacks	15,561.45

Total Current Capital Outlay 15,561.45

Total Fixed Assets 1,764,235.87

TOTAL ASSETS 8,966,003.31

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	
Due to Other - Issued by CCC	12,875.43

Total Accounts Payable 12,875.43

Other Current Liabilities

El Cerrito Service Contract Pay	786,944.84
Wages & PR Taxes Payable	1,239.00

Total Other Current Liabilities 788,183.84

Total Current Liabilities 801,059.27

Total Liabilities 801,059.27

Kensington Fire Protection District

Balance Sheet

As of March 12, 2014

	<u>Mar 12, 14</u>
Equity	
Fund Equity - General	3,325,448.26
Fund Equity - Capital Projects	548,373.00
Fund Equity - Special Revenue	17,789.00
Fund Equity - Gen Fixed Asset	1,321,009.00
Fund Equity	1,535,196.38
Net Income	1,417,128.40
Total Equity	<u>8,164,944.04</u>
TOTAL LIABILITIES & EQUITY	<u><u>8,966,003.31</u></u>

**Kensington Fire Protection District
Revenue & Expense Prev Year Comparison**

Accrual Basis

July 1, 2013 through March 12, 2014

	Jul 1, '13 - Mar 12, 14	Jul 1, '12 - Mar 12, 13	\$ Change	% Change
Ordinary Income/Expense				
Income				
Property Taxes	2,916,949.13	2,777,770.14	139,178.99	5.0%
Special Taxes	200,428.40	200,395.20	33.20	0.0%
Other Tax Income	14,037.04	19,006.19	-4,969.15	-26.1%
Lease Agreement	31,514.00	30,596.00	918.00	3.0%
Interest Income	3,644.63	4,144.39	-499.76	-12.1%
Salary Reimbursement Agreement	32,436.68	31,074.96	1,361.72	4.4%
Miscellaneous Income	14,266.11	0.00	14,266.11	100.0%
Total Income	3,213,275.99	3,062,986.88	150,289.11	4.9%
Expense				
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	1,760.39	1,541.07	219.32	14.2%
Contra Costa County Expenses	31,732.15	30,846.53	885.62	2.9%
El Cerrito Contract Fee	1,573,889.32	1,576,983.12	-3,093.80	-0.2%
Water System Improvements	0.00	280,000.00	-280,000.00	-100.0%
Fire Abatement Contract	865.00	2,550.00	-1,685.00	-66.1%
Risk Management Insurance	10,601.00	10,200.00	401.00	3.9%
Professional Fees				
Accounting	1,933.75	2,083.83	-150.08	-7.2%
Actuarial Valuation	2,500.00	0.00	2,500.00	100.0%
Audit	12,000.00	12,000.00	0.00	0.0%
Legal Fees	1,536.30	1,809.46	-273.16	-15.1%
Total Professional Fees	17,970.05	15,893.29	2,076.76	13.1%
Wildland Vegetation Mgmt	5,320.00	7,665.00	-2,345.00	-30.6%
Total OUTSIDE PROFESSIONAL SER...	1,642,137.91	1,925,679.01	-283,541.10	-14.7%
RETIREE MEDICAL BENEFITS				
PERS Medical	38,448.76	40,158.30	-1,709.54	-4.3%
Delta Dental	4,919.99	4,623.75	296.24	6.4%
Vision Care	1,342.49	1,260.00	82.49	6.6%
Total RETIREE MEDICAL BENEFITS	44,711.24	46,042.05	-1,330.81	-2.9%
COMMUNITY SERVICE ACTIVITIES				
Public Education	5,453.53	5,676.26	-222.73	-3.9%
Comm. Pharmaceutical Drop-Off	238.14	707.54	-469.40	-65.3%
Vial of Life Program	114.27	5.46	108.81	1,992.9%
CERT Emergency Kits	3,173.19	0.00	3,173.19	100.0%
Open Houses	287.48	304.60	-17.12	-5.6%
Total COMMUNITY SERVICE ACTIVITI...	9,266.61	6,693.86	2,572.75	38.4%
DISTRICT ACTIVITIES				
Firefighter's Apparel	616.75	822.15	-205.40	-25.0%
Firefighters' Expenses	0.00	4,977.72	-4,977.72	-100.0%
Staff Appreciation	1,487.10	1,590.15	-103.05	-6.5%
Professional Development	3,123.38	663.61	2,459.77	370.7%
Building Maintenance				
Janitorial Service	927.55	797.28	130.27	16.3%
Medical Waste Disposal	1,526.91	5,342.45	-3,815.54	-71.4%
Building alarm	100.00	100.00	0.00	0.0%
Gardening service	1,330.00	600.00	730.00	121.7%
Miscellaneous Maint.	9,073.52	6,532.20	2,541.32	38.9%
Total Building Maintenance	12,957.98	13,371.93	-413.95	-3.1%
Building Utilities/Service				
Garbage	621.24	560.52	60.72	10.8%
Gas and Electric	5,438.84	5,157.42	281.42	5.5%
Water/Sewer	878.94	1,031.46	-152.52	-14.8%
Total Building Utilities/Service	6,939.02	6,749.40	189.62	2.8%
Memberships	5,519.00	4,626.00	893.00	19.3%
Office				
Office Expense	507.73	333.48	174.25	52.3%
Office Supplies	391.78	661.22	-269.44	-40.8%
Telephone	4,065.54	3,592.20	473.34	13.2%
Total Office	4,965.05	4,586.90	378.15	8.2%
Total DISTRICT ACTIVITIES	35,608.28	37,387.86	-1,779.58	-4.8%
Staff				
Wages	50,069.30	49,088.00	981.30	2.0%
Overtime Wages	270.74	716.81	-446.07	-62.2%
Medical/dental ins compensation	4,800.00	4,240.00	560.00	13.2%
Retirement Contribution	2,503.47	2,454.40	49.07	2.0%
Payroll Taxes	4,068.13	4,104.17	-36.04	-0.9%
Workers Compensation/Life Ins	1,738.61	1,263.52	475.09	37.6%
Payroll Processing	973.30	878.14	95.16	10.8%
Total Staff	64,423.55	62,745.04	1,678.51	2.7%

**Kensington Fire Protection District
Revenue & Expense Prev Year Comparison**

July 1, 2013 through March 12, 2014

Accrual Basis

	Jul 1, '13 - Mar 12, 14	Jul 1, '12 - Mar 12, 13	\$ Change	% Change
Contingency				
General	0.00	3,160.61	-3,160.61	-100.0%
Total Contingency	0.00	3,160.61	-3,160.61	-100.0%
Total Expense	1,796,147.59	2,081,708.43	-285,560.84	-13.7%
Net Ordinary Income	1,417,128.40	981,278.45	435,849.95	44.4%
Other Income/Expense				
Other Income				
Transfers In - Capital	2,455.00	193,455.00	-191,000.00	-98.7%
Transfers In - General	130,844.72	2,017.27	128,827.45	6,386.2%
Total Other Income	133,299.72	195,472.27	-62,172.55	-31.8%
Other Expense				
Transfers Out - Capital	1,844.72	2,017.27	-172.55	-8.6%
Transfers Out - Special	129,000.00	0.00	129,000.00	100.0%
Transfers Out - General	2,455.00	193,455.00	-191,000.00	-98.7%
Total Other Expense	133,299.72	195,472.27	-62,172.55	-31.8%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	1,417,128.40	981,278.45	435,849.95	44.4%

