



KENSINGTON FIRE PROTECTION DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING OF THE EMERGENCY PREPAREDNESS COMMITTEE
AGENDA

Thursday, January 25th, 2024 3:00pm
Kensington Community Center, 59 Arlington Avenue, Meeting Rm 3
Kensington, CA 94707 (in-person and hybrid)
1917 Costa Del Sol, Pismo Beach (Dave Spath)

How to Submit Public Comments:

Prior to the meeting: Members of the public may submit public comment by emailing the Board President and Board Clerk prior to the meeting by emailing: public.comment@kensingtonfire.org. Such comments will be noted as received and their contents orally summarized; however, if you attend the meeting, you will need to make your comment during the meeting.

During the meeting: Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting (*regular meetings only*). Members of the public who attend the meeting either in-person or via Zoom are allowed to provide public comment verbally with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

In-person: At points in the meeting when the meeting chair requests public comment, members of the public participating in-person can simply raise their hand to be recognized.

Via Zoom: If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

Accommodations: To enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1), if you need special assistance to participate, please email public.comment@kensingtonfire.org 48 hours prior to the meeting.

Agenda and supplemental materials: This agenda is available on the KFPD website under the relevant meeting date: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

PLEASE NOTE: The District will use Zoom to allow virtual access to this meeting. This additional means of access is provided as a courtesy to the public and is not required by law. The meeting will continue to be conducted at the physical address provided above regardless of any interruption or failure of the Zoom transmission.

Hybrid Meeting Option via Zoom Internet Address:

https://us06web.zoom.us/j/81597759355?pwd=s2U8vtHwHoAPBr-AgkTnJB2ttSn_pw.jAudagt_eljZc4RE

Telephone Access:

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

Webinar ID: 815 9775 9355

Passcode: 112233

TIMING OF AGENDA ITEMS: *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. CALL TO ORDER/ROLL CALL FOR SPECIAL BOD MEETING

President Levine, Vice President Madugo, Director Nagel, Director Stein, Director Watt

2. PUBLIC COMMENT

Comments are limited to items on this special meeting agenda.

3. EMERGENCY PREPAREDNESS COMMITTEE BOARD MEMBER APPOINTMENTS

(Supporting Material)

Action = Selection by Board President with Approval by Board of Directors.

The Emergency Preparedness Committee Meeting Agenda will commence; however, will be chaired by the Board President due to the Special Board Meeting.

4. CALL TO ORDER/ROLL CALL

Directors: *As Appointed in Item 3*

Public Members: Douglas Bevington, Lisa Caronna, Katie Gluck, Peter Liddell, Paul Moss, David Spath

Staff: General Manager Mary Morris-Mayorga

Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

Guests: EC/K FD Eric Saylor

5. PUBLIC COMMENT

Under "Public Comment," the public may address the Committee on any subject not listed on the agenda. Please address your comments to the Committee and not to staff and/or the audience. Each speaker may address the Committee once under Public Comment for a limit of three minutes. The public will be given an opportunity to speak on each agenda item and once the public comment portion of any item on this agenda has been closed by the Committee, no further comment from the public will be permitted unless authorized by the Committee. The Committee cannot act on items not listed on the agenda and, therefore, cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

6. ADOPTION OF CONSENT ITEMS – *None*

7. OLD BUSINESS - *None*

8. NEW BUSINESS

a. Welcome Danielle Madugo, new KFPD Director, and Determine Whether to Seek a New Public Member - Mary Morris-Mayorga (Supporting Material)

With Danielle Madugo now serving on the KFPD Board, she would not be able to serve on the committee as a public member. There is no required number of public members.

Action: Discussion and direct staff as needed.

b. Review The Emergency Preparedness Committee Policy, Goals, And Organization

With the change in committee membership, it is a good time to review the Board *Policy 1140 Committees of the Board of Directors* and evaluate the purpose, goals, and organization of the committee. We would like input from EC/K Fire on how the community can coordinate with them to best serve the community. During 2023, the EPC established five subcommittees and would like input from EC/K Fire on how the committee can:

KFPD Special Meeting of the Board of Directors

KFPD Regular Meeting of the Emergency Preparedness Committee

1. Volunteer Recruitment Subcommittee (Katie Gluck, Peter Liddell, Danielle Madugo, Paul Moss, Johnny Valenzuela)
2. Evacuation Preparation (Paul Moss, Johnny Valenzuela, David Spath, Lisa Coronna, Larry Nagel)
3. Door Hangers Subcommittee (Paul Moss, David Spath, Johnny Valenzuela)
4. Evacuation Drill Subcommittee (Lisa Caronna, Paul Moss, Larry Nagel, Dave Spath)
5. Subcommittee to Identify Community Wildfire Preparedness and Prevention Projects, particularly those that would be eligible for grant funding, possibly from Cal Fire. (David Spath, Johnny Valenzuela)

Action: Discussion and direct staff as needed.

c. Update on Evacuation Preparation and Zonehaven Zones Awareness - Paul Moss/ Johnny Valenzuela

Paul and Johnny will provide an update on a new project that would help Kensington residents identify the zone they are located in and prepare for an evacuation when one is necessary.

Action: Discussion and provide direction on this project.

9. EMERGENCY PREPAREDNESS COORDINATOR'S REPORT

10. REPORTS FROM COMMITTEE MEMBERS

11. ADJOURNMENT

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, February 21, 2024 at 7:00pm at the Kensington Community Center. The deadline for agenda items to be included in the Board packet is Wednesday, February 7, 2024, by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, February 14, 2024, by 1:00pm.

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on February 22, 2024 at 3:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.