



**KENSINGTON FIRE PROTECTION DISTRICT**  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
AGENDA

Thursday, March 28th, 2024 6:00 p.m. - 7:30 p.m.  
Kensington Community Center, 59 Arlington Avenue, Meeting Rm 3  
Kensington, CA 94707 (in-person and hybrid)

**How to Submit Public Comments:**

Prior to the meeting: Members of the public may submit public comment by emailing the Board President and Board Clerk prior to the meeting by emailing: [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org). Such comments will be noted as received and their contents orally summarized; however, if you attend the meeting, you will need to make your comment during the meeting.

During the meeting: Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting. Members of the public who attend the meeting either in-person or via Zoom are allowed to provide public comment verbally with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

*In-person:* At points in the meeting when the meeting chair requests public comment, members of the public participating in-person can simply raise their hand to be recognized.

*Via Zoom:* If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "\*9" (star, nine).

**Accommodations:** To enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1), if you need special assistance to participate, please email [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org) 48 hours prior to the meeting.

**Agenda and supplemental materials:** This agenda is available on the KFPD website under the relevant meeting date: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

**PLEASE NOTE:** The District will use Zoom to allow virtual access to this meeting. This additional means of access is provided as a courtesy to the public and is not required by law. The meeting will continue to be conducted at the physical address provided above regardless of any interruption or failure of the Zoom transmission.

**Hybrid Meeting Option via Zoom Internet Address:**

<https://us06web.zoom.us/j/83559863594?pwd=hfWi8kgfX-6bee9yIQUw-YmAK9WJUQ.WOCXkUU C5L7nzKmf>

**Telephone Access:**

(669) 444-9171 or (719) 359-4580 or (253) 205-0468

**Webinar ID:** 835 5986 3594

**Passcode:** 317448

## KFPD Special Meeting of the Board of Directors

**TIMING OF AGENDA ITEMS:** *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. **(6:00pm) CALL TO ORDER/ROLL CALL**  
President Levine, Vice President Madugo, Director Stein, Director Watt
2. **(6:01pm) PUBLIC COMMENT**  
Comments are limited to items not on this special meeting agenda.
3. **(6:05pm) BOARD VACANCY PROCEDURE FOR INTERVIEWS - IGM Barry (Supporting Material)**  
Action = Review board-approved procedure and determine if changes by the Board are required at this time. Staff will introduce this item with a review of the interview and appointment process.
4. **(6:15pm) BOARD VACANCY INTERVIEWS OF CANDIDATES AND APPOINTMENT OF NEW BOARD MEMBER (Supporting Material)**  
Action = Introduce, interviews, discussion, motion, voting, appointment  
Candidates will be placed in a random drawing to determine order of interviews. Board members will be placed in a random drawing to determine order for asking questions, then proceed with interview questions. Public comment will be received. Board members will nominate and vote with anticipated appointment of a new Board Member. (See supporting material for more detail on the process.)
5. **(6:50pm) CLARIFICATION OF BOARD ACTIONS TO DATE FOR FILLING OF BOARD VACANCY - IGM Barry (Supporting document)**  
Action = Information and discussion. The board will receive a summary and clarifications of Board actions to fill a vacancy on the Board relative to the Brown Act.
6. **(7:00pm) OPTIONS AVAILABLE TO THE BOARD FOR FILLING OF BOARD VACANCY - IGM Barry (Supporting Material)**  
Action = Information, discussion, and motion. Review all options available to the Board for filling the board vacancy and determine which of the options the Board will select.
7. **(7:30pm) ADJOURNMENT**  
The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, April 17, 2024 at 7:00pm at the Kensington Community Center. The deadline for agenda items to be included in the Board packet is Wednesday, April 3, 2024, by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, April 10, 2024, by 1:00pm.