**Kensington Fire Protection District
Revenue & Expense Budget vs. Actual**

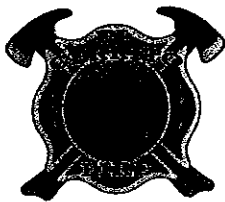
July 2013 through February 2014

	Jul '13 - Feb 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Property Taxes	2,919,486.89	2,765,000.00	154,486.89	105.6%
Special Taxes	200,428.40	200,395.00	33.40	100.0%
Other Tax Income	14,050.94	18,824.00	-4,773.06	74.6%
Lease Agreement	31,514.00	31,514.00	0.00	100.0%
Interest Income	3,644.63	4,000.00	-355.37	91.1%
Salary Reimbursement Agreement	32,436.68	32,436.64	0.04	100.0%
Grant Revenue	0.00	54,934.00	-54,934.00	0.0%
Miscellaneous Income	14,266.11	0.00	14,266.11	100.0%
Total Income	3,215,827.65	3,107,103.64	108,724.01	103.5%
Expense				
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	1,760.39	1,620.00	140.39	108.7%
Contra Costa County Expenses	2,711.15	2,706.00	5.15	100.2%
El Cerrito Contract Fee	1,573,889.32	1,573,889.36	-0.04	100.0%
Water System Improvements	0.00	10,000.00	-10,000.00	0.0%
Fire Abatement Contract	865.00	8,000.00	-7,135.00	10.8%
Risk Management Insurance	10,601.00	10,600.00	1.00	100.0%
Professional Fees				
Accounting	1,933.75	3,000.00	-1,066.25	64.5%
Actuarial Valuation	2,500.00	3,500.00	-1,000.00	71.4%
State Mandated Claims Consult	0.00	0.00	0.00	0.0%
Audit	12,000.00	12,000.00	0.00	100.0%
Legal Fees	1,536.30	20,000.00	-18,463.70	7.7%
Total Professional Fees	17,970.05	38,500.00	-20,529.95	46.7%
Wildland Vegetation Mgmt	5,320.00	7,500.00	-2,180.00	70.9%
Total OUTSIDE PROFESSIONAL SER...	1,613,116.91	1,652,815.36	-39,698.45	97.6%
RETIREE MEDICAL BENEFITS				
PERS Medical	38,448.76	34,176.64	4,272.12	112.5%
Delta Dental	4,373.32	4,373.36	-0.04	100.0%
Vision Care	1,342.49	1,193.36	149.13	112.5%
Total RETIREE MEDICAL BENEFITS	44,164.57	39,743.36	4,421.21	111.1%
COMMUNITY SERVICE ACTIVITIES				
Public Education	5,453.53	8,666.64	-3,213.11	62.9%
Comm. Pharmaceutical Drop-Off	238.14	1,500.00	-1,261.86	15.9%
Vial of Life Program	114.27	200.00	-85.73	57.1%
CERT Emergency Kits	0.00	0.00	0.00	0.0%
Open Houses	287.48	1,000.00	-712.52	28.7%
Community Shredder	0.00	0.00	0.00	0.0%
Total COMMUNITY SERVICE ACTIVITI...	6,093.42	11,366.64	-5,273.22	53.6%
DISTRICT ACTIVITIES				
Firefighter's Apparel	616.75	800.00	-183.25	77.1%
Firefighters' Expenses	0.00	4,000.00	-4,000.00	0.0%
Engine Rescue Equipment	0.00	6,000.00	-6,000.00	0.0%
Staff Appreciation	1,487.10	2,500.00	-1,012.90	59.5%
Professional Development	3,123.38	4,000.00	-876.62	78.1%
Building Maintenance				
Janitorial Service	822.55	1,000.00	-177.45	82.3%
Medical Waste Disposal	1,311.61	4,820.00	-3,508.39	27.2%
Building alarm	100.00	200.00	-100.00	50.0%
Gardening service	1,330.00	1,000.00	330.00	133.0%
Miscellaneous Maint.	8,376.38	8,000.00	376.38	104.7%
Total Building Maintenance	11,940.54	15,020.00	-3,079.46	79.5%
Building Utilities/Service				
Garbage	621.24	590.00	31.24	105.3%
Gas and Electric	4,921.65	4,666.64	255.01	105.5%
Water/Sewer	1,031.36	1,200.00	-168.64	85.9%
Total Building Utilities/Service	6,574.25	6,456.64	117.61	101.8%
Election	0.00	0.00	0.00	0.0%
Memberships	5,519.00	5,500.00	19.00	100.3%
Office				
Office Expense	507.73	2,333.36	-1,825.63	21.8%
Office Supplies	311.15	1,666.64	-1,355.49	18.7%
Telephone	3,984.84	3,863.36	121.48	103.1%
Total Office	4,803.72	7,863.36	-3,059.64	61.1%
Total DISTRICT ACTIVITIES	34,064.74	52,140.00	-18,075.26	65.3%
Staff				
Wages	50,069.30	50,070.00	-0.70	100.0%
Overtime Wages	270.74	1,733.36	-1,462.62	15.6%
Vacation Wages	0.00	0.00	0.00	0.0%
Medical/dental Ins compensation	4,800.00	4,800.00	0.00	100.0%
Retirement Contribution	2,503.47	2,503.36	0.11	100.0%
Payroll Taxes	4,068.13	4,607.00	-538.87	88.3%
Workers Compensation/Life Ins	1,738.61	1,500.00	238.61	115.9%
Payroll Processing	920.90	855.00	65.90	107.7%
Total Staff	64,371.15	66,068.72	-1,697.57	97.4%

**Kensington Fire Protection District
Revenue & Expense Budget vs. Actual**

July 2013 through February 2014

	Jul '13 - Feb 14	Budget	\$ Over Budget	% of Budget
Contingency				
General	0.00	25,000.00	-25,000.00	0.0%
Contingency - Other	0.00	0.00	0.00	0.0%
Total Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Expense	1,761,810.79	1,847,134.08	-85,323.29	95.4%
Net Ordinary Income	1,454,016.86	1,259,969.56	194,047.30	115.4%
Other Income/Expense				
Other Income				
Transfers In - Capital	2,455.00			
Transfers In - General	130,844.72			
Total Other Income	133,299.72			
Other Expense				
Transfers Out - Capital	1,844.72			
Transfers Out - Special	129,000.00			
Transfers Out - General	2,455.00			
Total Other Expense	133,299.72			
Net Other Income	0.00			
Net Income	1,454,016.86	1,259,969.56	194,047.30	115.4%



EL CERRITO FIRE DEPARTMENT

Memorandum

April 1 2014

TO: Kensington Fire Protection District Board Members

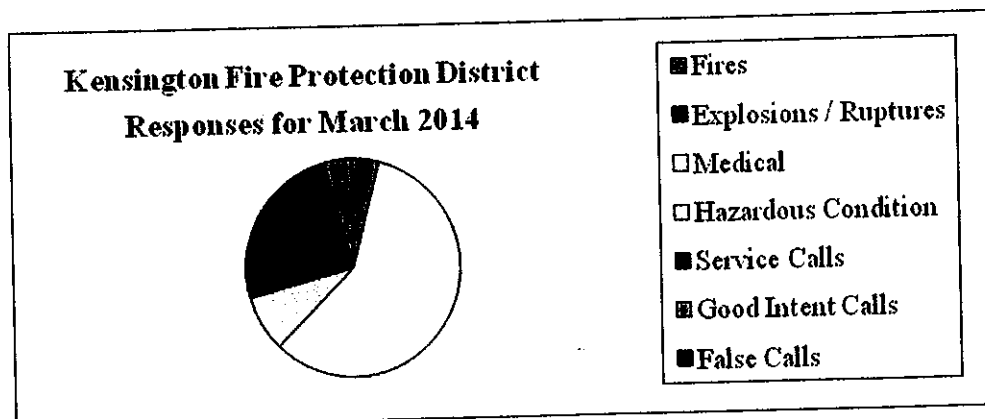
FROM: Laurence Carr, Battalion Chief

RE: Incident Activity Reports for the Month of March 2014

There were 24 incidents that occurred during the month of March in the community of Kensington. Please see the attached "Incident Log" for the dates and times, locations and incident type for the calls that the Fire Department responded to this past month. Total calls for E65 was 50 in all districts.

