

**KENSINGTON FIRE PROTECTION DISTRICT
AGENDA OF A MEETING OF THE
BOARD OF DIRECTORS**

Date of Meeting: August 14, 2019
Time of Meeting: 7:00 p.m.
Place of Meeting: **Building E in Kensington Park**
59 Arlington Avenue, Kensington, CA 94707

Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at www.kensingtonfire.org/agenda/index.shtml.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m. **CALL TO ORDER**
Directors: Don Dommer, Janice Kosel, Laurence Nagel, Kevin Padian and Julie Stein

1. **ADOPTION OF CONSENT ITEMS.** Items 3, 4 & 5

All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.

2. **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)

CC 3. **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of June 12, 2019 (APPROVE)

CC 4. **ACCEPTANCE OF INCIDENT ACTIVITY REPORT.** July 2019 (ACCEPT)

CC 5. **APPROVAL OF MONTHLY A/P VOUCHER - TRANSMITTAL #2** (APPROVE)

6. **FIRE CHIEF'S REPORT**

- a. Review of operations.
- b. Regional issues and developments.

7. **PRESIDENT'S REPORT**

- a. ICS- 100, 200 and 700 Training
- b. Report on status of MOU for admin services
- c. Responsiveness to KPOA letter from 12/31/18

8. **BOARD REPORTS PART 1**

Informational reports from Board members or staff covering the following assignments:

- a. Building Committee (Dommer, Nagel): Dialog about next steps on Public Safety Building with KPPCSD Building Committee
- b. Organizing Committee (Stein, Kosel): Draft agenda for October 12, 2019 Public Forum concerning the Public Safety Building

NEW BUSINESS

9. Proposal from RossDrulisCusenbery Architects for Extra Services Site Study in the amount of \$36,696 (ACTION)
10. Volunteer Resident Appointments to the Emergency Preparedness Committee for Calendar Year 2019 subject to Board approval (ACTION)

11. **BOARD REPORTS PART 2**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Stein, Dommer): Next meeting to be held 8/22/19 at the Public Safety Building, 3:00 p.m..
- b. Emergency Preparedness Committee (Padian, Nagel): Report on 8/6/19 meeting
- c. Contract Negotiation Committee: Status of Contract with City of El Cerrito
- d. Diablo Fire Safe Council Representative (Nagel, Staff)
- e. Kensington Pathkeepers Representative (Padian, Nagel)
- f. East Bay Regional Parks District Liaison (Nagel)
- g. California Special Districts Association Representatives:
 - i. County (Nagel): Report on 7/15/19 meeting
 - ii. State Professional Development and Membership Services Committees (Kosel)

ADJOURNMENT. The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, September 11, 2019, at 7:00 p.m. at the Building E in Kensington Park, 59 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 9/11/19 is Wednesday, 8/28/19 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 9/4/19 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING