



KENSINGTON FIRE PROTECTION DISTRICT
MEETING OF THE FINANCE COMMITTEE
AGENDA

Tuesday, February 13, 2024 12:30 p.m.
Kensington Community Center – Meeting Room 3
59 Arlington Avenue, Kensington, CA 94707 (and hybrid)

How to Submit Public Comments:

Prior to the meeting: Members of the public may submit public comment to the Board Clerk prior to the meeting by emailing: public.comment@kensingtonfire.org by 10:30am the day of the regular meeting, or by the time posted on the special meeting agenda. Such comments will be noted as received and their contents orally summarized; however, if you attend the meeting, you will need to make your comment during the meeting.

During the meeting: Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting. Please address your comments to the Committee and not to staff and/or the audience. Members of the public who attend the meeting either in-person or via Zoom are allowed to provide public comment verbally with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

In-person: At points in the meeting when the meeting chair requests public comment, members of the public participating in-person can simply raise their hand to be recognized.

Via Zoom: If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

Accommodations: To enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1), if you need special assistance to participate, please email public.comment@kensingtonfire.org 48 hours prior to the meeting.

Agenda and supplemental materials: This agenda is available on the KFPD website under the relevant meeting date: <https://www.kensingtonfire.org/finance-committee>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

PLEASE NOTE: The District will use Zoom to allow virtual access to this meeting. This additional means of access is provided as a courtesy to the public and is not required by law. The meeting will continue to be conducted at the physical address provided above regardless of any interruption or failure of the Zoom transmission.

Internet Address:

https://us06web.zoom.us/j/86542371856?pwd=8gXcg00KfXoVqZQ6v8Xr8cfeq8Rk_w.CtFwZAut1C8Qk_6M

Telephone Access:

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

Zoom Webinar ID: 865 4237 1856

Passcode: 112233

1. CALL TO ORDER/ROLL CALL

Director Stein and Director Watt

2. PUBLIC COMMENT

Under “Public Comment,” the public may address the Committee on any subject not listed on the agenda. Please address your comments to the Committee and not to staff and/or the audience. Each speaker may address the Committee once under Public Comment for a limit of three minutes. The public will be given an opportunity to speak on each agenda item and once the public comment portion of any item on this agenda has been closed by the Committee, no further comment from the public will be permitted unless authorized by the Committee. The Committee cannot act on items not listed on the agenda and, therefore, cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

3. ADOPTION OF CONSENT ITEMS

Items listed below are consent items, which are considered routine by the committee and will be enacted by one motion. The committee has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda.

a. Approval of the General Manager’s Timesheets (09/01/2023 thru 01/31/2024)

b. Approval of Finance Committee Meeting Minutes of 9/7/2023

4. OLD BUSINESS - None

5. NEW BUSINESS

a. FY 2023-2024 Mid-Year Fire Services Contract Budget Review – Chief Saylor
(Supporting Material)
Action = Review, Discuss, and Direct Staff

b. FY 2022-23 GASB 75 OPEB Actuarial Report (Supporting Material)
Action = Review, Discuss, and Direct Staff as needed

c. FY 2023-2024 Mid-Year Budget Review and Adjustments (Supporting Material)
Action = Review, Discuss, and Direct Staff

d. Financial Forecast Update (Supporting Material)
Action = Review, Discuss, and Direct Staff

e. Make a Recommendation to the Board of Directors for Transparency in the Ridgeline Fiscal Analysis Process – Director Stein
Action = Discuss and Direct Staff

6. FUTURE AGENDA ITEMS

Action = Request agenda items for the next meeting.

7. ADJOURNMENT

The next meeting of the KFPD Finance Committee will be held on a date to be listed on the District’s website and posted at three public locations 72-hours prior to the meeting.