The chart below is broken down into NFIRS Incident Types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>	<u>Incident Count</u>	<u>Percentages</u>
Fires <i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	1	4.17%
Explosions / Ruptures <i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
Medical <i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	14	58.33%
Hazardous Condition <i>(Chemical Spills, Leaks, Down Power Lines)</i>	2	8.33%
Service Calls <i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	6	25.00%
Good Intent Calls <i>(Cancelled En Route, Wrong Location)</i>	1	4.17%
False Calls <i>(Wrong Company/Unit Dispatched)</i>	0	0.00%
Totals	24	100.00%



Kensington Fire Protection District Response Log for March 2014

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1400493	01-Mar-14 11:40:55	40 RINCON DR	Kensington	E65	321
2	1400499	02-Mar-14 09:44:05	369 OCEAN VIEW AVE	Kensington	E65	440
3	1400540	07-Mar-14 18:29:55	271 AMHERST AVE	Kensington	E65	321
4	1400565	10-Mar-14 18:53:43	1624 OAK VIEW AVE	Kensington	E65	321
5	1400571	10-Mar-14 22:05:40	26 LENOX DR	Kensington	E65	600
6	1400573	11-Mar-14 01:42:25	673 COVENTRY DR	Kensington	E65	321
7	1400589	12-Mar-14 20:49:58	337 BERKELEY PARK BLVD	Kensington	E65	321
8	1400597	13-Mar-14 19:48:04	14 HIGHGATE RD	Kensington	E65	440
9	1400602	14-Mar-14 16:08:27	19 KENIL WORTH DR	Kensington	E65	311
10	1400616	15-Mar-14 23:34:32	271 COLUSA AVE	Kensington	E65	311
11	1400626	17-Mar-14 07:30:10	252 COLUMBIA AVE	Kensington	E65	553
12	1400644	19-Mar-14 16:50:31	216 LAKE DR	Kensington	E65	321
13	1400651	20-Mar-14 14:39:39	316 ARLINGTON AVE	Kensington	E65	321
14	1400657	21-Mar-14 01:03:16	8 KERR AVE	Kensington	E65	522
15	1400663	21-Mar-14 17:03:29	WESTMINSTER AVE	Kensington	E65	113
16	1400666	22-Mar-14 18:18:16	143 ARLINGTON AVE	Kensington	E65	321
17	1400670	23-Mar-14 09:49:31	71 ARDMORE DR	Kensington	E65	321
18	1400682	24-Mar-14 21:24:29	174 ARDMORE DR	Kensington	E65	520
19	1400687	25-Mar-14 20:51:27	3 HIGHGATE CT	Kensington	E65	550
20	1400689	26-Mar-14 09:50:44	130 NORWOOD CT	Kensington	E72	321
21	1400699	27-Mar-14 17:25:34	281 LEXINGTON DR	Kensington	E65	553
22	1400702	27-Mar-14 23:24:45	19 NORWOOD AVE	Kensington	E65	551
23	1400704	28-Mar-14 09:20:26	430 ARLINGTON AVE	Kensington	E65	321
24	1400724	30-Mar-14 16:30:38	63 HIGHLAND BLVD	Kensington	E65	

* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

Kensington Fire Protection District Engine 65 Response Log for March 2014

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1400493	01-Mar-14 11:40:55	40 RINCON DR	Kensington	E65	321
2	1400499	02-Mar-14 09:44:05	369 OCEAN VIEW AVE	Kensington	E65	440
3	1400511	03-Mar-14 18:46:56	508 RICHMOND ST	El Cerrito	E65	743
4	1400518	04-Mar-14 05:01:37	8501 BETTY LANE	El Cerrito	E65	744
5	1400530	06-Mar-14 10:12:24	420 BALRA DR	El Cerrito	E65	321
6	1400533	06-Mar-14 13:39:22	205 RAMONA AVE	El Cerrito	E65	554
7	1400534	06-Mar-14 22:01:32	229 COLUSA AVE	El Cerrito	E65	321
8	1400539	07-Mar-14 08:06:35	8515 ROBERTA DR	El Cerrito	E65	321
9	1400540	07-Mar-14 18:29:55	271 AMHERST AVE	Kensington	E65	321
10	1400555	09-Mar-14 10:02:28	223 COLUSA AVE	El Cerrito	E65	311
11	1400558	09-Mar-14 16:39:10	8 DYLAN'S WAY	El Cerrito	E65	653
12	1400565	10-Mar-14 18:53:43	1624 OAK VIEW AVE	Kensington	E65	321
13	1400571	10-Mar-14 22:05:40	26 LENOX DR	Kensington	E65	600
14	1400573	11-Mar-14 01:42:25	673 COVENTRY DR	Kensington	E65	321
15	1400583	12-Mar-14 12:10:49	2000 KEY BLVD	El Cerrito	E65	622
16	1400584	12-Mar-14 12:13:51	540 ASHBURY AVE	El Cerrito	E65	118
17	1400587	12-Mar-14 19:28:55	ELM ST	El Cerrito	E65	900
18	1400589	12-Mar-14 20:49:58	337 BERKELEY PARK BLVD	Kensington	E65	321
19	1400597	13-Mar-14 19:48:04	14 HIGHGATE RD	Kensington	E65	321
20	1400599	14-Mar-14 09:03:43	SANTA FE AVE	El Cerrito	E65	522
21	1400602	14-Mar-14 16:08:27	19 KENIL WORTH DR	Kensington	E65	440
22	1400610	15-Mar-14 07:33:35	12 CARMEL AVE	El Cerrito	E65	321
23	1400616	15-Mar-14 23:34:32	271 COLUSA AVE	Kensington	E65	311
24	1400618	16-Mar-14 12:22:56	951 GALVIN DR	El Cerrito	E65	311
25	1400626	17-Mar-14 07:30:10	252 COLUMBIA AVE	Kensington	E65	311
26	1400631	17-Mar-14 20:15:25	520 VILLAGE DR	El Cerrito	E65	321
27	1400641	19-Mar-14 14:42:16	540 ASHBURY AVE	El Cerrito	E65	321
28	1400643	19-Mar-14 16:39:22	ELM ST	El Cerrito	E65	700
29	1400644	19-Mar-14 16:50:31	216 LAKE DR	Kensington	E65	553
30	1400645	19-Mar-14 20:39:14	844 BALRA DR	El Cerrito	E65	321

31	1400648	20-Mar-14 05:41:37	843 GELSTON PL	El Cerrito	E65	522
32	1400651	20-Mar-14 14:39:39	316 ARLINGTON AVE	Kensington	E65	321
33	1400655	20-Mar-14 19:26:57	1500 DEVONSHIRE DR	El Cerrito	E65	745
34	1400657	21-Mar-14 01:03:16	8 KERR AVE	Kensington	E65	321
35	1400663	21-Mar-14 17:03:29	WESTMINSTER AVE	Kensington	E65	522
36	1400666	22-Mar-14 18:18:16	143 ARLINGTON AVE	Kensington	E65	113
37	1400670	23-Mar-14 09:49:31	71 ARDMORE DR	Kensington	E65	321
38	1400677	24-Mar-14 04:18:03	513 SEAVIEW DR	El Cerrito	E65	321
39	1400680	24-Mar-14 14:07:00	8250 TERRACE DR	El Cerrito	E65	412
40	1400682	24-Mar-14 21:24:29	174 ARDMORE DR	Kensington	E65	321
41	1400687	25-Mar-14 20:51:27	3 HIGHGATE CT	Kensington	E65	520
42	1400691	26-Mar-14 17:13:38	7115 C ST	El Cerrito	E65	743
43	1400696	27-Mar-14 11:56:37	926 ARLINGTON BLVD	El Cerrito	E65	321
44	1400699	27-Mar-14 17:25:34	281 LEXINGTON DR	Kensington	E65	321
45	1400702	27-Mar-14 23:24:45	19 NORWOOD AVE	Kensington	E65	553
46	1400704	28-Mar-14 09:20:26	430 ARLINGTON AVE	Kensington	E65	551
47	1400709	28-Mar-14 15:33:33	128 SAN CARLOS AVE	Kensington	E65	511
48	1400724	30-Mar-14 16:30:38	63 HIGHLAND BLVD	El Cerrito	E65	321
49	1400727	31-Mar-14 08:20:47	832 BALRA DR	Kensington	E65	321
50	1400728	31-Mar-14 08:43:59	6699 FAIRMOUNT AVE	El Cerrito	E65	321

* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
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600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

CHIEF'S REPORT

**KENSINGTON FIRE PROTECTION DISTRICT
MEMORANDUM**

April 2014

TO: President and Board Members, Kensington Fire Protection District

FROM: Lance J. Maples, Fire Chief

SUBJECT: **Fire Chief's Report**

Diablo Firesafe Partnership

As the fire season approaches, I want to take a moment to reflect on the partnership that has been created between Kensington and the Diablo Firesafe Council. Staff from the Fire Department, Diablo Firesafe Council, and the citizens of Kensington have worked hand in hand with East Bay Regional Parks to expand the fuel reduction corridor in between Wildcat Canyon Regional Park in the community of Kensington. Over the past few years, the following areas have received defensible space grants through Diablo Firesafe. The following is a list of the grants:

2010-11

Lake Drive - \$5,000
Los Alto Drive - \$5,000
Purdue Ave. - \$5,000
Canon & Plateau Drive - \$5,000
Kensington Court - \$5,000
Beloit Ave. - \$5,000

2013-14

Lake Drive - \$3,000
Los Alto Drive - \$3,000
Purdue Ave. - \$3,000
Canon & Plateau Drive - \$3,000
Kensington Court - \$3,000
Beloit Ave. - \$3,000

It's these type of partnership grants that have really assisted in bringing the community together to work in fuel reduction projects. As we move into the future, we will continue to support Diablo Firesafe and assist them in any way possible as they use creative strategies to apply for grants that will benefit our community. It should also be noted that during the aforementioned time period, four grants were also received in El Cerrito totaling \$16,000. We look forward to strengthening these relationships that make our community a safer place to live. Please see the attached success story about one of the projects here in Kensington.

More Elves in Kensington

Kensington woodland elves live to work wildlands. The results of their labors can be seen in the 1.72 mile interface between homes in the unincorporated Contra Costa County town of Kensington, California (pop. 4,936) and the wildlands of Wildcat Canyon. Their mission is to lower the height and break up the continuity of fuels to reduce wildfire hazards.

The Kensington Fuel Reduction Project began in March 2008, when Diablo FireSafe Council (DFSC) submitted a grant application to Pacific Gas and Electric (PG&E). The \$15,000 was used to manage flammable vegetation behind 30 homes along Lake Drive, Los Altos Drive and Canon Drive at the top of the western slopes of Wildcat Canyon Regional Park.

To enable the homeowners to work on parklands, DFSC created a Right of Entry agreement with the East Bay Regional Park District. The agreement was the first of its kind between the District and residents. It formalizes a working relationship that is also supported by the Kensington Fire Protection District and El Cerrito Fire Department. The agreement has been renewed for 2012.

By 2010 the PG&E funds had been spent. But the work expanded with neighbor volunteer labor augmented by funding provided by a National Fire Plan grant from the USDA Forest Service through the California Fire Safe Council. Six different coordinators orchestrated fuel management from Canon Drive to Kensington Court. They pruned lower limbs and cut brush below trees to eliminate "ladder fuels" that could carry a wildfire up into trees and nearby homes. Contractors were hired to complete work too difficult for homeowners to undertake. Once materials were cut it was chipped, with chips spread to reduce weed growth.

Additional support has been received from PG&E and the work continues in 2012.

Project statistics

Address: Kensington Court, Purdue Avenue, Lake Drive, Los Altos Drive, Beloit Ave, Canon Drive Kensington CA 94708

Acres treated: 22 acres

Project Funding: \$30,000

Project Match: \$2,319 cash + \$9,700 in 485 hours (55 participants)

Contractors: Bushwacker Brush Removal Service, Pinole CA
Oakland Hills Brush Clearing, Oakland CA

Fire Departments: EL Cerrito Fire Department &
Kensington Fire Protection District

Homes directly treated: 123

Community members protected: 2,451



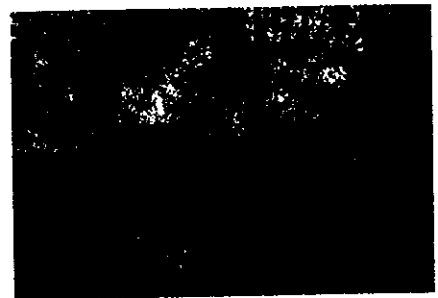
2009 – 2010 Defensible Space Program
12/2011



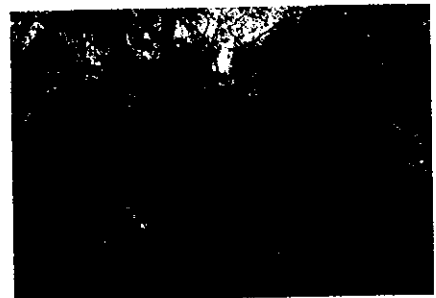
Before



After



Before



After

NEW BUSINESS

MARVIN COLLINS CONSTRUCTION
Established 1944

PROPOSAL

KENSINGTON FIRE DEPARTMENT
217 ARLINGTON AVENUE
KENSINGTON, CA 94707
ATTN: BRENDA NAVELLIER - MANAGER

MARCH 26, 2014

PROJECT LOCATION: KENSINGTON FIRE DEPARTMENT
217 ARLINGTON AVENUE
KENSINGTON, CA 94707

PER YOUR REQUEST, WE PROVIDE THE FOLLOWING PROPOSAL, UPON ACCEPTANCE, MARVIN COLLINS CONSTRUCTION WILL COMPLETE THE FOLLOWING SCOPE OF WORK.

SCOPE OF WORK

PER YOUR REQUEST, MARVIN COLLINS CONSTRUCTION WILL PROVIDE CONSTRUCTION DOCUMENTS FOR THE REMODELING OF THE REAR PORTION OF THE EQUIPMENT BAYS. IT IS ANTICIPATED THAT THE PROJECT WILL INCLUDE THE DEMOLITION OF THE EXISTING WORKSHOP AREA, THE EXISTING CLOSET CABINETS, AND THE RAISED CONCRETE CURB AREA. THE PROJECT WILL ALSO INCLUDE NEW CONCRETE LEVEL WITH THE EXISTING SLAB, NEW WORKSHOP CABINETS AND COUNTERS, AND MINOR INTERIOR FINISHING.

THE SERVICES WILL INCLUDE FIELD MEASURING, PHOTOGRAPHING, AND DRAWING THE EXISTING CONDITIONS, A DEMOLITION PLAN, NEW FLOOR PLAN AND ELEVATIONS, SECTIONS, AND CONSTRUCTION DETAILS. ALSO INCLUDED WILL BE SITE VISITS AND MEETING WITH FIRE DISTRICT STAFF.

EXCLUDED FROM THIS PROPOSAL ARE:

1. ACTUAL CONSTRUCTION OF ANY KIND
2. ENGINEERING
3. PERMITS & FEES
4. PROJECT MANAGEMENT
5. COORDINATION OF BID PROCESS, RFI'S AND SUBMITTAL REVIEW

THE ARCHITECTURAL SERVICES AS DESCRIBED ABOVE WILL BE COMPLETED
FOR A TOTAL AMOUNT OF

\$ 9,250

THIS PROPOSAL IS VALID FOR 30 DAYS

SUBMITTED BY: _____ ACCEPTED BY: _____
RANDY SANCHEZ BRENDA NAVELLIER

BOARD REPORTS

Contra Costa Special Districts Association Newsletter

Contra Costa Chapter of the California Special Districts Association

Spring 2014

March 2014

American Academy for Park and Recreation Administration



Robert Doyle, General Manager of the East Bay Regional Park District, has been elected to the American Academy for Park and Recreation Administration.

The Academy is a group of distinguished practitioners and educators who are leaders in the field of park and recreation. They must have served for at least 15 years in a high level of administration in a park and recreation agency or as a recognized educator in parks and recreation administration. They also must have demonstrated outstanding ability in administration, management or education in the profession; displayed broad interest with a direct service benefit to the advancement of public parks and recreation or assumed leadership with a keen desire to contribute to the advancement of the field. The Academy is limited to 125 active members.

Established in 1980, the Academy was formed to advance knowledge related to the administration of recreation and parks; encourage scholarly efforts by both practitioners and educators to enhance the practice of park and recreation administration; promote broader public understanding of the importance of parks and recreation to the public good; and conduct research, publish scholarly papers and/or sponsor seminars related to the advancement of park and recreation administration.

"The Class of 2013 is exceptionally talented," said 2013 Academy President Tom Lovell, Administrator of Parks and Recreation in Lee's Summit, Missouri. "The distinguished new members represent park and recreation agencies of all sizes and demographics as well as academia. The future of the Academy is bright."

Bette Boatman to Remain as Chair of CCSDA

At the January 27th, 2014 chapter meeting Bette Boatman was re-elected to serve as Chair (President) for another two year term.

