KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA
Wednesday, April 17th, 2024, 7:00pm

2024-2025 Emergency Preparedness Committee Work Plan		
Planned Projects	**Questions/Resources Needed**	**Action Steps**
1. Develop and distribute the Evacuation Plan package to all residences.	● Board approval of design and distribution	Bring to the April board meeting
2. Assist in developing a good relationship and planning with East Bay Regional Park District to address fire concerns with Tilden Park.	What would a coordinated effort by KFPD look like?	● Develop questions and talking points for the Board/Staff for collaboration.
3. Establish a small subcommittee to interact with the Emergency Preparedness Committee, the Fire Chief, and the Police Chief to determine what form of CERT Kensington can build now given resources and capabilities that can evolve over time.	● Local CERT classes ● Integration of municipal services ● Reaching out to volunteers	● Develop a plan ● Bring plan to EPC ● Present to BOD ● Target event for May
4. Develop and promote specific action items for House Hardening to citizens (e.g. fire screens, etc.)	● Develop information	● Develop information ● Distribute via Spring Fire Plug and District website
5. Determine next steps for Long Range Acoustic Devices (LRADs).	● Funding, grant writing ● Cellular network concerns	● Assess funding/cellular ● Bring back to EPC ● Coordinate with KPD
6. Develop volunteer program guide/resources. *(The District should develop a BOD policy to cover volunteer activities).*	● Consult with district counsel ● Confirm insurance requirements	● Develop policy (GM) for BOD Approval
7. Assess the feasibility for an evacuation drill or tabletop exercise in coordination with the Fire Chief and Police Chief.	● Does Kensington have the resources for this? ● Test message drill?	● Determine resources ● Potential for once PD has resources