



**KENSINGTON FIRE PROTECTION DISTRICT**  
SPECIAL MEETING OF THE EMERGENCY PREPAREDNESS COMMITTEE

AGENDA

Tuesday, March 28, 2024 4:00 p.m.- 5:30 p.m. (Time Change)  
Kensington Community Center-Meeting Room 3,  
59 Arlington Avenue, Kensington, CA 94707 (and hybrid)

**How to Submit Public Comments:**

Prior to the meeting: Members of the public may submit public comment by emailing the Chair and Board Clerk prior to the meeting by emailing: [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org). Such comments will be noted as received and their contents orally summarized; however, if you attend the meeting, you will need to make your comment during the meeting.

During the meeting: Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting (*regular meetings only*). Members of the public who attend the meeting either in-person or via Zoom are allowed to provide public comment verbally with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

*In-person:* At points in the meeting when the meeting chair requests public comment, members of the public participating in-person can simply raise their hand to be recognized.

*Via Zoom:* If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "\*9" (star, nine).

**Accommodations:** To enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1), if you need special assistance to participate, please email [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org) 48 hours prior to the meeting.

**Agenda and supplemental materials:** This agenda is available on the KFPD website under the relevant meeting date: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

**PLEASE NOTE:** The District will use Zoom to allow virtual access to this meeting. This additional means of access is provided as a courtesy to the public and is not required by law. The meeting will continue to be conducted at the physical address provided above regardless of any interruption or failure of the Zoom transmission.

**Hybrid Meeting Option Internet Address:**

[https://us06web.zoom.us/j/85150861972?pwd=c8TU8ES5dfC9lDeGss6sFmB9umX\\_yQ.ldykwN6pL1it-LAm](https://us06web.zoom.us/j/85150861972?pwd=c8TU8ES5dfC9lDeGss6sFmB9umX_yQ.ldykwN6pL1it-LAm)

**Telephone Access:**

(669) 444-9171 or (719) 359-4580 or (253) 205-0468

**Zoom Webinar ID:** 851 5086 1972

**Passcode:** 581179

**TIMING OF AGENDA ITEMS:** *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

**1. (4:00 p.m.) CALL TO ORDER/ROLL CALL**

Directors: President Levine, Danielle Madugo

Public Members: Douglas Bevington, Lisa Caronna, Katie Gluck, Peter Liddell, Paul Moss, David Spath

Staff: Interim General Manager Tim Barry, Executive Assistant/BOD Clerk Candace Eros-Diaz

Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

**2. (4:02 p.m.) PUBLIC COMMENT**

Under "Public Comment," the public may address the Committee on any subject not listed on the agenda. Please address your comments to the Committee and not to staff and/or the audience. Each speaker may address the Committee once under Public Comment for a limit of three minutes. The public will be given an opportunity to speak on each agenda item and once the public comment portion of any item on this agenda has been closed by the Committee, no further comment from the public will be permitted unless authorized by the Committee. The Committee cannot act on items not listed on the agenda and, therefore, cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

**3. (4:07 p.m.) ADOPTION OF CONSENT ITEMS – None**

**4. (4:07 p.m.) OLD BUSINESS – None**

**5. (4:07 p.m.) NEW BUSINESS**

**a. Emergency Preparedness Committee Applications – Barry**

Adrienne Johnson application received by the 3/22/2024 deadline.

Action = Review, discussion, motion, and staff direction

**b. Draft Work Plan – Barry and Levine**

A draft work plan has been initiated, discussed at the last meeting, and presented at the March 20, 2024 Board meeting.

Action = Update and Discussion

**c. Resident Evacuation Responsibilities Campaign Document Update – EPC**

Valenzuela

The campaign for Resident Evacuation Responsibilities was presented at the last meeting by the Evacuation Sub-Committee and was sent to the Fire and Police Chiefs for review.

Action = Update and Discussion

**6. (5:07 p.m.) EMERGENCY PREPAREDNESS COORDINATOR'S REPORT – EPC**

Valenzuela

**7. (5:17 p.m.) REPORTS FROM COMMITTEE MEMBERS**

**8. (5:30 p.m.) ADJOURNMENT**

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on April 25, 2024 at 3:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.