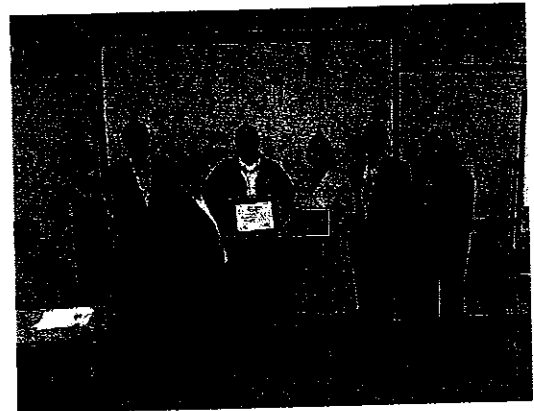
Sharyn Rossi was elected to serve as Vice President and also appointed Treasurer. Stan Caldwell was elected to serve another term as Member at Large.

Special District Honors for Kensington Fire Protection District



Congratulations Kensington Fire Protection District!!

The Kensington Fire Protection District has been re-accredited as a District of Distinction and they have also received the District Transparency Certificate of Excellence. Sherry Sterrett Special District Leadership Foundation and CSDA Board member made the presentation at the January Contra Costa Special Districts Association meeting.



In a time where proper fiscal management and responsibility in public agencies is paramount and the task of governing these agencies has become even more complex, regulated and costly, it has become increasingly important to demonstrate to constituents that districts have sound fiscal management policies and practices in place among other areas of importance in district operations.

This accreditation is designed as a way for districts to highlight their prudent fiscal practices along with other areas important to effectively operate and govern a special district.

The Special District Leadership is an independent, non-profit organization formed to promote good governance and best practices among California's special districts through certification, accreditation and other recognition programs.

About the Contra Costa Special Districts Association (CCSDA)

Chapter's Purpose:

To promote the efficient, economical, and responsive public services offered by the independent special districts of Contra Costa County.

Chapter's Objectives:

- To support member districts in the provision of services for the people of Contra Costa County.
- To inform the public about the purpose and benefits of local special district government.
- To act as a local forum of member districts for discussion and consideration of special district issues and to establish positions and advocacy on such issues among other governmental agencies, including the Contra Costa Local Agency Formation Commission (LAFCO), county government, cities, and the state of California.
- To act as a communication network among member districts as well as other governmental agencies and organizations.
- To programs of interest programs on issues to member districts.
- To make recommendations to the CSDA Board of Directors.

Chapter's Services:

The Contra Costa County Chapter holds quarterly membership meetings in January, April July and October We have newsletter published twice a year.

We have a directory available of all Contra Costa County special districts.

For more information contact Bette Boatmun by email at bboatmun@yahoo.com

New Resource on Public Engagement in Budgeting

Budgeting is one of the most important decisions local agencies make. This new guide will help you choose the right approach and tools when engaging the public in the allocation of scarce taxpayer dollars.

<http://www.ca-ilg.org/public-engagement-budgeting>

About the California Special Districts Association (CSDA)

With over 1,000 members throughout California, most with five or more board members and sometimes dozens of staff members, CSDA has a network of thousands of members. As public servants and elected officials, most of these members have strong ties to the community and many likely have relationships with state legislators. The Grassroots Mobilization Program is CSDA's effort to identify, organize and action these relationships in order to influence public policy.

The California Special Districts Association (CSDA) is a 501c (6), not-for-profit association that was formed in 1969 to ensure the continued existence of local, independent special districts. CSDA offers its members cost-efficient programs, support to local agencies and representation at the State Capitol, boasting a membership of over 1,000 organizations throughout California. We are the only statewide association representing all types of independent special districts such as wastewater, irrigation, water, park and recreation, cemetery, fire, police protection, library, utility, harbor, healthcare and community services districts.

CSDA Mission Statement

The California Special Districts Association provides legislative advocacy, education and member services for all special districts.

Why be a CSDA Member?

CSDA has been advancing the value for special districts through member resources and as the collective voice of the profession. CSDA is the one association that provides a strong voice for all independent special districts in California. CSDA is the only association that offers educational opportunities designed specifically for independent districts of all sizes and types.

Future California Special Districts Events

Special District Legislative Days

Sacramento Convention Center
May 20-21, 2014

CSDA 2014 General Manager Leadership Summit

Resort at Squaw Creek
June 22-24, 2014

CSDA Annual Conference

Renaissance Palm Springs Hotel
September 29 - October 2, 2014

Creating Wetlands: 3-year project will benefit wildlife and ISD ratepayers

The state Department of Water Resources, Reclamation District 830 (which maintains the levee protecting Jersey Island), and Ironhouse Sanitary District (ISD) have entered into agreements to transport up to 600,000 cubic yards of dirt from approximately 100 acres of ISD property to a habitat restoration project a couple of miles away on the other side of Marsh Creek.

The project will result in a benefit to the district of about \$2.5 million via the sale of the dirt. The total DWR grant is just under \$9 million. "This project will be a great deal for ISD ratepayers," General Manager Tom Williams said. "We'll be able to use this money to offset future district fees."

The Marsh Creek Delta Habitat Enhancement Project will use the dirt to raise the elevation of part of the Dutch Slough Restoration project (across Marsh Creek) that has been deteriorating over the last 100 years. By raising elevations, additional tidal marshes and upland areas can be created, improving the habitat value of the restoration project.

More than 100 years ago, small manmade levees were placed around shallow tidal lands so farmers could keep the Delta waters out and grow crops. While that sounds harmless, unfortunately the loss of the important tidal areas that filter storm water and protect against storm surges, combined with decades of land subsidence, have resulted in tall levees, and substantially less protective coastal areas.

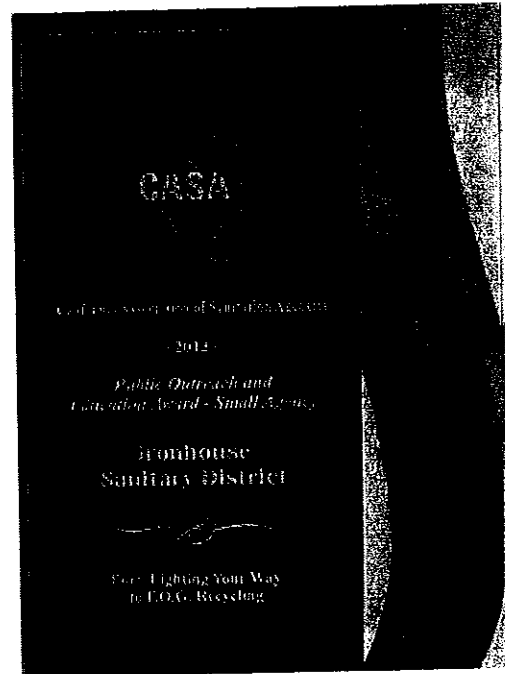
The project will also create about 90 acres of wetland and tidal marsh habitat at the site where the dirt is to be removed. The project is estimated to take three years to complete, with relocation of most or all dirt happening in 2016.

"This project is a win-win-win-win situation," Williams said. "The local environment gets 200-300 acres of additional habitat, ISD gets money to offset rates, the Delta levee districts meet program mandates for habitat enhancement, the community gets additional open space areas to enjoy, flood protection is improved, and the list goes on. It's a fantastic opportunity that allows our district to do these great things, while bringing in money over the next four years that doesn't come from the ratepayer."

Once the new wetlands habitat is built RD-830 will maintain the habitat for five years. During that time, the goal is to develop a self-sustaining natural area that is appealing to native fish species, migrating birds, and other wildlife that frequent the area. In addition, ISD hopes to use the project to encourage educational opportunities related to Delta habitats, species, biology and science.

ISD Honored for Outstanding Public Outreach

Ironhouse Sanitary District (ISD) received a special award from the California Association of Sanitation Agencies (CASA) for Public Outreach and Education at the association's annual conference in August 2013.



ISD received the award for its "Lighting Your Way to Proper FOG Recycling" program, which launched in late 2011 to encourage residents to not pour household fats, oils and grease down the drain, but rather recycle their FOG at the district's drop-off site so that it can be reused as bio-diesel fuel.

The award-winning campaign included advertising on the district's website, signage, social media and media coverage. Bay Area and Sacramento area news stations covered the district's Saturday FOG drop-off days that encouraged residents to bring in their used turkey fryer oil and holiday cooking grease.

Tapping into the reuse angle of turning the FOG into bio-diesel also caught the attention of "green" bloggers, garnering a "Weekend Warrior" award for providing the service.

This is the second major CASA award for ISD, which in 2011 was also recognized for technological innovation and achievement for the new Water Recycling Facility.

ISD Annual Board Reorganization

At the Ironhouse Sanitary District annual reorganization of the board on December 3, 2013 David Huerta was appointed President, and David Contreras Vice President.

Growing a Healthy Community One Garden at a Time

"Los Medanos Community Healthcare District (LMCHD) had some vacant property and it came to me that a community garden would be a great idea," said LMCHD board member and Community Garden chair, Marilyn Condit. "I wanted something that would benefit the community and also a way to utilize the property to make it beautiful. Gardens help build community and promote healthy eating."

The garden got started six years ago; LMCHD broke ground on the community garden. It took four years for LMCHD to raise the money, rally community interest, and for the city of Pittsburg to really embrace the idea. LMCHD hired landscape architect Joel Summerhill, who was a former employee of the City of Pittsburg. Bobbi Palmer, CEO of The District said "We ended up working with a group of high-risk teenagers who actually helped to build the garden. STS Academy provided a valuable community service for Pittsburg and the teenagers were a huge help! The District bears the cost of keeping the garden thriving, while the gardeners do the hard work."

The community garden consists of 39 ground plots, 18 raised beds, and 23 circle plots. They run at maximize capacity and maintain a wait list. Linda Strong, LMCHD board president and co-chair of the Community Garden stated "the garden is absolutely beautiful. Great vegetables are grown in our organic garden and it's really exciting to support our residents with access to fresh vegetables in such a practical way."



LMCHD Community Garden "World Food Day" cultivating a community in which good health may flourish for all District residents.

Garden plots are intended for the organic growth of edible fruits, vegetables, and herbs. Annual flowers may be included. Gardeners are expected to participate in garden work days to help with maintenance and harvesting of community plots. Steve, a Pittsburg resident, is the unofficial Mayor of the community garden and is a constant presence in the garden. He serves as

official greeter and coach for new gardeners. He is passionate about vegetables and stated, "We know what we grow, and it's all natural."

The community plots are ground plots that the gardeners use to grow fruits and vegetables that benefit our "neighbors across the street." All the fruits and vegetables are picked, bagged and donated to Loaves and Fishes and food pantries within our community.

Individuals or organizations who want a garden plot attend a community garden meeting and complete the registration process. Plots are available on a first come, first serve basis.

To join the Community Garden a person must be a resident of Pittsburg or Bay Point and pay an annual membership of \$20.00. The District provides water, tools, and some seeds for garden use.

Transparency Certificate of Excellence Awarded to Central Contra Costa Sanitary District

The Central Contra Costa Sanitary District (Central San) has earned the District Transparency Certificate of Excellence from the Special District Leadership Foundation in recognition of its outstanding efforts to promote transparency and good governance.

The Transparency Certificate was presented to the Central San Board at its November 21, 2013 meeting. "This award is a testament to the Central San commitment to open government," said Stan Caldwell, the 2013 president of the California Special District Association. "The entire district staff is to be commended for their contributions that empower the public with information and facilitate engagement and oversight."

Andy Katz to remain as EBMUD board president for another year

On January 14, 2014 the East Bay Municipal Utility District's Board of Directors unanimously reelected Andy Katz to his second, consecutive one-year term as board president. Director Katy Foulkes unanimously was reelected board vice president for a second, consecutive one-year term.



Water for life in the East Bay

Celebrating 90 years of service!

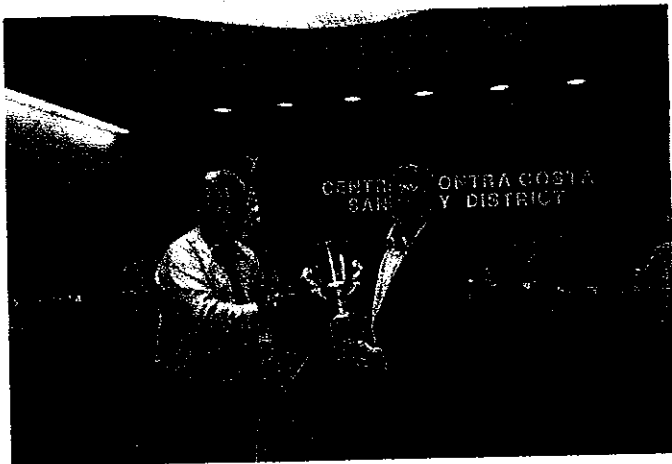
Central San Wins Collection System of the Year Award

The Central Contra Costa Sanitary District's Collection System Operations Division work hard every day, often in some pretty miserable conditions, to ensure a constant, efficient flow of wastewater from the homes and businesses they serve to the wastewater treatment plant in Martinez. They do this by cleaning, maintaining, inspecting and repairing more than 1,500 miles of sewer pipes and 17 pumping stations that comprise the District's collection system.

It's a dirty job, but they love it. That's why they're so good at it. The California Water Environment Association, a not-for-profit association of more than 9,000 professionals in the wastewater industry, recognized the District's Collection System team as the best in the Bay Area by presenting them with the following San Francisco Bay Section awards:

- Collection System of the Year
- Supervisor of the Year: Dante Marchetti, Maintenance Supervisor
- Collection System Worker of the Year: Don Bartlett, Maintenance Crew Leader

These awards are earned "through remarkable accomplishments in compliance, safety, training, innovative practices, cost effectiveness and superior operations."



The award being presented by CWEA SF Bay Section Vice President, Steve Dominguez (left), to our Central San Board President, Dave Williams.

Next up: statewide competitions in April.

Contra Costa Special District Association Member Dues

The dues are only \$50 a year. Members may elect to pay for one, two or three years at a time (\$50, \$100, \$150). Dues renewals for some of our districts will be arriving soon in your mailboxes.

Guess who will be going fishing!

David Requa, District Engineer & Assistant General Manager for the Dublin San Ramon Services District (DSRSD) retired this past October.



Dave at his desk dreaming of the day he can retire!

Dave worked at DSRSD for 18 years before retiring, during his career he has also worked at Black & Veach (16 years), and Contra Costa Water District (5 years).

Dave is looking forward to spending more time fishing and developing new hobbies. Congratulations Dave! We will miss seeing you at our Contra Costa Special Districts Association meetings!



Sue Stephenson DSRSD Community Affairs Supervisor said it best "Dave was a wonderful manager to work with and we will all miss him."

Discovery Bay: Renovated community center opens



The New Year will be a new start for this town's community center.

After a busy 2013 that saw Discovery Bay's Community Services District buy a former athletic club property and deal with some of the growing pains of turning the purchase into a long-awaited town hub, a spruced-up version of the building opened the first week of January.



Twenty Years of Service Recognized

The December 13, 2012 meeting marked the completion of 20 years of service by Directors Stan Caldwell and Greg Pyka of Mt. View Sanitary District. Both assumed office in December of 1993.



Both Directors have had excellent attendance, made substantial contributions and have rarely missed a meeting. They each have spent hundreds of hours preparing for meetings, reviewing staff reports, and deliberating over matters to be considered with the other members of the Board at the public meetings.

Their respective efforts have been instrumental in maintaining the health and safety of thousands of residents and their commitment to using recycled wastewater for the reclamation of wetlands has provided an education to thousands of school children, birders and wetlands enthusiasts throughout the County and the region.

At this same meeting Stan Caldwell was nominated and elected President for 2014 and Greg Pyka Vice President.

Dublin San Ramon Services District Board Reorganization

The Dublin San Ramon Services District (DSRSD) Board of Directors has elected Georgan M. Vonheeder-Leopold as president and Edward R. Duarte as vice president for 2014. The five-member board also includes Directors Dawn L. Benson, Richard M. Halket, and D.L. (Pat) Howard.

Sherry Sterrett PHRPD Board of Directors Chair for 2014

December 16, 2013 – Pleasant Hill Recreation & Park District (PHRPD) is pleased to announce that Sherry Sterrett will serve as the new Board of Directors Chairperson in 2014, succeeding Bobby Glover, District Board Chair for 2013.

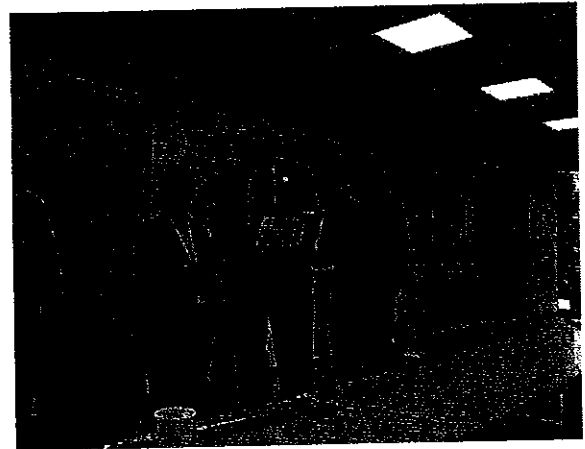
The PHRPD District Board selects a Board Chair each year. Every Board member has the opportunity to serve

as the Board Chair. This will be the fifth time Sherry Sterrett, the new 2014 Board Chair, has served in this leadership position.

As a District Board member, Sterrett consistently demonstrates her unwavering dedication to PHRPD through her active membership of numerous District co-sponsored groups and volunteer efforts to work with District committees to get things done. And as a member and past president of the California Special Districts Association, she ensures the District stays current with statewide legislation, special district issues and opportunities.

Transparency Certificate of Excellence Awarded to Mt. View Sanitary District

Mt. View Sanitary District (MVSD) earned the District Transparency Certificate of Excellence from the Special District Leadership Foundation in recognition of its efforts to promote transparency and good governance.



Sherry Sterrett California Special District Association Region 3 board member and Vice President of the Special Districts Leadership Foundation board presented the award to MVSD at the Contra Costa Special Districts Association January 27th, 2014 meeting.

Central San Annual Board Reorganization

At the December 5th Central Contra Costa Sanitary District board meeting Dave Williams was appointed President and Mike McGill Vice President. Their terms will commence on January 1st, 2014.

Stege Sanitary District Board Reorganization

At the December 12th, 2013 meeting Dwight Merrill was nominated and elected President and Graham Brand Vice President of the Board for 2014.

LAFCO Update

Second Round MSR's - The second round water/wastewater MSR is underway. It covers eight cities, 19 special districts, and a number of private and mutual water service providers. The MSR consulting team has been working closely with the local agencies on data collection and verification. We expect the Public Review Draft MSR report to be released in February/March 2014. The special districts have been very cooperative.

The Commission also plans to initiate a second round MSR covering fire and emergency medical services in 2014.

New General Manager of the Los Vaqueros Recreation Company

The Recreation Company manages the Marina, fishing, John Muir Interpretive Center and recreation at the watershed. Its contract with the Contra Costa Water District was recently renewed.

When Chris Senti announced he would retire after 33 years in the recreation field, Brian decided to change careers and spend even more time at Los Vaqueros. "I love the outdoors," he said.



Brian was a Deputy Helicopter pilot with the Contra Costa Sheriff's Marine Patrol and Aviation Unit. "It was while flying over Los Vaqueros that I first learned about the park," he said.

Brian is a graduate of the U.S. Air Force Academy, flew B-52 bombers and is a veteran of the first Gulf War, stationed in Saudi Arabia. Following his service, Brian joined the Contra Costa Sheriff working in the Marine Patrol and Aviation Unit, flying helicopters and piloting patrol boats.

At Los Vaqueros, he will be working to increase awareness of the watershed, and getting more people to come out and enjoy the views and hiking challenges, along with fishing. "Los Vaqueros is the best-kept secret around," he said.

Discovery Bay Honors

Members of the Discovery Bay Community Services District (CSD) were recently awarded certificates of completion and recognition for their participation in the Special District Leadership Academy and ongoing education from the Special Districts Association.

The recognition is in honor of the CSD's time and commitment to receiving and maintaining core governance training and education in accordance with best practices throughout California's special districts.



CSD honorees, from left to right, are Chris Steele, Kevin Graves, CSD President Mark Simon, Bill Pease and Marianne Wiesen.



Participants in the newly formed Special District Leadership Academy conference were able to complete all four modules of the Academy during the course of two and a half days. The conference content is based on CSDA's Special District Leadership Academy (SDLA) ground-breaking curriculum-based continuing education program that recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge base to perform essential governance responsibilities.

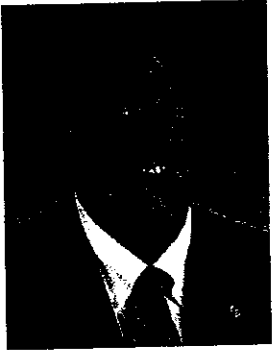
Your Districts News Story Could Have Been Here!

Please send your district news releases to Stan Caldwell to keep us informed about all of the exciting things your special district is up to. We always welcome your news contributions to our newsletter!

Newsletter Editor Email:
stan_caldwell@comcast.net

EBMUD Board Director Named ACWA President

John A. Coleman, longest-serving EBMUD board member, will serve as leader of the largest statewide coalition of water agencies.



The Association of California Water Agencies (ACWA) elected East Bay Municipal Utility District board member John A. Coleman as its president.

On the EBMUD board, Coleman represents water customers in Alamo, Blackhawk, Lafayette, the town of Danville and portions of San Ramon, Pleasant Hill and Walnut Creek.

ACWA is a statewide coalition that represents nearly 440 public agencies that collectively are responsible for 90 percent of the water delivered to cities, farms and businesses throughout California.

"The direction our state takes on water policy in the next two years will have a profound impact on the next generation of Californians and beyond. The issues challenging us are great: securing a dependable supply, restoring the Bay-Delta, protecting watersheds, managing groundwater and others. But the opportunities are equally great as innovation continues leading us towards improvements in water quality, water recycling and energy management," he said.

Coleman will serve as ACWA president from January 2014 to December 2015. "We need to look at the critical role a clean, dependable water supply means to our economy, environment and future. I'm honored to be named president of ACWA at such a critical time for California water policy," he said.

He previously was elected vice president of ACWA in December 2011 and served as president of the board of the California Association of Sanitation Agencies (CASA) from 2002 to 2004. This is the first time the same individual has presided over ACWA and CASA, two industry leaders on state water issues.

Mark your calendars with our future Chapter Meeting Dates:

April 21, 2014 - July 21, 2014 - October 20, 2014

Meetings 10:00 AM – 12:30 PM

We meet at Central Contra Costa Sanitary District, 5019 Imhoff Place, Martinez, CA.

Celebrating Eighty Years of Regional Parks in 2014

For 80 years, the East Bay Regional Park District (EBRPD) has connected people to parks by preserving open space and offering enjoyable and healthful recreation opportunities for local residents.



EBRPD's story begins in 1934, during the heart of the Great Depression, when a group of public-spirited citizens organized a campaign to tax themselves. Their goal was to preserve valuable open space for future parkland. This visionary effort created the East Bay Regional Park District.

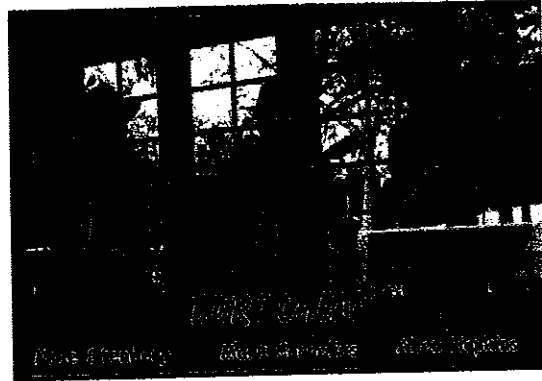
Today the Park District is the largest regional park system in the nation, operating 65 parks on over 114,000 acres with 1,200 miles of trails throughout Alameda and Contra Costa counties.

East Bay 
Regional Park District
www.ebparks.org

Mark Cornelius Retires

Longtime local special district attorney & CCSDA Treasurer and Vice Chair Mark Cornelius retired from special district service to pursue other endeavors and adventures including performing in his local country western band Durt Cheap.

Enjoy your retirement Mark!



Over 1,500 Celebrated New Pleasant Hill Community Center Grand Opening!



On Sunday, January 26th, Pleasant Hill Recreation & Park District welcomed over 1,500 people to celebrate the grand opening of your new Pleasant Hill Community Center. Guests toured the grand new facility, watched live activity demos, visited District and Co-sponsors exhibits, signed up for activities, sampled delicious refreshments, listened to great tunes, danced, and connected with friends.

Get Ready to Play Ball at Pleasant Oak Park!

Pleasant Oak Park Grand Opening & Dedication Ceremony was held on March 2, 2014. Enjoy this completely renovated PHR&PD park and sports center located at 2 Santa Barbara Road (across from PH Middle School). New picnic areas available for outdoor party rentals.

April 21, 2014 Meeting

Special Note: LAFCO will convene the Independent Special District Selection Committee to hold the election of special district LAFCO Commissioners.

LAFCO Special District Commissioner Terms - In mid-January 2014, LAFCO staff sent out a letters advising the special districts that the terms of two special district members on Contra Costa LAFCO will expire in May 2014. The vacancies are for a regular member seat currently held by Dwight Meadows (Contra Costa Resource Conservation District) and the alternate seat currently held by George Schmidt (West County Wastewater District). LAFCO will call for nominations and the names of each district's voting delegate. The election will be held on April 21, 2014 in conjunction with CCSDA meeting.

LAFCO will be mailing information to districts prior to the election.

Join Top Policy Leaders at Special Districts Legislative Days



Special Districts Legislative Days is a compelling two-day legislative conference that features a dynamic lineup of speakers and activities. Representatives from all types of special districts attend this event to ensure the successful delivery of the core local services special districts provide to millions of people statewide. Hear from and interact with some of California's key elected officials and leading policy experts on the most important issues currently facing special districts. Take this opportunity to meet with your legislators and exchange ideas with other special district leaders, both in the Capitol and at a private legislative reception.

This year's Special Districts Legislative Days (SDLD) include a dynamic program focusing on "Laying the Foundation for a Stronger Economy." This two-day event includes keynote speaker Legislative Analyst Mac Taylor, moderated panel discussions, pre-arranged legislative visits, industry-specific roundtables and a legislative reception.

Contra Costa Special Districts Association

C/o Central Contra Costa Sanitary District
5019 Imhoff Place
Martinez, CA 94553

Central Contra Costa Sanitary District contact Suzette Crayton Email: scrayton@centralsan.org

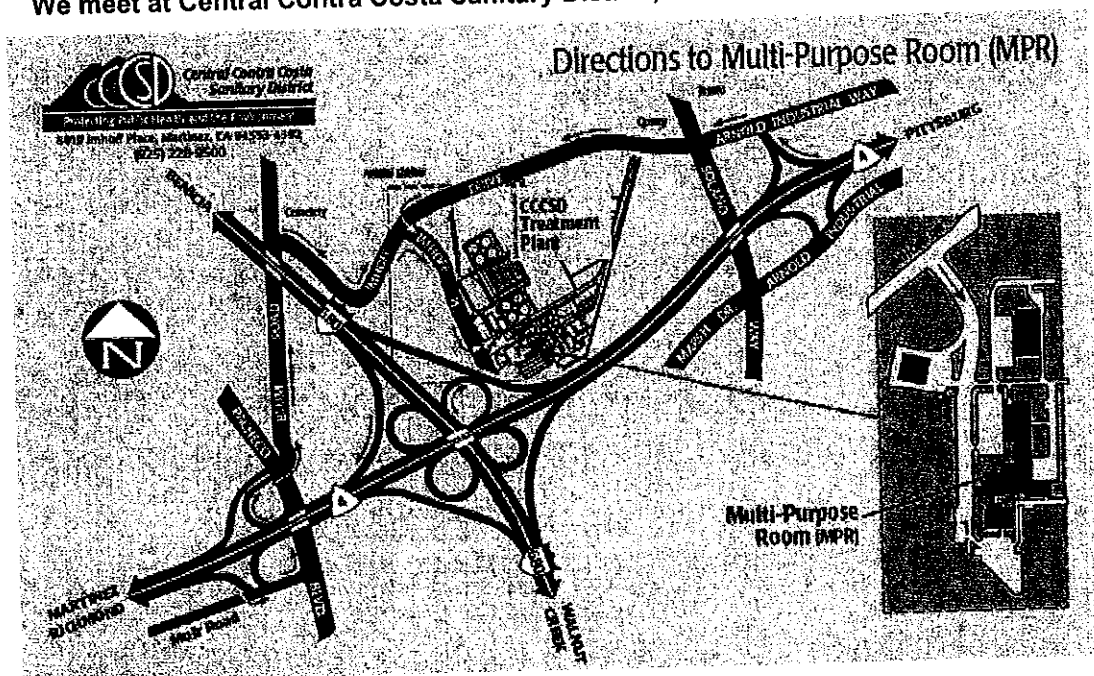
Bette Boatmun, Chair - Email: bboatmun@yahoo.co

Sharyn Rossi, Vice Chair - Email: QueenB111@aol.com

Member at Large & Newsletter Editor Stanley Caldwell - Email: stan_caldwell@comcast.net

www.csda.net/contra-costa-special-districts-association

We meet at Central Contra Costa Sanitary District, 5019 Imhoff Place, Martinez, CA.





San Ramon Valley Fire Protection District

1500 Bollinger Canyon Road, San Ramon, CA 94583

Phone (925) 838-6600 | Fax (925) 838-6629

www.firedepartment.org | info@firedepartment.org

March 5, 2014

Attached please find a Candidate Statement for our Board Member, Gordon D. Dakin, who has been nominated by our Board of Directors as a Candidate for one of the Special District vacancies on the Contra Costa Local Agency Formation Commission (LAFCO).

Please forward Director Dakin's Candidate Statement to each of your Board Members.

Thank you,

A handwritten signature in cursive script that reads "Susan F. Brooks".

Susan F. Brooks
District Clerk

Attachment

CANDIDATE STATEMENT

OF

GORDON D. DAKIN

For Special District Candidate for the Alternate Position

Of the Contra Costa LAFCO

Both my maternal and paternal great-grandparents settled in Contra Costa County in the early part of the last century. I was born at Concord Hospital (John Muir Medical Center) in 1958. The majority of my extended family resides and works in the greater County area. Because of my employment and experience with local government, I understand the direct link between efficient local government (special district) services and LAFCO decisions.

I have been employed in the Fire Service in the East Bay for 35 years in positions of increasing responsibility. I was first elected to the San Ramon Valley Fire Protection District Board of Directors in 2000 and I have served as Board President. I have also served as President of the Contra Costa County Fire Commissioners Association.

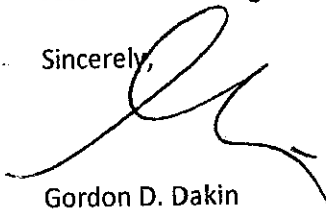
I received a Bachelor's in Public Administration from the University of San Francisco in 1992 and I am also a graduate of the Leadership San Ramon Community Program. I have been an Instructor at Las Positas and Chabot Community Colleges for over 20 years. With respect to issues of local government, finance, and organization; I served as a member of the Academic Advisory Committee at Las Positas Community College.

In 1990 the Alameda County Fire Chiefs assigned me as their liaison to Alameda County EMS to address EMS issues facing the County.

I was also appointed by the State of California as the Fire Representative for the 16 counties of the State Office of Emergency Services OES Region II LEPC (Local Emergency Planning Commission) which included all of the coastal counties from San Benito County to Del Norte County, (including the Bay Area counties). The Commission was tasked with assessing the response capabilities of all of the counties and made equipment and training grant recommendations. My specific roll as the Fire Representative was to create a database to aid in analysis and participate in a process very similar to a Municipal Service Review.

The reason I am seeking your vote for the Commission special district position is to use my experience in local government as an employee, decision-maker and instructor to assist in obtaining common sense and economically efficient decisions on matters before the Commission so that the involved communities receives the best governmental services possible.

Sincerely,



Gordon D. Dakin

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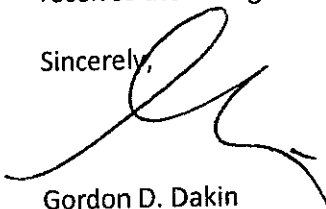
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